



CORPORATION OF THE TOWN OF AMHERSTBURG  
271 SANDWICH ST S, AMHERSTBURG, ONTARIO N9V 2A5

**NOTICE OF PUBLIC HEARING**

In the matter of the *Planning Act*, R.S.O. 1990, as amended, and, in the matter of an application for consent, and minor variance by:

**Marie, Greg, Tom Burns, Michelle Rice, c/o Ron Wismer, Agent**

TAKE NOTICE THAT application for **consent (severance) and minor variance** under the above-noted file will be heard by the TOWN OF AMHERSTBURG COMMITTEE OF ADJUSTMENT on the date, time and place shown below:

**Amherstburg Council Chambers, 271 Sandwich St. S., Amherstburg, ON  
Wednesday, November 4, 2026 at 8:00 A.M. (morning)**

This is a public hearing for the purpose of hearing evidence in support of or in opposition to the above-noted applications. If you are aware of any person interested in or affected by these applications who has not received a copy of this notice you are asked to inform that person of this hearing.

If you wish to participate in the Committee of Adjustment meeting electronically, please email the Secretary-Treasurer at [sfrench@amherstburg.ca](mailto:sfrench@amherstburg.ca) to request the meeting invitation by 4:00 p.m. two nights before the hearing (Monday, November 2, 2026).

**Public Comment Submission:**

If you have comments on these applications, they may be forwarded in writing to the Secretary-Treasurer either by mail or in person to:

Sarah French, Planner II and Secretary-Treasurer  
3295 Meloche Road  
Amherstburg, ON  
N9V 2Y8

Comments can also be submitted by email by 4:00 p.m. two nights before the hearing (Monday, November 2, 2026) to the Planning Department, [planning@amherstburg.ca](mailto:planning@amherstburg.ca). All public comments received prior to the meeting by the above noted due date, will be read aloud at the beginning of the relevant applications.

This is a public hearing for the purpose of hearing evidence in support of or in opposition to the above-noted applications. If you are aware of any person interested in or affected by these applications who has not received a copy of this notice you are asked to inform that person of this hearing. If you have comments on these applications, they may be forwarded in writing to the Secretary-Treasurer at the address shown above.

If you do not attend and are not represented at this hearing, the Committee may proceed in your absence (including possible amendments to the original request). Except as otherwise provided for in the *Planning Act*, you will not be entitled to any further notice of the proceedings.

If a person or public body that files an appeal of a decision of the Town of Amherstburg Committee of Adjustment in respect of the proposed consent does not make written submissions to the Town of Amherstburg Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal.

If you wish to be notified of the decisions of the Town of Amherstburg Committee of Adjustment in respect of the proposed consent and minor variance, you must make a written request to Town of Amherstburg Committee of Adjustment.

Location of Property: 5671 County Rd 18  
(Roll No. 3729 630 000 03201)

**Purpose of Consent Application B/28/26:** The applicant is proposing to sever a parcel of land identified on the attached sketch with 41.4 m (136 ft)  $\pm$  of frontage by 98 m (322 ft)  $\pm$  of depth with an area of 4046 sq m (1 acre)  $\pm$ . The proposed severed parcel contains a single detached dwelling which is surplus to the needs of the farming operation. There is an accessory structure shown on the sketch which has been removed from the subject property.

The retained parcel being 25.9 m (85 ft)  $\pm$  frontage by an irregular depth with an area of 12.11 ha (29.92 acres)  $\pm$  will remain as a vacant farmland.

**Purpose of Consent Application A/17/26:** The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 26 (3)(a)(i) which requires a minimum lot area of 40 ha for a new lot being created in an Agricultural Zone.

Subsequent to consent application B/28/26, the retained parcel will have a lot area of 12.11 ha  $\pm$ . Therefore, the amount of relief requested is 27.89 ha  $\pm$  in lot area.

The applicant is also requesting relief from Zoning By-law 1999-52, as amended, Section 26 (3)(b)(i) which requires a minimum lot frontage of 140 m for an agricultural lot.

Subsequent to consent application B/28/26, the retained parcel will have a lot frontage of 25.9 m (85 ft). The original lot frontage of the lot prior to the severance was 67.3 m (221 ft). Therefore, the amount of relief requested is 114.1 m (374.3 ft) in lot frontage for an agricultural property.

The subject property is designated Agricultural in the Town's Official Plan and zoned Agricultural (A) Zone in the Town's Zoning By-law.

Additional Information relating to the proposed applications is available by contacting the Town of Amherstburg Planning Offices by phone or email, during normal office hours, 8:30 a.m. to 4:30 p.m. or at the Town website [www.amherstburg.ca](http://www.amherstburg.ca).

Dated: October 21, 2026



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Sarah French, MCIP, RPP  
Planner II and Secretary-Treasurer  
Town of Amherstburg Committee of Adjustment  
3295 Meloche Road, Amherstburg, ON N9V2Y8



# TOWN OF AMHERSTBURG B/28/26 & A/17/26- SKETCH

5311

5341

5591

5621

5551

SEVERED PARCEL  
LOT SIZE: 4046 Sq m (1 Acre)  
LOT FRONTAGE: APPROX. 136 ft (41.45 m)  
LOT DEPTH: APPROX. 322 ft (98.14 m)

RETAINED PARCEL  
LOT SIZE: APPROX. 12.10 ha (29.92 Acre)  
LOT FRONTAGE: APPROX. 85 ft (25.90 m)  
LOT DEPTH: IRREGULAR

5671

6081

6301

6321

6368

6328

6336

6247

5851

5850

5760

5640

5610

5580

5480

8th Concession South

Concession South





# Town of Amherstburg



- Legend
- Parcels
  - Streets
  - Streets



0.3

0

Distance /

0.3 Kilometers

## Notes

This is where you enter your notes about the map.

1: 5,146





## CONSENT/LAND SEVERANCE

**TOWN OF AMHERSTBURG**  
**Economic and Community Development Department**  
**Planning Services Division**  
**3295 Meloche Road**  
**Amherstburg, Ontario, N9V 2Y8**  
**519-736-5408**

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At any time when an application for Consent is being considered, the applicant should approach the Secretary Treasurer of the Committee of Adjustment of the Municipality to engage in a pre-consultation meeting to explain the proposed application being contemplated. This formal discussion should provide the applicant with procedural direction as to processing the application as well as determining planning policies under which the application can be considered for approval. At this time, the applicant may also wish to obtain a copy of the Consent/Land Severance Application Form.

A completed application must be submitted approximately 4 weeks before the scheduled hearing date. The meeting schedule, including application deadlines, is available on our website, [www.amherstburg.ca/committeeofadjustment](http://www.amherstburg.ca/committeeofadjustment).

### SUBMISSION REQUIREMENTS

1. One (1) original Consent/Land Severance application form – completed and signed.

Please note that the application must be signed in front of a Commissioner and if signed by a Corporation, must have the Corporate Seal affixed. If signed by an agent, a written authorization, attached, from the owner must also be submitted. **ALL REGISTERED OWNERS MUST SIGN.**

2. Application fee of **\$1577.00** along with an ERCA development review fee of **\$300.00** (total of **\$1877.00** payable to the Town of Amherstburg) must accompany your completed application.
3. Each copy of the application must be accompanied by a sketch, drawn to scale, showing:
  - a) the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
  - b) the distance between the subject land and the nearest landmark such as a bridge or railway crossing;
  - c) the boundaries and dimensions of the parcel of land that is the subject of the application, the part that is to be severed, the part that is to be retained, and the location of all land previously severed;
  - d) the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples of features include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks/tile fields;
  - e) the current uses on land that is adjacent to the subject land;
  - f) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
  - g) if access to the subject land is by water only, the location of the parking and docking facilities to be used;
  - h) the location and nature of any easement affecting the subject land.
4. Applications may be delivered or mailed to Planning Services, 3295 Meloche Road, Amherstburg, ON N9V 2Y8.

### NOTICE OF HEARING AND POSTING CARD

A Notice of the Hearing will be mailed by prepaid First Class Mail to the applicant and to every owner of land within 60 metres of the subject site not less than fourteen (14) days prior to the date the application is to be heard.

A sign is to be placed on the land subject to the application at least fourteen (14) days prior to the hearing date and is to remain in place until the hearing has been held. The sign is to be placed at the centre of the subject parcel, facing the public road and as close as possible to the property line.

## **HEARING AND DECISION**

The Applicant or an agent must attend the hearing at the designated time and location and speak on behalf of the application answering any questions, which the members of the Committee of Adjustment may have. A written decision will be forwarded to the applicant within ten (10) days of the Hearing Decision. Any conditions imposed by the Committee form part of the Decision and must be met in a manner acceptable to the Committee before final certification can be issued. Within twenty (20) days after the giving of the Notice of decision, the applicant may appeal the decision to the Ontario Land Tribunal (OLT) by filing the OLT Notice of Appeal form and the necessary prescribed fee with the Clerk of the municipality.

## **CHECKLIST OF SUBMISSION REQUIREMENTS**

**Applications should be submitted at least 4 weeks prior to a scheduled Committee of Adjustment meeting. Please consult with staff to determine the appropriate timelines.**

**Please check the appropriate box and attach all necessary material to this form:**

- **Required Fee**  
Each application must be accompanied by the application fee in the form of a cheque in the amount of **\$1,877.00** payable to the Town of Amherstburg. A \$300 ERCA planning review fee is included in the application fee and is paid at the time of application. If applying in person payment may be made by cash or debit as well.
  - One (1) copy of this application- completed and signed.
  - One (1) copy of the required sketch.
  - One (1) copy of the Authorization if required.
- 

The completed application form and supporting documentation may be returned to the Planning Services Division, 3295 Meloche Road, Amherstburg, Ontario, N9V 2Y8.

**If the subject lands are located within 120 m of a Provincially Significant Wetland, Significant Woodland, Area of Natural or Scientific Interest or Significant Species at Risk Habitat, the applicant may be required to complete a natural heritage review. The initial pre-consultation cost of the natural heritage review is \$565 and should additional work, such as an Environmental Impact Assessment, be required, the applicant will be responsible for all costs associated with review. Costs associated with the review will be invoiced to the applicant through the Town of Amherstburg. The applicant will be responsible for finding their own qualified biologist to complete the Environmental Impact Assessment, if required, and will be responsible for all costs associated with the assessment.**



**TOWN OF AMHERSTBURG**  
**Application for**  
**CONSENT/LAND SEVERANCE**

**OFFICE USE ONLY**

Application No: B/28/26  
Date of Pre-consultation Meeting: 10/8/26  
Date Application Received: 10/13/26  
Date Application Deemed Complete: 10/20/26  
Staff Person Present: Sarah French  
Municipal Fee Received: \$2477 combined MV + consent  
ERCA Fee Received: \$400 combined MV + consent

**1. CONTACT INFORMATION**

**Applicant/Owner Information**

**Municipal Freedom of Information and Protection of Privacy Act – Personal Information on this form is collected under authority of the Planning Act and will be used to process this application.**

Name of Registered Owner: Marie, Greg, Tom Burns Michelle Rice  
Mailing Address: [REDACTED]  
Postal Code: [REDACTED]  
Phone: [REDACTED]  
Email: \_\_\_\_\_

**Agent Authorized by Owner to file the Application (if applicable):**

Name of Registered Owner: Ron Wismer  
Mailing Address: [REDACTED]  
Postal Code: [REDACTED]  
Phone: [REDACTED]  
Email: [REDACTED]

Which of the above is the Primary Contact? ☐ Applicant ☒ Agent

If known, if there are any holders of any mortgages, charges or other encumbrances on the subject land, please provide details as follows:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**2. LOCATION AND DESCRIPTION OF SUBJECT LANDS**

Assessment Roll No.: 3729 630 000 03201  
Municipal Address: 5671 Essex Rd 18 Amherstburg, ON, N9V 2Y7  
Concession: 5  
Lot: Part Lot 46  
Registered Plan No.: 12R3059  
Lot(s):  
Reference Plan No.:  
Part(s): 2

**3. CURRENT OFFICIAL PLAN DESIGNATION AND ZONING OF SUBJECT LANDS:**

Official Plan Designation: Agriculture  
Zoning: Agriculture

**4. CURRENT SIZE OF SUBJECT PARCEL:**

Frontage: 221 Feet Road Frontage  
Depth: Irregular  
Area: 30.92 AC

**5. ARE THERE ANY EASEMENTS OR RESTRICTIVE COVENANTS AFFECTING THE SUBJECT LAND?**

☐ Yes ☒ No

If yes, please provide a description of each easement or covenant and its effect.

**6. TYPE AND PURPOSE OF TRANSACTION (please check all applicable)****Conveyance**

Agricultural Area: ☐ farm split ☒ surplus dwelling ☐ lot addition  
☐ technical severance  
Other Areas: ☐ creation of new lot ☐ technical severance  
☐ lot addition  
Other: ☐ mortgage or charge ☐ easement/rig-of-way  
☐ partial discharge of mortgage ☐ correction of title  
☐ other (specify) \_\_\_\_\_

**7. DESCRIPTION AND USE OF LAND INTENDED TO BE SEVERED:** Residential

Frontage: Approx. 136  
Depth: Approx. 322'  
Area: 1 acre

Existing Use: Agriculture  
Proposed Use: Agriculture  
Number and use of buildings and structures on the land intended to be severed  
Existing: 1  
Proposed: \_\_\_\_\_

Is there an existing access bridge on this parcel? ☒ Yes ☐ No  
Is there a water service connection on this parcel? ☒ Yes ☐ No  
Is there a sanitary sewer connection on this parcel? ☐ Yes ☒ No

Access to proposed severed lot

☐ Municipal Road ☒ County Road  
☐ Provincial Highway ☐ Private ☐ Water

If access to the subject land is by water only, indicate the parking and docking facilities to be used and the approximate distance between these facilities and the nearest public road.

**8. NUMBER OF NEW LOTS PROPOSED (NOT INCLUDING RETAINED LOT):** 1

**9. DESCRIPTION AND USE OF LAND INTENDED TO BE RETAINED:**

Frontage: Approximately 85'  
Depth: Irregular  
Area: approx. 29.92 acres  
Existing Use: Agriculture  
Proposed Use: Agriculture  
Number and use of buildings and structures on the land intended to be retained  
Existing Use: No buildings  
Proposed Use: \_\_\_\_\_

Is there an existing access bridge on this parcel? ☒ Yes ☐ No  
Is there a water service connection on this parcel? ☐ Yes ☒ No  
Is there a sanitary sewer connection on this parcel? ☐ Yes ☒ No

Access to proposed retained lot: ☐ Municipal Road ☒ County Road  
☐ Provincial Highway ☐ Private ☐ Water

If access to the subject land is by water only, indicate the parking and docking facilities to be used and the approximate distance between these facilities and the nearest public road.

**10. TYPE OF WATER SUPPLY AND SANITARY SEWAGE DISPOSAL (please check all applicable)**

**Type of Water**

Municipally owned and operated piped water supply ☒ Severed ☐ Retained

Well ☐ Severed ☐ Retained

Other (specify) \_\_\_\_\_

**Type of Sanitary**

Municipally owned and operated sanitary sewers ☐ Severed ☐ Retained

Septic tank ☒ Severed ☐ Retained

Other (specify) \_\_\_\_\_

When will water supply and sewage disposal service be available? \_\_\_\_\_

**11. PROPERTY HISTORY**

Have there been any previous severances of land from this holding?

☒ Yes ☐ No

If yes, please indicate previous severances on the required sketch and supply the following information for each lot severed:

Grantee's name: Marie and Raymond Burns

Relationship (if any) to the owner: Owner

Use of parcel: Lot addition

Date parcel created: Dec 17 2020

Has the parcel ever been the subject of an application for approval of a plan of subdivision under Section 51 or a consent under Section 53 of the Act, as amended, or its predecessors?

☒ Yes ☐ No

If yes, please indicate the file number and the decision: B/34/19 approved

**12. CURRENT APPLICATIONS**

Please indicate whether the property is the subject of an application for one of the following:

- ☐ Official plan or official plan amendment approval
- ☐ Zoning by-law amendment
- ☐ Minister's zoning order amendment
- ☒ Minor variance
- ☐ Consent or approval of a plan of subdivision

If known, indicate the file number and status of the foregoing application(s) \_\_\_\_\_  
concurrent A-17-26

Is the owner, solicitor or agent applying for additional consents on this holding simultaneously with this application, or considering applying for additional consents in the future?

☐ Yes ☒ No

Is the owner, solicitor or agent applying for any minor variance or permission to extend or enlarge under Section 45 of the Planning Act, R.S.O. 1990, as amended, in relation to any land that is the subject of this application?

☒ **Yes** ☐ **No**

Is the requested application consistent with policy statements issued under subsection 3(1) of the Planning Act? (ie: 2024 Provincial Planning Statement)

☒ **Yes** ☐ **No**

Is the subject land within an area of land designated under any provincial plan or plans?

☐ **Yes** ☒ **No**

If yes, does the requested application conform to or does not conflict with the provincial plan or plans? \_\_\_\_\_

Is the land associated with any natural environment area or adjacent to or abutting lands that are designated as a Wetland or Natural Environment?

☐ **Yes** ☒ **No**

If yes, an Environmental Impact Assessment is required, for approval by the Town and Essex Region Conservation Authority, to be completed in accordance with the County of Essex Guidelines for Environmental Impact Assessments or when Council considers it appropriate, additional requirements may be made to the Guidelines in accordance with more detailed locally adopted terms of reference for an Environmental Impact Assessment.

Does the proposed project include the addition of permanent above ground fuel storage?

☐ **Yes** ☒ **No**

Is the land within 600 m of property that is designated as Extractive Industrial?

☐ **Yes** ☒ **No**

If yes, as per Section 3.3.3 of the Official Plan a noise and vibration study is required for approval by the Town, to be completed

\_\_\_\_\_

### 13. CONSENT OF OWNER

The owner must also complete the following or a similar authorization attached to the application.

#### **Consent of Owner(s) to the Use and Disclosure of Personal Information and to Allow Site Visits to be Conducted**

In accordance with the provisions of the Planning Act, it is the policy of the Town of Amherstburg Planning Services Department to provide the public access to all development applications and supporting documentation.

In submitting this development application and supporting documentation,

I/we Ron Wismer  
NAME(S)

the owner(s)/authorized applicant, hereby acknowledge the above-noted policy and provide my/out consent, in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

DATE Oct 12 2026 SIGNATURE Ron Wismer

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

### 14. AFFIDAVIT (This affidavit must be signed in the presence of a Commissioner)

I/We, Ron Wismer of the Town of Amherstburg  
NAME(S) TOWN OR CITY NAME

in the County of Essex solemnly declare that all of the  
COUNTY/REGION/DISTRICT NAME

information and the statements contained in this application are true, and I/we, make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

DECLARED before me at the Town of Amherstburg  
PRINT TOWN OR CITY NAME

in the County of Essex this date October 13, 2026  
COUNTY NAME DATE

DATE Oct. 13, 2026 SIGNATURE OF OWNER OR AUTHORIZATION AGENT Ron Wismer

DATE Oct. 13, 2026 SIGNATURE OF COMMISSIONER Janine Quintina Mastronardi

Janine Quintina Mastronardi, a Commissioner, etc.,  
Province of Ontario, for the  
Corporation of the Town of Amherstburg.  
Expires June 30, 2027

### 15. AUTHORIZATION

If the applicant is not the owner(s) of the land that is subject of this application, the owner(s) must complete the following or a similar authorization attached to the consent application.

To: Town of Amherstburg

Description and Location of Subject Lands: 5671 ESSEX RD 18 AMHERSTBURG, ON

I/We, the undersigned, being the registered owner(s) of the above lands hereby authorize

Ron Wismer of Amherstburg  
NAME TOWN OR CITY NAME

To:

- (1) make an application on my/our behalf to the Committee of Adjustment of the Town of Amherstburg;
- (2) appear on my behalf at any hearings(s) of the application; and
- (3) provide any information or material required by the Committee relevant to the application.
- (4) submit this application on my/our behalf and, for the purposes of the Freedom of Information and Protection of Privacy Act, to provide any of my/our personal information that will be included in this application or collected during the process of the application

DATED at the Town of Amherstburg  
TOWN OR CITY NAME

in the Essex this date Oct 11 2026  
COUNTY NAME DATE

Nierca Stanguay  
Witness

Myra Burr POA OF MARIE BURDS  
Signature of Owner

Nierca Stanguay  
Witness

Myra Burr  
Signature of Owner

Nierca Stanguay  
Witness

Em Burr  
Michelle Rice Signature of Owner

#### 16. POSTING COMMITTEE OF ADJUSTMENT ADVISORY SIGN

This will confirm the requirements of the Committee of Adjustment for a sign to be posted by all applicants or authorized agents on each property under application.

A sign will be made available to you upon submission of your application(s). You are directed to post the sign in a prominent location that will enable the public to observe the sign.

The location of the sign will depend on the lot and location of structures on it. The sign should be placed so as to be legible from the roadway in order that the public see the sign and make note of the telephone number should they wish to make inquiries. The Zoning By-law prohibits the signs from being located in any corner lot sightlines. In most cases, please post the sign on a stake as you would a real estate sign. For commercial or industrial buildings, it may be appropriate to post the sign on the front wall of the building at its entrance. Please contact the undersigned if you have any queries on the sign location.

Each sign must remain posted beginning 14 days prior to the Hearing, until the day following the decision of the Committee of Adjustment. Please complete the form below indicating your agreement to post the sign(s) as required. This form must be submitted with the application so that it may be placed on file as evidence that you have met the Committee's requirements. Failure to post the sign as required will result in deferral of the application.

Chris Aspila, MCIP RPP  
Manager of Planning Services

Property Address: 5671 County Rd 18

Application Number(s): B/28/26

I understand that each sign must be posted at least 14 days before the Hearing, and will remain posted and be replaced if necessary, until the day following the Decision.

I acknowledge that the Secretary-Treasurer has confirmed these requirements with me.

Ron Wismer  
Signature (Owner/Authorized Agent)

OCT 13 2026  
Date