

MINUTES

Regular Meeting of Council Wednesday, April 6, 2011 @ 4:30 pm Council Chambers

Present:	Z. Tucker	Deputy Mayor
	R. Anstey	Councillor
	D. Blundon	Councillor
	S. Oram	Councillor
	N. Lanning	Councillor
	A. Scott	Councillor
Advisory Resource:	J. Turner	Chief Administrative Officer
	G. Brown	Town Clerk/Director of Finance
	J. Blackwood	Director of Municipal Works & Services
	K. Waterman	Director of Parks, Recreation & Tourism
	A. Crummey	Acting Development Director
	A. Lorette	Deputy Municipal Clerk
Regrets:	C. Elliott	Mayor
	D. Chafe	Director of Economic Development

1. CALL TO ORDER

The Meeting was called to order at 4:35pm.

2. VISITORS/PRESENTATIONS

Dance NL Proclamation

The Deputy Mayor proclaimed April 25 - 29, 2011 as Dance Week in Gander whereas everyone is encouraged to get up and DANCE to support its mandate, "to preserve, promote and support all forms of dance and dance activities throughout the Province.

Volunteer Week Proclamation

The Deputy Mayor proclaimed April 10-16, 2011 as National Volunteer Week. There was a Spirit Award Ceremony and the Town recognized the enormous contribution that volunteers and voluntary, community-based organizations make to the social, cultural and economic development of our Province.

Councillor Blundon presented five volunteers from our community with the following awards:

Adult Spirit Awards

Darryl Dalley – Gander Fire Rescue

Betty Suley – Gander SPCA

Youth Spirit Awards

Cody Wellon – Gander Boys and Girls Club

Cassie Loveys – Gander Boys and Girls Club

Their dedication of time and service is a major contribution to the standard and economic quality enjoyed by all Canadians.

Cancer Awareness Month Proclamation

The Deputy Mayor proclaimed April 1st to April 30th, 2011 as Cancer Awareness Month whereas the Town of Gander is continually taking strides to improve the health and welfare of individuals, families, and communities through the implementation of public health policy.

3. MINUTES FOR APPROVAL

Motion #11-066

Minutes for Approval

Moved by Councillor Scott and seconded by Councillor Anstey that the Minutes from the Regular Meeting of Council on March 16, 2011 be adopted as presented.

In Favour: 6 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Tourism Committee:

The Tourism Committee meeting was held on March 29, 2011. The meeting was chaired by N. Lanning, Councillor. Other members present included: R. Anstey, Councillor; K. Waterman, Director of Parks, Recreation & Tourism.

The following items were discussed:

Naming of Streets and Buildings Policy

The Committee discussed the current Naming of Streets and Buildings Policy and felt that the current guidelines were appropriate for the naming of new streets. However, they did recommend a possible update or amendment to recognize the significant role pilots from Eastern Provincial Airways (E.P.A.) played in the early growth and development of Gander and the aviation industry. The Committee felt that the names of pilots are more suitable for our local streets and more recognizable by Gander residents. The Committee did not want to open the policy to include other aviation skill categories as it would take away from the intent of the Town's unique policy.

Motion #11-067

Naming of Streets and Buildings Policy

Moved by Councillor Lanning and seconded by Councillor Anstey that the Town of Gander's Naming of Streets and Buildings Policy No. 007 be amended as follows:

The guidelines for names would include pilots from the local airline carrier, Eastern Provincial Airways, to honour their role in the development and recognition of Gander within the aviation industry.

Councillor Scott asked if the Town is restricting the Policy too much by just saying EPA, as there were a number of other small airlines before EPA that were instrumental in Gander's development.

Councillor Lanning stated that this was part of the discussion but at this time, the Committee recommended restricting it as motioned.

The Deputy Clerk suggested Council consider putting this forward as a first reading and inviting input from the public on this change.

Both mover and seconder are in agreement to rescind the motion and continue with a first reading.

The Committee would like to thank Mr. Leroy Kendall for his suggestion to consider including the E.P.A. Pilots in the Town's policy.

Advertising/Funding Requests

The Committee will be placing an advertisement with the following organizations:

- Beyond the Overpass Theatre Festival – a half page advertisement at a cost of \$110.00 plus H.S.T. This group will be relocating to a new state of the art theatre at Hotel Gander this summer.
- The Heritage Foundation - a half page advertisement at a cost of \$450.00 plus H.S.T. will be placed in the Terra Nova National Park Guide, The Sounds.
- The Gambo Lions Club – a half page advertisement at a cost of \$100.00 will be placed in their Annual Convention Booklet. This convention is being held in Gander from April 15 – 17, 2011.
- The 537 Royal Canadian Air Cadets – A donation of \$350.00 is being made towards the hosting of their 60th Anniversary celebrations being held in Gander from May 27 – 28, 2011.

Festival of Flight Financial Statement

The Committee suggested that the Festival of Flight financial statements for the past four years be reviewed to prepare for the planning of this year's Festival. The Director will have the Special Events Coordinator prepare the report for the next meeting.

B. Economic & Social Development Committee:

The Economic & Social Development Committee was held on March 28, 2011. The meeting was chaired by Z. Tucker, Deputy Mayor. Other members present included: D. Blundon, Councillor; N. Lanning, Councillor; D. Chafe, Development Director.

The following items were discussed:

Central Health – Leadership Meetings

The Committee discussed an invitation for Council to attend coffee socials which are held every second week immediately following Central Health's senior staff leadership meetings. The Committee would like more clarification on the nature of the event, the appropriateness of our participation and how it might benefit the community.

Dickens Street

The Department has been asked for a recommendation on whether or not the Municipal Works department should proceed with the construction of Dickens Street, a new road located in the Gander Business Park, which would connect Roe Avenue and Baird Place. Interest in land adjacent to the new road remains high with the first purchase and sale agreement due by March 30th. The Committee believes that the new road is necessary if we are to continue to attract new commercial investment and is recommending that its construction commence as soon as reasonably possible. This recommendation has been referred to the Municipal Works and Services Committee for consideration.

Press Release- Gander Flight Training

Gander Flight Training, one of the community's leading aerospace companies, recently announced that they have received the first of many new aircraft ordered under their fleet renewal program.

The 2011 Cessna 172S contains state of the art technology including the G1000 GPS and GFC 700 Autopilot. The company has also initiated plans to purchase a Level 5, full motion Cessna 172 Simulator, a technology that will permit students to accumulate additional flight experience on a consistent basis and has the added benefit of not being weather dependant. The Committee would like to congratulate Gander Flight Training on their recent acquisition and wish Pat and Florence White and their staff continued success.

Press Release- Airport Funding

On March 23rd the Federal and Provincial Governments announced a multi-million dollar investment in transportation infrastructure in the Province, including runway resurfacing at Gander International Airport. The \$9.8M investment will be cost shared on a one-third basis between the Government of Canada, the Government of Newfoundland and Labrador and the Gander International Airport Authority.

This announcement represents a significant Federal and Provincial commitment to the future of the Gander International Airport, the aerospace community and the residents of Gander. Letters will be written to both levels of government thanking them for their support and investment.

KEDC- Annual General Meeting

The Kittiwake Economic Development Corporation will be holding its 15th Annual General Meeting on Wednesday, April 20th. Councilor Lanning will be attending on behalf of the Council.

Family Court

The Committee discussed Family Court services in Gander, specifically, the lack of. It is the Committee's understanding that issues requiring Family Court services are currently directed to Grand Falls-Windsor. In recent years the Federal Government made money available to the Provincial Government for the purpose of hiring a second judge for Central Newfoundland. The Committee has directed staff to write our MHA and Chief Justice David Osborn asking what progress has been made to date.

10 Year Synopsis

The Economic and Social Development department has prepared a report which provides a brief synopsis of the investment and results of Council's commitment to economic development between 2001 and 2010.

The report provides information on the Departments' annual budget, grants received from the Federal and Provincial governments, initiatives undertaken, housing starts and values, investment by the business community and our overall economic growth.

The Committee believes the report indicates that Council has had a significant return on its investment in economic development and looks forward to continued success.

The report will be available via the Towns website in the next day or so.

Census

The Committee would like once again to remind residents of the upcoming 2011 census and the importance of participation. The Census process provides the Federal, Provincial and Municipal governments with critical demographic data that is used when planning for schools, police and fire services. It is also a critical economic development tool when we seek to attract new businesses and investors. Additionally, the Federal and Provincial Governments use this data to determine a community's eligibility and support under various funding programs. The importance of everyone's participation in the 2011 Census cannot be overstated.

During the discussion, the Committee questioned how the statistics were recorded for Gander residents currently residing outside the community for a portion of the year for either education or work purposes. After contacting Statistics Canada for clarification, we have learned that, for example, in the case of a student attending school outside their home community but returning to live in their home town for some portion of the year they are counted as residents of that community for the Census purpose.

Welcoming New Businesses

As a Council we fully understand that the overall health and success of our community depends on a strong, innovative and diversified business community and that each and every new business adds to continued and future success. The Committee feels it would be an excellent gesture to have the Mayor write the owner of each new business welcoming them to the community, advising them of some of the services we offer and assuring them of our support.

C. Public Safety and Human Resources Committee:

The Public Safety and Human Resources Committee was held on March 30, 2010. The meeting was chaired by A. Scott, Councillor. Other members present included: Z. Tucker, Deputy Mayor; C. Elliott, Mayor; G. Brown, Director of Finance; A. Lorette, Deputy Municipal Clerk; D. Brett, Fire Chief; W. Shearing, Municipal Enforcement Officer; D. Moulton, Supervisor of Municipal Works & Services; Cst. P. Bradburry, RCMP; St. Sgt. R. Freeborn, RCMP.

The following items were discussed:

PUBLIC SAFETY

Town Motorized Vehicle Trail

The Supervisor of Municipal Works briefed the Committee on his report pertaining to the Town's motorized vehicle trail. He noted that the three areas of highest concern are: trail signage, approaches to roadways themselves, and various culverts and areas of brush clearing.

Recreation looked at the possibility of obtaining grants to work on correcting the areas identified. The Mayor noted his concern with any potential liability with the trail intersecting parking lots and the RCMP responded that any parking lot is considered a highway under the highway traffic act.

The Supervisor of Municipal Works will look into this to determine if there is a passable safe alternate route. The Town will proceed with funding applications and the Committee will be informed on the status as it progresses.

Status of Emergency Lighting at Community Centre

The Committee reviewed information regarding the progress in correcting the issue of emergency lighting at the Community Centre. Management is recommending that given the complexities of the system that the Town has at this facility, an electrical engineer be engaged to recommend the most appropriate solution to this issue. The Committee was in agreement.

Motion #11-068**Status of Emergency Lighting at Community Centre**

Moved by Councillor Oram and seconded by Councillor Scott that the Town engage the services of an electrical engineer to recommend a solution for the emergency lighting at the Community Centre.

The Deputy Mayor noted the Town has a temporary solution in place and is working towards a final solution.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Snow Plan- Fire Hydrants

The Committee reviewed the section of the snow plan that pertains to the clearing of fire hydrants following a snow fall. It was noted that the concern from the Fire Chief remained the length of time it takes to clear the hydrants. The Committee discussed whether there was a problem with the plan itself or the completion of the work in the plan.

The Committee felt that the deciding factor on this issue will fall on what is considered to be the priority of Council in snow clearing. The Committee first would like to know whether or not the plan is being followed and second would like to refer to the Department of Municipal Works that when the snow plan is reviewed over the summer, that the Public Safety Committee is consulted during the process.

A discussion on the pending snow plan review ensued.

Fire Hall Cost Summary

As the construction of the new Fire Hall nears completion, the Director of Finance updated the Committee on the current projected cost summary. At present the project is estimated to be over budget by \$ 4,388. As the project comes to a close, it is possible that there may be some cost saving in this area which would bring the project back on budget.

Buzzing Traffic Lights

The Committee reviewed a request from a resident to have audible signals installed at the controlled intersection at Airport Blvd. and Bennett Drive. The Committee reviewed previous correspondence on this issue which illustrated the cost associated with installing this device at an intersection. When the request was reviewed in 2009 it was denied due to budgetary restrictions.

The Committee has an appetite to look into the possibility of one of these devices and has asked that the Deputy Municipal Clerk to bring to the next Committee meeting the traffic criteria for the intersection in question and a response from the Municipal Works department as to whether they have the capacity within the department to maintain this device.

The resident will be updated on the progress of this request.

HUMAN RESOURCES**Employee Education and Training Courses**

During the last round of changes to the employee Memorandum of Understandings it was permitted by Council for employees to bank time for travel. This contradicts the current policy on education and training courses and is in need of revision. The Deputy Municipal Clerk will bring back managements suggested wording at the next meeting of the Committee for review and recommendation.

OH&S Prime Refund

For the information of Council, the Committee reviewed correspondence from WHSCC showing the refund for 2010 Prime practice.

Illness Policy

The CAO asked that the illness policy be reviewed by the Committee. At present, it does not stipulate what class of employee is entitled to the benefits described. The Committee discussed the policy and was in agreement that all permanent employees should fall under the policy even if they are permanent seasonal.

Banked Time for Travel

A question recently arose on the interpretation to the change to allow banked time for travel. In the most recent meeting of Management the interpretation was discussed, and the issue was forwarded to the Human Resources Committee for clarification.

The Town Clerk asked for clarification on whether banked time for travel was *up to* employees regular hours worked in a day or whether an employee would be entitled to *one day banked* for each travel day on weekends or holidays.

The Committee was in agreement that there should be some give and take between the employee and the employer and that the benefit was dependant on the duration of an employees travel *up to* a daily maximum of one day regular hours banked.

2011-2013 Committee Structure

Following the recent by-election, the changes to the 2011-2013 Committee Structure was reviewed by the Committee.

Motion #11-069**2011-2013 Committee Structure**

Moved by Councillor Oram and seconded by Councillor Blundon that the Committee Structure be adopted as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

D. Parks & Recreation Committee:

The Parks and Recreation Committee was held on March 29, 2011. The meeting was chaired by D. Blundon, Councillor. Other members present included: Z. Tucker, Deputy Mayor; A. Scott, Councillor; K. Waterman, Director of Parks, Recreation & Tourism.

The following items were discussed:

Dog Park

The Committee requested that the proposed Dog Park agreement should clearly identify the responsibilities of the Paws-Up Committee and the role of the Town. As well, other municipal by-laws such as the Town's Animal Control Regulations and the Town of Gander's Playground and Recreation Areas Regulations should be discussed with the group as per the operation of the facility. It was noted that the new park would be a "designated off-leash" area which should be incorporated into the two (2) existing regulations. The Director will contact the group to discuss these particular items.

A letter was reviewed from a citizen who was opposed to the Raynham ball field being used as a Dog Park. The Director will write this citizen to explain that Council has already made the decision to convert this field to the Dog Park and ample time was given to the public before the decision was made.

Community Centre - Last Day for Rentals

The Director updated the Committee on the spring schedule for the Community Centre. The ice activities for the Centre are scheduled to finish on Thursday, April 28th right after the Provincial Minor Hockey Tournament. The earlier closing is to facilitate two special events scheduled for the Centre in early May. All user groups have been informed of the closing date. Ice will be put back in the building for Sunday, August 7th in preparation for the Hockey Newfoundland & Labrador High Performance Camp.

UMC Meeting Minutes

One of the topics discussed at the past urban municipalities committee meeting was a common concern of many municipalities with the consumption of alcohol in arenas. The Director commented that he has contacted a number of arenas and each facility addressed this issue in different ways and tolerance levels. The Committee suggested that this topic be put on the agenda for the upcoming Recreation Newfoundland & Labrador Practitioners Conference for more input from arenas and respective communities.

Funding Requests

The following requests were approved under the Grants, Subsidies and In-kind Services Policy.

The Central Northeast Health Foundation for \$300. They will be hosting the annual Golf for Health Tournament from July 6 – 7, 2011. There will be approximately 200 participants at this event.

The Silver Jets Figure Skating Club for \$500. This donation is towards hosting their annual ice show on April 9th and various test days throughout the year.

The Airials Gymnastics Club for \$500. The Club will be hosting over 300 gymnasts plus coaches, parents and judges at their annual Flight Competition being held from April 16-17, 2011.

The Airials Gymnastics Club for a travel subsidy of \$500 towards eleven gymnasts from Gander who qualified to represent Newfoundland & Labrador at the Atlantic Canadian Championships in Moncton later this month.

Adam Boland was approved for a travel subsidy of \$125. Adam is a member of the St. John's Curling Association who won the Provincial Men's 17 & Under Curling Championship. They will be representing Newfoundland & Labrador at the Atlantics in Charlottetown from April 14 – 17, 2011.

ATV Trail Maintenance & Repairs Estimate

The Committee reviewed the cost estimates summary prepared by the Municipal Works Department for the maintenance and safety upgrading of the local ATV Trail. The report was well prepared and the Committee suggested that the estimates be used to obtain possible funding to carry out the work.

Provincial ATV Trail Concerns

The Chairperson spoke briefly on the need for support from municipalities to have both levels of government address the growing concerns over the level of planning and governance of the provincial trail system. He would like to see that all aspects of the trail planning, maintenance fees, etc are properly managed on a year round basis. It was noted that the local snowmobile club is meeting this week to discuss this issue and hopefully they will be in contact with the Town of Gander for our support on this issue.

E. Municipal Works & Services Committee:

The Municipal Works & Services Committee was held on March 30, 2011. The meeting was chaired by R. Anstey, Councillor. Other members present included: D. Blundon, Councillor; C. Elliott, Mayor; J. Turner, CAO; J. Blackwood, Director of Municipal Works & Services.

The following items were discussed:

Changes to Building Permit Package

There were two proposed changes to the "Building Process Guide for New Residential and Commercial Buildings, Major Renovations and Extensions," Revised January 14, 2010. These changes are presented for their second reading.

Motion #11-070**Changes to Building Permit Package**

Moved by Councillor Anstey and Councillor Scott that the Building Permit Process Guide be amended by adding the following:

- Safe access to construction sites must be provided to the Town of Gander Inspectors at all times. Planks over un-backfilled foundations, makeshift ladders to basements etc. will not be considered safe access. If necessary, Town of Gander Occupational Health and Safety officials may be called upon to determine safety requirements.
- If pre-engineered floor or roof systems are incorporation into the design of the building, stamped engineered drawings must be submitted for review and approval a minimum of two days prior to any inspection request. Framing/Structural inspections will not be conducted until these plans are received and approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Traffic Flow- Town Owned Service Roads

The Committee discussed the traffic flow for Town owned service roads behind businesses, specifically the one connecting Laurel Road and Bennett Drive. The Committee discussed three options:

The first option was the installation of curb and sidewalk on the Bennett Drive side which would prevent the through flow of traffic in that area,

The second was a flower box abutment-type structure placed halfway down the road which would again, prevent through traffic flow. The Committee did see this as hindrance for snow clearing in the winter months.

The last option was to make no changes to the laneways.

It was decided that the Director would write a letter to the businesses directly affected by any changes to that area, explaining the 3 suggestions and asking for their preferred option.

Dickens Street Re-tendering

The Director was under the understanding that the Town was ready to re-tender the construction of Dickens Street for the spring construction season; however, the CAO thought we were waiting for the purchase and sale and agreements to be completed.

The Finance Director was called in to confirm that indeed it was still on hold and therefore no recommendation will be brought forward at this time. Pending the fulfillment of the Finance Departments requirements, they will recommend the re-tendering of Dickens Street to the Municipal Works Committee.

The Deputy Mayor left the Council meeting at 5:35pm due to a conflict of interest.

Old Fire Hall, Re-zoning

The direction given to the Municipal Works Department was to ask the applicant requesting the re-zoning of this property to come in and fill out the necessary requests for the rezoning application. Once the formal request had been made, it will be brought back to the Municipal Works Committee for further discussion on the rezoning.

The Deputy Mayor returned to the Council meeting at 5:37pm.

Invoices

The Committee reviewed six invoices for approval. The Director advised that all goods and services were received as per the invoices submitted and the Committee recommends forwarding them to the Finance Committee for their recommendation.

Old Navy Road, Closure

The Committee had a lengthy discussion about the recent meeting with the Department of National Defence (DND) with regards to the Old Navy Road site which is currently being used as a Canadian Ranger Station. They had indicated to the Town that once access is given onto Cooper Boulevard they had no further use and had not intended to use the Old Navy Road access.

They were planning on fencing it off or putting a cul-de-sac at the end of their property. The Town decided that they would not improve any further infrastructure to that road past the Thomas Howe Demonstration Forest access road.

This discussion also included whether or not the Town should re-zone that area to better fit the current use of that property. The Committee agreed to leave the zoning unchanged as the current occupant may not be a long term tenant.

Councillor Oram left the Council meeting at 5:39pm due to a conflict of interest.

New Subdivision Proposal- Carr Crescent

The Committee reviewed a conceptual drawing of a new subdivision development connecting Carr Crescent and Ogilvie Street. The Committee was reminded of a commitment, made by the Town Council to the residents of Gander, that prior to the commencement of development in that area, an Environmental Impact Assessment on the water levels of Little Cobbs Pond would be carried out. The Director will complete this assessment and bring it back to the Committee for its review. Further discussions on the proposed development will resume at that time.

The Committee also discussed a requirement for a small parcel of land to be passed over from the Department of Works Services and Transportation to the Town to make the necessary connection for roads and services.

The CAO indicated that he already had discussions with the Department of Works Services and Transportation and would continue to work with them to make that transfer complete in a timely fashion.

It was questioned on whether this is planned to be done in house.

The CAO responded that the intention was to contract an external consultant.

Councillor Oram returned to the Council meeting at 5:42pm.

Sanitary Sewer, Airport Boulevard

At the last Committee meeting the Director was asked to investigate the current condition of the sewer system on Airport Boulevard within the limits of the proposed construction for the 2011 construction season. In doing so, it was determined that the current sanitary sewer is in good condition and doesn't require upgrading during the re-construction of Airport Boulevard.

Spring Cleanup and HHWD

The Town of Gander Spring Cleanup 2011 will be held during the two weeks of May 2-13 inclusive. All information pertaining to this event can be found on the Town of Gander Website at www.gandercanada.com and in the Beacon as well, in the weeks to come.

The Household Hazardous Waste Day for this spring will be held on Sunday, May 15, 2011. Again, all information will be available on our website and advertised in the Beacon. Residents can also call the Municipal Works and Services Department at 651-5915 for further information.

The Committee would also like to take this opportunity to remind everyone that residents can also sign on to our ALERT system on the webpage to receive notifications.

F. Finance & Administration Committee:

The Finance & Administration Committee was held on March 31, 2011. The meeting was chaired by A. Scott, Councillor. Other members present included: S. Oram, Councillor; R. Anstey; J. Turner, CAO; G. Brown, Director of Finance.

The following items were discussed:

Billing Date for Municipal Taxes

The Committee reviewed a procedure for billing of municipal taxes on new construction. The billing date will be effective the occupancy of the new home. In cases where the home is not occupied after the second construction season, the billing will commence at January 1st of year three.

Motion #11-071**Billing Date for Municipal Taxes**

Moved by Councillor Scott and seconded by Councillor Anstey adoption of the New Building Invoicing Procedure as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE MARCH 30, 2011

- | | |
|---|------------|
| 1. Emco Supply | 15,053.30 |
| 01-000-0080-1813, hydrant replacements | |
| Budget 18,000 Spent to date zero | |
| 2. Atlantic Purification Systems Ltd. (APS) | 13,541.70 |
| 01-000-0080-1825, Lift Station Pump Replacement Carr Cres | |
| Budget 25,000 Spent to date zero | |
| 3. Pennecon Technical Services | 50,808.56 |
| 00-420-5500-8100, pump controller | |
| Budget zero Spent to date zero | |
| 4. Redwood Construction | 219,399.26 |
| 01-000-0080-1812, Claim # 11, New Fire Station | |
| Contract 4,620,398 Spent to date 3,656,173 | |

OPERATING

- | | |
|---|---------------|
| 5. Workplace Health & Safety Compensation NL | 103,400.00 |
| Prime Practice refund 2010 | -4,853.40 |
| Actual payroll adjustment 2010 | <u>399.48</u> |
| 00-100-1000-5210...00-830-1000-5210 | 98,946.08 |
| Budget 103,400 Spent to date zero | |
| 6. Diamond Municipal Solutions Inc. | 12,826.49 |
| 00-120-1000-7010, Annual DSI & MBS Enhancement renewal fees | |
| Budget 23,300 Spent to date 13,381 | |

Total capital invoices for approval	298,802.82
Total operating invoices for approval	<u>111,772.57</u>
Grand total of invoices for approval	<u>\$410,575.39</u>

The Director of Finance advised that the invoices were within Budget except the invoice from Pennecon Technical Services and meets the Policies of the Town of Gander.

Motion #11-072**Invoices for Approval**

Moved by Councillor Scott and seconded by Councillor Anstey that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Capital Investment Plan

The Committee reviewed a letter from the Department of Municipal Affairs regarding Council's Capital Investment Plan for the Gas Tax funds. Council had requested that the funds be used to reconstruct and repave Airport Blvd. from Cooper Blvd. to Boyd Street and the province has approved this request.

Councillor Blundon left the Council meeting due to conflict of interest at 5:50pm.

PJ Sports

The Committee reviewed a letter from PJ Sports regarding the request for quotations for stuffed toys. They raised several issues in the letter including a concern that the request was product and supplier specific, and that they wished to have a local preference policy. The Committee did not agree that the request was supplier specific. With regard to a local preference policy, Council's current policy is that if there are at least three businesses in Town that can supply the product, it does not go out of Town for quotes.

If we cannot get three bids in Town then out of Town bids are invited to assure that the Town gets a competitive price. The Committee is not recommending any change to the Policy.

Councillor Blundon returned to the Council meeting at 5:53pm.

Daffodil Place

The Committee reviewed an email from David Barnes of Daffodil Place who is organizing a fundraiser for Daffodil Place. He is requesting the Town donate towards the fundraiser. The Committee is not recommending a donation for this item as it does not meet the Town's Donation Policy.

Property Tax Reductions

The Committee reviewed three residential tax reduction applications which have been submitted in accordance with Council's policy on tax reductions for residential property. The Director advised that the applications met the requirements of Council Policy and recommended approval.

Motion #11-073**Property Tax Reductions**

Moved by Councillor Scott and seconded by Councillor Anstey that the three property tax reduction applications be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Fire Hall Funding Status

The Committee reviewed the latest update on the Fire Hall Funding Status. As it stands now, the project is projected to be \$4,388 over budget.

Tender – Camera Vehicle Detection System

The Committee reviewed the tender results for the Camera Vehicle Detection System which is planned to be installed at the Roe/Cooper intersection. Two bids were received on the item, however, only one met the specifications of the tender and it was \$11,300 over budget.

The Committee is not recommending awarding of the tender at this time. The Committee would like the Municipal Works Committee to have another look at the purchasing of this item given that we are looking at training our staff to modify the timing of the light as well as the possibility of a second access to the property. Finance feels that we should evaluate the results of these changes before retendering of the camera system.

There was a detailed discussion on some of the alternate options available.

Tender – Supply of Planting Trees

The Committee reviewed the tender results for the supply of planting trees for which five bids were received. The lowest bid was from Dutch Master Nurseries.

Motion #11-074

Tender – Supply of Planting Trees

Moved by Councillor Scott and seconded by Councillor Blundon that the tender for planting trees be awarded to Dutch Master Nurseries at a cost of \$20,278.98 HST inclusive.

In Favour: 5 Opposing: 1

Councillor Oram opposed this decision.

Decision: Motion carried.

2011 PILT Appeal

The Town of Gander received its 2011 Payment in Lieu of Taxes from the Federal Government. It is \$96,000 less than the bill submitted to the Government. The Federal Government has reduced the valuations of all the properties at 9 Wing Gander, as well as the RCMP detachment.

The Payment in Lieu of Taxes program is a program established by the Federal Government to ensure that they pay the same level of taxes as other private businesses and residents within the Town yet they have arbitrarily changed the valuations on the Base properties and the Town has appealed these valuations. The Committee is very unhappy with this decision and will be writing the leaders of the various Federal parties asking for their position on the matter.

Motion #11-075

2011 PILT Appeal

Moved by Councillor Scott and seconded by Councillor Anstey that each leader be written asking for their position on the Payment in Lieu of Taxes program.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Approval to Borrow

The Town has received an Approval to Borrow up to \$2.8 million to finance its 2011 Capital Expenditures on an interim basis. This is essentially a line of credit which will be drawn down if and when required.

Collection Update - Tax Sales

The Director of Finance advised that Council wished to proceed with the tax sale on properties that are in arrears and he is still investigating the process in doing so.

VON - Broadening Horizons

The Town's Agreement with VON – Broadening Horizons for collection of recyclables expired at the end of December 2010.

Motion #11-076**VON – Broadening Horizons**

Moved by Councillor Scott and seconded by Councillor Anstey that the Agreement with Broadening Horizons be extended to December 31, 2011.

In Favour: 6 Opposing: 0

Decision: Motion carried.

G. Other:
None.

6. ADMINISTRATION
None.

7. CORRESPONDENCE
None.

Councillor Scott left the meeting at 6:04pm due to a conflict of interest.

8. NEW BUSINESS

Capital Borrowing

Council invited quotations on provision of a loan to the Town for its capital expenditures. Three bids were received with BMO being the lowest.

Motion #11-077

Capital Borrowing

Moved by Councillor Anstey and seconded by Councillor Blundon that the Town of Gander borrow \$1,304,803.96 from BMO for its 2009 and 2010 Capital Expenditures with the loan to be repaid over a 10 year period.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Scott returned to the Council meeting at 6:06pm.

Tender for Asphalt Repair Services

The Town called a tender for the provision of asphalt repair services. In the tender there are various prices quoted depending upon the size of the pothole to be patched and whether or not the Town will do some of the preparatory work for the patching. Two bids were received for this service but only one met the tender criteria.

Motion #11-078

Tender for Asphalt Repair Services

Moved by Councillor Scott and seconded by Councillor Anstey that the Town award the tender for asphalt repair services to Atlantic Asphalt at the prices as attached.

In Favour: 5 Opposing: 1

Councillor Oram opposed this decision.

Decision: Motion carried.

Pesticide Petition

At the 2009 MNL AGM it was unanimously decided that member municipalities of Municipalities Newfoundland and Labrador were in favour of supporting a petition to eliminate the use of cosmetic pesticides across the Province.

A petition is available at Town Hall for any resident who would like to sign it. The issue will be going to the House of Assembly on April 18, 2011.

9. ADJOURNMENT

Motion #11-079

Adjournment

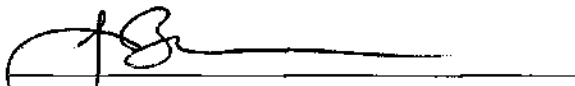
There being no further business, it was moved by Councillor Blundon and seconded by Councillor Scott that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

There being no further business, the meeting adjourned at 6:08pm.



Zane Tucker, Deputy Mayor

Garry Brown, Town Clerk