

MINUTES

Regular Meeting of Council Wednesday, July 25, 2012 @ 4:30 pm Council Chambers

Present:	C. Elliott	Mayor
	Z. Tucker	Deputy Mayor
	S. Oram	Councillor
	A. Scott	Councillor
	D. Blundon	Councillor
Advisory and Resource:	J. Turner	Chief Administrative Officer
	J. Blackwood	Director of Municipal Works & Services
	D. Chafe	Director of Development
	G. Brown	Town Clerk
	P. Fudge	Fire Chief
	K. Sceviour	Director of Parks, Recreation & Tourism (A)
	S. Fisher	Human Resources Supervisor
Regrets:	N. Lanning	Councillor
	R. Anstey	Councillor

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

None

3. MINUTES FOR APPROVAL

Motion #12-151

Minutes for Approval

Moved by Councillor Blundon and seconded by Deputy Mayor Tucker that the Minutes from the Regular Meeting of Council on July 4, 2012 be adopted as presented.

In Favour: 5 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:**A. Public Safety and Human Resources Committee:**

The Public Safety and Human Resources Committee report was presented by Councillor Oram.

The Public Safety and Human Resources Committee meeting was held on July 16, 2012. The meeting was chaired by S. Oram, Councillor. Other members present included: A. Scott, Councillor; G. Brown, Director of Finance; S. Fisher, Human Resources Supervisor; P. Fudge, Fire Chief; W. Jenkins, Municipal Enforcement Officer.

The following items were discussed:

PUBLIC SAFETY**Edinburgh Avenue**

The Committee was advised that streets less than 10.82 meters in width can be designated as no parking on one or both sides. As Edinburgh Avenue has been identified as a safety concern due to high traffic volumes and measures 9.82 meters, the Committee recommends that this street have parking on the side opposite the sidewalk only.

The Committee recommends that Edinburgh Avenue have parking on the side opposite the sidewalk only and refers the issue to the Municipal Works Committee for its review.

Audio Signal for Visually Impaired

The Committee was advised that the piece of equipment purchased was sent back to the Manufacture for reprogramming as the sound was incorrect. The Manufacture advised that this piece of equipment would not met our needs as two programmable boxes were required, one for each pole, crossing from one side of Airport to the other side of Airport and return. The Manufacture will be proposing a solution this week, with the possibility of a credit being issued for the incorrect piece of equipment, which originally cost approximately \$900.

Garbage Truck Parking Rutan

A resident indicated that the smell from a garbage truck parked in a residential area is very unpleasant and has requested that it be removed. The Committee felt that the owner of the garbage truck does not have Council's approval to run a home based business from that location. The Municipal Enforcement Officers will ask that this truck be removed.

Call for 2012 Resolutions

The Committee was advised that the First Call for Resolutions has been requested by MNL. At this time there are no resolutions to be presented.

911 Service Province Wide

The Province has recently announced that 911 Service will be available Province wide by the end of 2014.

Quarterly Report

The Director of Finance reviewed the Quarterly Report with the Committee and identified budget overruns at the Fire Department and Municipal Enforcement.

Open Outdoor Fire, Incinerator, and Outdoor Fireplace Regulations

The Committee has reviewed the proposed changes to the Open Outdoor Fire, Incinerator, and Outdoor Fireplace Regulations and agrees with them.

Motion #12-152

Open Outdoor Fire, Incinerator, and Outdoor Fireplace Regulations

Moved by Councillor Oram and seconded by Councillor Scott that the revised Open Outdoor Fire, Incinerator, and Outdoor Fireplace Regulations be adopted as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Stop Work Order Atlantic Asphalt

After issuing a Stop Work Order to Atlantic Asphalt, the owner is now operating the machinery on Federally owned land at the back of his property. Although we do not have jurisdiction over Federal land, the Committee has requested that the GIAA board, as well as Transport Canada be contacted to advise of the issues surrounding this operation and to ask for support in compliance with the Stop Work Order.

B. Parks & Recreation Committee:

The Parks and Recreation Committee report was presented by Councillor Blundon.

The Parks and Recreation Committee was held on July 16, 2012. The meeting was chaired by D. Blundon, Councillor. Other members present included: A. Scott, Councillor; K. Waterman, Recreation Director.

The following items were discussed:

Multiplex RFP

The Director updated the Committee on the status of the Multiplex RFP. There were inquiries from potential consultants on the format and information requested in the RFP. The Multiplex Committee did consult with the Municipal Affairs Department on whether the RFP should be extended or changes made to the format, but it was recommended that there would be no changes and the closing date remain the same.

The proposals will be reviewed by the Department of Municipal Affairs and then forwarded to the Multiplex Committee for review in the near future.

The CAO stated that the RFP responses were received over the past few days with no covering letter attached. As a result the Town is trying to contact Municipal Affairs to verify if they had reviewed the RFP and the process to follow.

The CAO will inform the Committee once report is received.

Members of the Multiplex Committee, along with the Recreation Committee and representatives from Municipal Affairs will meet to discuss the proposals.

Destination Gander Request

Destination Gander is in the process of bidding on a Slo-Pitch National Softball Tournament for 2013. They have requested a letter of support from the Town of Gander confirming that we will support this tournament by making any necessary changes to the field, i.e., repair or extend fencing and that there will be no charge for the use of the fields. The Director will forward a letter of support on behalf of the Town.

Invoice

The Committee reviewed one invoice and the Director advised the Committee that the goods and services has been received and met the Town's specifications.

The Committee recommends that the invoice be paid and forwards it to the Finance Committee.

Community Infrastructure Improvement Fund

The Federal Government has created a new funding opportunity for improvements to existing community infrastructure. The funds are for improvements to recreation facilities that provide employment opportunities and job creation. The Director will forward the information to local recreation groups.

The Town will contact User Groups to see if they would like to identify existing community recreational infrastructure needing improvement.

Tidy Towns Judging Date

The Department received notification that the judging for the Tidy Town Program will take place in Gander on July 25th.

Financial Report

The Committee reviewed the financial report for the second quarter and noted that the Parks & Recreation Department is within budget.

Gander Lions Club re Letter of Support

The Gander Lions Club requested a letter of support from the Town to help them with their application for funding to upgrade their building. A letter of support was sent to the Club.

Letter re Arts & Culture Centre Pool

A local resident wrote noting the needed improvements to the Joseph R. Smallwood Arts & Culture Centre Pool. He suggested that any future changes to the pool should include modifications for more leisure/family activities. This letter will be filed for future reference.

Council has requested that this letter be forwarded to the Provincial Government for its consideration.

Softball Fields

A letter was received from the Gander Men's Softball League with regard to the condition of the fields. The Committee suggested that a meeting be set up to discuss field maintenance issues. Town staff plus league officials will be invited for their input. The Director will arrange a meeting at the field complex as soon as the individuals can be contacted. A report will be prepared for the Committee after the review has been conducted.

Cobb's Pond Redevelopment Update

The consultant for the redevelopment of the Cobb's Pond Rotary Park has informed the Town that the Tender for replacement of the bridge was extended for one week and will close on July 17th.

C. Economic & Social Development Committee:

The Economic & Social Development Committee report was presented by Deputy Mayor Tucker.

The Economic & Social Development Committee was held on July 16, 2012. The meeting was chaired by D. Blundon, Councillor. Other members present included: C. Elliott, Mayor; D. Chafe, Director of Development.

The following items were discussed:

Business Arising-Compassion Monument

The Committee asked if there were any updates on the proposed memorial park. The Director indicated that information on the proposed compassion monument has been forwarded to the designers for the Cobb's Pond Redevelopment and the Heritage Memorial Park. The Committee has asked that a representative of the Memorial Park Committee be contacted and asked to provide a project update.

Land Prices-Baird Place

The price for *Commercial General* zoned land in the Gander Business Park is \$75,000 per acre. This price factors in the cost of constructing Dickins Street, a new road that connects Roe Avenue to Baird Place; effectively increasing the accessibility, desirability and value of all land in the park.

A recent land purchase request for land on Baird Place has brought to light a pricing discrepancy. All parcels of Land on Dickins are sold already serviced with water and sewer while all remaining land is not. Purchasers of raw or non-serviced land typically have to incur an additional \$5,000 expense to service their property. The Committee feels that all land should be sold either fully serviced with water and sewer or the sale price of the land be adjusted accordingly. This item has been forwarded to the Finance Committee for consideration.

Investment Attraction Changes

The Department has presented a request to modify some activities planned as part of its investment attraction initiative. The Town was scheduled to participate at five aerospace conferences and events in 2012.

The addition of new programs, including the open air markets and a focus on other aerospace related activities has led to a re-prioritization of activities. The Director has asked to remove participation at the MRO Europe and ILA conferences from this year's itinerary. The Committee supports this request.

Budget Re-Allocation Request

The inaugural Open Air Market (Canada Day) event proved to be very successful with positive feedback from both vendors and residents alike. Demand for kiosks for both the fall and Christmas events is expected to exceed the number of units available. In an effort to meet anticipated demand and to address the needs of clothing type vendors, the Department is requesting permission to reallocate approximately \$10,000 from its business travel account for the construction of two additional kiosks suitable for the display and sale of clothing products. The \$10,000 will be realized through changes in the investment attraction program.

The Committee supports this request and forwards it to the Finance Committee for review and recommendation to Council.

Variance Report

The Committee reviewed the second quarter variance report for the period ending June 30, 2012.

Year-to-date actual expenditures were \$133,029.13 with an additional \$17,365.18 committed. The Department is anticipating a savings of approximately \$3,366 due in part to receiving external funding not previously budgeted.

Buildings Statistics

After a number of years of strong year over-year-growth, current building statistics to the end of June reflect slowing in the number of new homes being constructed. As of June 30th, there were a total of 165 residential building permits issued for work valued at 7,754,127. Of this, \$6,784,107 was for 36 new homes.

Many factors affect the number new homes being constructed including the availability of the existing home market, land options and pricing, construction costs and mortgage requirements. The Committee feels that there will be increased demand in the second half of the year and that the overall market will remain strong.

From a commercial development perspective, the Committee was please to see that the number of permits issued for commercial construction and renovations totaled 38 with a value of \$2,991,800. This value is more than double that of the previous year.

The Committee remains confident in both the residential and commercial real estate markets and anticipates continued growth over both the short and long term.

D. Tourism Committee:

The Tourism Committee report was presented by Councillor Oram.

The Tourism Committee meeting was held on July 17, 2012. The meeting was chaired by R. Anstey, Councillor. Other members present included: S. Oram, Councillor; K. Sceviour; Special Events Coordinator.

The following items were discussed:

Invoice

The Committee reviewed one invoice and the Special Event Coordinator advised the Committee that the goods and services has been received and met the Town's specifications.

The Committee recommends that the invoice be paid and forwards it to the Finance Committee.

The Event Coordinator will contact Destination Gander and invite them to the next Tourism and Special Event meeting to brief the Committee on their 2nd quarter activities.

9 Wing Gander re Support Our Troops

A letter was reviewed from 9 Wing Gander thanking the Town for hosting the annual Support the Troops event during the Festival of Flight. The Town is pleased to support 9 Wing Gander and look forward to showing our appreciation on Thursday, August 2nd at 11:30 am.

Financial Report

The Committee reviewed the financial report for the second quarter and noted that the Tourism & Special Events report is within budget.

Festival of Flight**Gander Day Booth – Cobb's Pond Rotary Club**

The Committee reviewed an email from the Rotary Club requesting a complimentary booth for Gander Day due to the nature of their fundraising efforts. It was agreed that we could not set a precedent by giving one not-for-profit organization a complimentary booth and charging the rest. A letter will be sent to the Rotary Club advising them of the decision.

Kite Extravaganza

The Event Coordinator briefed the Committee on the upcoming flight event for the Festival. Staff has been working diligently to add more "flight" to our annual celebrations and we have secured Mr. Wayne Pattison of Windrush Kites to be a special guest at our 1st Annual Kite Extravaganza. Taking place on Friday, August 3rd at the Gander Community Centre and Saturday, August 4th at the Art Walker Field, this event will give children the opportunity to build their very own kite on Friday and fly it on Saturday.

Gander Day Layout

A draft of the Gander Day layout was reviewed. The Committee would like to remind everyone that the Gander Day celebrations have been moved from Cobb's Pond Rotary Park to the Art Walker Field behind Cohen's and we encourage everyone to take caution when driving in the area on August 6th, 2012. Residents are also reminded that temporary "No-Parking" signage will be erected on Cotton Street and Boyd Street and will be strictly enforced. Memos regarding the changes to Gander Day have been sent to the businesses and residents in the area. For more information, please contact the Recreation Department at 651-5927.

Kitchen Party Request

A request from the Gander Senior Flyers for permission to sell tickets outside of the Sports Hall of Fame during the Kitchen Party was reviewed. The Committee believes this is a great opportunity to show their support of the team and agreed to grant this request.

Festival Posters & Brochures

The Festival of Flight posters have been received and the brochures are gone to print so our promotional campaign for the Festival is in full swing. The Committee is delighted with the amount of participation from local groups who are hosting events during the Festival and encourage everyone to participate in our civic celebrations as there is something for everyone!

The Singing Legionnaires

A letter from the Singing Legionnaires requesting the Town of Gander's support with their project "Seniors Singing for Seniors" was discussed. The Committee would like to forward this request to Destination Gander for their review and support.

Targa Newfoundland re Advertising Request

A request for advertising in the Targa Guide from Wanda Cuff Young was received. The Committee agreed to show their support of Targa by placing a ¼ page in the guide at a cost of \$349.00.

E. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Blundon.

The Municipal Works & Services Committee was held on July 18, 2012. The meeting was chaired by R. Anstey, Councillor. Other members present included: D. Blundon, Councillor; J. Blackwood, Director of Municipal Works & Services.

The following items were discussed:

100 Byrd Avenue

At the previous meeting of June 27th, the Committee reviewed a request from *Beaton's Holdings Ltd.* to change the zoning of 100 Byrd Avenue from *Commercial Local (CL)* to *Residential High Density (RHD)* to accommodate the development of row type dwellings or apartments.

The Committee asked the Director to seek a conceptual plan from Beaton's Holdings so that the residents in the area will have some idea as to what is proposed for that area prior to the commencement of the re-zoning process.

Clean Up Week May 7-11th

As requested at the previous Council meeting, a rental rate or a calculation of the cost for the equipment used during clean up week be provided to Council. The Committee reviewed a memo from the supervisor of Municipal Works indicating that a total cost of \$ 30,560 could be attributed to the equipment used during the spring clean up, which spanned over approximately two weeks. The equipment included garbage trucks, tandem axle dump trucks and loaders.

To be noted, rental rates typically include operator costs, however these costs were already calculated in the previous evaluation on clean up week therefore they were not included in the hourly rental for each vehicle calculated.

The CAO has requested that a detailed financial breakdown of the clean-up weeks be referred to Finance for presentation at next meeting.

Invoices

The Committee reviewed five invoices and the Director advised the Committee that all goods and services have been received and meet the Town's specifications.

The Committee recommends that the invoices be paid and forwards them to the Finance Committee for its consideration.

Domestic Wood Cutting Permits

The Committee had a general discussion on the cutting of blow downs and dead standing timber within the Town's municipal boundary. Several individuals had contacted the town indicating they wish to take advantage of some blow downs and dry wood but the new permits issued by the Department of Forest Resources and Agrifoods prevented them from doing so within the municipal boundary.

The Director contacted the Department obtaining a blank permit and it is his determination that this was not the case. There was nothing in the permit preventing a person from operating on Crown Land within the municipal boundary with the current permit format from the Department of Forest Resources and Agrifoods.

No action is required from the Committee or Council.

The Director of Municipal Works & Services advised that there was some confusion with respect to who owns what land within the Municipal boundaries. There is Crown Land within the boundaries whereby cutting permits would be issued by the Department of Forestry. Cutting permits for Town owned land will not be issued.

HBB Application, 20 Rowsell Blvd.

The Committee reviewed an Application for a home based business from a resident at 20 Rowsell Boulevard.

WHEREAS an application has been received from the resident of 20 Rowsell Boulevard to operate a business called ***The Destination Experts*** offering travel arrangements and planning

AND WHEREAS the application has been advertised and meets all the Town of Gander's HBB Regulations and Guidelines

Motion #12-153

HBB Application, 20 Rowsell Blvd.

Moved by Councillor Blundon and seconded by Councillor Scott that permission be granted for ***The Destination Experts*** to operate a Home Based Business from 20 Rowsell Boulevard offering travel arrangements and planning.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Approval Motion, Calhan Investments

Municipal Plan Amendment #3, 2012 and Development Regulations Amendment #5, 2012 are now ready for approval by Council.

These amendments propose to re-zone a parcel of land on Gilmore Place from **Commercial General (CG)** to **Residential High Density-2 (RHD-2)**.

The required advertising and provincial review has been completed. A public hearing was scheduled for July 10, 2012 at the Town Hall. No objections were received by the deadline date and the hearing was cancelled.

Motion #12-154

Approval Motion, Calhan Investments

Moved by Councillor Blundon and seconded by Councillor Scott that Municipal Plan Amendment #3, 2012 and Development Regulations Amendment #5, 2012 be approved under Section 23 of the Urban and Rural Planning Act 2000.

In Favour: 5 Opposing: 0

Decision: Motion carried.

39 Memorial Drive, Addition to Residence

The Committee reviewed a request from the residents of 39 Memorial Drive who would like to add extensions to their existing home. One was a 6 x 10 foot porch on the front of the house and the second was an increase in the existing porch from 6 x 10 feet to 13 x 10 feet.

The Engineering department has reviewed the request and advised that it meets all of the Towns regulations with the exception of the proposed extension on the front of the property, which encroaches upon the 8 meter minimum residential setback from the property boundary.

To be noted, the right-of-way on Memorial Drive has a 30 meter right-of-way which is larger than most streets in town. The proposed extension did not extend beyond some structures that had already been erected on the front of properties on Memorial Drive and therefore the Engineering department and the Committee is in agreement with this request.

Cecon, Cooper Blvd Subdivision

1) The Committee reviewed a request from Cecon Ltd. for a waterline easement towards the rear of the new fire hall which would tie into the existing town infrastructure. To be noted, this area is currently zoned Open Space Recreation (OSR) and as a Comprehensive Development Area (CDA). Utilities are considered a discretionary use in that zone.

Motion #12-155

Cecon, Cooper Blvd. Subdivision

Moved by Councillor Blundon and seconded by Councillor Scott that if no objections are received before the deadline for advertising is complete, Cecon Ltd be granted a waterline easement at the rear of the new fire hall as requested.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Gander International Airport Authority, Commercial Development

The Town met with representatives of the Gander International Airport Authority (GIAA) who proposed a conceptual plan for commercial development of a portion of their property.

The Town was receptive to the plan and the Committee is recommending that we move forward with GIAA and the development of that property.

The Authority indicated that they were interested in working with the Town to ensure all Town of Gander Development Regulations and Standards are met. This will be the first step in the development of the huge tract of land that the Authority is in control of.

The Committee also discussed the maintenance of the section of Garrett Drive owned by the Authority. They had requested that the Town include this in its capital works program and cost share the maintenance with the Province. The Director subsequently forwarded this request to the Department of Municipal Affairs to determine if they would consider funding such a project.

The response from Municipal Affairs indicated that in order to do so, it would have to be added to the limits of the Service Agreement between the Town and the Province. In addition to that, the Town would have to take possession of the road completely. The Authority explained that they did not have the ability to transfer ownership of the road out right to the Town as they could only lease the property. They would possibly consider a long term lease if that would satisfy Council's requirements.

The Director was advised to explore that option further to see if this option was viable with the Province.

Deputy Mayor Tucker stated that if the Town leases the land then it may be able to apply for Multi-Year Funding to be used for road repair and upkeep.

Variance Report

The Committee reviewed the second quarter variance report. The total Municipal Works budget year to date was \$ 136,089 over budget due to the higher than expected cost for the first clean up week. The Director advised that the second of four clean up weeks scheduled for this year is well underway and it is expected that this one will be considerably less than the first one. With that adjustment made, the budget should be in line with what's projected for the period.

The Town Clerk stated the above description was a little misleading as it includes clean up collection coverage and ¼ million to fix Magee Plant.

Councillor Scott indicated the year to date expenses is included on the reports, along with what forecast expenses are to year end.

Tender

The Committee reviewed the results of the tender for the Town Hall Brick/Mortar replacement. Two tenders were received and the Director advised that the lowest of the tenders meeting specifications was submitted by **Central Tile and Masonry Ltd.**

The Committee was concerned that the lowest bid was more than double the budgeted amount. The Director advised that two bids received were relatively close indicating that he felt it was fair market value for the work being proposed and it was more likely the budgeted amount was understated and is recommending moving forward with the work.

The Committee recommends that the tender be awarded as presented and forwards it to the Finance Committee for its consideration as they were split on the decision whether or not to proceed.

The CAO advised Council that the minutes reflected that he was present however he was on vacation.

The Director of Municipal Works advised that the tender for the repairs to the bridge at Cobb's Pond is missing from the minutes however is referred to in the Finance Committee for approval.

The Deputy Mayor left the meeting at 5:20pm.

Request to cut ATV/Skidoo trail, Forester St. area

The Committee reviewed a request from a resident on Forester Street seeking permission to clear and grub and develop a ski-doo/ATV access trail from the rear of the vacant lot adjacent to 54 Forester. The Director advised that there was an established reservation left for a trailway very close to the route proposed by this resident and that they should be encouraged to follow that easement as opposed to putting a trail across private property. This property currently has a Purchase and Sale Agreement in place with the Town. The individual will be contacted by the Director and advised.

F. Finance & Administration Committee:

The Finance and Administration Committee report was presented by Councillor Scott.

The Finance & Administration Committee was held on July 19, 2012. The meeting was chaired by A. Scott, Councillor. Other members present included: R. Anstey, Councillor; G. Brown, Director of Finance.

The following items were discussed:

Deputy Mayor Tucker returned to the meeting.

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE JULY 18, 2012

- | | |
|---|-----------|
| 1. H Wareham & Sons Ltd. | 23,908.62 |
| 01-000-0080-1890, Claim #1 Airport Blvd Phase 3 | |
| Contract 435,438 Spent to date zero | |

OPERATING

- | | |
|---|-----------|
| 2. Municipal Assessment Agency Inc. | 34,669.50 |
| 00-120-1000-7200, Third quarter assessment fees | |
| Budget 139,000 Spent to date 69,339 | |

AS RECOMMENDED BY THE PARKS & RECREATION COMMITTEE JULY 16, 2012

3. Cimco Refrigeration 18,829.19
00-820-1000-6805, overhaul two compressors & valve replacement
Budget 15,000 Spent to date 4,740

AS RECOMMENDED BY THE TOURISM & SPECIAL EVENTS COMMITTEE JULY 17, 2012

4. Destination Gander 15,000.00
00-700-1000-7360, Town's Contribution 2nd quarter
Budget 60,000 Spent to date 15,000

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE JULY 18, 2012

5. Edward D. Burry Limited 12,305.70
00-810-1000-6700, planting of trees as per tender
Budget 37,000 spent to date 27,980

Total capital invoice for approval	23,908.62
Total operating invoice for approval	<u>80,804.39</u>
Grand total of invoices for approval	<u>\$104,713.01</u>

The Director of Finance advised that the invoices were within budget and met the policies of the Town of Gander.

Motion #12-156**Invoices for Approval**

Moved by Councillor Scott and seconded by Councillor Oram that the invoices be paid as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Scott left the meeting due to conflict of interest.

Central Newfoundland Waste Management InvoiceOPERATINGAS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE JULY 18, 2012

- | | |
|--|-----------|
| 1. Central Newfoundland Waste Management | 29,533.14 |
| 00-430-1000-7007, tipping fees Jun 1 st - Jun 29 th , 2012 | |
| Invoice numbers 3536 & 3537 | |
| Budget 330,000 Spent to date 134,341 | |

Total operating invoice for approval \$29,533.14

The Director of Finance advised that the invoice was within budget and met the policies of the Town of Gander.

Motion #12-157**Central Newfoundland Waste Management Invoice**

Moved by Councillor Oram and seconded by Councillor Blundon that the invoice be paid as presented.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Councillor Scott returned to the meeting.

Councillor Oram left the meeting due to conflict of interest.

Professional Grading & Contracting Ltd. InvoicesCAPITALAS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE JULY 18, 2012

- | | |
|---|-----------|
| 1. Professional Grading & Contracting Ltd. | 57,915.16 |
| 01-000-0080-1971, Claim #1B Dickins Street Construction | |
| Contract 493,770 Spent to date zero | |

2. Professional Grading & Contracting Ltd. 192,649.02
01-000-0080-1841, Claim #1, Magee Road Reconstruction Phase 2
Contract 1,067,933 Spent to date zero

Total capital invoices for approval \$250,564.18

The Director of Finance advised that the invoices were within budget and met the policies of the Town of Gander.

Motion #12-158

Professional Grading & Contracting Ltd. Invoices

Moved by Councillor Scott and seconded by Deputy Mayor Tucker that the invoices be paid as presented.

In Favour: 4 Opposing: 0

Decision: Motion carried.

Councillor Oram returned to the meeting.

2012-14 Multi-Year Capital Works Program

The Town of Gander has applied for Cost-Shared Capital Works funding from the Province and has received an Offer for funding from them. The Offer entails carrying out 11 projects at a total cost of \$5,864,334 in 2012 and 2013. The Town share of this would be 30%. The money will be used to carry out improvements to Cobb's Pond as well as road work in Town and construction of a washroom/storage building at the ball field complex.

Motion #12-159

2012-14 Multi-Year Capital Works Program

Moved by Councillor Scott and seconded by Deputy Mayor Tucker that the Town of Gander accept the Provincial Government's 2012-14 Municipal Capital Works Program Funding Offer.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Property Tax Reductions

The Committee reviewed two residential tax reduction applications which have been submitted in accordance with Council's policy on tax reductions for residential property. The Director advised that the applications met the requirements of Council Policy and recommended approval.

Motion #12-160

Property Tax Reductions

Moved by Councillor Scott and seconded by Councillor Blundon that the two property tax reduction applications be approved as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Commercial Land Pricing

The Committee reviewed the issue of Commercial Land Pricing on Baird Place that was forwarded by the Development Committee. It agrees that something has to be done with the pricing because it is not equitable as it currently stands. The price is the same on Dickins Street as it is on Baird Place, however, the lots on Dickins are serviced and those on Baird are not. It was felt that the only fair way to address this was for the Town to service lots on Baird and sell them for \$75,000 per acre which is the same price as Dickins Street. This would only be for land on Baird that is zoned Commercial General. There will be no change to the land zoned Industrial.

Motion #12-161

Commercial Land Pricing

Moved by Councillor Scott and seconded by Councillor Blundon that the Town provide water and sewer servicing to all lots sold on Baird Place that are zoned Commercial General at no additional cost to the purchaser.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Deputy Mayor Tucker stated that Council should wait until the lots are sold prior to installing these services.

Budget Reallocation – Development Department

The Committee reviewed the request to reallocate \$10,000 in the Development Department Budget from Business Travel to allow them to construct two additional kiosks.

Motion #12-162**Budget Reallocation – Development Department**

Moved by Councillor Scott and seconded by Councillor Oram that the Development Department budget be modified to take \$10,000 from travel in order to build two kiosks.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Tender for Town Hall Brick Work

The Committee reviewed the tender results for Brick Work at the Town Hall. Two bids were received and the low bid was \$24,848.70 which was \$13,749 over budget. This item is not a priority and the Town is currently over budget on its overall Capital Budget.

The Committee is not recommending awarding this tender.

Councillor Blundon suggested that brick work be completed in phases.

Councillor Oram stressed the importance of upkeep on the building and questioned the rationale of budgeting \$10,000 as the quotes were 2.5 times the budgeting amount.

Motion #12-163**Tender for Town Hall Brick Work**

Moved by Deputy Mayor Tucker and seconded by Councillor Oram to award this contract and have the Town Hall Brick Work done.

In Favour: 2 Opposing: 3

Decision: Motion defeated.

Tender for Cobb's Pond Rotary Park Bridge Replacement

The Committee reviewed the tender results for Replacement of the Bridge on the Boardwalk around Cobb's Pond. Three bids were received for this tender.

Motion #12-164

Tender for Cobb's Pond Rotary Park Bridge Replacement

Moved by Councillor Scott and seconded by Councillor Oram that the Tender for the Cobb's Pond Rotary Park Bridge Replacement be awarded to H. Wareham & Sons Ltd. at a cost of \$99,278.41.

This is \$5000 under budget for this project.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Quarterly Variance Report

The Committee reviewed the Quarterly Variance Report to the end of June. It is being projected that there will be an operating surplus this year of \$148,723. The Town was carrying an accumulated surplus from previous years of \$730,496 which would leave us with a projected surplus at the end of 2012 of \$879,219.

Major variances include the following:

1. Tax Revenues are \$170,717 over budget
2. Municipal Operating Grant was \$32,642 over budget. This was as a result of the Provincial decision to increase them by 10% this year.
3. Sewage costs were \$225,000 over budget as a result of the decision to provide some additional maintenance on the Magee plant.
4. Curbside Collection costs are projected to be \$138,000 under budget due to the delay in Central Waste providing the service to September month.

The Committee also reviewed the Capital Variance Report. It was projected that the Capital Budget is \$165,083 over budget. This overage is primarily due to two reasons. The first being the Smokehouse for the Fire Training Ground, it had been budgeted for the labour portion to be done by 91 AEF. After the cuts in the Federal Budget, however this could not be done so the Town will have to contract out the facility. It is also projected that the upgrade to the reservoir will be \$53,460 over budget.

- G. **Other:**
None.

6. **ADMINISTRATION**
None.

7. **CORRESPONDENCE**
None.

8. **NEW BUSINESS**

Acting Recreation Director

The position of Recreation Director with the Town became vacant upon Kevin Waterman's retirement effective July 20, 2012. Until another permanent Director is hired the Town needs to appoint someone as the acting Recreation Director.

Motion #12-165

Acting Recreation Director

Moved by Councillor Oram and seconded by Councillor Blundon that Kelly Sceviour be appointed as the Acting Recreation Director with the Town of Gander until a permanent replacement is hired.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Central Waste Representative

In the absence of Councillor Lanning, the Town needs a representative to sit on the Central Newfoundland Waste Management Board.

Motion #12-166

Central Waste Representative

Moved by Deputy Mayor Tucker and seconded by Councillor Oram that the Mayor be appointed as the Town Representative on the Central Waste Board in the absence of Councillor Lanning.

In Favour: 5 Opposing: 0

Decision: Motion carried.

9. ADJOURNMENT

Motion #12-167

Adjournment

There being no further business, it was moved by Deputy Mayor Tucker and seconded by Councillor Scott that the meeting be adjourned.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:45pm.

C. Elliott, Mayor

G. Brown, Town Clerk