

MINUTES

Regular Meeting of Council Thursday, April 12, 2012 @ 6:30 pm Council Chambers

Present:

Z. Tucker	Deputy Mayor
R. Anstey	Councillor
S. Oram	Councillor
A. Scott	Councillor
D. Blundon	Councillor

Advisory Resource:

J. Turner	Chief Administrative Officer
G. Brown	Town Clerk/Director of Finance
D. Chafe	Director of Economic Development
K. Waterman	Director of Parks, Recreation & Tourism
G. Regular	Director of Municipal Works & Services (A)
S. Fisher	Human Resources Supervisor

Regrets:

C. Elliott	Mayor
N. Lanning	Councillor
J. Blackwood	Director of Municipal Works & Services

1. CALL TO ORDER

The Meeting was called to order at 6:33pm.

2. VISITORS/PRESENTATIONS

Daffodil Month Proclamation

The Deputy Mayor proclaimed April 1st to April 30th as Daffodil Month whereas the Town will raise awareness of the importance of cancer prevention and early detection, advocate for healthy public policy, and operate a toll-free Cancer Information Service.

Dance NL Proclamation

The Deputy Mayor proclaimed April 29th as International Dance Day.

3. MINUTES FOR APPROVAL

Motion #12-062

Minutes for Approval

Moved by Councillor Blundon and seconded by Councillor Anstey that the Minutes from the Regular Meeting of Council on March 21, 2012 be adopted as presented.

In Favour: 5 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Public Safety and Human Resources Committee:

The Public Safety and Human Resources Committee report was presented by Councillor Oram.

The Public Safety and Human Resources Committee meeting was held on April 2, 2012. The meeting was chaired by S. Oram, Councillor. Other members present included: A. Scott, Councillor; Z. Tucker, Deputy Mayor; G. Brown, Director of Finance; S. Fisher, Human Resources Supervisor; A. Quilty, Fire Inspector; O. Fudge, Municipal Enforcement Officer; A. Roberts, Student.

The following items were discussed:

PUBLIC SAFETY

Update on Street Signs

The CAO met with a developer regarding street and stop signs not being erected in areas of Spruce Court. The developer advised that the signs would be installed by Friday, March 30th. To date these signs are not in place as promised. The Committee has requested that the developer be contacted again to discuss why this work was not done. As well, the Committee suggested that due to the current ground conditions temporary signs could be installed until ground conditions improve to allow for installation of permanent signs. A follow-up call will be made to discuss the issue. The Committee has agreed that failure to have the signs in place today will result in the Town proceeding with installation and invoicing Mr. White for the cost.

Council was advised that these signs are now installed.

Invoice for Approval

The Committee reviewed an invoice for Breathing Apparatuses for the Fire Department and recommends it to the Finance Committee for payment.

Busy Bee Cabs

A driver for Busy Bee Cabs has written the Town of Gander with regards to putting his new taxi cab in operation to replace his old broken down vehicle. He asked Municipal Enforcement whether or not a new taxi sticker would be required since the relicensing fee for all taxis is due April 15th, 2012.

He was informed that he would have to pay \$40 now however, as of April 15, 2012 he would be required to pay an additional fee for the 2012/13 taxi year. After review of the taxi fee schedule, the Director of Finance indicated that the driver was overcharged. He should have been charged \$10 for the replacement of the taxi window decal and \$15 to transfer his annual taxi cab vehicle license to his new car. A refund of \$15 will be paid.

Maximum Welding

Maximum Welding has written the Town of Gander with concerns that the location of the existing fire hydrant on his property is causing havoc to his customers as it is directly behind his parking lot and many times there are accidents associated with the location of the fire hydrant.

The Committee has indicated that not only is this fire hydrant an eyesore it is also in need of repair.

However, prior to making a final decision as to what to do with the fire hydrant and its location, it is being referred to Municipal Works to see if it will meet the guidelines of being within 500 feet of the other fire hydrant if it is relocated.

The cost associated with moving the fire hydrant is yet to be determined however we need to take into consideration that it is in need of repair prior to Maximum Welding requesting its relocation.

RCMP Contract

The new 20 year RCMP contract was awarded last week keeping the existing cost-sharing agreement of 70% Federal and 30% Provincial in place.

9 Heath Crescent

The resident of 9 Heath Crescent has approached the Town of Gander requesting that a no-parking sign be placed in front of 9 and 11 Heath Crescent. This is to accommodate an autistic child who is picked up four times a day by a school bus to be brought to and from school. Often if there are cars parked on the road in front of these residences the bus will end up being in the middle of the road when it stops in front of the house. This creates a potential danger to the child as he tends to run away from the bus if it is not parked directly in front of his driveway.

The Committee felt that more investigation is required and that this could potentially increase the number of requests for no-parking signs to be erected throughout the Town of Gander for residents who have children with disabilities.

It was agreed that we should contact the school to determine whether or not there is actually an attendant on the bus that could assist with this. There was also an indication that may be the school could look at moving the bus stop to be in front of their house so as to create a no-parking zone.

In the end, it was the general consensus of the Committee that this is not the responsibility of the Town, but the parents who are to ensure that their child arrives at the bus stop safely. A further update will be brought forward to the next Public Safety meeting.

Councillor Blundon questioned whether or not the portal speed sign has arrived and when it will be placed within the community. The Director of Finance indicated that the sign has arrived and will be in place once training has been completed.

Councillor Blundon raised the issue that the lights by the McCurdy complex on Airport Boulevard are still an issue with residents with respect to the loud buzzing noise as well as the flow of traffic in the area. The Town of Gander has applied for funding from the Province to cost share a motion detector camera to control the lights. The flow on Airport Boulevard would therefore remain constant green unless changed due to an approaching vehicle from the side streets.

Councillor Oram questioned the status of the installation of a beeping signal for the blind at the lights by Kentucky Fried Chicken and Airport Boulevard. Management will check the status of this item.

Another area of concern was the timing of the lights at Magee Road and Roe Avenue. Council was advised that employees are in the process of being trained to adjust the timing of lights.

Councillor Blundon also asked for an update on the extra lane for right turning traffic onto Magee from Roe or alternatively having an extra entrance/exit from Roe Avenue. Municipal Works is in the process of looking into this further however no final decision has been made.

HUMAN RESOURCES

Date for Next Meeting

Due to April 23rd, 2012 being a stat holiday, the next Public Safety & Human Resources meeting will be held on April 25th at 9:00am.

B. Parks & Recreation Committee:

The Parks and Recreation Committee report was presented by Councillor Blundon.

The Parks and Recreation Committee was held on April 2, 2012. The meeting was chaired by D. Blundon, Councillor. Other members present included: Z. Tucker, Deputy Mayor; K. Waterman, Recreation Director.

The following items were discussed:

Multi-Plex Facility Request for Proposals (RFP)

The Committee questioned the status of the RFP proposal for the Multi-Plex. The format has been reviewed by Town officials with some basic revisions. The successful consultants will be asked to provide information on all aspects of the feasibility of developing a recreation multi-plex facility along with a needs assessment of other potential recreation structures, i.e. second ice surface.

Prior to finalizing a Multi-Plex Facility, a study of its use to include such things as potential sporting events, as well as activities will need to be determined. As the Provincial Government will be involved in such a project, the CAO has indicated that he has already met with the various groups to determine its parameters. This will be discussed further at the next Management Meeting and then circulated to Council. Deputy Mayor Tucker indicated that the same template that other similar municipalities have used is being used for the Gander Multi-Plex Facility Proposal.

Community Centre Commercial Signage

A meeting was held with interested groups to oversee the Community Centre's commercial signage. A number of terms and conditions were discussed. The outstanding issue was the perceived unfair competition between commercial and not-for-profit groups. The groups requested more clarification.

The Committee reviewed the issue and decided that the group with the best offer of split in revenues with the Town would be given the contract. The groups will be notified of the Town's decision and proposal bids will have to be received by June 8, 2012.

Council has reiterated that the Town of Gander is looking for the best deal for the Civic Centre and there is no difference between commercial and not-for-profit groups. The CAO indicated that the Public Tender Act will be followed when awarding the tender. Councillor Scott expressed concerns with the process and requested that the tender clearly state details of who would be installing the signs, etc.

Airport Nordic Ski Club – Thank You

The local ski club forwarded a certificate of appreciation for the Town's support of their programs over the past season.

2012 Seniors of Distinction Awards

A call for nominations for the 2012 Seniors Distinction Awards was received. The award recognizes and celebrates contributions by seniors across the province. The Town, along with the provincial government, invites local groups to learn more about the awards program by checking the Seniors Distinction Website.

Civic Enhancement Program Priority Meeting

Town officials met to discuss the necessary planning and resources to conduct the upcoming civic enhancement program. The Municipal Works Department will incorporate the work priorities as discussed at the previous meeting and outlined in the 2012 budget.

Councillor Blundon thanked the Civic Enhancement Committee for doing such a great job and presented Council with the February 16th minutes of their meeting. Councillors indicated that getting the community involved with Civic Enhancement, such as initial spring cleanup, would be a good project for our youth throughout town. Involving groups such as Scouts, Boys and Girls Club, similar to the Tim Horton's clean up, could make this a Kids day with rewards such as BBQ at the end for their efforts and appreciation.

Requests for Funding

The following requests were approved for funding under the Grants, Subsidies & In-kind Services Program.

The Gander Collegiate/St. Paul's Volleyball Teams for \$500 towards a number of tournaments being hosted over the current school year. There will be approximately 300 players attending each tournament.

The Gander Collegiate/St. Paul's Basketball Teams for \$350 towards three tournaments. There will be approximately 300 participants attending these tournaments.

Stewardship Association of Municipalities (SAM) Spring Meeting

The semi-annual meeting of SAM will be held in Grand Falls-Windsor the weekend of May 25-26, 2012. The Committee is currently looking into a representative attending these meeting.

Recreation Newfoundland & Labrador (RNL) Conference

RNL's Annual General Meeting, Conference & Trade Show is scheduled for May 31 – June 2, 2012 in St. John's. An array of educational sessions will be presented with the event concluding with its election of executive members and the announcement of the award recipients.

C. Economic & Social Development Committee:

The Economic & Social Development Committee report was presented by Councillor Anstey.

The Economic & Social Development Committee was held on April 9, 2012. The meeting was chaired by Z. Tucker, Deputy Mayor. Other members present included: R. Anstey, Councillor; D. Chafe, Development Director.

The following items were discussed:

Open Air Market

The Committee reviewed Minutes of the most recent Open Air Market Committee. Planning is underway for all three of this year's events; the Multicultural/Canada Day Celebration, the Fall Farmers Market and the Outdoor Christmas Market. The Committee is now focusing on recruiting vendors for each event. Any craft producer, artist, food vendor or community group interested in participating as a vendor should contact our Development Officer at 651-5910.

Physician Recruitment

Central Health's Physician Recruitment Coordinator has invited Council to further participate with physician recruitment by sponsoring additional events aimed at medical residents working in Gander. Council budgets an amount for physician recruitment in each year's budget and is always interested in new opportunities or suggestions that help achieve our objectives. Staff will contact the Coordinator and provide the Committee with more information at its next meeting.

Council has been seeking a meeting with Ms. Karen McGrath, CEO of Central Health and Dr. Zuckerman, Vice-President of Medical Services to discuss physician recruitment and retention. Ms. McGrath and Dr. Zuckerman have requested additional information on the meeting, specifically whom they will meet with, the nature of the meeting and an agenda. The requested information will be forwarded.

Cuts to DND

In its most recent budget the Federal Government indicated that the Department of National Defense will be expected to cut \$1.1 billion over the next three years. The Department anticipates eliminating approximately 1,100 civilian positions ranging from research and development to food services with cuts spread across the country. In a recent CBC news article, Major Luc Girard, Acting Base Commander at 9 Wing Gander, indicated that cuts will affect the reservist compliment at the base though to what extent it is still unknown. Major Girard does not believe that Search and Rescue operations will be affected.

Council remains concerned about the economic impact cuts like these and those at Service Canada will have on small communities like Gander. Council will continue to voice its position that communities such as ours offer more cost effective solutions for consolidation of services and need to be given full and fair consideration when operational decisions are being made.

Deputy Mayor Tucker questioned the upcoming manpower cuts at 9 Wing Gander and its impact on the new developments and new buildings that had been previously planned. The number of reservists being removed from 9 Wing Gander is not yet known.

Councillor Blundon stated that an MOU with 91AEF has to be signed again.

D. Tourism Committee:

The Tourism Committee report was presented by Councillor Oram.

The Tourism Committee meeting was held on April 3, 2012. The meeting was chaired by N. Lanning, Councillor. Other members present included: S. Oram, Councillor; K. Waterman, Director of Parks & Recreation.

The following items were discussed:

Delegation – Destination Gander

The Marketing Director for Destination Gander, Cory Abbott was welcomed to the meeting. Mr. Abbott gave an overview of his position with Destination Gander. Currently he is updating and reviewing the files of his predecessor and the Board. He will be focusing on a marketing strategy along with membership development. The Committee was also briefed on some of the current initiatives. The Board has been successful in receiving additional funding to extend their administrative position.

The Committee reviewed the minutes of the Board's past meeting on March 29th. Mr. Abbott noted that he will be revisiting the Board's mandate and objectives and working to attract new events and retain the current ones.

Councillor Oram suggested that the Board pursue a goal of self sufficiency and obtaining sources of funds outside the current partnership. He noted that advertising and marketing programs shouldn't be duplicated with the Towns.

Mr. Abbott was thanked for attending the meeting and wished all the best in his new position.

Deputy Mayor Tucker stated that Destination Gander is trying to get their website revamped.

As well it was indicated that there are many businesses in Gander that benefit from the activities supported by Destination Gander resulting in new and returning customers. As a result there is indication that these businesses should contribute financially to Destination Gander.

Councillor Oram indicated that by partnering up with Destination Gander it will help reduce the potential of Town of Gander and Destination Gander paying duplicate for producing the same information/product.

Invoice

The Committee reviewed the invoice and the Director advised the Committee that all goods and services has been received and meet the Town's specifications.

The Committee recommends that the invoice be paid and forwards to the Finance Committee for its consideration.

E. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Anstey.

The Municipal Works & Services Committee was held on April 4, 2012. The meeting was chaired by R. Anstey, Councillor. Other members present included: N. Lanning, Councillor; D. Blundon, Councillor; S. Oram, Councillor; J. Blackwood, Director of Municipal Works & Services.

The following items were discussed:

Cecon Ltd.

Representatives from Cecon Ltd. met with the Committee to discuss their proposed development off Cooper Boulevard which consists of approximately 400 residential lots and a small section currently zoned for Commercial. They gave the Committee a general overview of their intentions for the development including their plans for a lift station in the North East section, a force main connection to the Magee Wastewater Treatment facility and the waterline connection near the new Fire Hall. They also advised that they intend to develop the residential area in possibly three phases.

They asked if the Committee would consider recommending that Council change their policy on requiring the installation of asphalt and curb prior to issuing the building permits as they feel this is an excessive cost for the developer upfront. They were also concerned with the possible damage to the infrastructure during the development.

The Committee had a discussion about the meeting and it is the Committee's recommendation not to change the policy and to leave in place the requirement in the Development Agreement that curb and 1st lift of asphalt be installed prior to the issuance of building permits.

The Committee also discussed how it should handle grubbing, as currently the onus is on the contractors to remove and dispose it. The Director indicated that he was working with the province and his staff to try and find a solution for the Town to be able to accept this material.

The CAO indicated that he has been in touch with Municipal Affairs to have the landfill reopened on a short term basis until such time as a permanent solution can be found.

Household Hazardous Waste Day

The Director advised that the Household Hazardous Waste Day will be held on Saturday, May 12th, 2012 at the Elizabeth Drive Shopping Centre parking lot. The Committee encourages all residents to avail of this service. More details on the event will be presented to the public as the date gets closer.

The Director also advised that at the request of the Committee, he had contacted the Multi Material Stewardship Board to ascertain why this year's event is the same price as it was in previous years for two events. He was advised that the larger communities have always been provided with two events for the price of one whereas the smaller communities only received one event based on the same per capita ratio. He also advised that the second HHWD will not be offered this year as Central Newfoundland Waste Management will be operational for household hazardous waste later in the year.

The Committee also requested that the Director write the Department of Municipal Affairs to ask that they consider promoting the HHWD as a regional event and to cover the cost.

Cobb's Pond Residential Land Development Update

The Director asked the Committee for clarification on whether or not the Town will proceed with the boundary realignment and the rezoning of the development area. He was advised that the Committee had agreed with the boundary realignment and rezoning; however, the tendering for the development would not proceed until the subsequent report from AMEC was received and Council is comfortable with the findings of that report.

Sod Estimate lawn reports

At the request of the Committee the Municipal Works Department was asked to investigate what, if any, additional cost would be incurred if the Town were to use sod as opposed to topsoil and seed for lawn repairs. The Director presented a report from the Supervisor of Municipal Works indicating that the additional cost was marginal and given subsequent repairs due to the topsoil being washed out because of rains and additional watering, the Committee agreed to use sod to reinstate lawn repairs, where applicable. The increased level of service to the residents will outweigh the marginal cost increase.

Sign in Spruce Court

Concerns were expressed by the Public Safety Committee that the stop and directional signs were still not erected in Spruce Court. The Director advised the Committee that the CAO had met with the developer who had advised that the signs were purchased and would be installed during the week of March 26. The Engineering staff checked prior to this meeting and indicated they were still not erected.

These signs are now in place.

Invoices for Approval

The Committee reviewed two invoices for approval and the Director advised the Committee that all goods and services have been received and meet the Town's specifications.

The Committee recommends that the invoices be paid and forwards them to the Finance Committee for its consideration.

Grading Policy – 2nd Reading

The Committee reviewed the changes proposed to the Grading Policy, which is the 2nd and final reading. The Director advised that no objections were received and is recommending approval of the Grading Policy as presented.

Motion #12-063

Grading Policy - 2nd Reading

Moved by Councillor Anstey and seconded by Councillor Blundon to adopt the revised Grading Policy as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Thank You letter

The Committee reviewed correspondence from a resident of Ogilvie Street thanking Council for taking their thoughts and concerns into consideration and delaying the proposed Cobb's Pond Development for Little Cobb's Pond Residential Development until further information is obtained.

Woodworks Atlantic

The Committee reviewed correspondence from Woodworks Atlantic informing the Committee of their program. The letter advises municipalities and the general public about the economic and environmental benefits of wood construction. Because we had expressed interest in the program, they have invited the Town of Gander to join them for a guided tour on April 23 and 24, 2012. The Committee had a general discussion about the invitation and felt that it would be more beneficial if Woodworks Atlantic would use the funds to make a presentation at the Municipalities Newfoundland Labrador conference which will be held in Corner Brook later in the fall. The Director was asked to forward this recommendation to Woodworks Atlantic.

Design Standards for Street and Subdivision Revisions

The Committee had a discussion about some of the proposed revisions to the Design Standards for Street and Subdivisions making them more current. From the discussion came new recommendations and the Committee asked the Director to investigate further and report back to the next meeting.

Permit Violation – 121 Roe Avenue

The Committee was advised that correspondence was received from Central Domestic Service Centre advising that they have expanded their business to include small engine repair. The business is located in a Commercial General Zone which only permits the servicing of products that are sold and those similar to that which is being sold. In this case, these products are being sold at other locations and therefore not subsidiary to the permitted use. At no time was the additional servicing of the power equipment permitted in the zoning of this area and was outside of the permit to operate.

Motion #12-064

Permit Violation – 121 Roe Avenue Denial

Moved by Councillor Anstey and seconded by Councillor Blundon that the request to service small engines at 121 Roe Avenue be denied.

After a lengthy discussion it was decided that more information was needed before making a decision on this matter.

Moved by Councillor Anstey and seconded by Councillor Blundon that the motion be rescinded.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Discretionary Notice -170 Roe Avenue

The Committee received an application from Glenn Collings Ltd. to construct an extension on the building at the above address for the purpose of a warehouse facility. It was noted that the proposed site is situated in a **Commercial General Zone** and a **Light Industry** is permitted as a **Discretionary Use** under our Development Regulations. The Director advised the Committee that no objections were received to this **Discretionary** notice.

Motion #12-065

Discretionary Notice – 170 Roe Avenue

Moved by Councillor Anstey and seconded by Councillor Blundon approval of the application from Glenn Collings Ltd. to operate a warehouse at 170 Roe Avenue.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Municipal Plan and Development Regulations Amendment Request

An application was received from Calhan Investments to construct a row housing development on Gilmore Place between S & P Sports and Allstream. This plan amendment would see a section of Gilmore Place currently zoned as **Commercial General** be rezoned to **Residential High Density**. The developer indicated that if Council was willing to entertain this Amendment they would proceed with a conceptual design to present to Council and the local residents prior to an Open House.

After reviewing the impact on the local zoning, residents and patrons, the Committee agreed to proceed with this request.

Motion #12-066

Municipal Plan and Development Regulations Amendment Request

Moved by Councillor Anstey and seconded by Councillor Blundon that the Engineering Department be given permission to proceed with the amendment process of our Municipal Plan and our Development Regulations 2009-2019 to re-zone a section of Gilmore Place currently zoned as **Commercial General** to **Residential High Density - 2**.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Engineering Clerk – Reallocation of Funds

The Director advised that the staff person who would normally process building permit is on a medical leave of absence and requested that the seasonal position be filled earlier than planned. It is anticipated that an additional two weeks are required.

Motion #12-067

Engineering Clerk – Reallocation of Funds

Moved by Councillor Anstey and seconded by Councillor Oram that permission be granted to the Engineering Department to extend the seasonal position of the Engineering Clerk by two weeks.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Tender –Hydraulic Thumb

The Committee reviewed the Tender results for the Hydraulic Thumb and a general discussion took place regarding the Tender. It was the consensus of the Committee that the Tender be cancelled and revisited at a later date.

Motion #12-068

Tender – Hydraulic Thumb

Moved by Councillor Anstey and seconded by Councillor Blundon to cancel the Tender for the Hydraulic Thumb

In Favour: 5 Opposing: 0

Decision: Motion carried.

Council questioned why this is being cancelled. The budgeted amount of \$8300 did not cover the bid price of \$11,300 therefore it will be cancelled until a later time.

Tender – Asphalt Repairs

The Committee reviewed the results of the tender for the Supply of Asphalt. Only one (1) tender was received and the Director advised that it met all specifications.

The Committee recommends that the Tender for the Supply of Asphalt repairs service be awarded to **Atlantic Asphalt and Sealing** and refers the Tender to the Finance Committee for its consideration.

Tender – Supply of Trees

The Committee reviewed the results of the tender for the supply of trees. Six (6) tenders were received and the Director advises that the lowest of the tenders that met specifications was submitted by **Sheridan Nurseries**. The Director also advised that he received correspondence from the Parks and Recreation Department advising that the tender met all of the specifications.

The Committee recommends that the tender for the Supply of Trees be awarded to **Sheridan Nurseries** at a tender price of \$14,711 HST inclusive and refers the Tender to the Finance Committee for its consideration.

F. Finance & Administration Committee:

The Finance and Administration Committee report was presented by Councillor Scott.

The Finance & Administration Committee was held on April 5, 2012. The meeting was chaired by A. Scott, Councillor. Other members present included: R. Anstey, Councillor; S. Oram, Councillor; G. Brown, Director of Finance.

The following items were discussed:

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE APRIL 4, 2012

- | | |
|---|-----------|
| 1. Tract Consulting Inc. | 21,119.70 |
| 01-000-0080-1837, Cobb's Pond Development Phase 1 | |
| Contract 133,500 Spent to date 70,087 | |

OPERATING

2. Workplace Health Safety & Compensation Commission of NL 92,394.48
00-120-1000-5210...00-830-1000-5210, WHSCC premiums
Less prime practice & experience refunds
Budget 110,352.00 Spent to date zero

AS RECOMMENDED BY THE PUBLIC SAFETY COMMITTEE APRIL 2, 2012

3. Acklands Grainger 62,868.09
01-000-0080-1805, SCBA PACK
Budget 90,000 Spent to date zero

Total capital invoice for approval	\$21,119.70
Total operating invoices for approval	<u>\$155,262.57</u>
Grand total of invoices for approval	<u>\$176,382.27</u>

The Director of Finance advised that the invoices were within budget and met the policies of the Town of Gander.

Motion #12-069**Invoices for Approval**

Moved by Councillor Scott and seconded by Councillor Anstey that the invoices be paid as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Provincial Government

The Committee reviewed a letter from the Provincial Government regarding a grant application for improvements to the Town's motorized vehicle trail around Town. The Province has agreed to commit 25% of the project cost up to \$20,740.50.

Motion #12-070**Provincial Government – Trail Improvements**

Moved by Councillor Scott and seconded by Councillor Anstey that the Town accept the offer of funding from the Provincial Government for the Trail Improvements.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Blundon left the meeting at 7:38pm.

Tender – 1999 GMC Safari Van

The Committee reviewed the tender results for the sale of the 1999 GMC Safari Van. Two bids were received on the item.

Motion #12-071

Tender – 1999 GMC Safari Van

Moved by Councillor Scott and seconded by Councillor Anstey that the 1999 GMC Safari Van be sold to Bern Quinlan's Autobody at a cost of \$180.80 taxes inclusive.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Sale of 1992 GMC Dump Truck

The Committee reviewed the tender results for a GMC Dump truck for which six bids were received.

Motion #12-072

Sale of 1992 GMC Dump Truck

Moved by Councillor Scott and seconded by Councillor Anstey that the Used 1992 GMC Dump truck be sold to B&H Holdings at a price of \$9,182.38 taxes inclusive.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Councillor Blundon returned to the meeting at 7:39pm.

Supply of Trees

The Committee reviewed the tender results for the Supply of Trees for which six bids were received. Sheridan Nurseries were the lowest bidder that met specifications.

Motion #12-073

Supply of Trees

Moved by Councillor Scott and seconded by Councillor Anstey that the tender for the Supply of Trees be awarded to Sheridan Nurseries at a cost of \$14,711 taxes inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Sale of Used 2000 Chevy Pickup Truck

The Committee reviewed the tender results for the Sale of Used 2000 Chevy Pickup Truck for which two bids were received.

Motion #12-074

Sale of Used 2000 Chevy Pickup Truck

Moved by Councillor Scott and seconded by Councillor Anstey that a 2000 Chevy Pickup Truck be sold to Bern Quinlan's Autobody at a price of \$293.80 taxes inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Tender for Asphalt Repairs

The Committee reviewed the tender results for the Supply of Asphalt Repairs on Town streets for which one bid was received.

Motion #12-075

Tender for Asphalt Repairs

Moved by Councillor Scott and seconded by Councillor Anstey that the tender for Asphalt Repairs services be awarded to Atlantic Asphalt and Sealing as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Planters for Town Square

In the budget Process it was requested that 26 planters be put in the Town Square at a cost of \$4,500. This item was not approved at that time. It has been suggested that Council use some of the money left from the Canopy Fund for the Town Square to purchase the planters. There is currently \$5,690 left in this fund and the planters cost is estimated to be \$4,500.

The Committee is not recommending that we go ahead with the planters.

Council noted that the consideration of putting planters on light poles on main roads such as Elizabeth Drive may also be an attractive idea.

Property Tax Reductions

The Committee reviewed five residential tax reduction applications which have been submitted in accordance with Council's policy on tax reductions for residential property. The Director advised that the applications met the requirements of Council Policy and recommended approval.

Motion #12-076

Property Tax Reductions

Moved by Councillor Scott and seconded by Councillor Anstey that the five property tax reduction applications be approved as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Public Works Government Services Canada

The Committee reviewed an email from Public Works Government Services Canada indicating that they will be looking at contraing the 2013 Grant in Lieu of Taxes Payment if the \$500,000 they had paid for Airport taxes for the years 2004 and 2005 are not repaid by that time. The Committee is hopeful that an agreement will be finalized by that time and there will not be a requirement to contra our 2013 GILT Payment.

Councillor Scott left the meeting at 7:45pm.

Central Newfoundland Waste Management Truck Rental Agreement

The Committee reviewed a proposed Rental Agreement for a truck from Central Waste Management. The Town's trucks are currently experiencing mechanical problems in transporting garbage on the highway and Central Waste has a truck available which the Town has been borrowing to pick up and truck the garbage. They have agreed to lend this to us until their curbside collection service is ready to start. The cost of renting the truck is \$3,300/month plus all the insurance and servicing cost of the vehicle.

Motion #12-077

Central Newfoundland Waste Management Truck Rental Agreement

Moved by Councillor Anstey and seconded by Councillor Blundon that the Mayor and Town Clerk be authorized to sign the Truck Rental Agreement with Central Newfoundland Waste Management Authority as attached.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Central Newfoundland Waste Management Invoice

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE APRIL 4, 2012

1. Central Newfoundland Waste Management	22,403.16
00-430-1000-7007, wet/dry unsorted garbage	
Budget 330,000 Spent to date 17,540	

Total operating invoice for approval	<u>\$22,403.16</u>
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The Director of Finance advised that the invoice was within budget and met the policies of the Town of Gander.

Motion #12-078

Central Newfoundland Waste Management Invoice

Moved by Councillor Anstey and seconded by Councillor Blundon that the invoice be paid as presented.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Councillor Oram noted that he was not originally in favour of the \$3300 due to a misunderstanding that the \$3300 was in addition to the fee being charged for garbage collection. He indicated that he now understands that the fee is not being charged and therefore we are not being charged twice for the same service.

Councillor Scott returned to the meeting at 7:51pm.

G. Other:
None.

6. ADMINISTRATION
None.

7. CORRESPONDENCE
None.

8. NEW BUSINESS

Tender for Mailing Machine

The Town called a tender for lease of a mailing machine and inserting/folding system and two bids were received. Both bids met the tender specifications.

Motion #12-079

Tender for Mailing Machine

Moved by Councillor Scott and seconded by Councillor Anstey that the Town award the tender for lease of a mailing machine and inserting/folding system to Pitney Bowes as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Fire Chief

During the last budget process, and upon the resignation of Fire Chief Brett, Council decided to create a full time position for the Fire Chief rather than continue with a volunteer Chief. Section 63 (1) stipulates that the Fire Chief is to be appointed by Council and a search committee was formed to recruit candidates for the position. The Committee consisted of Mayor Claude Elliott, Councillors Allan Scott and Shane Oram, with resource personnel, Jake Turner, CAO, Max Hussey, retired Fire Chief.

The Committee met and reviewed the job description and selected the recruiting program that would be used. There were 22 applicants who submitted their applications for consideration and five were selected for interviews.

The Committee is recommending that Council offer the position to Mr. Paul Fudge. Mr. Fudge is a long time volunteer and paid fire fighter with the Gander Fire Rescue Department.

Motion #12-080**Fire Chief**

Moved by Councillor Oram and seconded by Councillor Blundon the appointment of Mr. Paul Fudge to the position of Fire Chief.

The Committee would like to welcome Mr. Fudge into the position and looks forward to working with him in the future.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Scott left the Council meeting at 7:55pm.

2011 Capital Loan

The Town called a tender for a loan to cover its share of 2011 Capital expenditures and three bids were received. Bids were called for both a 5 year fixed rate and 10 year fixed rate and after analysis of the quotes the 5 year fixed rate is recommended.

Motion #12-081**2011 Capital Loan**

Moved by Councillor Anstey and seconded by Councillor Blundon that the Town borrow \$316,717.62 from the Royal Bank of Canada to finance its share of its 2011 Capital expenditures with the loan to be repaid over a 10 year period. The interest rate on the loan is fixed for 5 years.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Councillor Scott returned to the meeting at 7:56pm.

Congratulatory Book

The Town had been advised by the Provincial Protocol Office that the Province is preparing a Congratulatory Book in celebration of Her Majesty, Queen Elizabeth's 60 years reign. The Book will be at the Town Hall for a two week period from April 16th to 27th and residents are invited to come in and sign the book and offer congratulations to her Majesty.

Her Majesty officially visited Gander on several occasions during Her reign, including the official opening of the Gander International Airport Terminal.

9. ADJOURNMENT

Motion #12-082

Adjournment

There being no further business, it was moved by Councillor Blundon and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 8:00pm.

Zane Tucker, Deputy Mayor

Garry Brown, Town Clerk