

MINUTES

Regular Meeting of Council Wednesday, October 12, 2011 @ 4:30 pm Council Chambers

Present:

C. Elliott	Mayor
Z. Tucker	Deputy Mayor
A. Scott	Councillor
D. Blundon	Councillor
S. Oram	Councillor
N. Lanning	Councillor
R. Anstey	Councillor

Advisory

Resource:

J. Turner	Chief Administrative Officer
G. Brown	Town Clerk/Director of Finance
K. Waterman	Director of Parks, Recreation & Tourism
J. Blackwood	Director of Municipal Works & Services
A. Crummey	Development Officer
J. Burt	Deputy Municipal Clerk

Regrets:

D. Chafe	Director of Economic Development
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1. CALL TO ORDER

The Meeting was called to order at 4:34pm.

2. VISITORS/PRESENTATIONS

Distinguished Service Award

The Mayor presented Jeanne Dillon with the Distinguished Service Award. This award is presented to an individual with superior volunteer service, whose leadership and innovation have furthered the mission of the Red Cross, who has demonstrated distinguished service in diverse roles, and who has given dedicated voluntary service to the Canadian Red Cross.

United States Consulate General Plaque Presentation

The Mayor advised that the US Consulate General to Canada presented him with a plaque to thank the Town for assistance offered by our citizens during 9/11. The plaque was presented at the recent ceremonies that were held for the 10th Anniversary of the event.

3. MINUTES FOR APPROVAL

Motion #11-224

Minutes for Approval

Moved by Councillor Blundon and seconded by Councillor Scott that the Minutes from the Regular Meeting of Council on September 21, 2011 be adopted as presented.

In Favour: 7 Opposing: 0

Decision Motion carried.

Motion #11-225

Special Minutes for Approval

Moved by Councillor Scott and seconded by Councillor Blundon that the Minutes from the Regular Meeting of Council on September 23, 2011 be adopted as presented.

In Favour: 7 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Public Safety and Human Resources Committee:

The Public Safety and Human Resources Committee was presented by Councillor Oram.

The Public Safety and Human Resources Committee was held on October 3, 2011. The meeting was chaired by S. Oram, Councillor. Other members present included: A. Scott, Councillor; G. Brown, Director of Finance; J. Burt, Deputy Municipal Clerk; W. Jenkins, Municipal Enforcement Officer; O. Fudge, Municipal Enforcement Officer.

The following items were discussed:

PUBLIC SAFETY**Speeding on Raynham Avenue**

Municipal Enforcement Officers advised that they do not believe moving the 40km sign will make an impact on the speeding on Raynham Avenue. Municipal Enforcement is aware of the problem and monitoring the area.

TARGA

The Committee received correspondence from Douglas Howell in reference to the Targa events held in Gander this year. Mr. Howell advised that there were no complaints from residents, no incidents involving property damage, and no personal injuries. Mr. Howell thanked the Town for their support and for the successful event.

The Committee also received correspondence from Municipal Enforcement outlining a number of concerns with the event.

Municipal Enforcement raised concern with the number of Safety Marshalls, as well as their training and suitability for the event. The Committee agrees that there should be a set minimum number of Safety Marshalls, as well as an age requirement to participate as a volunteer. The Committee also agrees that in the future, two Municipal Enforcement Officers should be assigned to this event. The Committee believes that the question of hosting Targa in the future should be brought to the public, as it is a safety concern.

Councillor Blundon stated that Municipal Enforcement should have more involvement and volunteer names and ages should be approved by Council.

The Chief Administrative Officer stated that Management will review the recent event to determine where improvements can be made for future events.

MADD

The Committee reviewed correspondence from Mothers Against Drunk Driving thanking the Town and all Departments for support and assistance in their "911 Report Drunk Drivers" campaign.

Complaint - Mailboxes

Correspondence was received from a resident concerning the mailboxes across from the new Fire Hall. The resident suggested moving the mail boxes to a safer location, as this area is often congested.

The Committee agreed that a number of factors including the placement of the new Fire Hall, a busy intersection, and a high traffic street are all factors for this to become a large problem. Canada Post will be contacted to see if there is a more suitable location for these mail boxes.

Councillor Blundon stated that the issues were brought forward 3-4 months ago and this issue has not yet been resolved.

Walkway for the Curling Club

An employee of the Town raised concern with children walking along Airport Boulevard towards the Community Center from the crosswalk. The employee asked that Council install a walkway, as the map attached shows, into the Curling Club parking lot for a safer route.

The Town Clerk advised that the Town does not normally install walkways onto private property.

The Committee agreed that although this was a good suggestion that it was not appropriate for pedestrian traffic to be guided onto a parking lot.

Municipal Enforcement Statistics

Municipal Enforcement presented the Municipal Enforcement Statistics for the Third Quarter of 2011. The Committee reviewed the information and was pleased with the level of enforcement activity the Enforcement Officers have been able to provide.

Municipal Enforcement noted that animal control issues have been increasing, and some situations have been more difficult to address without an animal control vehicle.

Fire Hall Open House

As October 9 to 15 is Fire Prevention Week, the Fire Hall is hosting an Open House for the public to come in and view the new Fire Hall. The open house will be held from October 12 to 15, from 9:00am to 4:00pm.

HUMAN RESOURCES

Regional Government Workbooks

The Workbooks sent by the MNL regarding Regional Government reform options have been completed by the Committee established and have been returned to MNL with the opinions of our Councillors.

11. Parks & Recreation Committee

The Parks and Recreation Committee meeting was presented by Councillor Blundon.

The Parks and Recreation Committee was held on October 3, 2011. The meeting was chaired by D. Blundon, Councillor. Other members present included: A. Scott, Councillor; C. Elliott, Mayor; K. Waterman, Recreation Director.

The following items were discussed:

Special Events Attendants Pass

The Director was given some direction on the research of developing a special pass for the attendant accompanying a disable ticket holder. Both local groups and major facilities are being contacted for information on the process to institute such a policy. A further update will be presented at the Committee's next meeting.

Community Centre Commercial Signage Contract

The Committee reviewed a draft contract that provides an agreement with Gander Minor Hockey and the Silver Jets Figure Skating Club to take over the administration and marketing of the commercial advertisements at the Community Centre. The Committee suggested that some additional articles be incorporated into the contract and once the document is finalized it will be forwarded to the Finance Committee.

The Committee suggested that the financial arrangements for the agreement be based on a 70/30 split with 70% for the user groups and 30% for the Town. It was noted that the contract wouldn't include any existing advertising agreements or the agreement that the town has for the LED advertising signage in front of the Joseph R. Smallwood Arts & Culture Centre.

Deputy Mayor Tucker questioned why it is 70/30, he thought it should be 50/50.

Councillor Blundon stated that the Town is only installing the sign. They are doing all the work, so they should be entitled to the 70%.

Update on Tract Consulting re Cobb's Pond Park Plan

Tract Consulting forwarded a copy of the points generated in a recent meeting. The document summarizes the various items to be included in the park's redevelopment plan. The contract will be presented and signed by the Town and forwarded to Tract Consulting. The Committee did request that the proper survey requirements be fulfilled as a part of the contract process.

Thank You re Victoria Pinksen

A letter was received from Victoria Pinksen thanking the Town for the donation towards helping her attend the National Volleyball Tournament in Moncton this past summer.

Funding Requests

Josh Fitzgerald and Jared Lush were both approved for \$125 each under the Ambassador Program. Josh was chosen for the Under 16 Hockey Newfoundland & Labrador Team and Jared for the Under 14 team. Both will be travelling to Moncton in October to compete at the Atlantic Challenge Cup.

Councillor Lanning updated the Council on the outcome of these competitions. The Under 16 team was awarded a gold medal, and the Under 14 team was awarded a bronze medal.

Community Centre User Group Meeting Update

The Chairperson briefed the Committee on the Community Centre User Group Meeting held on September 26th. The majority of the user groups are pleased with the programs from the past season and the plans for this coming season. The issue concerning the groups and more specifically minor hockey, was the need for a separate female dressing room.

Rotary Club re Maintenance Issues at Cobb's Pond Rotary Park

The Committee addressed the points in the recent email from the Gander Rotary Club regarding maintenance issues at Cobb's Pond Park. The response covered the time lines for the maintenance and repair issues. The Director was also asked to contact the Club for a further update as part of the 2012 budget.

Newfoundland T'Railway Federation

The Director noted that the Newfoundland T'Railway Federation discussed a number of issues and concerns addressing maintenance and development of the provincial trail system at their recent annual general meeting. They are currently waiting on a response from the provincial government on the future of their operations and the trail system system as a whole.

New Generator – Gander Community Centre

The Director noted that the new emergency generator is in place and the recommended commissioning has been carried out. The security fence around the pad to protect the unit will be installed as soon as possible.

Invoices for Approval

The Committee reviewed the attached invoice from CIMCO in the amount of \$66,433.39 and the Director advised that the goods and services has been supplied in accordance with the requirements of the contract and the Committee refers this invoice to the Finance Committee for its consideration and recommendation to Council.

C. Economic & Social Development Committee

The Economic & Social Development Committee was presented by Councillor Blundon.

The Economic & Social Development Committee was held on October 3, 2011. The meeting was chaired by D. Blundon, Councillor. Other members present included: N. Lanning, Councillor; D. Chafe, Development Director; G. Brown, Director of Finance.

The following items were discussed:

Affordable Housing/Homelessness Conference

The Newfoundland and Labrador Housing and Homeless Network will host its second annual fall conference focusing on housing and homelessness issues on October 26-28. The Committee reviewed the conference schedule and felt that the specific discussion items were unrelated to Gander's housing availability and affordability issues and did not warrant our participation this year.

Economic Development Summit

The Newfoundland and Labrador Regional Economic Development Association will be holding its 2011 Economic Development Summit here in Gander between November 24 -26th. The agenda includes sessions and discussions on the role of community volunteers, opportunity management, youth programs, human resources, enterprise succession planning, insurance and risk and investment attraction. The Committee believes that this event, though specifically aimed at regional development and other mandates of the Regional Economic Zone Boards, would provide valuable information and networking opportunities. The Development Department is recommending that one staff and one representative of Council would participate at a cost of \$500.

The Economic Development Summit will also showcase the Newfoundland and Labrador Community Development Awards which celebrate the accomplishments and spirit of the economic development community in Newfoundland and Labrador. The Committee believes the Town should consider a submission for the Excellence in Partnerships award detailing the public/private cooperation that led to the international training partnership between the College of the North Atlantic and Lufthansa Technical Training. Department staff will further investigate the award criteria and prepare an appropriate submission.

Service Canada Update

The Committee was updated on the status of the Service Canada plan to relocate approximately 30 positions from Gander to St. John's. In conversations with Minister Finley's office it was clear that the proposed changes will take effect as per the department's plan. During the conversation it was also clear that there was in fact no concrete plan of action to achieve the changes outlined in the recent announcement. A request to meet with the Minister would have to be placed through Minister Penashue's office. The Committee feels that there is much uncertainty and many unanswered questions remaining and that a meeting with Minister Finley is necessary. The Committee has asked that a meeting request with Minister Finley be directed through Minister Penashue at the earliest opportunity.

Deputy Mayor Tucker questioned what the justification is in moving these positions; he noted that he would like to see documentation.

Correspondence-Physician Recruitment

Council has received a copy of a letter from a Gander Resident to Minister Kevin O'Brien, MHA detailing the growing demand for more family physicians to meet the growing population and more frequent needs of an older population. Council has long advocated for more family physicians and supports the provincial government, Central Health and local medical clinics in their recruitment efforts.

Councillor Blundon stated that he received word that doctors are operating out of nursing homes in Grand Falls – Windsor. The Town should explore this option. The Mayor stated that the Town would need more information on this topic.

Canadian Aerospace Summit

The Director presented information on the Aerospace Industry Association of Canada which will hold its first Canadian Aerospace Summit between November 1st – 3rd in Ottawa. The conference will address several key areas of interest for Gander including investment attraction, strategic partnership, training, and human resource issues. The Committee believes that this is a worthwhile conference and has approved the Directors request to attend. The approximate \$2,000 cost can be accommodated within the department existing business travel budget.

D. Tourism and Recreation Committee

The Tourism Committee report was presented by Councillor Lanning.

The Tourism Committee meeting was held on October 4, 2011. The meeting was chaired by N. Lanning, Councillor. Other members present included: R. Anstey, Councillor; K. Sceviour, Special Events Coordinator.

The following items were discussed:

Donation of Steel from World Trade Center

The Committee revisited the topic of the preferred site for the World Trade Center steel. It was agreed that one piece will be going to the Aviation Museum; however, the location of the second piece has yet to be decided. The Committee agreed that when the location is chosen, the Town must retain ownership of the steel and have the right to decide how the steel will be displayed.

Councillor Anstey suggested an outside monument be erected containing the piece of steel.

Mayor Elliott noted an architect is coming to Gander to address the issue on how the pieces of steel are to be displayed.

Beyond Words Tribute

The Committee reviewed a breakdown of the costs associated with hosting the Beyond Words Tribute events. It was agreed that some of the labour costs from the event will be invoiced back to Destination Gander; however, the rental costs of the Gander Community Centre may not be billed back depending on the amount raised by the events for the scholarship fund.

Advertising Request – Hockey Newfoundland and Labrador (HNL)

HNL will be compiling a directory that will be distributed to its 45 member associations. The Committee agreed to place a half page ad in the directory at a cost of \$150.00.

Advertising Request – Eastport Peninsula Agricultural Exhibition

A letter was reviewed from the Eastport Peninsula Agricultural Exhibition Committee requesting a sponsorship of their 23rd annual event. The Committee will provide a donation of \$100.00 towards this event.

Councillor Lanning also noted that the Henderson Jersey Homecoming Tour will be in the Community Centre parking lot on Saturday, October 15, 2011 from 12pm to 4pm.

D. Municipal Works & Services Committee

The Municipal Works & Services Committee report was presented by Councillor Anstey.

The Municipal Works & Services Committee was held on October 5, 2011. The meeting was chaired by R. Anstey, Councillor. Other members present included: N. Lanning, Councillor; D. Blundon, Councillor; A. Scott, Councillor; J. Blackwood, Director of Municipal Works & Services.

The following items were discussed:

Magee Road Upgrading

The Committee reviewed correspondence forwarded to the Municipal Works Department by Municipal Affairs granting approval for the upgrading of Magee Road. The Director advised that this work will not commence until 2012 because approval was so late in arriving.

Cobb's Pond Residential Development

The Committee discussed the draft of the Request for Proposals (RFP) for the Cobb's Pond Residential Development which was distributed to Council for review. The Committee also discussed the Hydrology Report prepared by AMEC, as requested by the residents of Ogilvie Street, and agreed that a copy should be sent to all the residents of Ogilvie for their review and comments.

Councillor Oram left the meeting at 5:11pm due to conflict of interest.

Invoices for Approval

The Director advised that there were 5 invoices for approval and all goods and services have been received and meet the Town's specifications.

The Committee recommends that these invoices be paid and forwards them to the Finance Committee for its consideration.

There were two additional invoices brought forward from **Professional Grading and Contracting** for the Dickins Street Contract in relation to the fuel spill. Both invoices were approved as presented and are also forwarded to the Finance Department for its consideration.

Councillor Oram returned to the meeting at 5:12pm.

Regulation Changes

Grading Policy

The Committee reviewed recommendations from the Engineering Department for changes to the **Grading Policy** as follows:

12. *All land, including driveway and lawn, from the curb/sidewalk to the property line shall have a maximum slope not greater than 1 in 10. The remainder of the property shall not have any grade with a slope greater than 1 in 1.5.*

15. *For any new Building Permits issued after September 30 of the current year, the applicant shall be advised to complete their grading as soon as possible as an Occupancy Permit will not be issued until all grading is completed and checked.*

Motion #11-226**Grading Policy**

Moved by Councillor Anstey and seconded by Councillor Blundon that sections 12 and 15 of the Grading Policy be changed as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Commercial Landscaping Regulations

*7.1 Landscaping means any combination of trees, shrubs, flowers, grass or other horticultural elements, decorative stonework, **paving stones**, screening or other architectural elements, all of which is designed to enhance the visual amenity of a property or to provide a screen between properties in order to mitigate objectionable features between them.*

7 (d) All land, including access and landscaped areas, from the curb/sidewalk to the property line shall have a maximum slope not greater than 1 in 10. The remainder of the property shall not have any grade with a slope greater than 1 in 1.5.

These policy changes are being brought forward in an attempt to help with snow clearing operations of the Town where excessive grades can hinder the operators from clearing the streets effectively. The changes are presented for the second and final reading.

Motion #11-227**Commercial Landscaping Policy**

Moved by Councillor Anstey and seconded by Councillor Lanning that section 7.1 and 7(d) of the Commercial Landscaping Policy be changed as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Sign Policy

The Committee reviewed recommendations from the Engineering Department for changes to the **Sign Policy** as follows:

Section IV – Signs on Town Property, b) Signs on Town Property will be changed from 6 months to the following:

- *Approval is for 1 month, with a further extended period of 1 month provided at the discretion of Council.*

These changes are presented for the first reading. If any member of Council or the public has any comments or concerns regarding this proposed change, please contact the Engineering Department by Friday October 21, 2011.

Drainage Problems

121 Rowsell Boulevard- The Committee reviewed correspondence from the owner of 121 Rowsell Boulevard regarding drainage at the rear of his property. He indicated that water was not draining from the rear of his property due to the adjacent lots not being developed. The grading at 121 Rowsell does meet the Town of Gander's development regulations however once the water builds up it has nowhere to drain. The Director advised that this property does have a clearly defined ditch and swale at the rear of the properties and the total completion date for that development had passed and that it should have been completed by July 31, 2011. The Director will write the developer asking that they respond in writing as to how they plan to rectify the problem.

Deputy Mayor Tucker stated that the Town should attach a timeline to this request.

The Director of Municipal Works & Services stated five days to respond in writing.

NELA - The Committee also had a lengthy discussion on the new Town of Gander Development Regulations requiring developers to have curb and asphalt placed prior to building permits being issued. It was discussed whether this should be extended to include the rough grading of lots to prevent such an occurrence as with 121 Rowsell Boulevard.

Delegation, Dr. Patrick Redmond

Dr. Redmond attended the meeting to discuss the placement of the Rock Wall on his property on Roe Avenue.

He explained to the Committee the sequence of events leading up to his purchasing and developing this lot on Roe Avenue, including several discussions he had pertaining to the placement of the rock retaining wall at the front of his property.

The Director advised that the placement of the wall was outside Council's policy and advised that he would like to have the wall moved back on the developer's property. The Committee agreed with Mr. Redmond that the Town share some responsibility in the wrongful placement of the wall and is recommending that the Town pay half the cost to have the wall relocated.

This item is referred to the Finance Committee for its review.

Deputy Mayor Tucker left the meeting at 5:20pm due to conflict of interest.

Jerry's Car Sales- Discretionary Notice

The Committee reviewed an application from Jerry's Car Sales Limited to occupy the former fire hall at 60 Elizabeth Drive, for the sale of specialty unique vehicles to be sold by appointment only.

It was noted that automobile sales establishment is permitted as a **Discretionary Use** in the recently re-zoned **Commercial General Zone** in the Town of Gander's Development Regulations. Advertising has been completed and the Town has not received any representation indicating any objections.

WHEREAS an application has been received from **Jerry's Car Sales** to operate a business selling specialty cars by appointment only and

WHEREAS this application meets all Town of Gander requirements under the Town of Gander's Development Regulations and no objections were received after advertising was completed.

BE IT RESOLVED that Jerry Car Sales be granted permission to operate a business selling specialty cars from 60 Elizabeth Drive.

Motion #11-228

Jerry's Car Sales – Discretionary Notice

Moved by Councillor Anstey and seconded by Councillor Scott that Jerry Car Sales be granted permission to operate a business selling specialty cars from 60 Elizabeth Drive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Deputy Mayor Tucker returned to the meeting at 5:21pm.

Home Based Business Approval-14 Wright Crescent

The Committee reviewed an application from 14 Wright Crescent requesting to operate a business office for **Thibedeau Photography Creations**.

WHEREAS an application has been received from **Thibedeau Photography Creations** to operate a business office for photography and

WHEREAS this application meets all Town of Gander requirements under the Engineering and Development Department Regulations and no objections were received after advertising was completed.

BE IT RESOLVED that **Thibedeau Photography Creations** be granted permission to operate a business office from 14 Wright Crescent offering photography for families and children.

Motion #11-229

HBB – 14 Wright Crescent

Moved by Councillor Anstey and seconded by Councillor Blundon that **Thibedeau Photography Creations** be granted permission to operate a business office from 14 Wright Crescent offering photography for families and children.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Tender- New Grader

The Committee reviewed the results of a tender for the supply of a New Grader. Three tenders were received and the Director advises that the lowest of the tenders that met specifications was submitted by Ontrac.

The Committee recommends that the tender be awarded to Ontrac and refers the tender to the Finance Committee for its consideration.

Wareham's Developments Ltd.

a) Phase 17 Sidewalks- The Committee reviewed correspondence from H. Wareham and Sons Ltd, in response to the Director's letter indicating that there were deficiencies in NELA Phase 17, specifically the sidewalks and asking them to remediate. Wareham's responded to the Town indicating that they did not agree with the timelines or the area in question. They have passed this matter on to their insurance company and will refrain from any further communications until the issue has been reviewed by their insurance provider.

b) Yeager Street Surface Asphalt-Correspondence was received from Wareham's Development Ltd regarding surface asphalt for Yeager Street. They have indicated that they are in the final stages of completing NELA Phase 18 and are requesting an extension in which they can reach substantial completion indicating the only deficiency remaining is the top course asphalt and they would prefer to wait until the next construction season to finish the top course asphalt on that subdivision.

The Director advised that the Engineering Department had no concerns with that plan and in fact it was actually a benefit to the Town to have the subdivision completed in this manner.

Motion #11-230

Yeager Street Surface Asphalt

Moved by Councillor Anstey and seconded by Councillor Blundon that Wareham's Developments Ltd completion date for Phase 18 be extended to July 1, 2012.

Deputy Mayor Tucker questioned what the incentive is for developers to meet timelines and if the Town are going to grant this everytime?

Councillor Anstey stated that there needs to be consequences to contractors breaking the terms of their contracts.

Councillor Scott stated that the Town is allowing other companies to pave right now, so Wareham's should have to finish their paving as well.

The Director of Municipal Works & Services advised with the curb and first layer of asphalt down that this wasn't an issue, and allowed the town to add a full year onto the warranty on that paving.

Deputy Mayor Tucker questions as to why this is not in the development contract.

Councillor Oram stated that allowing this will allow the Town to test this scenario for future development.

In Favour: 3 Opposing: 4

Mayor Elliott, Deputy Mayor Tucker, Councillors Scott and Oram opposed.

Decision: Motion defeated.

Binnie Street

The Committee reviewed correspondence from a resident of Melvill Place expressing their concerns about a connecting road, Binnie Street, which connects phase 7 and 8 of the Spruce Court Subdivision Land Development. The Director advised that total completion dates for both phase 7 and 8 are supposed to be completed by August 31, 2010.

The contractor will be contacted asking them to respond in writing as to when and how they plan to get this development back on track.

Johnson Street Contract

The Committee reviewed correspondence to B & M Paving (1983) Limited regarding Johnson Street Resurfacing 2011. Correspondence from the Town relayed to the contractor that they were in default of their Contract MAPA Project No. 8103.

The purpose of the correspondence was to demand corrective action as the contractor had failed to commence the work on the start date or to reach substantial performance by the date as indicated in the contract signed by them and the Town. The Committee was advised that since the letter had been sent out, work had commenced on the project and the Director was satisfied that progress was being carried out at a satisfactory rate.

ABYDOZ

The Committee reviewed an attachment regarding *Engineered Wetlands*, new technology that was being used in waste water treatment fields. It's biotechnical efficiency and root permeated soil layers help filter waste water. The Committee felt that it was good timing since the Town was looking at a new waste water treatment facility and will invite *ABYDOZ Environmental* to present their technology as an alternate to that presented by the Bae Newplan Waste Water Treatment Study.

The Director will make the necessary arrangements for them to present to Council in the near future.

F. Finance & Administration Committee

The Finance and Administration Committee report was presented by Councillor Scott.

The Finance & Administration Committee was held on October 6, 2011. The meeting was chaired by R. Anstey, Councillor. Other members present included: C. Elliott, Mayor; G. Brown, Director of Finance.

The following items were discussed:

Councillor Oram left the meeting at 5:38pm due to conflict of interest.

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE PARKS & RECREATION COMMITTEE OCTOBER 3, 2011

- | | |
|---|-----------|
| 1. Cimco Ltd. | 66,433.39 |
| 01-000-0080-1849, Plates for ice plant & related work | |
| Budget zero Spent to date zero | |

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE OCTOBER 5, 2011

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| 2. Goodyear's Electrical Ltd. | 69,269.00 |
| 01-000-0080-1845, Supply/install 30kw Emergency generator | |
| Budget 5,000 Spent to date zero | |
| 3. B&M Paving (1983) Ltd. | 60,805.93 |
| 01-000-0080-1913, Claim #2, Street Resurfacing 2010 | |
| Budget zero Spent to date 318 | |
| 4. B&M Paving (1983) Ltd. | 21,599.63 |
| 01-000-0080-1913, Release of holdback, Street Resurfacing 2010 | |
| Budget zero Spent to date 318 | |
| 5. Professional Grading & Contracting | 152,344.35 |
| 01-000-0080-1971, Claim #2 Dickins Street Contract | |
| Contract 493,770 Spent to date 203,128 | |

OPERATING

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE OCTOBER 5, 2011

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| 6. H.Wareham & Sons | 47,969.24 |
| 00-320-5500-8100, Rickenbacker Road Resurfacing | |
| Budget 265,660 Spent to date 161,571 | |
| 7. Cecon Ltd. | 15,595.38 |
| 00-000-0050-1100, Environmental study Dickins Street | |
| To be invoiced to NLHC | |

8. Professional Grading & Contracting 99,641.22
00-000-0050-1100, Contaminated soil Dickins Street
To be invoiced to NLHC

Total capital invoices for approval	\$370,452.30
Total operating invoices for approval	<u>\$163,205.84</u>
Grand total of invoices for approval	<u>\$533,658.14</u>

The Director of Finance advised that the invoices were within Budget and meets the Policies of the Town of Gander.

Motion #11-231

Invoices for Approval

Moved by Councillor Scott and seconded by Councillor Blundon that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Oram returned to the meeting at 5:41pm.

Elliston Heritage Foundation

The Committee reviewed a letter from the Elliston Heritage Foundation. They are requesting Council write a letter of support in their efforts to raise funds for the Sealers Memorial Project.

Motion #11-232

Elliston Heritage Foundation

Moved by Councillor Scott and seconded by Deputy Mayor Tucker that the Town write a letter of support for the Sealers Memorial Fundraising Efforts in Elliston.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Correspondence re Impounding Fee

The Committee reviewed correspondence from a resident regarding an impounding fee for her car. The owner of the vehicle indicated that when she went to pick up the car it was buried under three feet of snow and had snow in the back of the car itself which subsequently created mold. Given the condition of the car on its return she is asking that Council write off the impounding fee and associated interest.

The Director of Finance advised that the car was kept at the rear of the Depot and that we do not have an area to store these vehicles out of the weather.

Motion #11-233

Correspondence re Impounding Fee

Moved by Councillor Scott and seconded by Councillor Anstey that the impounding fees and associated interest charges on Account #HEARK010 for Impounding of a Vehicle be written off.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Property Tax Reduction

The Committee reviewed one residential tax reduction application which has been submitted in accordance with Council's policy on tax reductions for residential property. The Director advised that the application met the requirements of Council Policy and recommended approval.

Motion #11-234

Property Tax Reduction

Moved by Councillor Scott and seconded by Deputy Mayor Tucker that the property tax reduction application be approved as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

GIAA Court Decision

The Director of Finance advised the Committee that we have received a decision from the Supreme Court of NL Appeal Division with regard to our appeal of the \$1 valuation on the Airport property for the years 2004 and 2005. The decision was that the \$1 value was upheld by a 3-2 vote of the court.

Budget Schedule

The Committee reviewed the proposed Budget Schedule for preparation of the 2012 Budget. Under the Schedule the Budget work will commence in October and it will be presented to the public on December 14th, 2011.

Motion #11-235

Budget Schedule

Moved by Councillor Scott and seconded by Councillor Anstey approval of the Budget Schedule, as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

5. **COMPLAINTS**
None.

6. **ADMINISTRATION**
None.

7. **CORRESPONDENCE**
None.

8. **NEW BUSINESS**

Bonfire Night

Councillor Blundon notified the general public that, weather permitting, the annual Community Bonfire will be on Friday, November 5th from 6:00pm to 8:00pm at the Raynham Ballfield.

~~Aeroplex MOU~~

Over the past few months the Town has been in discussions with the Airport Authority about the possibility of construction of an aeroplex facility at the Airport. This would involve construction and operation of a hangar at the airport with the intention of attracting MRO companies to the airport. The Memorandum of Understanding would make the Town and the Airport equal partners in the facility. Application will be made to both the Federal and Provincial governments for funding to assist in constructing the facility.

Motion #11-236

Aeroplex MOU

Moved by Councillor Anstey and seconded by Deputy Mayor Tucker that the Mayor and Town Clerk be authorized to sign the Memorandum of Understanding with the Gander International Airport Authority to operate an Aeroplex facility as attached.

Councillor Oram has an issue with the Town and the Airport Authority splitting 50/50. He feels someone needs to be in control.

Councillor Scott has an issue with no provisions for an end of the Agreement but stated he is in support of the Agreement.

Deputy Mayor Tucker stated that Council should take the risk for the 95% subsidy.

In Favour: 5 Opposing: 2 – Councillor Scott and Oram

Decision: Motion carried.

~~Electronicator~~

Deputy Mayor Tucker asked that Council send letters to the candidates who participated in the election.

9. ADJOURNMENT

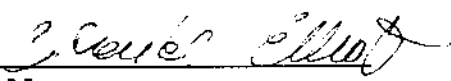
Motion #11-237

Adjournment

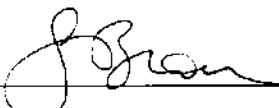
There being no further business, it was moved by Deputy Mayor Tucker and seconded by Councillor Blundon that the meeting be adjourned at 6:10pm.

In Favour: 7 Opposing: 0

Decision: Motion carried.



Claude Elliott, Mayor



Garry Brown, Town Clerk