

MINUTES

Regular Meeting of Council Wednesday, March 21, 2012 @ 4:30 pm Council Chambers

Present:	C. Elliott	Mayor
	Z. Tucker	Deputy Mayor
	R. Anstey	Councillor
	S. Oram	Councillor
	A. Scott	Councillor
	D. Blundon	Councillor

Advisory Resource:	J. Turner	Chief Administrative Officer
	G. Brown	Town Clerk/Director of Finance
	D. Chafe	Director of Economic Development
	J. Blackwood	Director of Municipal Works & Services
	K. Waterman	Director of Parks, Recreation & Tourism
	S. Fisher	Human Resources Supervisor

Regrets:	N. Lanning	Councillor
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1. CALL TO ORDER

The Meeting was called to order at 4:34pm.

2. VISITORS/PRESENTATIONS

Snowman Making Contest Winners

Councillor Anstey presented certificates and gifts to the award winners of the Snowman Making Contest. They are as follows:

- 3rd Place – 56 Fraser Road – Jessica and Jenna Cabral
- 2nd Place – 11 Mattern Place – Carolyn and Laura Boyd
- 1st Place – 12 Peterson Place – Jaxon Oake

Multiculturalism Week Proclamation

The Mayor proclaimed March 18-24, 2012 to be Multiculturalism Week and encouraged all residents of the community to recognize that diversity is our strength and to support community celebrations aimed at fostering respect, equality, and cross-cultural understanding. On Saturday, March 24 at St. Martin's Hall from 11 – 5 pm they will be serving international foods for a cost of \$5.00 per family, \$2.00 per adult, \$1.00 per senior and student, children 10 years and younger are free.

Purple Day for Epilepsy Proclamation

The Mayor proclaimed March 26, 2012 as Purple Day in an effort to raise the awareness and understanding of epilepsy and to support all those who live with seizures each day.

House of Representatives Resolution

The Mayor received a plaque from the United States House of Representatives who recognized and thanked the citizens of Gander, Newfoundland, and all other citizens across Canada, who during a time of unprecedented crisis, challenge, and uncertainty, came to the aid of United States citizens and forever cemented the generosity, goodwill, and mutual understanding that has defined the bilateral relationship between the United States and Canada.

3. MINUTES FOR APPROVAL

Motion #12-050

Minutes for Approval

Moved by Deputy Mayor Tucker and seconded by Councillor Oram that the Minutes from the Regular Meeting of Council on February 29, 2012 be adopted as presented.

In Favour: 6 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Public Safety and Human Resources Committee:

The Public Safety and Human Resources Committee report was presented by Councillor Oram.

The Public Safety and Human Resources Committee meeting was held on March 12, 2012. The meeting was chaired by S. Oram, Councillor. Other members present included: A. Scott, Councillor; Z. Tucker, Deputy Mayor; G. Brown, Director of Finance; S. Fisher, Human Resources Supervisor; A. Quilty, Fire Inspector; W. Jenkins, Municipal Enforcement Officer; A. Roberts, Student.

The following items were discussed:

PUBLIC SAFETY

Taxi Fares for Students

Mr. Gordon Butt, Manager of Gander Flight Training (GFT) has approached the Town requesting that a student rate for taxi fares to and from the school be established. He felt that many international students, as well as potential students are having budgetary issues in affording the high transportation cost. He also stated that this is a deterrent for potential students. The Committee felt that the Taxi fares are set to ensure that the general public is aware of the fees and this does not preclude contracts between the Taxi Companies and other enterprises. GFT is encouraged to speak directly with the taxi companies to negotiate potential student rates.

Councillor Blundon questioned whether or not we should consider other schools in the area that may have the same concerns. It was noted that when rates increased, fares to and from the airport experienced the biggest jump in pricing and therefore other schools in the area would not have noticed much difference. Similar to other schools, Council felt that GFT could approach taxi companies to negotiate rates or monthly fees for its students.

Suggestion of Name for New Fire Hall

The Committee has reviewed a suggestion to name the Fire Hall. The Fire Inspector advised that the firefighters are not pushing to rename it and the Committee has agreed to leave the name as is, that is, the Gander Fire Hall.

Increase in Handicapped Parking Fines

The Provincial Government has recently increased the fine for parking in a handicap designated area to \$100-\$400 based on whether the infraction is the 1st, 2nd or 3rd offense. The Municipal Enforcement Officer advised that tickets are often issued under the Highway Traffic Act as they are more successful in making the charge stand in the courts.

The Committee notes that Council has a zero tolerance policy for illegal parking in a handicapped parking zone and feels that the increase in fees should be an encouragement for motorist to comply with the legislation and would like to see Municipal Fines in line with those of the Province.

Motion #12-051

Increase in Handicapped Parking Fines

Moved by Councillor Oram and seconded by Councillor Scott that the Traffic Regulations be amended and the Town raise its fine for illegally parking in a handicapped spot to \$100 - \$400.

In Favour: 6

Opposing: 0

Decision: Motion carried.

Emergency Management Plan

The Fire Inspector advised that the Emergency Management Plan is currently being updated and anticipates that it should be completed in a couple of weeks. The Fire Inspector advised that a dry run usually takes place every couple of years. He proposed that a table top exercise be scheduled for later this summer to exercise the new plan.

House Numbering

There are still houses within the community with no street numbers displayed. The Fire Inspector indicated that paper signs in windows are not helpful when the house is burning nor is it possible to respond to a fire if a majority of houses on the street have no numbers, as was the case when he recently responded to a chimney fire only to be at the wrong house. The Municipal Works Committee is reviewing the issue of legislating that numbers be put on all houses. In the meantime, Council is strongly encouraging all residents who do not have street numbers on their houses to put them on.

Deputy Mayor Tucker advised that Council should develop a policy that Occupancy Permits are not to be issued until numbers are properly posted on all newly constructed properties.

Deputy Mayor Tucker also raised the issue of stop signs and street names not being posted. Although this has been brought up many times with developers these deficiencies must be fixed immediately. The Committee has requested that the Director of Municipal Works & Services and the CAO meet once again with the developers to get these signs erected.

Deputy Mayor Tucker advises that there should be a standard practice in place whereby developers are required to put up street and stop signs within a certain period. Failure to do so will result in the Town of Gander doing the work and billing the developer. The CAO stated that this could pose a problem in that the Town of Gander could be left with an inventory of signs should the developer fulfill its commitment immediately after the deadline.

Smoke House

The Fire Inspector questioned when the new Smoke House would be constructed. The Director of Finance advised that the tender for design of the building has been awarded and 91 AEF has agreed to construct the facility. Funding for the facility has been approved by the Province and the building should be constructed this year. The Director of Finance was asked to finalize the Agreement with 91 AEF for the labour contribution.

MEO Students

The Director of Finance advised that there are two students from Holland College working with the Municipal Enforcement Officers for a 7 week period commencing this week. The on-the-job training is a part of the curriculum requirement.

HUMAN RESOURCES

Meeting Start Time

The Committee has agreed to change the start time to 9:00am however should the agenda be lengthy it was agreed to meet at 8:30am, as needed.

B. Parks & Recreation Committee:

The Parks and Recreation Committee report was presented by Councillor Blundon.

The Parks and Recreation Committee was held on March 12, 2012. The meeting was chaired by D. Blundon, Councillor. Other members present included: Z. Tucker, Deputy Mayor; A. Scott, Councillor; N. Lanning, Councillor; K. Waterman, Recreation Director.

The following items were discussed:

Delegation – Rick Sheppard re Summer Ice

Mr. Rick Sheppard spoke to the Committee about his concerns regarding the rental of summer ice to Hockey Newfoundland and Labrador (HNL) for three weeks in August 2012 and 2013. HNL has scheduled their Performance Camps for the first two weeks of the ice rental and it was his understanding that HNL had sublet the last week to a third party to run a hockey school. Normally, when a group does not need the ice time they have rented, the remaining time is transferred back to the Community Centre and is assigned on a first come, first serve basis. However, HNL has not followed this route.

The Committee clarified that the Town responded to a proposal call from HNL and were successful in obtaining the camp and has signed a contract with them. The contract stipulates that HNL are responsible for the total cost of three weeks of ice time stipulated in the contract and are required to carry insurance to cover the period as stated in the signed contract. The Committee thanked Mr. Sheppard for his time.

Requests for Funding

The following requests were reviewed under the Grants, Subsidies & In-kind Services Policy:

The Gander Salvation Army will be sending 11 youth to Toronto's inner city to spend a week feeding the homeless, serving the poor and giving help to those in need. Unfortunately this does not meet the policy requirements. We wish the best of luck to these youth and commend them on their efforts.

The Gander Special Olympics will be sending two athletes to St. Albert, AB to participate in the Canada Special Olympics Winter Games. Two participants will represent Gander at this event. A donation of \$125.00 per athlete was approved.

The St. Paul's Junior Varsity Boys Basketball Team was approved for a grant of \$150.00. The team will be hosting the Provincial "B" Basketball Tournament here in Gander on March 30 – April 1st with over 70 coaches and players in attendance.

The Committee reviewed an application from the Silver Jets Skating Club requesting \$500 for an event. The Committee noted that the application specified that there were no hotel rooms associated with the event and the intent behind the Policy is to help organizers with their event to attract and retain events that support the hospitality industry. The Committee was advised that the application is for all of the Club's events that will be hosted this year.

The Committee requested that the Club be asked to present a corrected application and the request be approved for \$500.00.

Washroom Facility – Recreation Complex

The Committee reviewed the attached diagrams for the proposed washroom/storage facility at the Recreation Complex. The Coordinator will speak to Minor Baseball to see if the facility has enough storage space for their needs. A discussion regarding the location of the facility also took place and the Coordinator will speak to the Municipal Works Department to ensure that the location is adequate for all the users of the facility.

Multi-Plex Request for Proposal

The Committee briefly discussed the Multi-Plex request for proposal document. They requested that once the terms of reference are reviewed by Management, the document should be forwarded to the Parks and Recreation Committee for their consideration.

C. Economic & Social Development Committee:

The Economic & Social Development Committee report was presented by Deputy Mayor Tucker.

The Economic & Social Development Committee was held on March 12, 2012. The meeting was chaired by Z. Tucker, Deputy Mayor. Other members present included: N. Lanning, Councillor; D. Blundon, Councillor; A. Crummey, Development Officer.

The following items were discussed:

Open Air Market Update

The Committee was advised that planning continues for the three Open Air Markets that will take place in 2012. A special community committee has been established to provide direction and oversight. Within that committee there are three sub-committees; one for each of the three markets – the Multicultural/Arts Festival on July 1st, the Farmers Market in the fall and the Christmas Market in December. Anyone who wishes to assist with either of these events can contact our Development Officer, Ms. Annette Crummey at 651-5910.

Notices have also been placed in the Beacon and on the town's website encouraging anyone who wishes to display at these events to contact the Development Department for more information.

Deputy Mayor Tucker confirmed that these are the booths that were built last year and the rental rate has been established. The July 1st event will be held at the Gander Community Centre to correspond with Canada Day celebrations.

Doctor's Roundtable Meeting

Invitations have been forwarded to a number of physicians in the community requesting their participation at a roundtable discussion on doctor recruitment and retention. Only one reply has been received to date and staff will forward reminders to the remaining physicians. The Committee is hoping the roundtable discussion will assist us in better understanding any issues that may be contributing to a physician shortage in Gander.

Deputy Mayor Tucker advised they were a little disappointed with the lack of interest however in an effort to receive more feedback from physicians another round table will be scheduled.

Meeting with Central Health

The Committee requested staff to follow up with Central Health on our request to meet with the CEO, Karen McGrath and the VP of Medical Services, Dr. Michael Zuckerman. The Physician Recruitment Coordinator will be contacted to arrange this meeting.

Deputy Mayor Tucker advised that a meeting is required to obtain a full picture and understanding of the physician issues for all areas within Gander, including JPMH, Gander Medical Clinic and St. Mary's Clinic.

Service Canada EI Processing Service

The Committee reviewed an email from Carolina Giliberti, Senior Assistant Deputy Minister for Service Canada in response to our question as to why the Service Canada positions were moved from Gander to St. John's. Ms. Giliberti stated that a national review took place which considered many factors before deciding on the final 22 sites that were chosen. However, the correspondence did not address Council's question on why the consolidation could not take place in Gander.

A reply has been sent back to Ms. Giliberti stating that we feel Gander meets all of the requirements listed and again asking why the consolidation could not take place in Gander rather than St. John's.

The Committee also reviewed a copy of a letter from a concerned citizen that was sent to Minister Peter Penashue. The letter urges Minister Penashue to meet with town officials to discuss the loss of civil services positions at the Service Canada office in Gander. The Committee appreciates the resident's support of Council's efforts to obtain an explanation as to why EI processing cannot take place at the Gander office

Council is still waiting for a response from the Minister's office to our request for a meeting.

Deputy Mayor Tucker stated that Council will continue to request a meeting with the Minister.

D. Tourism Committee:

The Tourism Committee report was presented by Councillor Anstey.

The Tourism Committee meeting was held on March 13, 2012. The meeting was chaired by N. Lanning, Councillor. Other members present included: S. Oram, Councillor; J. Turner, CAO; K. Sceviour, Special Event Coordinator.

The following items were discussed:

Festival of Flight Fun Fly

The Committee reviewed an email regarding fees associated with hosting world renowned Remote Control (R/C) show pilots during the 2012 Festival of Flight Fun Fly. The Committee has been trying to increase the number of aviation events and the event itself has garnered National media attention. The Committee fully supports assisting the Screaming Eagles in this endeavor.

The Festival of Flight will pay the hosting cost of \$2000 plus accommodations for the two host R/C pilots at the 2012 Festival of Flight Fun Fly.

Councillor Blundon left the meeting at 5:01pm.

Last year was very successful; Gander had eight pages in a magazine regarding the Remote Control show at the 2011 Festival of Flight. There is an interest from two new individuals wishing to participate in this year's Festival of Flight.

Councillor Blundon returned to the meeting at 5:03pm.

Winter Carnival

By all accounts, the 5th Annual Winter Carnival was a great one! The Town would like to thank all of the local organizations and groups who hosted Winter Carnival events and look forward to working with them again in 2013.

Advertising Request

A request for advertising from Phoenix Publishing was reviewed. This business produces a full coloured marketing piece on the Kittiwake Coast that includes a large map of Gander, map of Glovertown, etc., and is distributed to all visitor information centers, Marine Atlantic terminals and tourist information locations. The Committee will be placing a half page ad in the Phoenix Publishing map at a cost of \$500.00.

Councillor Oram questioned if Destination Gander is involved with the Phoenix Publishing request and if there was a time limit for responding to Phoenix Publishing. This is a great opportunity to promote Gander.

The CAO advised that the deadline for advertising in the Phoenix Publisher is March 22, 2012.

Deputy Mayor Tucker advised that this one is a little different than the ones published by Destination Gander in that there is a detailed map of Gander. Destination Gander will still be involved with promoting Gander

The Town Clerk left the meeting at 5:03pm and returned at 5:05pm.

Adventure Central Tourism Rendezvous

Adventure Central will be hosting a networking opportunity for tourism operators. This event will pair participants together to discuss their product during ten minute appointments. The Committee felt this was a great opportunity and the Event Coordinator will be attending on their behalf.

Destination Gander – Hire of New Director

Destination Gander has hired a new Marketing Director to fill the position left vacant in 2011. Cory Abbott has accepted the position and the Town wishes him every success. The Event Coordinator will meet with Cory in the coming weeks and a letter will be written inviting him to the next Tourism and Special Events Committee meeting on April 3rd, 2012.

Update on Festival of Flight Planning

The Event Coordinator briefed the Committee on various projects that are being worked on for the Festival. An email has been sent to the Airport Authority regarding the possible low level fireworks display on Gander Day and we are anticipating a positive response shortly.

Renaming of Cenotaph Area

The Committee reviewed drawings of the proposed refurbishment of the Cenotaph area where the War Memorial is located. The groups who are spearheading this project have asked the Town to consider changing the name of the area to the "Gander Heritage Memorial Park". The area would be expanded to accommodate the refurbished war memorial, a statue of the dog "Gander" military handler and other interpretive panels. The Committee agreed that this refurbishment and expansion would beautify that area and recommends that the current Cenotaph area be renamed "Gander Heritage Memorial Park".

Motion #12-052

Renaming of Cenotaph Area

Moved by Councillor Anstey and seconded by Councillor Blundon that the area of land on which the War Memorial is located be named "The Gander Heritage Memorial Park".

In Favour: 6 Opposing: 0

Decision: Motion carried.

Mayor Elliott suggested that the Town of Gander may want to consider putting the steel from the World Trade Center at this new location as it is an area where all residents would have viewing access.

Earth Hour

An invitation to participate in Earth Hour was received. Taking place on Saturday, March 31st from 8:30pm – 9:30pm, the Committee encourages residents to support this initiative by turning off their lights to help raise awareness about action on climate change.

Councillor Blundon suggested that the Town Hall should also participate in Earth Hour along with the residents.

Allied Youth

An email from Allied Youth Newfoundland and Labrador regarding their request to participate in an event during their 49th annual conference in Gander was reviewed. The Committee would like to thank Allied Youth for choosing Gander to host their annual conference and will forward their request to Envision and the CYN to see if Allied Youth can pair with them to work together on an event.

International Food and Craft Fair

The International Food and Craft Fair will be taking place in Gander on Saturday, March 24th at the St. Martin's Parish Centre on Fraser Road from 10:00am – 5:00pm. Destination Gander has been working with this group and the Committee encourages everyone to celebrate Multiculturalism Week by enjoying the unique and authentic international foods and crafts offered at this fair. Admission is \$5.00 per family, \$2.00 per adult, \$1.00 per senior and student, children 10 years and younger are free.

E. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Anstey.

The Municipal Works & Services Committee was held on March 14, 2012. The meeting was chaired by R. Anstey, Councillor. Other members present included: N. Lanning, Councillor; D. Blundon, Councillor; J. Blackwood, Director of Municipal Works & Services; J. Turner, Chief Administrative Officer.

The following items were discussed:

176 Roe Ave, (Bleed Green Motorsports)- Snowblower Repairs

The Committee reviewed several letters from residents who attempted to have service work done at *Bleed Green Motorsports* and the owner made them aware that pursuant to the Town of Gander's operating permit, he was not permitted to do repair work on items that are not sold at his shop.

The Committee reviewed the zoning in that area, which is *Commercial General*, and *Automobile Sales Establishment* is a Discretionary Use in this use zone. Council approved this discretionary use at the last Council meeting and under the definition of *Automotive Vehicle Sales or Rental Establishment*, it means:

"An establishment having as its main use the storage of vehicles for sale or the storage of vehicles for rent or lease. Accessory uses may include facilities for the repair or maintenance of such vehicles."

The Committee felt that the interpretation of this definition would permit maintenance of machines similar to the ones being sold at that facility. The Director was advised to contact *Bleed Green Motorsports* and make them aware of the review and update of the interpretation.

Councillor Scott left the Regular Meeting of Council at 5:12pm due to conflict of interest.

Garbage Collection

HHWD – The Committee asked the Director to contact MMSB and ask why one event this year cost the same as two events last year. They have recommended to go with it but asked for clarification of the pricing and also advised the Director to contact the Department of Municipal Affairs and ask to have this event promoted as a regional event entirely funded by their department.

Garbage Collection -Sludge Disposal

In a Privileged Meeting of Council, the Minister of Municipal Affairs indicated that he was willing to re-instate the operating permit for the landfill facility in the Town of Gander until such time as the regional site was prepared to accept sewer sludge. The Director advised that they are currently working on a capital project to facilitate receiving this sludge at the Beaverwood facility but weren't ready at this time and it was recommended that they use the local landfill.

A letter will be written to the Department of Environment indicating that the Town wishes to use the landfill solely for the receiving of sewer sludge until Beaverwood is ready to receive it and or the regional site it willing to accept it.

Councillor Oram reiterated the fact that our Landfill was closed prematurely, that is, prior to Central Waste being fully prepared to handle all aspects of waste. The Town of Gander now has to have our landfill reopened to accept sludge from Gander and surrounding area.

Councillor Anstey indicated that our only options are to truck the sludge to St. John's, which would be extremely costly or open the Gander landfill as a short term solution.

Deputy Mayor Tucker stated that delaying the changeover of sending Gander's waste to Central Waste was not the answer as they were ready to accept most of our waste, except for sludge.

Councillor Scott returned to the meeting at 5:20pm.

Patio, 261 Airport Boulevard

An application for a permit to construct a patio at 261 Airport Blvd was discussed at the last Committee meeting and the Director presented additional information regarding the application. A permit may be issued for a patio that can be wholly contained within the property boundary and meets the Town Regulations.

The second option was that an application could be made for a seasonal patio which could be erected at the front of the building between June 1st and September 30th of each year. The Department will contact the applicant to discuss the solution that would best meet the needs of the business.

Councillor Oram expressed a concern that you cannot drink on your front deck but it is okay to drink in public at these facilities.

Council stated the liquor commission has guidelines as to the construction of such patio which would include the height of the fencing to ensure these decks are all private and cannot be viewed by the public.

Concrete

Also under business arising from the previous minutes was a lengthy discussion on the concrete being placed in the Town of Gander infrastructure projects and the subsequent problems that the Engineering Department were facing with failed infrastructure and materials being received not meeting the Municipal Master Specifications in terms of the compressive strength.

Motion #12-053

Concrete

Moved by Councillor Anstey and seconded by Councillor Oram that the Design Standards for Streets and Subdivision be amended to remove concrete produced by Volumetric Mixers as an acceptable construction material.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Mayor Elliott asked for clarification on what is a volumetric mixer. The Director of Municipal Works advised Council that it is a truck whereby product is brought in and mixed onsite.

Councillor Oram asked for an update on other infrastructure where deficiencies were identified. This has been referred back to Committee for an update.

Invoices for Approval

The Director advised that The Municipal Works Committee reviewed two invoices for approval and the Director advised the Committee that all goods and services have been received and meet the Town's specifications.

The Committee recommends that the invoices be paid and forwards them to the Finance Committee for its consideration.

Councillor Oram left the meeting at 5:25pm due to possible conflict of interest.

Grading Policy

The Committee had a discussion about the existing policy and the problem that occurs when an individual is looking for an occupancy permit during the winter months but it is very difficult to have grading done. The Engineering Department is proposing the following addition to the Grading policy to accommodate extreme circumstances when it is not possible to complete the grading before the onset of winter, an occupancy permit may be granted:

16. In extenuating circumstances where it has not been possible to complete the grading before the onset of winter, an occupancy permit may be granted provided that the following conditions are met:

1. A deposit of 2 times the estimated value of work is submitted with a minimum of deposit of \$5,000.
2. The owner must complete the work by the following June 30th.
3. Owner signs an affidavit granting permission for others to enter upon their property to complete the work if the owner fails to comply with the June 30th deadline.

This item was presented for its first reading.

Councillor Oram returned to the meeting at 5:27pm.

Complaint, Street Signs

The Committee reviewed a letter regarding the lack of street signs in several sections of the Spruce Court area. The Committee recommended that the developer be written indicating that the signs are a requirement as per the Development Agreement with the Town of Gander and must be erected immediately.

Department of Transportation

The Committee reviewed correspondence from the Department of Transportation to the Director in response to his inquiry on 24 hour snow clearing. Minister, Tom Hedderson indicated that his Department has implemented a two year pilot project for 24 hour snow clearing in 2008 and 2009 and areas selected were based on high traffic volume with numbers of commuters.

Analysis and evaluation of pilot project results supported the decision with respect to the areas chosen. Subsequently, the pilot project has been converted to a standard means of operation and while the operation is continually reviewed, there are no plans to expand the 24 hour snow clearing service as requested by the Town of Gander.

26 Fraser Road, Invoice Payment

The Committee reviewed a request from the owner of 26 Fraser Road for payment of an invoice incurred during a water backup. The individual contacted the Town regarding water and sewer problems they were having. The Department has reviewed the circumstances surrounding the issue and concluded that the Town is not liable for costs incurred by the homeowner. The Committee agreed with the recommendation. The Director will write the resident informing them of the Committee's decision.

Clean up Weeks

Concerns had been expressed by residents regarding the potential for indiscriminate dumping because residents would be required to transport residential material that is restricted from curb side pickup, to the Central Waste Site. Council decided to add two extra clean up days; in addition the Spring and Fall Clean up days and asked the Department to determine suitable dates for the service.

The Committee is recommending four Clean up weeks for 2012 which will be May 7-11, July 16-20, Sept. 10-14 and Nov. 5-9th. The normal restrictions will apply and further information is available at www.gandercanada.com or by calling 651-5943.

The Town would like to encourage all residents to take advantage of these this service.

The CAO advertised that these dates are to be published on the website and in the Beacon to notify residents of the additional clean up weeks.

Snow Plan

The Committee reviewed the snow plan, specific to the ranking of streets and the methods of the level of service provided to each street. The Director briefed the Committee on the classification of streets such as Priority 1, 2 3, and 4 and the standards associated with each classification.

The Director also advised that he is in discussion with the supervisor of Municipal Works and looking at the snow plan for next season in terms of the hours of coverage, the scheduling of manpower given the continued addition of new streets throughout the Town of Gander and ever increasing requirements being placed on the manpower and equipment at the Works Depot.

Councillor Oram questioned if the Town had considered having staff scheduled during the weekends.

The Director of Municipal Works advised that the staff schedule had been altered already to have an extra body working on the weekends. In previous years, employees were called in on overtime for snow clearing on weekends. The Director of Municipal Works indicated that it is too early to tell if this was an improvement over last year, however, he believes it is. If so, the plans would be to continue with this revised schedule.

Patio's, Decks, and Balconies

The Committee looked at the regulations brought forward by the Engineering Department to have Patio's, Decks, and Balconies included in the Town of Gander Building Regulations. After a general review and discussion, the Committee agreed with these regulations as presented and recommends they be included in the Town of Gander Building Regulations.

This item was presented for the first reading.

E. Municipal Works & Services Committee (continued):

The Municipal Works & Services Committee resumed on March 15, 2012. The meeting was chaired by R. Anstey, Councillor. Other members present included: N. Lanning, Councillor; D. Blundon, Councillor; C. Elliott, Mayor; J. Blackwood, Director of Municipal Works & Services; J. Turner, Chief Administrative Officer.

The following items were discussed:

Tender Summary

The Municipal Works Committee reviewed the results of the tender for the supply of one Ride-on Line Striping Machine. Five bids were received. One was non-compliant and the Director advises that the lowest of the tenders that met specifications was submitted by *S & S Supply Ltd.*

The Committee recommends that the tender for the supply of one Ride-on Line Striping Machine be awarded to *S & S Supply Ltd.* and refers the Tender to the Finance Committee for its consideration.

Future Land Development

The Committee had a general discussion about future land development in the Town of Gander, available Town owned land that exists now and where the Town could and should expand in the future if the growth rate continues as it has currently been doing.

The Committee recommends that the CAO contact the Airport Authority to determine their requirements for land in that area in order to start some long term planning for future growth potential.

Council has requested that the Airport Authority be contacted to discuss their future land requirements. Once identified, the Town of Gander will be in a position to discuss future development.

Scissors Lift

The Committee had a general discussion about the purchase of a scissors lift. The Director advised that although it was over budget by \$1800, he felt that it was good value for the money.

Motion #12-054

Scissors Lift

Moved by Councillor Anstey and seconded by Councillor Blundon that the Scissors Lift be approved for purchase from the Battlefield Equipment at a cost of \$11,243.50, HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Mayor Elliott left the meeting due to conflict of interest at 6:38pm and Deputy Mayor Tucker assumed the Chair.

Development Regulations Amendment Request, 209 Elizabeth Dr.

The Committee reviewed the comments, concerns, and report on the three open houses held regarding re-zoning in the Town of Gander.

The first was in relation to **209 Elizabeth Drive** for a Development Regulations Amendment which would see the addition of General Industry added to the Commercial Use Zone under Discretionary Uses. The primary reason for this request was to accommodate an application from Nova Central School District to construct a repair garage at their current office facility at 209 Elizabeth Drive.

The Committee considered the correspondence received from residents of that area and the consensus of the Committee was to decline this application for the Development Regulation Amendment. The Committee agreed that the addition of this use, to the Use Zone Table, could have a negative impact on other locations in town with similar zoning and could also negatively impact residents in the area.

Motion #12-055

Development Regulations Amendment Request – 209 Elizabeth Drive

Moved by Councillor Anstey and seconded by Councillor Blundon that the application by Nova Central School District to add General Industry as a discretionary use under the Commercial Use Zone be denied.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Deputy Mayor Tucker suggested that the Town of Gander work with the School Board to identify other available land within the Town as this is an investment of several million dollars in the community.

The CAO advised that there is Crown Land that may be suitable and the Town of Gander is willing to work with the School Board to identify the possibilities.

Mayor Elliott returned to the meeting at 6:42pm.

Little Cobb's Pond

The Second Open House discussion was regarding the **Little Cobb's Pond Residential Land Development** which took place on February 28th, 2012. This Open House outlined the proposed re-aligning of the zoning boundaries for the proposed residential land development between Carr Crescent and Ogilvie Street. At this meeting Ms. Janet Williams of AMEC Environmental Infrastructure made a presentation on the Hydrology Study that was prepared, at the request of the residents of Ogilvie Street, for the Town of Gander.

The Committee felt that the Hydrology Report didn't accurately address the concerns of the residents and asked the Director to go back and revisit the scope of work with AMEC and to report back at the next Committee meeting.

Councillor Anstey advised that more information is required before proceeding with this development. He indicated that this could potentially delay the start of the project until next year. Councillor Oram questioned how much money is the Town willing to invest into potential development.

Deputy Mayor Tucker felt this is money well spent to ensure that the land is suitable for development. It would be a shame to rush into a development only have major issues that could have been avoided had the research been completed.

Raynham/Cooper Re-Zoning

The third item the Committee discussed was the **Raynham Avenue/Cooper Boulevard** land rezoning of Comprehensive Development Area 3 to Residential Medium Density. On Monday February 27, 2012 an open house took place for the proposed re-zoning of the land north of Raynham Avenue between Magee Road and Cooper Boulevard.

The land is currently zoned as a comprehensive development area and the Town land was to be used for residential construction within the next 10-15 years. The Town's current available land has depleted faster than anticipated causing Council concern in requiring the need to develop this and other areas of Town.

Even though there was no requirement in the Town Plan, Council agreed to provide a 20 meter buffer between the existing and proposed development behind the residents of Raynham.

There was a decision of the Municipal Works Committee that this re-zoning proceed as scheduled.

F. Finance & Administration Committee:

The Finance and Administration Committee report was presented by Councillor Scott.

The Finance & Administration Committee was held on March 15, 2012. The meeting was chaired by A. Scott, Councillor. Other members present included: R. Anstey, Councillor; S. Oram, Councillor; J. Turner, CAO; G. Brown, Director of Finance.

The following items were discussed:

Invoices for Approval**CAPITAL****AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE MARCH 14, 2012**

- | | |
|---|-----------|
| 1. Tract Consulting Inc. | 26,399.63 |
| 01-000-0080-1837, Cobb's Pond Development Phase 1 | |
| Contract 133,500 Spent to date 46,725 | |

Total capital invoice for approval	\$26,399.63
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OPERATING

- | | |
|--|-----------|
| 2. Diamond Municipal Solutions Inc. | 13,043.45 |
| 00-120-1000-7010, DSI & MBS Enhancement renewal fees | |
| Budget 35,000 Spent to date 2174 | |

Total operating invoice for approval	<u>\$13,043.45</u>
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Grand total of invoices for approval	<u>\$39,443.08</u>
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The Director of Finance advised that the invoices were within budget and met the policies of the Town of Gander.

Councillor Blundon left the Council meeting at 5:43pm.

Motion #12-056**Invoices for Approval**

Moved by Councillor Scott and seconded by Councillor Oram that the invoices be paid as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Blundon returned to the Council meeting at 5:48pm.

Councillor Scott left the Council meeting at 5:49pm.

Central Newfoundland Waste Management Invoice

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE MARCH 14, 2012

3. Central Newfoundland Waste Management	14,959.62
00-430-1000-7007, wet/dry unsorted garbage	
Budget 330,000 Spent to date 498	

Total operating invoice for approval	<u>\$14,959.62</u>
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Grand total of invoices for approval	<u>\$14,959.62</u>
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The Director of Finance advised that the invoice was within budget and met the policies of the Town of Gander.

Motion #12-057

Central Newfoundland Waste Management Invoice

Moved by Councillor Anstey and seconded by Deputy Mayor Tucker that the invoice be paid as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Anstey clarified that there are two charges for the disposal of waste.

1. The Town of Gander is charged by the tonne for all garbage brought to CNWM.
2. The second charge will come into effect when CNWM takes over collection of residential garbage. At that time, the Town will be charged \$72 per year per household.

Councillor Scott returned to the Council meeting at 5:51pm.

Use of Central Waste Management Landfill

The Committee reviewed an analysis of the usage of the Central Newfoundland Waste Management Landfill in Norris Arm for February. The analysis indicated that we are tipping approximately eight tonnes of garbage per day at the landfill.

This is about 2/3 of what Council had estimated when it did up the budget for 2012 which is encouraging. It is not sure yet what its pattern will be throughout the year. It is possible that people will have a higher volume of garbage in the summer months versus the winter. We will also have to pay for the four special pickups in 2012.

Councillor Oram stated that although the Town has used about 2/3 of what was initially estimated, residents of Gander are encouraged to compose and recycle as much as possible. The more recycling and composting residents do the less waste in our landfill and a continued decrease in the tonnes of garbage brought to the landfill.

Cobb's Pond Park Development

The Town is currently in the process with its consulting engineers, Tract Consulting, of preparing the plans and tender documents for the upgrading of Cobb's Pond Park. Tract did approach an internationally renowned architect who is from Gander, Todd Saunders, to see if he was interested in participating in the project. Mr. Saunders has agreed to do so. The additional fee related to the engineering would be \$15,000 for his participation.

Motion #12-058

Cobb's Pond Park Development

Moved by Councillor Scott and seconded by Councillor Anstey that the Town allocate an additional \$15,000 to engage Todd Saunders in the design of the Cobb's Pond Park buildings.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Gander Heritage Memorial Park

The Committee reviewed a list of requests from the Gander Heritage Memorial Park. This would be an upgrade to the War Memorial Area. They are asking for several things from the Town which the Committee reviewed. What we can do is provide assistance to them in the design of print materials. We can also use the Town for Charitable Donations as the asset will be owned by the Town of Gander.

Motion #12-059**Gander Heritage Memorial Park**

Moved by Councillor Scott and seconded by Councillor Anstey that the Town provide design assistance for the Gander Heritage Memorial Park and accept Charitable Donations made towards construction of the park.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Supply of One Ride On Line Striper

The Committee reviewed the tender results for the Supply of One Ride On Line Striper for which five bids were received.

Motion #12-060**Tender – Supply of One Ride On Line Striper**

Moved by Councillor Scott and seconded by Councillor Anstey that the tender for the Supply of One Ride On Line Striper be awarded to S&S Supply Limited at a cost of \$14,923.77 HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

G. Other:
None.

6. ADMINISTRATION
None.

7. CORRESPONDENCE
None.

Councillor Scott left the Council Meeting at 6:00pm.

8. NEW BUSINESS

Councillor Oram expressed Conflict of Interest concerns about Councillor Scott because of his position as Chair of Central Waste.

Moved by Councillor Oram and seconded by Councillor Anstey that Council investigate whether or not a Conflict of Interest exists for Councillor Scott because of his appointment as Chair of Central Waste.

Councillor Oram has requested that this issue be discussed further and suggested that a legal opinion may be required. The CAO stated that the Councillors are the only ones who can determine if there is a conflict regarding any items that are to be discussed. In these situations there are proper procedures in place that Councillors must follow which include excusing themselves from the meeting where conflict of interest exists

The Mayor stated that all elected officials can be in conflict from time to time and that Council had discussed Councillor Scott's position and determined that he was only in a conflict when CNWM has a financial interest in an item being discussed.

In Favour: 1 Opposing: 4

Decision: Motion defeated.

9. ADJOURNMENT

Motion #12-061

Adjournment

There being no further business, it was moved by Deputy Mayor Tucker and seconded by Councillor Blundon that the meeting be adjourned.

In Favour: 5 Opposing: 0

Decision: Motion carried.

There being no further business, the meeting adjourned at 6:05pm.

Claude Elliott, Mayor

Garry Brown, Town Clerk