

MINUTES

Regular Meeting of Council Wednesday, January 18, 2012 @ 4:30 pm Council Chambers

Present:	C. Elliott	Mayor
	Z. Tucker	Deputy Mayor/Chair
	R. Anstey	Councillor
	D. Blundon	Councillor
	S. Oram	Councillor
	N. Lanning	Councillor
	A. Scott	Councillor

Advisory Resource:	J. Turner	Chief Administrative Officer
	G. Brown	Town Clerk/Director of Finance
	A. Crummey	Director of Economic Development (A)
	J. Blackwood	Director of Municipal Works & Services
	K. Waterman	Director of Parks, Recreation & Tourism
	J. Burt	Deputy Municipal Clerk

1. CALL TO ORDER

The Meeting was called to order at 4:31pm.

2. VISITORS/PRESENTATIONS

Light Up for Christmas Winners

Councillor Blundon presented the winners of the 2011 Light Up for Christmas contest. The winners are as follows:

1 st Place	30 Payette Street
2 nd Place	94 Memorial Drive
3 rd Place	7 Alcock Crescent
	23 Read Street

Honourable Mentions:	124 Memorial Drive
	42 Solberg Crescent
	9 Thirsk Place
	18 Pinedo Road
	12 Gibson Place

Best Decorated Street: Memorial Drive

International Development Week Proclamation

The Mayor proclaimed February 5 to 11, 2012 as International Development Week in the Town of Gander whereas the Town recognizes the FCM's contribution over the past 25 years as a Canadian and world leader in international municipal development.

3. MINUTES FOR APPROVAL

Motion #12-001

Minutes for Approval

Moved by Deputy Mayor Tucker and seconded by Councillor Blundon that the Minutes from the Regular Meeting of Council on December 14, 2012 be adopted as presented.

In Favour: 7 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Public Safety and Human Resources Committee:

The Public Safety and Human Resources Committee was presented by Councillor Oram.

The Public Safety and Human Resources Committee was held on January 9, 2012. The meeting was chaired by A. Scott, Councillor. Other members present included: Z. Tucker, Deputy Mayor; G. Brown, Director of Finance; J. Burt, Deputy Municipal Clerk; O. Fudge, Municipal Enforcement Officer; A. Quilty, Fire Inspector.

The following items were discussed:

PUBLIC SAFETY**2011 MEO Stats**

Municipal Enforcement presented the Municipal Enforcement Statistics for the Fourth Quarter of 2011. The Committee reviewed the information and was pleased with the level of enforcement activity the Enforcement Officers have been able to provide.

Update on Ladder Truck

The Fire Inspector updated the Committee on the new Ladder Truck. He advised of the progress of training on the new equipment, and noted that the truck will not be operational until some manufacturing deficiencies are corrected. Mr. Quilty noted that the Department is pleased overall with the truck, and it is far superior to their previous equipment.

Intersection of Airport/Markham Lights

Municipal Enforcement has received several complaints regarding the traffic lights on the Airport/Markham intersection. Residents have complained that the lights are not necessary, and request that they flash red and orange instead of the regular cycle.

Municipal Enforcement will monitor the intersection to see if the traffic lights are warranted.

The CAO stated that there was a period when the lights weren't working and there were complaints from the occupants of the McCurdy Complex. Council has approved funding for the replacement of this light and if it is the intention of Council to eliminate the light a decision needs to be made before the light is ordered.

No motion was put forward to eliminate the traffic light.

Irving Gas Station Fire

The Fire Inspector advised the Committee that the Fire Commissioner witnessed the recent fire at the Irving Gas Station. The Provincial Fire Commissioner was on site and complemented the Fire Department on an excellent response to the emergency. The Inspector noted that the Fire Department received a phone call from the Irving head office thanking them in their successful efforts to save the building.

The Fire Inspector also noted that the Benton Fire Department responded to aid the Gander Fire Department. The Public Safety Committee would like to thank the Benton Fire Department for their assistance at this emergency.

HUMAN RESOURCES

Group Insurance Premiums

At a previous meeting, it was requested that the Committee consider allowing employees retiring early to keep their Group Insurance coverage to the point they reach retirement age.

The Director of Finance noted that the Town does have provisions for employees to gain private coverage with Blue Cross prior to their retirement. To start carrying retired employees would be a large cost to the employee for a service we already have. The Committee is not in favour of doing this.

Safety Talks

The Occupational Health and Safety Advisor recommended changes to the Safety Talk schedule, as having these meetings weekly is not necessary for all employees. The OHS Training and Orientation Policy will be amended to include this change.

WHSCC

The Director of Finance noted that the municipal rate for WHSCC has decreased saving the Town \$6,000. The Town was also given a refund through a PRIME audit of \$4,853.40 for meeting certain guidelines.

The Deputy Municipal Clerk also noted that the Town participated in a voluntary review of the Disability Management Program. This review will make the Town eligible for an additional refund that will be applied after the report is received.

Resignation Update

The Director of Finance updated the Committee on the resignation of the Deputy Municipal Clerk and a Facility Operator. He noted that the positions will be reviewed and go through the normal hiring process after review.

B Parks & Recreation Committee:

The Parks and Recreation Committee meeting was presented by Councillor Blundon.

The Parks and Recreation Committee was held on January 9, 2012. The meeting was chaired by D. Blundon, Councillor. Other members present included: A. Scott, Councillor; Z. Tucker, Deputy Mayor; J. Turner, CAO; K. Waterman, Recreation Director.

The following items were discussed:

Gander Multi Plex Feasibility Study

The CAO gave an update on a meeting held with the Chairperson of the Multi Plex Committee. The group has prepared an overview of the project outlining the capital costs, projected operating costs, potential revenue generators and a projected user base.

Contact with the Department of Municipal Affairs will be made in the near future to prepare the terms of reference for the study, a request for proposal and the selection of the consulting team.

Community Centre Commercial Signage

The Committee was notified by Gander Minor Hockey and the Silver Jets Skating Club that they are not interested in overseeing the sale and marketing of the commercial advertising at the Centre. After reviewing the proposal, they felt that they didn't have the resources to do justice to the program.

The Committee asked the Director to explore other possible options to facilitate the program. A further update will be presented at the next committee meeting.

Light Up for Christmas Winners

The following are the winners for the Town of Gander's 2011 Light Up for Christmas.

- 1st Place: 30 Payette Street
- 2nd Place: 94 Memorial Drive
- 3rd Place: 7 Alcock Crescent
23 Read Street

Honourable Mentions: 124A Memorial Drive
 42 Solberg Crescent
 9 Thirsk Place
 18 Pinedo Road
 12 Gibson Place

Best Decorated Street: Memorial Drive

The program was a great success again this year.

Cobb's Pond Rotary Park Committee

The Cobb's Pond Rotary Park Committee met before Christmas to discuss the status of the park's redevelopment plan. Due to circumstances, a number of the members could not make the meeting. A follow-up meeting is now scheduled for January 12th.

The minutes will be included in the agenda for the next Committee meeting.

Canada Day Application

The annual application was received and will be prepared as in previous years.

Funding Request

The following request was approved as per the Grants, Subsidies & In-kind Services Policy.

The Teacher's Curling Bonspiel Committee was approved for \$250.00 towards their annual event which is taking place from January 27 – 29, 2012. There will be approximately 160 participants this year.

Snowmobile Racing Event

There has been a request from a local group to hold snowmobile racing at Cobb's Pond Rotary Park. The Committee approves the use of the pond for this event with the stipulation that the group provides proof of insurance with the town named as co insured and puts in place a provision to ensure safety of the event. The group will be informed of the Committee's consent as well as permission from the Gander Rotary Club.

C. Economic & Social Development Committee:

The Economic & Social Development Committee was presented by Deputy Mayor Tucker.

The Economic & Social Development Committee was held on January 9, 2012. The meeting was chaired by Z. Tucker, Deputy Mayor. Other members present included: N. Lanning, Councillor; D. Blundon, Councillor; A. Crummey, Development Officer.

The following items were discussed:

NL Power

In response to our letter requesting provision of power in the Gander Business Park, representatives of NL Power have requested an opportunity to discuss the matter. The Mayor, CAO and Development Director will be meeting with NL Power this week and the Committee will be advised on its outcome.

Town officials have since met with NL Power and an update will be brought forward at the next Committee meeting.

Invoice for Approval

The Committee was presented with an invoice for the construction of the Open Air Market Kiosks. The kiosks have been received and met the Town's specifications.

The Committee recommends that this invoice be paid as presented and forwards it to the Finance Committee for its consideration.

News Release - NLHC

The Committee was pleased to learn that Newfoundland and Labrador Housing Corporation will be continuing their modernization and improvement program by completing \$155,000 in renovations to social housing units in Gander and Appleton.

Units in Gander will see the installation of new siding, windows and doors on 10 units and the replacement of roofs on 16 units.

News Release – Cougar Helicopters

Cougar Helicopters has announced that the construction of a new hangar at St. John's International Airport will be completed in the first quarter of 2012.

This new hangar will house a search and rescue facility for the offshore oil industry that will operate 24 hours a day, seven days a week.

The Committee is very pleased Cougar will be offering this service and that they will continue to offer their assistance on other search and rescue missions when they are needed and if an aircraft is available.

Rural Secretariat Appointment

The Committee was advised that the Director of Development, Mr. Derm Chafe, has been appointed to the Rural Secretariat Board. This voluntary position is for a period of three years. The Committee congratulates Mr. Chafe and supports this appointment.

Aircraft Purchasing and Maintenance Conference

Due to a lack of space at Aviation Weekly's MRO North America Conference, staff is proposing exhibiting at the Aircraft Purchasing & Maintenance Expo which takes place in London, UK from May 1 – 3, 2012. The AP&M Expo brings together everyone working in commercial aviation for a series of formal and informal networking activities and features more than 250 of the world's leading MRO suppliers. It is being proposed that the Town of Gander exhibit at this event and attend the Aviation Weekly MRO North America Conference as a delegate.

The Committee agreed that this show was worth attending and gives approval to staff to alter their work plan.

Fixed Wing Search & Rescue

The Committee reviewed a news story stating that the Federal Government is ready to proceed with the purchase of new fleet of fixed wing aircraft that will replace the existing fleet. The aircraft will be acquired by 2015.

The Committee hopes Government will follow the recommendations of the National Research Council's report on Search and Rescue which stressed that response times could be significantly improved throughout the region by placing a fixed wing aircraft at Gander. A letter will be written to Minister MacKay encouraging him to take this opportunity to improve Canada's search and rescue capabilities.

Building Statistics 2011

The Committee is happy to report on the final building statistics for 2011.

Over the past 12 months Gander's residents, the business community and government invested over \$26M in our community both through new construction and renovations. A total of 400 residential permits were issued and 136 of those were for new construction. The Committee is very pleased with these results and looks forward to our continued growth in 2012.

Letter to Minister Penashue re Service Canada

Following Council's meeting of December 14, 2011, the media reported that Minister Penashue's office had stated that they had not received a request from the Town of Gander asking for the Minister's assistance in arranging a meeting with Minister Finley. The Committee was advised that staff confirmed that the letter in question was faxed to the Minister's office on October 11, 2011. Another copy of the letter was again faxed to his office on December 23, 2011. No response has been received to date.

D. Tourism Committee:

The Tourism Committee report was presented by Councillor Lanning.

The Tourism Committee meeting was held on January 10, 2012. The meeting was chaired by N. Lanning, Councillor. Other members present included: R. Anstey, Councillor; S. Oram, Councillor; K. Waterman, Parks & Recreation Director; K. Sceviour, Special Event Coordinator.

The following items were discussed:

Gander Minor Baseball

Greg Edwards and Pat Penney meet with the Committee to express their concern about the Town's decision to host the Gander Day Celebrations at the ball fields on Elizabeth Drive. After some discussion and clarification on the proposed location of the festivities, the Minor Baseball representatives agreed that they could still run their program during the set up and tear down of Gander Day and their only concern was the potential damage that would be done to the lighted field. The Committee agreed that it would consider moving the event to the Art Walker field as it currently needs maintenance; and if damage occurred, it could be fixed without interfering in the Minor Baseball program. The Event Coordinator will discuss the options with the Municipal Works Department.

Promotional Banner

The Committee would like the Event Coordinator to check into the cost of having a large banner placed at the Caldwell/TCH entrance welcoming special events such as the Ride for Sight to Gander. The Event Coordinator will contact the appropriate companies for a quote and report back to the Committee.

Letter re Naming of Buildings

An email was reviewed from a resident expressing their concern about naming an area in Town after a plane crash. The Committee appreciates the concern however, letters have been sent to the owners of businesses in the area discussed and if any response from the owners is received, the Committee will look at the suggestion again.

Advertising Requests

The Committee reviewed the following requests;

NL Association for Community Living – a letter from the Association was received and as a request for further information regarding the donation was not received, the Committee will not be placing an ad in the booklet.

Appleton Winterfest – A full page ad will be placed in the 20th anniversary edition of the Appleton Winterfest booklet at a cost of \$120.00.

Buy and Sell Fishing Derby

The organizers of the proposed Fishing Derby have informed the Town they will not be hosting the event in Gander in 2012; however, the Department will continue to work with the organizers to host this event in the future.

NHL Legends Maritime Tour

A request from the NHL Legends Maritime Tour was reviewed by the Committee. After some discussion it was decided that the event expenses could not be covered by the Town of Gander without a potential loss. The organizers will be contacted thanking them for their interest in Gander.

Winter Carnival 2012

The Town of Gander is pleased to announce it will host the annual Winter Carnival on March 2-4th, 2012. Any groups or organizations that would like to be involved with this event are asked to contact the Parks, Recreation and Tourism Department at 651-5927. A draft schedule of events will be posted on the Town website in early February. There being no further business, the meeting adjourned at 6:05pm. Paul MacClausland

E. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Anstey.

The Municipal Works & Services Committee was held on January 11, 2012. The meeting was chaired by R. Anstey, Councillor. Other members present included: N. Lanning, Councillor; D. Blundon, Councillor; J. Blackwood, Director of Municipal Works & Services; J. Turner, Chief Administrative Officer; D. Moulton, Supervisor of Municipal Works & Services.

The following items were discussed:

166 Elizabeth Drive, Lawn Repair

The Supervisor of Municipal Works and Services, Mr. David Moulton met with the Committee to discuss the lawn repair issue at 166 Elizabeth Drive. The Committee heard the sequence of events from Mr. Moulton with regards to the lawn repair and the sidewalk being left in place during road re-construction some years back which subsequently happened to be removed at a later date at the request of the homeowner during a recent lawn repair.

The Committee decided in being fair to the homeowner that the sidewalk should have been removed at the time of the initial road work and the Committee recommends payment for a portion of the cost of the lawn repair equal to that on a percentage basis of the square footage of the sidewalk that was removed from the lawn.

91 Roe Avenue, Rock Wall

The Committee reviewed correspondence between the Director of Municipal Works, the Town's CAO and the owner of 91 Roe Avenue, pertaining to the rock wall located on the Town's right-of-way.

The owner had indicated to the Committee that he has made arrangements to relocate the wall as soon as the frost comes out of the ground in early or mid-May and the job should be

completed by the end of May. He is requesting that Council consider this timeline and the removal order be held until this time expires to give him fair opportunity to relocate the wall. The Committee saw this as a reasonable request and agreed that the wall could be relocated by the end of May. The Director will revisit this at the end of May and if the wall has not been moved, then the Town Clerk will be advised to issue a removal order.

(CNWMA) Central Newfoundland Waste Management Authority

The Committee reviewed a letter to Council from the manager of the regional site in Norris Arm indicating that the Central Newfoundland Waste Management Strategy is preparing to move into operational stages and they are now preparing for the close out of the existing landfill sites. They indicated that they are willing or prepared to take the lead role in the process and that they would engage a consulting firm to prepare appropriate tender documents, go to tender and oversee the close out process ensuring that it meets all government standards.

The Department of Municipal Affairs and Services Newfoundland & Labrador will be involved in the process and will be providing the funding for this work to be done.

The Committee was in agreement that the close of our existing dump site be handed over to the regional authority. It also recommends that administration review the letter assigning this work to be carried out by the Central Regional Service Board to ensure that the Town's liability is minimized.

CNWMA-Transition

TOWN OF GANDER LANDFILL CLOSE OUT PROCESS AND CONSIDERATIONS FOR THE TRANSITION TO REGIONAL SITE IN NORRIS ARM

The Town Council of Gander would like to advise its residents once again that on February 6, 2012 the lock will go on the gate and the existing Gander landfill will be closed to all residents, businesses, and Town personnel. The Municipal Works Department is preparing to move the gate at the existing landfill closer to the road to help prevent indiscriminate dumping and wishes to advise that the drop off area adjacent to the entrance will no longer be accessible. A representative from the Province was on site today with Municipal Works Staff to discuss this and other issues pertaining to the transition.

The Municipal Works Department is in the process of installing cameras, both remote and hard wired, to help discourage indiscriminate dumping. The cameras will be located in areas that are expected to be highly susceptible to illegal dumping. We encourage all residents to report any incidents they may witness and help the Town keep our community clean. Municipal Enforcement will be working closely with Municipal Works Staff to ensure any infractions of indiscriminate dumping are enforced.

Council would like to advise the residents of Gander that curbside collection will remain as it has been for some time. There will be no change to the scheduled routes, pickup days or times. Residents are reminded to follow the town's regulations when participating in the curbside collection service offered by the Town and that a copy of these regulations are available on our website.

The Town Council of Gander would like to encourage residents to practice diversion where possible. We would ask that you direct all recyclable materials to local collection facilities and participate where possible in the service offered by Broadening Horizons for recyclables. Council wishes to advise residents that recyclable cardboard must be separated from your residential waste for collection by Broadening Horizons at curbside. We would ask that where at all possible, residents compost organic waste and advise the general public that composters are available for sale at the Broadening Horizons Depot at a subsidized unit price. We would like to remind residents that all waste that can be diverted from the Regional Landfill through recycling is a direct savings to our Town and the environmentally responsible decision.

To help the residents of Gander transition from the local waste facility to the Regional site council looked at two options.

1. Provide a Saturday drop off service with collection bins so that the residents could bring their garbage to a local site on Saturdays for disposal and the Town would then transport this waste to the Regional site.
2. Expand the frequency of the existing cleanup week program allowing residents to place waste material at the curb for collection and disposal by the Town. Council is recommending two additional events for a total of four.

Motion #12-002

CNWMA - Transition

Moved by Councillor Anstey and seconded by Councillor Lanning that the Town of Gander add two additional clean up weeks to its current schedule.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Councillor Oram noted an Agreement with a local business owner allowing him to use the road through the landfill to access their property on the other side of the dump is required.

The Chief Administrative Officer stated that this Agreement will be brought through the Committee.

Invoices

The Director advised that there were 5 invoices for approval and all goods and services have been received and meet the Town's specifications.

The Committee recommends that these invoices be paid and forwards them to the Finance Committee for its consideration.

Policies- Property & Building Complaints

WHEREAS this policy has been presented for the second reading

AND WHEREAS no objections have been received at the Engineering Department as of the deadline date

BE IT RESOLVED that the Property and Building Complaints Policy Amendment be approved as presented.

Motion #12-003

Policies – Property & Building Complaints

Moved by Councillor Anstey and seconded by Councillor Lanning that the Property and Building Complaints Policy Amendment be approved as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

News Release, Dept. of Transportation and Works

The Provincial Department of Transportation and Works released information explaining that following a pilot program from the previous year, the 24 hour snow clearing program will be expanded this season to include a section of highway from Cooper Boulevard to the west end of the divided highway in Grand Falls.

The Committee reviewed the news release and recommends that the Director contact the Department and inquire as to why the section east of Cooper Boulevard would not be included as a lot of people use this section to commute to work and do business in Gander and surrounding areas.

HBB Application, 12 Bennett Drive

The Committee reviewed an application from 12 Bennett Drive requesting to operate a business office for **C & C Executive Services**.

WHEREAS an application has been received from C & C Executive Services to operate a business office to provide executive and administrative services as an independent contractor known as a Virtual Office and

WHEREAS this type of virtual office does not require individuals to visit the site, no objections were received after advertising was completed, and it meets all Town of Gander requirements under the Engineering and Development Department Regulations

BE IT RESOLVED that **C & C Executive Services** be granted permission to operate a business office from 12 Bennett Drive offering executive and administrative services as a virtual office.

Motion #12-004**HBB Application, 12 Bennett Drive**

Moved by Councillor Anstey and seconded by Councillor Blundon that **C & C Executive Services** be granted permission to operate a business office from 12 Bennett Drive offering executive and administrative services as a virtual office.

In Favour: 7 Opposing: 0

Decision: Motion carried.

293 Magee Road, Temporary Access

The Committee reviewed correspondence from the owner of this property indicating that the Department of Transportation and Works had issued a permit for highway access to the north end of the property giving the owner driveway access. During construction problems were encountered with this being a low lying area with excessive water in this location. The owner indicated that the Department of Transportation and Works was working with him to resolve the issue however due to cost the owner has once again asked the Town to allow temporary access on the town owned portion of Magee Road at the upper end of his property directly adjacent from Magee Road.

The Committee feels that on this controlled access street a private driveway would not be a good use and several applications in the past have also been declined. In addition to this, the direct proximity to the intersection on Magee and Cooper presents safety concerns for access at his location. The Committee is not recommending approval of this request.

The Director was advised to write the owner explaining Committee's recommendation to not allow a temporary or permanent access at the location indicated.

Deputy Mayor Tucker left the Regular Council meeting due to conflict of interest.

Discretionary Notices

1. 70 Roe Avenue An application has been received from ***Gander Car Care*** to occupy the building at 70 Roe Avenue for the purpose of operating a Used Automobile Dealership & Auto Detailing Facility.

WHEREAS an application for Discretionary Use was received for 70 Roe Avenue and no objections were received by the deadline of January 5th and

WHEREAS this location is situated in a Commercial General Zone and Automobile Sales Establishment is permitted as a Discretionary Use under the Town of Gander Development Regulations

Motion #12-005

Gander Car Care Discretionary Notice – 70 Roe Avenue

Moved by Councillor Anstey and seconded by Councillor Blundon that ***Gander Car Care*** be given permission to operate a Used Automobile Dealership & Auto Detailing Facility at 70 Roe Avenue.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Deputy Mayor Tucker returned to the Regular Meeting of Council.

2. 176 Roe Avenue An application has been received from ***Bleed Green Motorsports*** to occupy the building at 176 Roe Avenue for the purpose of operating a Full Service Arctic Cat Dealership. The business will carry out the sales of Arctic Cat products as well as offering parts, accessories and servicing of the aforementioned product.

A second component of the application proposes a small engine repair service. The proposed development is to be situated within a “**Commercial General**” zone in the Town of Gander Municipal Plan and Development Regulations, 2009-2019. The Arctic Cat dealership and associated servicing could be covered under “*Automobile Sales Establishment*” which may be permitted as a discretionary use within the Commercial General zone. By definition the main use must be the storage of vehicles for sale or lease. Accessory uses may include the associated repair or maintenance of these vehicles.

Council had no issues or concerns with the Discretionary Use.

The Small Engine Repair component of the application is considered “**General Industry**” and is neither a Permitted or Discretionary use within the Commercial General zone.

WHEREAS an application for Discretionary Use was received for 176 Roe Avenue and no objections were received by the deadline of January 5th and

WHEREAS this location is situated in a *Commercial General Zone* and an Arctic Cat dealership and associated servicing could be covered under “*Automobile Sales Establishment*” which may be permitted as a discretionary use within the Commercial General zone.

Motion #12-006

Bleed Green Motorsports Discretionary Use – 176 Roe Avenue

Moved by Councillor Anstey and seconded by Councillor Oram that be given permission to operate a Full Service Arctic Cat Dealership only at 176 Roe Avenue and permission for the Secondary, Small Engine Repair component of this application, which is considered *General Industry*, is not permitted in the Commercial General Zone at this location in compliance with the Town of Gander Municipal Plan and Development Regulations.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The other portion of this application will be reviewed and brought back to Council.

3. 11 Memorial Drive An application has been received from Mr. Jim Moss to construct a dwelling at 11 Memorial Drive which will contain a subsidiary apartment.

WHEREAS an application has been received from Mr. Jim Moss to construct a dwelling at 11 Memorial Drive which will contain a subsidiary apartment and it is permitted as a Discretionary Use within a ***Residential Low Density*** zone under the Town of Gander Development Regulations and

WHEREAS advertising was completed with no objections received by the deadline of December 22, 2011

Motion #12-007

11 Memorial Drive Discretionary Use – Subsidiary Apartment

Moved by Councillor Anstey and seconded by Councillor Lanning that Mr. Jim Moss be given permission to construct a dwelling at 11 Memorial Drive which will contain a subsidiary apartment.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Comprehensive Development Area (CDA)

Comprehensive Development Area 3 is located on land west of Cooper Boulevard and east of Magee Road. In the next 10 years or 20 year planning period, another collector road may be required to provide additional access from Magee Road to Cooper Boulevard. It is proposed that this collector intersect with the existing Rowsell Boulevard at Magee. The land below the proposed collector is therefore designated CDA 3 to provide future lands for residential uses.

Motion #12-008

Comprehensive Development Area (CDA)

Moved by Councillor Anstey and seconded by Councillor Blundon that that Engineering Department be given permission to proceed with an amendment process of our Municipal Plan and our Development Regulations to re-zone a parcel of land to the north of Raynham Avenue, currently a **Comprehensive Development Area (CDA 3)**, to **Residential Medium Density (RMD)**

In Favour: 7 Opposing: 0

Decision: Motion carried.

CNWMC

The Committee reviewed a letter from a resident of Lothian Court indicating that they have been paying a private contractor to collect garbage twice a week and based on the fact that they pay taxes as individual property owners, they are requesting that the Town collect their garbage at the front of the building like all other private residents.

They are willing to make all necessary arrangements that the Town deems necessary in terms of netting or garbage bins and will comply with all Town regulations concerning pick up.

The Committee discussed this request and felt that it was Council's responsibility to provide this service to these residents and the homeowner will be contacted advising that Council will be providing this service in the future.

F. Finance & Administration Committee:

The Finance and Administration Committee report was presented by Councillor Scott.

The Finance & Administration Committee was held on January 12, 2012. The meeting was chaired by A. Scott, Councillor. Other members present included: S. Oram, Councillor; R. Anstey, Councillor; J. Turner, CAO; G. Brown, Director of Finance.

The following items were discussed:

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE JANUARY 11, 2012

- | | |
|---|------------|
| 1. B&M Paving (1983) Ltd. | 28,227.34 |
| 00-120-5500-8115, Claim #2, 2010 Airport Blvd Reconstruction | |
| Contract 695,669 Spent to date 597,920 | |
| 2. B&M Paving (1983) Ltd. | 64,177.24 |
| 00-120-5500-8115, Release of Holdback, 2010 Airport Blvd Reconstruction | |
| Contract 695,669 Spent to date 597,920 | |
| 3. B&M Paving (1983) Ltd. | 158,412.58 |
| 00-120-5500-8115, Claim #2, Airport Blvd Phase 2 | |
| Contract 637,445 Spent to date 392,054 | |
| 4. B&M Paving (1983) Ltd. | 55,016.65 |
| 00-120-5500-8115, Release of Holdback, Airport Blvd Phase 2 | |
| Contract 637,445 Spent to date 392,054 | |

Operating

- | | |
|--|------------|
| 5. Cal LeGrow Insurance | 185,161.00 |
| 00-120-1000-7215, 2012 insurance premiums | |
| Budget 206,000 Spent to date Zero | |
| 6. Smith Law Offices | 31,754.74 |
| 00-120-1000-7220, Appeal Gander V GIAA | |
| Budget 68,000 Spent to date 36,529 | |
| 7. Municipal Assessment Agency Inc. | 34,669.50 |
| 00-120-1000-7200, assessment fees for first quarter | |
| Budget 139,000 Spent to date Zero | |
| 8. Sun Heating & Air Conditioning Ltd. | 11,300.00 |
| 00-830-1000-7324, supply/install heat pump | |
| Budget 103,000 Spent to date Zero | |
| 9. Hockey NL | 34,852.98 |
| 00-820-1000-5470, Expenses re Provincial Camps Aug 6 th | |

AS RECOMMENDED BY THE ECONOMIC & SOCIAL DEVELOPMENT COMMITTEE JANUARY 9, 2012

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|---|-----------|
| 10. J&J Enterprises (1999) Limited | 64,828.10 |
| 00-600-5500-8100, 10 Trade Show Kiosks | |
| Contract 114,990 Spent to date zero | |
| 11. J&J Enterprises (1999) Limited | 65,110.60 |
| 00-600-5500-8100, 9 Trade Show Kiosks plus 1 Accessible | |
| Contract 114,990 Spent to date zero | |

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE JANUARY 11, 2012

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|------------------------------------|-----------|
| 12. Atlantic Asphalt & Sealing | 11,885.93 |
| 00-000-0050-1155, asphalt repairs | |
| Budget zero Spent to date zero | |
| 00-320-1000-6100, asphalt repairs | |
| Budget 92,000 Spent to date 88,476 | |

Total capital invoices for approval	305,833.81
Total operating invoices for approval	<u>439,562.65</u>
Grand total of invoices for approval	<u>\$745,396.46</u>

The Director of Finance advised that the invoices were within budget and met the policies of the Town of Gander, with the exception of the invoice from HNL.

Motion #12-009
Invoices for Approval

Moved by Councillor Scott and seconded by Councillor Anstey that the invoices be paid as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Appointment of Assessment Review Commissioner

The Town of Gander has to appoint an Assessment Review Commissioner for 2012.

Motion #12-010
Appointment of Assessment Review Commissioner

Moved by Councillor Scott and seconded by Councillor Anstey that Tom Strickland be appointed as the Assessment Review Commissioner for 2012.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Appointment of Auditors

Section *7 of the Municipalities Act requires the appointment of Auditor prior to August 1 in the preceding year in which the audit is required.

Motion #12-011
Appointment of Auditors

Moved by Councillor Scott and seconded by Councillor Anstey the appointment of Walters Hoffe as Auditors for 2012.

In Favour: 7 Opposing: 0

Decision: Motion carried.

G. Other:
None.

6. ADMINISTRATION
None.

7. CORRESPONDENCE
None.

8. NEW BUSINESS

Standing Offer – Electrical Services

The Town requested standing offers for electrical services and three bids were received. The term of the offer is for the next three years.

Motion #12-012

Standing Offer – Electrical Services

Moved by Councillor Scott and seconded by Deputy Mayor Tucker that the Town accept the standing offers for electrical services as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Powell's Electrical is the preferred bidder, followed by Goodyear's Electrical and Gander Electrical.

9. ADJOURNMENT

Motion #12-013

Adjournment

There being no further business, it was moved by Deputy Mayor Tucker and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 7 Opposing: 0

Decision: Motion carried.

There being no further business, the meeting adjourned at 5:30pm.

Claude Elliott, Mayor

Garry Brown, Town Clerk