

MINUTES

Regular Meeting of Council
Wednesday, February 23rd, 2011 @ 4:30 pm
Council Chambers

Present:

C. Elliott	Mayor
Z. Tucker	Deputy Mayor
D. Blundon	Councillor
N. Lanning	Councillor
R. Anstey	Councillor
A. Scott	Councillor

Advisory
Resource:

J. Turner	Chief Administrative Officer
G. Brown	Town Clerk/Director of Finance
J. Blackwood	Director of Municipal Works & Services
K. Waterman	Director of Parks, Recreation & Tourism
D. Chafe	Director of Economic Development

Regrets:

A. Lorette	Deputy Municipal Clerk
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1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

Scout-Guide Week Proclamation

The Mayor and representatives from the Scouts and Girls Guides proclaimed February 20 – 27, 2011 as Scout/Guide Week.

National Nutrition Month Proclamation

The Mayor and representatives proclaimed the month of March 2011 National Nutrition Month whereas the Town of Gander the goal is to encourage all Canadians to eat well.

Gander Kiwanis Music Festival

Councillor Lanning presented a cheque to Lloyd White for sponsorship of the Kiwanis Music Festival.

Gander Curling Club

Councillor Lanning presented a cheque to Michelle Sweeney for sponsorship of their tournament hosting.

3. MINUTES FOR APPROVAL**Motion #11-036****Minutes for Approval**

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that the Minutes from the Regular Meeting of Council on February 2nd, 2011 be adopted as presented.

In Favour: 6 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:**A. Tourism Committee:**

The Tourism Committee meeting was held on February 15, 2011. The meeting was chaired by D. Blundon, Councillor. Other members present included: Z. Tucker, Deputy Mayor; N. Lanning, Councillor; K. Sceviour, Special Event Coordinator.

The following items were discussed:

Rick Hansen 25th Anniversary Relay Update

The Committee reviewed an email from the Rick Hansen Foundation regarding the 25th Anniversary Relay and the route that is planned for our Community. The Event Coordinator will contact the regional coordinator to discuss a couple of suggested changes.

Winter Carnival 2011 Update

The Committee reviewed the updated Winter Carnival – SNOBREAK 2011 Schedule. A copy of the schedule is available on the Town's Website – www.gandercanada.com. The Committee is excited to see that a number of local organizations are involved with the Winter Carnival and hope that everyone will take part in this event that is taking place on Friday, February 25th – Sunday, February 27th.

Canadian Signature Flag

An update email from Mr. Gary Strike regarding the Canadian Signature Flag was reviewed. Mr. Strike will send a flag to the Town of Gander for Council and residents to sign. Once signed, the flag will be sent back to Mr. Strike for presentation to the Mayor's Office in New York on the 10th Anniversary of 9/11.

Earth Hour and National Sweater Day

An Invitation to participate in World Wildlife Federation (WWF) - Canada's two events - National Sweater Day and Earth Hour was reviewed by the Committee. The first event - National Sweater Day - took place on Thursday, February 17th and asked Canadians to turn down their thermostats and wear a sweater to symbolize their commitment to the environment. The second event is Earth Hour and will take place on Saturday, March 26th. WWF Canada is asking residents to turn off their lights between 8:30 – 9:30 pm on the 26th to raise awareness about action on climate change. Over a billion people around the world participated in this initiative in 2010.

The Committee would like to remind the residents of Gander about Earth Hour and hope that residents will support this initiative.

Advertising

A request for advertising in the magazine Labrador Life was reviewed. After some discussion, it was decided that a quarter page ad be purchased by the Town of Gander at a cost of \$275.00. Two of the Committee members felt this was a great opportunity to advertise Gander to the communities in Labrador now that there is a direct flight to Goose Bay from Gander.

The Committee also reviewed the attached Advertising Plan submitted by the Event Coordinator. It was noted that Destination Gander and Adventure Central would not be taking out advertising in 2011 as they will be putting their advertising dollars into the 2012 provincial guide. The Committee felt it would be necessary for the Town to advertise in Tourist related publications and agreed to the attached plan. The Committee asked the Event Coordinator to ensure that some of the budget be set aside for possible Adventure Central initiatives.

Targa NL – Community Centre Rental

An email from Targa Newfoundland requesting a change in the Community Centre rental rate currently being charged by the Town was reviewed. The Committee felt that the suggestion of a per capita head tax was not acceptable and that the current rental fee was appropriate for the services offered by the Centre. An email will be written to Targa regarding this decision.

Municipalities Newfoundland and Labrador - Sponsorship

The Committee reviewed a request for sponsorship of a nutrition break during the Municipalities Newfoundland and Labrador's Municipal Symposium. The Symposium will take place in Gander from May 5th – 7th and will host over 250 delegates.

Motion #11-037**Municipalities Newfoundland and Labrador - Sponsorship**

Moved by Councillor Blundon and seconded by Deputy Mayor Tucker that the Town of Gander sponsor a nutrition break during the MNL Symposium at a cost of \$750.00.

In Favour: 6 Opposing: 0

Decision: Motion carried.

10th Anniversary of 9/11

The Committee was briefed on the ongoing plans for the 10th Anniversary of 9/11. The Town is a member of the Steering Committee and has been asked to assist with the development of a slideshow and the addition of a link on the Town's website once a website for the 9/11 Committee has been established. The Committee will look into the availability of staff to assist with the development of a slideshow and advise the Steering Committee.

B. Economic & Social Development Committee:

The Economic & Social Development Committee was held on February 18, 2011. The meeting was chaired by Z. Tucker, Deputy Mayor. Other members present included: D. Blundon, Councillor; J. Turner, Town Manager; A. Crummey, Development Officer.

The following items were discussed:

Letter – Minister of National Defence

The Committee reviewed a letter from the Honourable Peter MacKay, Minister of National Defence, in response to Council's query regarding construction plans for 9 Wing Gander.

The Minister advised that the government is planning to break ground for the replacement facility for 91 Construction Engineer Flight in fiscal year 2011/2012. The multi-purpose facility is currently at the design stage and they are presently planning to break ground on the headquarters phase in fiscal year 2012/2013, followed by the logistic phase in fiscal year 2014/2015.

Multiculturalism Awareness Campaign

The Provincial Government's Office of Immigration and Multiculturalism have scheduled Multiculturalism Week during March 20-27th, 2011. During this week there will be many events taking place across the province, including an International Food Festival here in Gander. The Office of Immigration and Multiculturalism is also asking residents and businesses to hang multi-coloured lights outside their homes and workplaces during this week to support diversity and multiculturalism in Newfoundland and Labrador.

The Town of Gander will be hanging lights at the Town Hall and encourages all our residents to participate in this program to help in welcoming newcomers to our community.

Programs & Services Guide for Individuals and Families

The Committee reviewed a copy of the province's *Programs and Services for Individuals and Families Guide* that was created under the Poverty Reduction Strategy.

The guide outlines the many programs and services available to individuals and families, through the Provincial Government, that can assist them with finances, medical expenses, education, employment, etc.

Copies of the guide can be found at the province's Department of Human Resources, Labour and Employment. Council has also requested additional copies that can be distributed from the Town Hall.

Air Canada Gander – Toronto Flight

The Committee was very pleased with Air Canada's announcement that it will launch a daily seasonal non-stop flight between Gander and Toronto starting June 18, 2011. This flight will mean easier access to convenient connections across Canada, the United States and Europe. The new service increases Air Canada's daily flights to/from Gander to seven, including two daily flights to Halifax, one to Goose Bay, three to St. John's, and one to Toronto.

Council will write both Air Canada and the Airport Authority congratulating them on this new service.

CBC Five Year Strategy

CBC Radio Canada has released its five year strategy for the future. The Committee reviewed the document and feels it could offer some good news for the regional stations. A letter will be written to the President and CEO, Mr. Hubert Lacroix, advising that Council will assist in any way with plans for the regional stations.

Councillor Scott stated Council had asked for a meeting several months ago and it had not happened to date.

Municipal Match Funding

The Provincial and Federal Governments have released a new funding program available to the Regional Economic Development Boards (REDB) across the province. The program, which is designed to encourage municipal/zone board collaboration, allows the federal/provincial government to match funds, via the local REDB, provided by a municipal government for a specific project. The allotment for each REDB is \$15,000 per year and the project has to be compatible with the REDB's core functions.

The Committee inquired whether some of the projects slated for the Aviation Museum would qualify for the funding. Staff will work with our local REDB, the Kittiwake Economic Development Corporation, and the museum to see if there would be a suitable project.

ICSC Whistler Convention Report

The Committee reviewed a report on a recent retail convention attended by staff. The report suggested Council consider exhibiting at this convention next year. The Committee has asked to prepare a costing estimate and justification for this suggestion and present it at a future Economic Development Committee meeting.

The Whistler Report also prompted additional discussion on available commercial land within the town limits. The Committee questioned whether it was common knowledge that the land on the Trans Canada Highway was available for purchase and development. This land is available provided all the Provincial terms and conditions regarding access are met.

The Committee has requested staff to investigate the possibility of placing a sign on the highway advertising that the land is available.

Chamber of Commerce Luncheon – Request for Sponsorship

The Gander & Area Chamber of Commerce has requested a donation from the Town to assist with the cost of their next luncheon which takes place on Thursday, February 24, 2011. Mayor Elliott will be giving his annual Year in Review at the luncheon and attendees will have the opportunity to meet the three candidates for the upcoming bi-election.

The Committee has agreed to a donation of \$250.00 from the department's promotional budget. Anyone wishing to attend the luncheon can contact the Gander & Area Chamber of Commerce for more information.

C. Public Safety and Human Resources Committee:

The Public Safety and Human Resources Committee was held on February 15, 2011. The meeting was chaired by R. Anstey, Councillor. Other members present included: A. Scott, Councillor; N. Lanning, Councillor; G. Brown, Director of Finance/Town Clerk; J. Turner, CAO; A. Lorette, Deputy Municipal Clerk; D. Brett, Fire Chief; O. Fudge, Municipal Enforcement Officer.

The following items were discussed:

PUBLIC SAFETY**Animal Control Regulations**

The Public Safety Committee was asked to review our regulations in conjunction with the possibility of opening a dog park. The only change that would be required is an amendment to the definition of a roaming animal under our Animal Control Regulations.

The Committee is presenting the amendment to the Animal Control Regulations, specifically to the definition of "running at large" for the first reading. The change will permit dogs to run in the park without being leashed. Anyone having comments or concerns on this issue should forward them to the Town Clerk.

Joint Emergency Preparedness Funding (JEPP)

Council has applied for funding under the JEPP program for construction of a communication tower at our Works Depot. This new tower is required as a result of the relocation of the Fire Hall. The Provincial Government has advised us that our application has been approved for 50% of the cost which is \$13,446.

The Fire Chief advised that the Government is looking for additional applications as there is still funding available. He suggested applying to replace our 4 x 4 that is used to tow the hazmat trailer. The existing vehicle is 11 years old. If approved, the Town would purchase the vehicle in 2012 as a part of its 2012 capital budget. The Committee directed Management to make application for the funding.

Town Trail – Raynham Area

Complaints have been received regarding the Town trail in the area of Raynham Avenue as some of it had to be relocated due to construction in the area. The Supervisor of Municipal Works is preparing a report on the trail and will bring it back to Committee for its review and consideration.

Snow Tunnels

The MEOs and snow plow operators have advised that they have serious safety concerns regarding the construction of snow tunnels adjacent to the Town streets in the snow banks around Town. These tunnels are being built and children are using them and the snow plow operators and snow blower operators have a real fear that there is a potential to seriously injure a child who may be in one of these tunnels and are not aware that the snow plows or snow blowers are in the area.

The Committee is strongly encouraging all residents to ensure they do not have snow tunnels in the vicinity of the Town streets as it is a serious safety issue. If any resident notices a tunnel in the vicinity of a street, please report it to Municipal Works.

Magee Road – TCH Intersection Concern

The Committee reviewed an email regarding safety concerns at the TCH – Magee Road Intersection. The CAO advised that he forwarded this concern onto the Department of Transportation in Grand Falls – Windsor.

Town of Glenwood

A letter was reviewed from the Town of Glenwood regarding the Town's surplus breathing air filling station. We will have a surplus station once the new Fire Hall is constructed and Glenwood has written requesting the Town relocate the filling station to Glenwood as a backup to its new station. The Committee discussed this and felt that the appropriate way to deal with the filling station was to follow our current policy for disposal of surplus assets and put it up for public tender.

Tilting Volunteer Fire Department

The Committee reviewed a letter from the Tilting Volunteer Fire Department requesting the Town donate any discarded bunker suits to their Fire Department. The Committee once again felt that this would best be handled through the regular Disposal of Assets Policy and follow through with public tender.

MNL Communications Committee

The Committee reviewed an email from the Municipalities Newfoundland and Labrador who are setting up a Communications Committee. They are asking for interested Council members to put their name forward to potentially serve on the Committee.

D. Brett and O. Fudge left the meeting.

HUMAN RESOURCES**Performance Appraisal Policy**

Following the implementation of the amendments to the Performance Appraisal Policy in the spring, a few small changes have been suggested to the wording in the evaluation definitions.

THEREFORE, BE IT RESOLVED THAT, the amendments to the Performance Appraisal Policy P005 be approved as attached.

Motion #11-038**Performance Appraisal Policy**

Moved by Councillor Anstey and seconded by Councillor Scott that the amendments to the Performance Appraisal Policy P005 be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Engineering Clerk Position

The Committee reviewed the job description for the new position of Engineering Clerk which will be a seasonal position within the Engineering Department. They will be primarily responsible for the processing of permitting applications. The Committee suggested a couple of changes to the job description before it is advertised.

Call for Expression of Interest - Haiti

The Committee reviewed an email from the Federation of Canadian Municipalities calling for an expression of interest for municipal employees to assist in Haiti. They listed several trades that they are looking for assistance with. An email will be circulated to staff to see if anyone is interested in the program.

D. Parks & Recreation Committee:

The Parks and Recreation Committee was held on February 17, 2011. The meeting was chaired by N. Lanning, Councillor. Other members present included: D. Blundon, Councillor; R. Anstey, Councillor; J. Turner, Town Manager; K. Waterman, Director of Parks, Recreation & Tourism.

The following items were discussed:

Development of a Dog Park Update

The Director briefed the Committee on a recent meeting regarding the proposed development of a dog park for the community. The group agreed to establish a Memorandum of Understanding to identify the Town's role and the expectations of the Paws Up Committee. Since the meeting, they have forwarded a copy of their committee structure as well as a set of operational rules for the off-leash dog park at the Raynham Ballfield.

Cy Hoskins Tournament - 25th Anniversary

The Committee reviewed correspondence from the local organizing committee for the Cy Hoskins Hockey Tournament and agreed to provide a donation of \$500. There will also be a plaque presented by the Mayor to congratulate the Tournament on their 25th year of hosting in Gander.

Airials Gymnastics Club re Operational Grant

A request was from the Gander Airials Gymnastics Club to be included on the Town's annual donations program for not-for-profit sporting facilities. The Committee is not recommending a donation due to the request not being received during the budget. During the budget process, the Town had advertised that any group wishing to receive support make applications for funding. The Committee suggested that the Club resubmit their request for the 2012 budget process.

Community Centre Cleaning Schedule

The Director updated the Committee on the revised program and records for the Community Centre janitorial program. The Committee will be updated again in the near future.

Community Centre Advertising Contracts

The Director noted that a meeting with two Community Centre user groups has been set to discuss a proposal for them to oversee the Centre's advertising program. A further update will be provided at the next meeting.

School Hosting Guidelines

The Committee discussed the topic of the hosting program under the Grants, Subsidies & In-kind Services Policy and possible changes with regard to school sport events. It wanted more information as per the total number of participants, number of hotel nights utilized and procedures to recognize the Town's contribution to hosting the various events and level of support. Further discussion will be scheduled for the next meeting.

Recreation Newfoundland & Labrador Awards Program 2011

The following submissions will be prepared for Recreation Newfoundland & Labrador's 2011 Awards Program:

- Gord Wheeler for Cy Hoskins Award of Merit
- Joe Philpott for Bridging the Gap
- Nick Soper for Pitcher Plant Volunteer
- Gander Lions Club for Pitcher Plant Community Groups

Civic Enhancement

The Chief Administrative Officer updated the Committee on a meeting held to review the inclusion of civic enhancement back under the Parks & Recreation Committee. In the future, the Civic Enhancement issues and planning will be undertaken by the Parks & Recreation Committee along with the Director of Municipal Works or designate.

Requests for Funding

The following request for funding was approved under the Grants, Subsidies & In-kind Services Policy.

The Airport Nordic Ski Club was approved for \$250.00. They will be hosting the Kids Ski Fest and Midget Championships in February which is a provincial event with around 60 participants and the Gander Invitational Cross Country Ski Meet on March 12th with approximately 70 skiers from across the province.

Wellness Month Proclamation

A delegation from Central Health will be attending the next Council meeting to have a proclamation signed declaring March as Nutrition Month.

E. Municipal Works & Services Committee:

The Municipal Works & Services Committee was held on February 17, 2011. The meeting was chaired by A. Scott, Councillor. Other members present included: R. Anstey, Councillor; J. Turner, CAO; J. Blackwood, Director of Municipal Works & Services.

The following items were discussed:

Invoices

The Committee reviewed 3 invoices for approval. The Director advised that all goods and services were received as per the invoices submitted and the Committee recommends forwarding them to the Finance Committee for their recommendation.

Thomas Howe Demonstration Forest

The Committee received a letter from the Chairman of the Thomas Howe Demonstration Forest thanking the Town for its past support at the site and requesting further assistance with snow clearing.

Currently visitors to the site are parking vehicles on the shoulder of the TCH. This presents a safety issue when snow accumulates and vehicles are partially blocking the inside lane. They are requesting that the Town clear the parking lot in off the TCH so vehicles can park in off the road.

The Committee discussed the request and decided that we will continue with the level of service we now provide, which is when all other streets roads and parking lots are cleared and equipment and resources permit, we will clear that area. The CAO also advised that he will contact Transportation and Works and see if there is any assistance they may be able to provide as well.

Letter from Resident of Gordon Street

The Committee reviewed a letter from a resident of Gordon Street who wished to express his concerns about the level of service in keeping Gordon Street clear of snow and ice this winter. This individual has expressed concerns on a number of occasions that the road hasn't been adequately salted and it poses a safety hazard.

The Committee discussed the concerns, the Director investigated the current condition of the road and he will advise the Municipal Works Supervisor to monitor the condition of this street as we do with all other streets. If conditions warrant extra attention then that will be carried out. It was also decided in assessing the 2011 snow plan that this street will be reviewed again to determine if the methods used to clear it need to be upgraded.

Variance- 105 Armstrong Boulevard

WHEREAS a request for a variance has been received from C & R Distributors to construct an addition to the existing building at 105 Armstrong Boulevard extending to within 9 meters of the property facing Gilmore Place

AND WHEREAS the Town of Gander has a minimum requirement setback of 10 meters

AND WHEREAS the required advertising and notifications have been completed and no objections were received

BE IT RESOLVED that the Town of Gander approves the application for a variance for C & R Distributors to construct an addition to the existing building at 105 Armstrong Boulevard.

Motion #11-039

Variance – 105 Armstrong Boulevard

Moved by Councillor Scott and seconded by Councilor Anstey that the Town of Gander approves the application for a variance for C & R Distributors to construct an addition to the existing building at 105 Armstrong Boulevard.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Action Truck Caps

The Committee reviewed a letter from the owner of Action Truck Caps requesting to purchase land directly adjacent to this business. This request was reviewed by Development and Management and the Committee agrees that this would not be a good use of this land as the Town does not know the future of the Waste Water Plant property behind it. The request for this land has not been granted and the owner will be contacted explaining the Town's position.

Tender for Hydrants & Related Fittings.

The Committee reviewed the tender results for the supply of 3 Fire Hydrants and related fittings. Four bids were received and the lowest bid meeting all the specifications of the tender was from Emco Supply in the amount of \$15,053.30.

The Committee recommends awarding the tender for the supply of 3 Fire Hydrants and related fittings to Emco Supply in the amount of \$15,053.30 and forwards this to the Finance Committee for its consideration.

Household Hazardous Waste Day (HHWD)

At the last Committee meeting it was decided that we would participate in the 2011 Spring HHWD only as the Committee understood that the Regional Waste Site in Norris Arm would be in operation. However, after receiving further correspondence from the CNWMA, it was determined that this may not be the case and that the Town should also still take part in the fall event. A representative from HHWD will be contacted and notified of the Town's intent to participate in both the Spring and Fall event.

Extra Site Visits - Fire Hall

The number of site visits required by CBCL Consultants, for electrical and mechanical inspections that had originally been negotiated into the contract has been exhausted. The consultants are recommending 3 more site visits up to the completion of the Fire Hall at which point it will be handed over to the Town of Gander.

The Committee reviewed this request and is recommending that the 3 extra site visits by CBCL through Redwood Construction be approved and has forwarded this to the Finance Committee for their consideration.

Snow Clearing Regulations

The Committee discussed the current snow clearing regulations and wishes to advise residents and contractors that it is contrary to the Municipal Snow Clearing Regulations and the Highway Traffic Act to deposit snow on Town Roads and Sidewalks. This includes the use of heavy equipment, snow blowers, truck plows, and snow scoops to place snow on areas previously plowed or snow blown by Town equipment. Not only are there fines for such convictions but the activity poses a potential liability to the resident or the equipment operator should a vehicle or pedestrian accident result due to such activities. We wish to encourage the residents to please help the Town of Gander provide safe roads and sidewalks.

Future Land Development

The Committee had a brief discussion on where the Town could expand for future residential land development. The CAO will contact the Provincial Government to inquire about the possibility of acquiring Crown Land, possibly in the Carr Crescent area.

F. Finance & Administration Committee:

The Finance & Administration Committee was held on February 21, 2011. The meeting was chaired by Z. Tucker, Deputy Mayor. Other members present included: A. Scott, Councillor; J. Turner, CAO; G. Brown, Director of Finance.

The following items were discussed:

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE FEBRUARY 17, 2011

- | | |
|--|------------|
| 1. Redwood Construction | 417,380.93 |
| 01-000-0080-1812, Claim #8 New Fire Station (less \$316.40 adjustment) | |
| Contract 4,609,856 Spent to Date 3,390,847 | |
| 2. Redwood Construction | 374,516.34 |
| 01-000-0080-1812, Claim #9, New Fire Station | |
| Contract 4,609,856 Spent to Date 3,390,847 | |

3. Mulrooney's Construction (Approved 90% of 7/8ths cost of contract \$36725)
28,920.94

01-000-0080-1921, Door canopy piers-GCC

Budget 90,000 Spent to Date 68,694

Total capital invoices for approval

\$820,818.21

The Director of Finance advised that the invoices were within Budget and meets the Policies of the Town of Gander.

Motion #11-040

Invoices for Approval

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tilting Fire Department & Glenwood Fire Department Requests

The Committee reviewed a letter from the Tilting Fire Department requesting the Town donate any excess bunker gear to their organization. It also reviewed a letter from the Glenwood Fire Department requesting the Town transfer its surplus charging station for breathing apparatus to them once the new Fire Hall is open.

In both cases, the Committee felt that the Town should adhere with its Disposal of Assets Policy and tender off the surplus of equipment, once it becomes surplus.

Snowclearing of Town Owned Parking Lots

Councillor Blundon left the meeting due to conflict of interest.

The Committee discussed the Snowclearing of Town Owned Parking Lots, specifically the concern with some businesses not paying for the services. The Committee discussed at length the issue and the lack of fairness and inequity created by those refusing to pay for services rendered. The collection of the arrears is being pursued through legal channels but the Committee is unwilling to continue with the service.

Be it resolved that the contractor, Edward Burry and Sons Ltd. be directed to cease snowclearing in the front and rear of those properties that are refusing to pay for the service effective midnight February 28, 2011.

Motion #11-041**Snowclearing of Town Owned Parking Lots**

Moved by Deputy Mayor Tucker and seconded by Councillor Lanning that the contractor, Edward Burry and Sons Ltd. be directed to cease snowclearing in the front and rear of those properties that are refusing to pay for the service effective midnight February 28, 2011.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Blundon returned to the meeting.

Property Tax Reduction

The Committee reviewed one residential tax reduction application which has been submitted in accordance with Council's policy on tax reductions for residential property. The Director advised that the application met the requirements of Council Policy and recommended approval.

Motion #11-042**Property Tax Reduction**

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that one property tax reduction application be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Fire Hall Additional Visits

The Committee reviewed the Municipal Works Committee's recommendation to schedule some additional visits by the electrical/mechanical inspectors on the project. The total additional cost is approximately \$12,000.

Motion #11-043**Fire Hall Additional Visits**

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that three additional inspection visits be approved for the new Fire Hall project.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Development Budget Reallocation

The Development Department is requesting \$3800 be reallocated from its Travel Budget in order to carry out some engineering services.

Motion #11-044**Development Budget Reallocation**

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that \$3800 be reallocated from the Development Travel Budget to enter into a contract with Cecon Ltd. for engineering services.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Land Sale - 115 Roe Avenue

The Committee reviewed the Deed for the land sale at 115 Roe Avenue.

Motion #11-045**Land Sale – 115 Roe Avenue**

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that 115 Roe Avenue be sold to Central Counselling and Assessments Inc. at a cost of \$35,211.75 plus HST.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Street Cut Fee

The Committee reviewed the revised Street Cut Fee as suggested by the Department of Municipal Works.

Motion #11-046**Street Cut Fee**

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that the Street Cut Fee be adopted as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Equipment for Fire Hall

The Committee reviewed a list of proposed gym equipment for the Fire Hall. The estimated cost is \$7500.

Motion #11-047**Equipment for Fire Hall**

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that \$7500 be allocated to purchase gym equipment at the Fire Hall.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender for Hydrants

The Committee reviewed the tender results for Fire Hydrants and Associated Parts. Four bids were received.

Motion #11-048**Tender for Hydrants**

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that the tender for Supply of Hydrants and Related Fittings be awarded to EMCO Supply at a cost of \$15,053.30 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender for Supply of Pickups

At the last meeting, Council awarded the tender for the supply of three pickups. Each of the first three lowest bidders advised the Town that they were not able to meet the delivery time on the supply of the pickups and asked that their bids be withdrawn.

Motion #11-049

Tender for Supply of Pickups – Rescind Motion #11-031

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that Motion #11-031 be rescinded.

In Favour: 6 Opposing: 0

Decision: Motion carried.

A new tender was called for the supply of three pickups and five bids were received.

Motion #11-050

Tender for Supply of Pickups

Moved by Deputy Mayor Tucker and seconded by Councillor Scott that the tender for the supply of three pickups be awarded to Hickman Motors Ltd. at a cost of \$65,318.28 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

G. Other:
None.

6. ADMINISTRATION

2011 By-Election

The Town Clerk advised the public that the Advance Poll for the by-election will be held on February 26th and the election will take place on March 8th at St. Martin's Hall.

7. CORRESPONDENCE

None.

8. NEW BUSINESS

9 MacKay Street

WHEREAS an application has been received from the owner of 9 MacKay Street to construct an addition on the side of the existing building which has a rear yard of 0.79 meters.

AND WHEREAS this existing rear yard does not meet the development standards for the Use Zone and is therefore a non conforming use.

BE IT RESOLVED that the Town of Gander approves the application to extend the building not more than 50% of the existing building size located a 9 MacKay Street provided the expansion does not increase the rear yard non-conformity.

Motion #11-051

9 MacKay Street

Moved by Councillor Scott and seconded by Councillor Anstey that the Town of Gander approves the application to extend the building not more than 50% of the existing building size located a 9 MacKay Street provided the expansion does not increase the rear yard non-conformity.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Home Safety Reminder

To help ensure the safe and efficient operation of air exchangers, clothes dryers and exhaust fans, residents are reminded to keep snow away from all intake and exhaust hoods on the exterior of their homes.

For more information, contact Municipal Works & Services, Technical Services Division at 651-5915.

Winter Carnival

Councillor Blundon read out the Town of Gander Winter Carnival Schedule that will take place from February 25-27, 2011.

Facebook

The Mayor question if we have a Facebook page and if we are dealing with the complaints on it. The CAO advised that he would follow up.

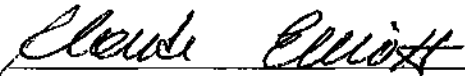
9. ADJOURNMENT**Motion #11-052****Adjournment**

There being no further business, it was moved by Deputy Mayor Tucker and seconded by Councillor Blundon that the meeting be adjourned.

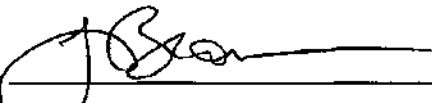
In Favour: 6 Opposing: 0

Decision: Motion carried.

There being no further business, the meeting adjourned at 6:00pm.



Claude Elliott, Mayor



Garry Brown, Town Clerk