



THE CORPORATION OF THE TOWNSHIP OF CENTRE WELLINGTON

TRANSPORTATION TECHNOLOGIST

PERMANENT, FULL TIME (1 EXISTING VACANCY, 35 HOURS PER WEEK)

Join the Township of Centre Wellington where you can make a meaningful impact in a thriving, innovative, and welcoming community. As the largest municipality in Wellington County, Centre Wellington combines the charm of rural living with the vibrancy of urban life, offering an exceptional quality of life for residents and visitors alike. Our organization values integrity, collaboration, and innovation. Here, you'll be part of a dynamic team delivering services, driving creative initiatives, and shaping a future where everyone feels connected and supported. Discover your opportunity to grow, lead, and belong at Centre Wellington.

Reporting to the Manager of Engineering, the Transportation Technologist is responsible for transportation planning, traffic operations, road safety, active transportation initiatives, speed management, and transportation-related capital projects. This position provides technical expertise, coordinates studies and projects, investigates transportation concerns, and develops recommendations that support a safe, efficient, and sustainable transportation network throughout the Township.

Main Duties and Responsibilities

- Provides technical expertise and recommendations related to transportation engineering, traffic operations, road safety, active transportation, and applicable legislation, standards, and best practices.
- Conducts transportation studies and analyses, including traffic, speed, collision, parking, and pedestrian crossing assessments, and recommends operational and safety improvements.
- Reviews and comments on engineering designs, Traffic Impact Studies, and municipal infrastructure projects to ensure compliance with engineering standards and transportation plans.
- Plans, designs, and coordinates the implementation of traffic control devices, pavement markings, signage, signal operations, and construction detours.
- Investigates transportation-related concerns raised by residents and stakeholders, and develops recommendations to improve safety, mobility, and network performance for all road users.
- Identifies safety and operational improvement opportunities through traffic data analyses, collision trends, speed information, and public feedback, and coordinates implementation of preferred solutions.
- Supports transportation safety, traffic calming, speed management, and active transportation initiatives through research, public education, stakeholder engagement, and program implementation.
- Oversee the Township's annual traffic count program.
- Coordinates transportation-related projects, studies, and initiatives, including consultant and contractor activities, procurement processes, contract administration, and project implementation.
- Prepares technical specifications, requests for proposals, cost estimates, drawings, reports, and other documentation required to support transportation programs and capital projects.
- Assists with transportation-related budgeting, asset management planning, and capital forecasting activities.
- Liaises with residents, developers, consultants, contractors, utilities, regulatory agencies, and internal departments regarding transportation projects, programs, and operational matters.
- Prepares reports, presentations, and recommendations for management, Council, and committees as required.
- Represents the Township at stakeholder meetings, public consultations, and project-related meetings, providing technical expertise and facilitating effective communication and collaboration.

- Maintains current knowledge of transportation engineering principles, practices, technologies, legislation, and industry best practices through ongoing professional development.
- Performs duties in accordance with applicable legislation, corporate policies, and health and safety requirements.
- Performs other related duties as required.

Minimum Qualifications and Requirements

- Post secondary diploma in Transportation Engineering, Civil Engineering Technology or a related field.
- Eligibility for full membership in the Ontario Association of Certified Engineering Technicians and Technologists is preferred.
- Three (3) to five (5) years of related experience in a municipal environment.
- Experience in transportation planning, traffic operations, project management, and contract administration in a municipal environment is considered an asset.
- Ability to read and provide comment on engineered drawings for municipal infrastructure.
- Understanding of the Highway Traffic Act, Ontario Traffic Manuals, Minimum Maintenance Standards, Transportation Association of Canada (TAC) Standards, Ontario Provincial Standards (OPS), and Occupational Health and Safety Act (OHSA).
- Excellent and demonstrated communication, organization, time management, administrative, and problem-solving skills.
- Excellent interpersonal skills with the ability to work alone and in a team environment.
- Demonstrated ability to manage priorities, workflow through teamwork and self-motivation.
- Familiarity and experience with AutoCAD, ArcGIS and/or traffic engineering software would be an asset.
- Proficient computer skills with knowledge and experience in Microsoft Office (Word, Excel), SharePoint, and databases.
- Flexibility to work the occasional evenings or weekends.
- Valid Class G Driver's License and maintain a clean drivers abstract.

Work Location: Infrastructure Services Office (7444 Wellington County Road 21, Elora)

****Please note:** The primary work location for this position is expected to transition to the Centre Wellington Operations Centre (965 Gartshore Street, Fergus) upon its anticipated opening in December 2026.*

Salary: \$87,229 to \$98,121 per annum [2026 Rate]

How to Apply: Interested applicants are requested to submit a **single document** that includes their cover letter and resume in MS Word or PDF format by email to careers@centrewellington.ca by **October 18, 2026, at 11:59 p.m.** Please quote job posting '2026-63' in the subject line.

The successful candidate will be required to provide proof of current and valid certificate(s) and/or educational qualifications. We thank all those that apply; however, only those candidates selected for an interview will be contacted. **No phone calls please.**

Information gathered relative to this position is done so in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection. The Township of Centre Wellington is committed to an inclusive, barrier-free recruitment process. If you require accommodation at any stage, please contact us at hr@centrewellington.ca

The lands we know today as the Township of Centre Wellington have been home to Indigenous peoples since time immemorial. We acknowledge that we are on the treaty lands and traditional territory of the Anishinaabe and the Haudenosaunee ([read more](#)).