



Fort Saskatchewan Fire Department (FSFD) | 10099 93 Avenue | Fort Saskatchewan | Alberta | T8L 1N5 | 780-998-4858 | fsfd@fortsask.ca

Mobile cooking owners/operators are required under the Alberta Fire Code 2023 to provide documentation related to fires safety and operations and complete an annual inspection by a City of Fort Saskatchewan Fire Safety Codes Officer. In addition to the fire inspection, all associated documents and permits related to the operations must be available for review and, submitted to fsfd@fortsask.ca with this checklist no less than two (2) weeks prior to the event/inspection. Once the documents are received a Fire Department Safety Codes Officer will be in contact with you to follow up and verify the status of the inspection. Passed inspections will be issued a report and sticker that shall be placed in a visible location on the mobile cooking vehicle/unit.

Note: Incomplete verification of documents, permits, or noncompliance with the Fire Code may result in the owner/operator not being permitted to operate within the City of Fort Saskatchewan.

Mobile Food Vendor Type: ☐ Truck ☐ Trailer ☐ Cart

Business name: _____ Business address: _____

Owner e-mail: _____ Owner phone number: _____

Attach	Fire Code and Safety Requirement			
	1. A copy of the City of Fort Saskatchewan Business license.			
	2. AHS food handling permit			
	3. Fire Suppression System type with a current valid re-certification <i>(Check off all applicable)</i>			
	Class ABC	☐	Class K (Automatic)	☐ Class K (Manual)
	4. A valid Fire Suppression Certificate			
	5. A semi-annual report for cleaning of exhaust system			
	6. Copy of a fire safety plan			
	7. Current calendar year fire inspection report from listed municipality			
This is not a requirement: A copy of a capital region municipality fire inspection may be submitted for review by the fire safety codes officer.				
	8. Utility/Appliance Trade Permits			
	Heating/Ventilation Permit	☐	Electrical Permit	☐ Gas Permit ☐ Plumbing Permit

MANDATORY

7. Valid Capital Region Fire Inspection Report?

Vendors with a fire inspection completed and passed from one of the below municipalities may submit a copy of the report for equivalency between municipalities. A copy of the report must be submitted for review.

Edmonton	Leduc	St. Albert	Spruce Grove	Strathcona County
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8. Utility/Appliance Inspection/Permits/Reports?

Copies of the listed services that are contained on the MCO are required verifying these have been permitted and serviced. A copy of documents must be submitted for review. Check off all that apply to the MCO.

☐ Yes ☐ No	Heating/ Ventilation Permit	Grease Hood	Fan	Heater
- Ventilation systems require verification of cleaning and fire suppression system inspection. - Heaters will be assessed based on fuel used to operate under Electrical or Gas (LPG/NG)				
☐ Yes ☐ No	Electrical	Hardwired	Inline Generator	Portable Generator
- All work must meet the requirements of the current edition of the Canadian Electrical Code and STANDATA. - All devices must be CSA approved.				
☐ Yes ☐ No	Gas	Propane	LPG tank Size & no. _____	External Natural Gas
All gas-fired equipment must be installed to the requirements of the CSA B149 1 and 2.				
☐ Yes ☐ No	Plumbing	Sink	Floor Drain	Grease Trap
All plumbing fixtures must be installed to the requirements of the National Plumbing Code.				

This personal information is being collected and used under the authority of Section 4(c) of the Protection of Privacy Act for the purpose of the Mobile Cooking Operation Requirements List. If you have questions about the collection, contact the Access to Information Coordinator for the City of Fort Saskatchewan at 780-992-6200

Fire Department Administration Use Only

Date Received:	SCO Assigned:
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