

MINUTES

Regular Meeting of Council Wednesday, May 2, 2012 @ 4:30 pm Council Chambers

Present:

Z. Tucker	Deputy Mayor
R. Anstey	Councillor
S. Oram	Councillor
A. Scott	Councillor
D. Blundon	Councillor

Advisory

D. Chafe	Director of Economic Development (Acting CAO)
J. Blackwood	Director of Municipal Works & Services
P. Fudge	Fire Chief
K. Hiscock	Acting Director of Finance
K. Sceviour	Acting Director of Parks & Recreation
S. Fisher	Human Resources Supervisor

Regrets:

C. Elliott	Mayor
N. Lanning	Councillor
G. Brown	Town Clerk/Director of Finance
J. Turner	Chief Administrative Officer
K. Waterman	Director of Parks, Recreation & Tourism

1. CALL TO ORDER

The Meeting was called to order at 4:31pm.

2. VISITORS/PRESENTATIONS

National Volunteer Week Awards

The Deputy Mayor proclaimed April 15-21, 2012 as National Volunteer Week which is a time set aside to recognize the tremendous contribution made by thousands of people throughout the Province.

Councillor Blundon presented volunteers from our community with the following awards:

Adult Spirit Awards

Stephanie Winsor – Bookbag Blitz

Barry Hicks – The Runway Running Club

Youth Spirit Awards

Lucas Pelley – Gander Boys and Girls Club

Oceann Marsh – Gander Boys and Girls Club

They also recognized the volunteers at Rogers Cable who spend countless hours documenting our local events and Council meetings.

Their dedication of time and service is a major contribution to the standard and economic quality enjoyed by all Canadians.

Day of Mourning Proclamation

The Deputy Mayor read a proclamation that April 28 was proclaimed a Day of Mourning whereas every year, more than 1,000 Canadian workers are killed on the job.

3. MINUTES FOR APPROVAL

Motion #12-083

Minutes for Approval

Moved by Councillor Blundon and seconded by Councillor Scott that the Minutes from the Regular Meeting of Council on April 12, 2012 be adopted as presented.

In Favour: 5 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Councillor Oram advised that there was an error in the Public Safety Minutes at our last Regular Council meeting on April 12th. It was stated that:

“The new 20 year RCMP contract was awarded last week, keeping the existing cost-sharing agreement of 70% Federal and 30% Provincial in place”

It should have read the cost-sharing agreement was 70% Provincial and 30% Federal.

5. REPORTS – STANDING COMMITTEES:

A. Public Safety and Human Resources Committee:

The Public Safety and Human Resources Committee report was presented by Councillor Oram.

The Public Safety and Human Resources Committee meeting was held on April 25, 2012. The meeting was chaired by S. Oram, Councillor. Other members present included: A. Scott, Councillor; Z. Tucker, Deputy Mayor; G. Brown, Director of Finance; S. Fisher, Human Resources Supervisor; P. Fudge, Fire Chief; O. Fudge, Municipal Enforcement Officer; A. Roberts, Student.

The following items were discussed:

PUBLIC SAFETY

Location of Street and Stop Signs-Hadfield/Hornell/Kingsford Smith

The Committee was advised that due to no stop or street signs being erected on any of the above streets there is a higher risk of accidents in this area. After discussing the issue, it was agreed that the stop and street signs should be placed at the end of Hadfield Street.

Councillor Oram advised Council that the developer placed a temporary stop sign at the end of Hadfield later that same day.

Portable Speed Sign Update

The Committee was advised that the portable speed sign is now being utilized throughout the Town; however the extraction of data is not yet operational as employees have yet to be trained. It is expected that training will take place within the next few weeks.

Deputy Mayor Tucker suggested that the Municipal Enforcement Officers make recommendations as to the appropriate placement of this sign throughout the Town.

The MEO indicated that this sign will not only be used to record speeding but also used to notify residents of street construction.

Audio Signal for Visually Impaired

The Committee had requested an update with respect to the installation of the crosswalk indicator for the blind located at the lights on Airport and Bennett.

Councillor Oram advised Council that the controller was sent back to the company for necessary reprogramming last week. It is expected that the turnaround time will be quick therefore this crosswalk indicator should be finalized in the coming weeks.

HUMAN RESOURCES

Employee Suggestions

Employee Dave Butt submitted two suggestions the first being that the bay doors at the Depot have eaves trough installed to prevent large icicles from falling on someone's head upon entering the building. The Department Head indicated that there is already something in place to prevent this from happening and therefore, additional eaves trough is not required. As such this suggestion requires no action.

His second suggestion was during chlorine transfer at the water treatment plant, a wind sock should be placed in case a loss of chlorine occurs. Immediately after loss of product, employees are instructed to go up wind and by installing a wind sock the employees will know the wind direction. The Department Head and Committee agree that this is a good idea and as per Council's policy the employee will be awarded \$50.00 for this suggestion.

On behalf of Council, the Committee would like to thank Mr. Butt for his suggestions and encourages all employees to participate in this suggestion program.

B. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Anstey.

The Municipal Works & Services Committee was held on April 25, 2012. The meeting was chaired by R. Anstey, Councillor. Other members present included: D. Blundon, Councillor; J. Blackwood, Director of Municipal Works & Services.

The following items were discussed:

Meeting with GIAA- Garrett Drive

The Committee met with a delegation from Gander International Airport Authority (GIAA) to discuss the possibility of including a section of road on Garrett Drive with the capital works projects and have its maintenance cost shared with the Province.

This road is wholly contained on airport property but as pointed out, this road has seen a significant increase in the amount of regular and commercial traffic in recent years and the road is deteriorating. There has been an increase in the number of complaints for damage claims in that area. They understand that the road is important to both the Airport and the Town of Gander and henceforth the reason for the request for cost sharing of the rebuilding of the road.

The Committee continued the discussion and the Director advised that he would contact the Department of Municipal Affairs to see if they would entertain a cost shared project on property not owned by the Town of Gander on Federal or private property. The Chairman indicated that he would suggest a meeting with the Airport Authority to discuss all outstanding issues between the Town of Gander and GIAA including re-capitalization of this road as a joint project.

Deputy Mayor Tucker questioned whether or not they were asking for a financial commitment from the Town of Gander or were they asking for assistance in obtaining funding based on the 70%/30% split now in place for government funding. It was confirmed that their request was for assistance in obtaining funding from the government. Council discussed and agreed that the area between Roe Ave and James Blvd has seen higher traffic volumes of both residential and commercial vehicles since the development of the business park. It is of the best interest of the residents and businesses within Gander to have this road well maintained and therefore assistance with obtaining the funding will be offered.

121 Roe Avenue- Central Domestic Service Center

The Committee reviewed a letter from the owner of 121 Roe Avenue indicating that they had received a service contract for servicing snow blowers and small engines.

The Director advised the Committee that the original development proposal, submitted for that property, states that the type of operations would be vacuum, appliance, and power tool sales and service.

The current zoning is **Commercial General** and the use required for snow blowers and small engines would be considered **General Industry** which in neither a permitted nor approved use for this existing zoning. The desired use would be classified as **General Industry** and is permitted in an **Industrial General Zone**.

The owner will be written and advised that if he wishes to move forward with the servicing of snow blowers and small engines, then he must make application to the Town of Gander for a re-zoning request for that property to make it an **Industrial General Zone**.

Councillor Oram left the meeting due to conflict of interest at 4:52pm.

Design Standards for Streets and Subdivisions

The Committee submitted the proposed changes for the *Design Standards for Streets and Subdivisions* for the second reading.

Councillor Anstey referred to the attached document which listed amendments to the current Design Standards for Streets and Subdivision. Amendments such as location of postal boxes, green space requirements, street widths etc. were all reviewed and updated accordingly.

Motion#12-084

Design Standards for Streets and Subdivisions

Moved by Councillor Anstey and seconded by Councillor Scott that these changes be approved as presented.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Councillor Oram returned at 4:54pm.

Invoices

The Committee reviewed three invoices for approval and the Director advised the Committee that all goods and services have been received and meet the Town's specifications.

The Committee recommends that the invoices be paid and forwards them to the Finance Committee for its consideration.

Correspondence

The Committee reviewed two letters from a local developer with regards to the residential development they are proposing off Cooper Boulevard and their dissatisfaction with Council's reluctance to rescind motion 11-136.

This motion, which included the requirement for developers to have curb and first lift of asphalt installed before building permits could be issued, was passed by Council several months ago. The developer has provided recommendations as to how a development agreement could be written, to protect the Town and the developer, incorporating these new Design Standards.

The Director advised that he would take these suggestions into consideration, draft an agreement and then present it to management and Council for approval.

Correspondence – Peterson Drive

A letter was reviewed from a resident of Peterson Drive regarding the 2009 flooding of properties in that area. The resident was, in his opinion, still without a credible explanation of what happened to cause the flooding and what plans were in place, and a timeline to have these plans completed to prevent subsequent flooding similar to the events of 2009.

The Committee discussed the event and actions taken to date and advised the director to write a letter to the residents of Peterson Drive explaining the findings of the report completed following the flooding and what actions have been taken to protect the properties of those residents.

Municipal Works will be preparing a letter to update the affected residents of Peterson, Elizabeth and Blackwood.

Correspondence- Govt. Service Centre

The Committee received a letter from the Government Service Center granting approval for the Town of Gander to dispose of septic sludge and grubbing materials at the existing landfill on Gander Bay Road until the site is remediated. It was made clear in the letter that these were the only types of materials that would be acceptable at this disposal site. The Director advised that he will be meeting with staff and contractors to ensure this material is disposed of in a safe and efficient manner.

Council questioned what controls will be put in place to ensure compliance with the temporary operating permit and whether contractors will be charged a fee. Council were also advised that final details are yet to be determined and a report will be made to Council through the Municipal Works Committee when it is available.

Garbage Collection-112-128 Sullivan

Residents at this location currently pile their garbage together in one location; however it's causing problems in that it is a focal point for seagulls and other small animals tearing the bags open and creating an unsightly mess.

The Director discussed this with the Municipal Works personnel and made a recommendation to the Committee that the Town of Gander collect the garbage at each individual residence and if they follow the current regulations, it should eliminate the mess being strewn about the area. The Director will contact the property owner seeking permission to go onto the property for garbage collection.

Motion #12-085**112-128 Sullivan Avenue Garbage Collection**

Moved by Councillor Anstey and seconded by Councillor Blundon that the Town of Gander provide curbside collection to the residents of 112-138 Sullivan Avenue in accordance with the current garbage regulations.

Council raised concerns with respect to the proposal of driving around the existing loop road to pick up residential garbage at each household. As this is not an approved Town road, liability was questioned with regards to damage incurred due to heavy equipment use, access during the winter season, and the ability of the garbage truck to turn around without creating damage. Given the number of questions on the issue it was suggested that it be referred back to the Municipal Works Committee. Both the mover and seconder agreed and the motion was withdrawn.

128 Roe – Gungewook Investments

The Town of Gander has received correspondence from *Gungewook Investments Inc.* requesting permission to operate a car wash facility at 128 Roe Avenue.

WHEREAS a request has been received from Gungewook Investments Inc. to operate a car wash facility at 128 Roe Avenue, which is in a Commercial General Zone.

AND WHEREAS a car wash is a discretionary use in a Commercial General zone and

WHEREAS the car wash use has been advertised with no objections received.

AND WHEREAS, a car wash can be accommodated in this location.

Motion #12-086**128 Roe Avenue – Gungewood Investments**

Moved by Councillor Anstey and seconded by Councillor Scott that Gungewook Investments Inc. be granted permission to operate a car wash facility at 128 Roe Avenue.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Home Based Business- 9 Solberg Crescent

An application has been received from *Brian Seawar Images* to operate a photography mail order business from 9 Solberg Crescent.

WHEREAS home occupation is permitted as a discretionary use for the zone in which this property is located in accordance with the Town of Gander HBB Regulations, and

WHEREAS this was advertised with no objections received and meets all the Town of Gander's regulations.

Motion #12-087

Home Based Business – 9 Solberg Crescent

Moved by Councillor Anstey and seconded by Councillor Scott that *Brian Seawar Images* be granted permission to operate a photography mail order business from 9 Solberg Crescent.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Traffic Light Video Vehicle Detection Systems Installation

The Committee discussed traffic light timings throughout Town and the approval of two new video vehicle detection systems, which are pending provincial funding approval and are anticipated to be installed during the 2012 construction season. The video vehicle detection systems, if approved will be located at the intersection of Roe and Cooper as well as Markham and Airport.

Training for controller programming by Town staff has recently been completed. The Town Police are currently monitoring the traffic flow patterns at the intersection of Roe Avenue and Cooper Boulevard and will provide a recommendation to the Municipal Works and Services Department for making minor adjustments to the programming to allow for better traffic movement.

The Director advised that a traffic study had not been completed for a considerable amount of time and that only minimal adjustments should be made to the lights at this time until summer students are able to complete a new traffic count.

The Committee is recommending that the Town request a price quote on a full traffic study on the Town of Gander. This can then be uploaded to the light controllers to better regulate the flow of traffic, specifically in areas that have been affected by the increased growth in the Town.

Council was advised that there are currently two employees who have been trained to adjust the timing of the traffic lights. Previously, the Town contracted this to an outside source. With dedicated staff, the lights can now be monitored daily and changed when necessary.

7 MacKay Street, Zoning Amendment Request

The Committee reviewed a request from the owner of 7 MacKay Street to amend the Town of Gander Municipal Plan to have that property re-zoned from the current *Commercial Downtown* to *Residential Medium Density*. The Committee has no objections.

Motion #12-088

7 MacKay Street, Zoning Amendment Request

Moved by Councillor Anstey and seconded by Councillor Blundon that Council proceed with the Re-Zoning process for 7 MacKay Street.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Atlantic Asphalt, Zoning classification

The Committee reviewed correspondence from the Department of Municipal Affairs Engineering & Land use Planning Division for the Province of Newfoundland.

They concurred with the Town's interpretation, stating that it was their professional opinion that the use is an asphalt plant and this use is not included under the permitted or discretionary uses listed in the Industrial General land use zone, under the Gander Municipal Plan and Development Regulations Land Use Zone.

After a lengthy discussion, the issue was referred back to Municipal Works.

Councillor Oram left the meeting due to conflict of interest at 5:44pm.

Tenders

The Committee reviewed the results of the tender for two street reconstruction projects.

Four tenders were received for Airport Boulevard reconstruction Phase III and the Director advised that the lowest tender met all specifications.

The Committee recommends that the tender for the reconstruction of **Airport Boulevard** be awarded to **H. Wareham and Sons Ltd.** and refers the Tender to the Finance Committee for its consideration.

It was noted that there was an error in the report with respect to the amount of the tender. It should read \$455,597.36 and not \$349,519.17.

Five tenders were received for the reconstruction of **Heath Crescent** and the Director advised that the lowest tender met all specifications.

The Committee recommends that the tender for the reconstruction of Heath Crescent be awarded to **B & M Paving (1983) Ltd.** and refers the Tender to the Finance Committee for its consideration.

As Councillor Oram will be in conflict during the reading of the Finance Committee report, Council decided to have the Finance Committee bring forth its' recommendations at this time.

Motion #12-089

Tenders – Heath Crescent Road Improvements

Moved by Councillor Scott and seconded by Councillor Blundon that the tender for Heath Crescent Road Improvements be awarded to B&M Paving (1983) Ltd. at a cost of \$349,519.17, HST inclusive, which is the lowest of the bids and met all specifications.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Tender – Airport Boulevard Road Improvements

The Committee reviewed the tender results for road improvements on Airport Boulevard for which four bids were received.

Motion #12-090

Tender – Airport Boulevard Road Improvements

Moved by Councillor Scott and seconded by Councillor Blundon that the tender for Airport Boulevard Road Improvements Phase 3 be awarded to H. Wareham & Sons at a cost of \$455,597.36, HST inclusive, which is the lowest of the bids and met all specifications.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Councillor Oram returned to the meeting at 5:48pm.

C. Parks & Recreation Committee:

The Parks and Recreation Committee report was presented by Councillor Blundon.

The Parks and Recreation Committee was held on April 24, 2012. The meeting was chaired by D. Blundon, Councillor. Other members present included: Z. Tucker, Deputy Mayor; A. Scott, Councillor; K. Waterman, Recreation Director.

The following items were discussed:

Washroom Facility – Recreation Complex

The Director gave an update on a recent meeting held with representatives from Gander Minor Baseball to discuss plans for the 2012 season. The construction of a new washroom facility at the ball field area was discussed. The group emphasized the need for storage and that a suitable location was paramount. The group was reassured that the new unit will serve the needs of both the minor and adult ball leagues and the general public.

The funding for the construction of the new unit is in the current budget. The Committee did request that the Director check with the Municipal Works Department to ensure that the new building's sewer line is connected via the closest route to the main line.

It was confirmed that this will be a stand-alone building located directly across from the Elizabeth/Grandy intersection on the corner of the Complex parking lot.

Multiplex RFP

The Committee discussed the draft Multiplex RFP. Questions focused on the evaluation criteria with its two envelope format, the overall potential cost of the proposal and the funds available. The Director will check with other sources and report back. The draft copy will be forwarded to the Multiplex Committee and the Dept. of Municipal Affairs for review and feedback.

Invoice

The Committee reviewed the invoice and the Director advised the Committee that all goods and services have been received and meet the Town's specifications.

The Committee recommends that the invoice be paid and forwards it to the Finance Committee for its consideration.

Councillor Blundon was advised that this invoice was for the repairs of the overhead door as is noted in the Finance Committee minutes.

National Volunteer Week

At the next Council Meeting, four community volunteers will be recognized for their outstanding contribution to our community's quality of life. This presentation will coincide with activities for National Volunteer Week 2012.

Councillor Blundon indicated that the presentation at the beginning of the regular Council meeting covered in-depth the details and recognition of volunteers in our community. Councillor Blundon stressed the importance of volunteers and the need for the community to get involved. Without volunteers many programs and events would not be possible.

Senior Hockey Team

The Director and Town Clerk met with a representative of the Gander Senior Hockey organization to review the terms and conditions of their proposal to have a senior hockey team operate out of the Community Centre next season. Approval in principle was recommended at the last Privileged Meeting of Council.

The representative agreed upon the terms and will now work to have a formal board of directors put in place to attend the upcoming Hockey Newfoundland & Labrador meeting scheduled for early June in Gander.

Destination Gander re National Softball Tournament

Destination Gander is looking to utilize a number of ball fields to host one or possibly two national adult softball tournaments in August 2013. The Director is assisting the group and organizers to assess their requirements. In order to host the tournament, the organizing committee would need five ball fields. They have asked the Department to look into converting the Dog Park back to a ball field for that time frame. The Director will discuss this with the Dog Park Committee.

A meeting is also scheduled with Destination Gander and the tournament organizing committee for May 25th and a further update will be brought forward later this summer.

Gander Boys & Girls Club

A letter was received from the Boys & Girls Club requesting assistance again this year towards hiring a bus for their summer program. The Committee agreed to this request as it is a budgeted item for 2012. A donation of \$2,000.00 will be made to the club.

Requests for Funding

The following requests were approved for funding under the Grants, Subsidies & In-kind Services Program.

The Airials Gymnastics Club for \$500 towards hosting their annual Flight Competition being held May 4 – 6, 2012. There will be over 300 participants, coaches and parents attending this competition.

There were six gymnasts from the Airials Gymnastics Club who qualified to represent Newfoundland & Labrador at the Atlantic Canadian Championships in April. A donation of \$83.33 will be made to each gymnast.

Consumer Health Awareness Network NL (CHANNAL)

A letter was received from CHANNAL requesting a representative from the Town of Gander sit on a committee who will be organizing a Defeat Depression Campaign in communities all over Canada with Gander being one of the six in Newfoundland & Labrador. The Committee felt that this should be forwarded to Destination Gander but the Department would help with conference materials if needed.

Retirement of Director

The Director has informed the Committee that he will be retiring from his position as of Friday, July 20, 2012. The Committee thanked the Director for his dedicated work over the past 30 years and wishes him all the best in his retirement journey.

Councillor Blundon recognized the dedication that Mr. Kevin Waterman has given the Town of Gander during his 30+ years as an employee. Kevin has been the driving force of many events and programs offered in our community over the years and will be missed by all.

Vision for Recreation

The Committee would like to review the current mandate of the Department to see if there are any changes required. An assessment of current activities, procedures, and staff roles should be undertaken especially to clarify and define summer maintenance requirements. This review of the Department should coincide with next year's budget preparations which are scheduled for early October.

D. Tourism Committee:

The Tourism Committee report was presented by Councillor Anstey.

The Tourism Committee meeting was held on April 24, 2012. The meeting was chaired by R. Anstey, Councillor. Other members present included: S. Oram, Councillor; K. Sceviour; Director of Parks & Recreation (A).

The following items were discussed:

Adventure Central Tourism Rendezvous

The Event Coordinator attended the Adventure Central Tourism Rendezvous which took place on April 17th, 2012 at Hotel Gander. This event offered the opportunity for central operators to learn about regional tourism offerings and to forge partnerships around respective products. The concept of the event was to provide each participant with networking opportunities through 10-minute "speed dating" appointments. There were thirty nine (39) businesses and organizations that participated which resulted in a total of 380 appointments during the day. The Event Coordinator thought this event was very informative and sent an email to Adventure Central congratulating them on their innovative idea.

Festival of Flight Planning Update

Planning for the 2012 Festival of Flight is continuing. The Event Coordinator briefed the Committee on the following events:

Beacon of Light

A request regarding the Town's interest in bringing Rising Tide's "Beacon of Light" back to the Joseph R. Smallwood Arts & Culture for a performance during the Festival was discussed. The Committee agreed this would be an addition to the Festival and asked the Event Coordinator to find out the exact costs associated with this production. Once the costs are confirmed, the Committee will review the information and make a recommendation to Council.

Gander Day Fireworks

The Event Coordinator updated the Committee on the possibility of firing fireworks at Gander Day. As the firing site is located on the approach to Runway 13, the Town requires approval from Nav Canada and the Gander International Airport Authority. Once approvals are granted, the RFP for the Fireworks will be advertised.

Councillor Anstey advised Council that permission has been granted by NAV CANADA and GIAA to proceed with the fireworks.

Gander Day Entertainment

A request to participate in Gander Day was received from Fergus O'Byrne and Jim Payne. The Committee agreed that the cost was over budget and that since Gander Day is a civic holiday, the entertainment should be from our area as we have many talented musicians and groups.

Fun Fly 2012

Mr. Colin Bell has confirmed his participation at the 2012 Fun Fly. Colin is a world class heli-competitor who has represented Canada at world championships and competed in the X-games. The Fun Fly Organizing Committee will continue to look for another guest and there may be a possibility of an indoor performance by Mr. Bell during the Festival.

Festival Sponsorships

The Committee is pleased to announce that Atlantic Lotto and Dominion have decided to renew their sponsorship of the 2012 Festival. The Department is sending out sponsorship packages to various companies and hopes to confirm past sponsors and new ones for this event.

Gospel Concert

During the 2012 budget process, the Committee discussed contacting the Gander Ministerial Association to inquire if it would be interested in hosting the annual Gospel Concert. The Event Coordinator required clarification on this discussion and it was decided that a letter will be sent to the Ministerial Association asking for their input and assistance with this event.

Advertising Request – Downhome Magazine

The Committee reviewed an advertising request for the Downhome Explore Travel Guide. Unfortunately, this was not a budgeted item so the request was not approved.

NL Association of Career Practitioners - Sponsorship

A request from the NL Association of Career Practitioners regarding sponsorship of their convention was reviewed. As this request does not fit the policy, the Committee will forward the request to Destination Gander for their review.

Municipal Awareness Day

The Town of Gander will be hosting Municipal Awareness Day on Wednesday, May 16th, 2012 at the Gander Community Centre parking lot. This event will showcase the Town's equipment and offer everyone the opportunity to meet some of the Town's workers. We will also be having a trivia contest in conjunction with the Beacon regarding Gander and its history. Prizes will be awarded so make sure to enter! We invite everyone to join us as we celebrate Municipal Government and the services offered to our community.

Targa Newfoundland

During a previous meeting with Targa officials, the Committee expressed concern about the number of safety marshals on the course and their lack of experience. An email confirming the information given at that meeting was discussed and will be forwarded to the Municipal Police for their information.

After investigating further, a small percentage of volunteers were under the age of 18. It was suggested that volunteers under certain ages be assigned to areas of less safety concern. Councillor Blundon indicated that this is not meant to discourage volunteers but rather ensuring the safety of our much needed volunteers.

E. Economic & Social Development Committee:

The Economic & Social Development Committee report was presented by Councillor Blundon.

The Economic & Social Development Committee was held on April 25, 2012. The meeting was chaired by Z. Tucker, Deputy Mayor. Other members present included: D. Blundon, Councillor; D. Chafe, Development Director; A. Crummey, Development Officer.

The following items were discussed:

Meeting with Central Health

The Committee was advised that a meeting has been confirmed with representatives of Central Health for May 14, 2012 at 3:30 pm. A final agenda will be forwarded to Central Health and Mayor Elliott will be invited to attend the meeting.

Physician Roundtable

Earlier this year the Department invited a group of local physicians to participate in a roundtable session to discuss issues impacting on the recruitment and retention of physicians. After two separate requests we received just two responses, far less than required for an effective roundtable discussion.

The Committee is disappointed with the level of response and supports staff's recommendation to cancel the session. Staff will however meet individually with the two physicians who responded.

Physician Recruitment

Staff advised they will be working with Central Health's Physician Recruitment Coordinator on a new event for medical students that will replace the Christmas Social. This new event will be in addition to the September Golf Tournament and will focus on doctors who are completing their residency at James Paton Memorial Regional Health Centre.

Downtown Redevelopment Summit

The Committee reviewed a brochure on a Downtown Redevelopment Summit brought forward for their consideration. The Committee does not feel the need to participate at this time.

Community Advisory Board on Homelessness

The Gander Community Advisory Board on Homelessness has requested the opportunity to sit down with the Economic & Social Development Committee to give a brief presentation on the homelessness situation in the Town of Gander and bring Council up to date on some of the activities the board has undertaken.

The Committee agreed this would be a good idea and the Community Advisory Board will be contact to arrange a convenient future meeting date for them to attend.

Councillor Blundon left the room at 6:02pm.

Tender Summary – Seasonal Market Decorations

As Councillor Blundon declared himself in conflict on this issue, the tender summary will be forwarded to the Finance Committee for their review and consideration.

F. Finance & Administration Committee:

The Finance and Administration Committee report was presented by Councillor Scott.

The Finance & Administration Committee was held on April 26, 2012. The meeting was chaired by A. Scott, Councillor. Other members present included: R. Anstey, Councillor; S. Oram, Councillor; G. Brown, Director of Finance; J. Turner, CAO.

The following items were discussed:

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE APRIL 25, 2012

- | | |
|--|------------|
| 1. S&S Supply | 14,923.22 |
| 01-000-0080-1920, line sprayer | |
| Budget 25,000 Spent to date zero | |
| 2. Gander Toyota | 20,663.78 |
| 01-000-0080-1815, 2012Toyota Corolla | |
| Budget 102,000 Spent to date 101,981 | |
| 3. Goodyear's Electrical Ltd. | 224,192.00 |
| 01-000-0080-1867, supply/install generator | |
| Budget 85,000 Spent to date zero | |

OPERATING

- | | |
|--|-----------|
| 4. Municipal Assessment Agency Inc. | 34,669.50 |
| 00-120-1000-7200, assessment fees second quarter | |
| Budget 139,000 Spent to date 34,669.50 | |

AS RECOMMENDED BY THE TOURISM & SPECIAL EVENTS COMMITTEE APRIL 3RD, 2012

- | | |
|---|-----------|
| 5. Destination Gander | 15,000.00 |
| 00-700-1000-7360, Town's contribution 1 st quarter | |
| Budget 60,000 Spent to date zero | |

AS RECOMMENDED BY THE PARKS & RECREATION COMMITTEE APRIL 24, 2012

- | | |
|--|----------|
| 6. Overhead Door NFLD Limited | 2,618.44 |
| 00-820-6200-5400, emergency repairs to overhead door | |
| Budget 20,000 Spent to date 19,005 | |

Total capital invoices for approval	259,779.00
Total operating invoices for approval	<u>52,287.95</u>
Grand total of invoices for approval	<u>\$312,066.95</u>

The Director of Finance advised that the invoices were within budget and met the policies of the Town of Gander.

Motion #12-091**Invoices for Approval**

Moved by Councillor Scott and seconded by Councillor Anstey that the invoices be paid as presented.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Property Tax Reductions

The Committee reviewed three residential tax reduction applications which have been submitted in accordance with Council's policy on tax reductions for residential property. The Director advised that the applications met the requirements of Council Policy and recommended approval.

Motion #12-092**Property Tax Reductions**

Moved by Councillor Scott and seconded by Councillor Anstey that the three property tax reduction applications be approved as attached.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Provincial Budget

The Committee reviewed a memo from the Director of Finance regarding the recent provincial budget specifically with regards to the impact on the Town of Gander. The province has indicated that there will be no change to the fiscal relationship between the province and municipalities for at least the next two years while the province is in deficit. Once they come out of deficit they will revisit the issue again. They did agree to maintain the onetime 10% increase in the MOG's that was announced last year. This will result in an additional \$32,842 in revenues for the Town this year. There was also funding announced for the construction of a hangar at the airport for Government Air Services as well as a study on the feasibility of a new school.

Councillor Anstey was pleased to announce that there was no change to the fiscal relationship between the Province and municipalities. The Multi-Year plan continues to be in place for municipalities.

The agreed onetime 10% increase in the MOG's announced last year will be a great additional to the Town's budget, amounting to \$32,842.

The approval of funding for the construction of a new Government Air Services hangar, as well as a study on the feasibility of a new school to replace Gander Academy were also positive outcomes of the Provincial budget.

Tenders – Supply of Seasonal Market Decorations

The Committee reviewed the tender results for the supply of seasonal market decorations for which three bids were received.

Motion #12-093

Tenders – Supply of Seasonal Market Decorations

Moved by Councillor Scott and seconded by Councillor Anstey that the tender for supply of seasonal market decorations be awarded to Connie's Holiday Attractions at a cost of \$19,063.73, HST inclusive.

In Favour: 4 Opposing: 0

Decision: Motion carried.

This was the lowest bidder and it met all specifications.

G. Other:

None.

6. ADMINISTRATION

None.

7. CORRESPONDENCE

None.

8. NEW BUSINESS

None.

9. ADJOURNMENT

Motion #12-094

Adjournment

There being no further business, it was moved by Councillor Anstey and seconded by Councillor Scott that the meeting be adjourned.

In Favour: 4 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 6:15pm.

Zane Tucker, Deputy Mayor

Sheila Fisher, Deputy Municipal Clerk