

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, JUNE 25, 2026 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell in the Chair

ROLL CALL

PRESENT: Councillor Mandy Samwell, Chair
 Dan Houssar Vice-Chair
 Mayor Kevin Davis
 Allan Lovett
 Dan de Vries

ALSO PRESENT: Chief Jason Saunders
 Deputy Chief Rich Paolini / Deputy Chief Grant Davies
 Police Staff - Insp. M. Sciberras, Insp. K. Tollar, A/Insp. D. Disher, Insp. K. Reeder, T. Fischer, R. Matthews-Osmond, V. Kitchen-Janzen
 Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

None

2. DECLARATIONS OF CONFLICT OF INTEREST
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None

3. ITEMS FOR CONSIDERATION

Items 3.1, 3.2, 3.3 and 3.4 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Deputy Chief Reports

Deputy Chief Paolini and Deputy Chief Davies addressed the Board and provided their reports. Questions of clarification were answered by Staff. Chief Paolini noted that AI Call Tracking pilot project was discontinued due to some operational issues that occurred during start-up.

Moved by D. Houssar
Seconded by A. Lovett

THAT all Deputy Chiefs Issues Update Reports BE APPROVED:

3.1.1 Monthly Statistical Analysis

THAT the report from Deputy Chief Davies dated June 5, 2026 regarding Monthly Statistical Analysis (up to May 31, 2026) , including Downtown Core Statistical Report – May 2026 BE RECEIVED.

3.1.2 Police Station Renovation Project Update

THAT the report from Deputy Chief Paolini dated June 15, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

3.1.3 Brantford Police Service 150th Anniversary in 2027

THAT the report from Deputy Chief Paolini dated June 15, 2026 regarding Brantford Police Service 150th Anniversary in 2027 BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his reports. Verbal updates were provided by Chief Saunders on the Service involvement in funeral procession for recently killed officers in Ontario. A brief synopsis was provided on the survey results of the Board's Strategic Report. Questions of clarification were answered by Staff.

Moved by D. Houssar
Seconded by A. Lovett

THAT all Chief Saunders Issues Update reports BE APPROVED:

3.2.1 YES Program – May/June Update

THAT the report prepared by Insp. M. Sciberras dated June 12, 2026 regarding YES Program – May/June Update BE RECEIVED.

3.2.2 Ministry of Labour Field Visit Report

THAT the report prepared by A/Insp. D. Disher dated May 28, 2026 regarding Ministry of Labour Field Visit Report BE RECEIVED.

CARRIED

3.3 Financial Reports

3.3.1 Monthly Financial Reports

Chief Saunders provided a verbal financial report noting that the monthly overtime hours report as at May 31, 2026 is showing 588.25 overtime man hours less than previous year. The surplus report is showing an approximate \$350K surplus for the Service.

3.4 Auction Proceeds Account - Request for Funds

3.4.1 Auction Proceeds Account - Request for Funds – 42nd Annual Rotary Classic Run

Moved by D. Houssar
Seconded by A. Lovett

THAT the Brantford Police Services Board approves the transfer of \$300.00 from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the 42nd Annual Rotary Classic Run event held June 7, 2026 which supports Lansdowne Childrens Centre and Boys and Girls Club of Brantford.

CARRIED

3.4.2 Auction Proceeds Account - Request for Funds – Ronald McDonald House Canada South Central Ontario

Moved by D. Houssar
Seconded by D. de Vries

THAT the Brantford Police Services Board approves the transfer of \$500.00 from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the Ronald McDonald House Canada South Central Ontario.

CARRIED

3.4.3 Auction Proceeds Account – Request for Funds – Dawn Parent (Sponsorship to attend Camp Phoenix)

No motion of support was brought forward for this request.

3.5 Report on Section 81(1) Investigations (SIU)

3.5.1 SIU Investigation 26-OFD-024

Moved by D. Houssar
Seconded by A. Lovett

THAT the report prepared by Inspector Kevin Reeder dated June 2, 2026 regarding SIU Investigation 26-OFD024 (January 16, 2026 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

3.6 Brantford Police Service Board Policy Manual – Review and Updates

Moved by D. Houssar
Seconded by A. Lovett

THAT the report from V. Kershaw, Executive Assistant dated June 25, 2026 regarding Brantford Police Services Board Policy Manual – Review and Updates BE RECEIVED; and

THAT all updated and new Brantford Police Services Board Policies, detailed in this Report and presented at the June 25, 2026 Board Meeting, BE APPROVED.

CARRIED

3.7 2026 Meeting Dates – Remainder of Year

Moved by D. Houssar
Seconded by A. Lovett

THAT the report from V. Kershaw, Executive Assistant, dated June 17, 2026, regarding 2026 Meeting Dates – Remainder of the Year BE RECEIVED; and

THAT the following dates BE APPROVED for meetings being held by the Brantford Police Services Board for remainder of 2026:

July & August 2026	Call of Chair (no change)
September 2026	September 24, 2026 (no change)
October 2026	October 15, 2026 (change)
November 2026	Call of Chair (cancel November 26)
December 2026	December 10, 2026 - tentative

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by A. Lovett

THAT the May 28, 2026 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Annual Reports

Moved by D. Houssar
Seconded by A. Lovett

THAT the following Annual Reports BE RECEIVED:

4.2.1 2025 Canine Unit Annual Report

- 4.2.2 2025 Accessibility Report – Status Update
- 4.2.3 2025 Annual Report – Brantford Police Service
- 4.2.4 2025 Annual Report on Secondary Activities

CARRIED

4.3 Information Items

Moved by D. Houssar
Seconded by A. Lovett

THAT the following Information Items BE RECEIVED:

- 4.3.1 All Chiefs Memo dated June 11, 2026 regarding Police Service Board and OPP Detachment Board Members and Elections
- 4.3.2 Letter dated June 16, 2026 from Association of Condominium Managers of Ontario / Canadian Condominium Institute re. Incidents of Violence and Harassment in Condominium Communities, Improved Police Presence, Responsiveness and Intervention Required.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board

The Chair reported on her attendance at the Safety Patroller Award Presentation held recently.

5.2 New Business Matters from Members of the Board

None

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

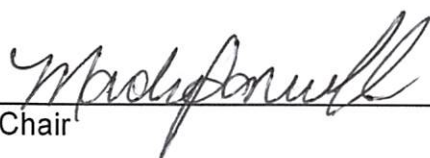
September 24, 2026

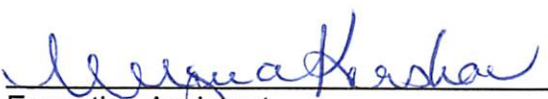
July & August – Call of Chair

9. ADJOURNMENT

The meeting adjourned at 9:42 a.m.

The minutes of this meeting were adopted on September 24, 2026.


Chair


Executive Assistant