TOWN OF GRIMSBY

BUILDING DEPARTMENT

HELPING GRIMSBY BUILD BETTER

A GUIDE FOR **SEWAGE SYSTEM HOLDING TANK**



WHY DO I NEED A PERMIT?

A building permit is required for the installation of a new or replacement holding tank to ensure the system is properly designed, sized, located, and installed in accordance with the Ontario Building Code and applicable regulations.

The permit process allows the Municipality to review the proposed installation and verify that the holding tank meets requirements for capacity, setbacks, accessibility for maintenance and pumping, structural integrity, and proper connections to the building's plumbing system.

Obtaining a permit also ensures the installation is inspected and meets applicable requirements before being put into service.

WHEN DO I NEED A PERMIT?

- A permit is generally required for the installation of a new holding tank, replacement of an existing holding tank, or alterations that affect the tank's location, size, capacity, or connection to the building's plumbing system.
- Routine maintenance, such as pumping, inspecting, and monitoring an existing holding tank, does not generally require a permit.

PROVIDED	NON-APPLICABLE	BUILDING PERMIT APPLICATION CHECKLIST FOR HOLDING TANKS
		PERMIT APPLICATION FORMS
		Application to Construct or Demolish
		Holding Tank Maintance Form
		PERMIT FEES
		Permit Fees: Calculated and collected at time of permit issuance
		REQUIRED DOCUMENTS
		Tank Specifications
		Supporting design
		REQUIRED DRAWINGS
		Site plan with proposed tank location and access for servicing

This form summarizes the minimum required information to be submitted, in support of a building permit application, in accordance with the Building Code Act and the Town of Grimsby's Building By-Law. Every attempt has been made to provide a complete list. However, should the requirement for additional documents and/or approvals be determined during the processing of this application you will be notified. Applications that do not have all the required documents and forms are considered "incomplete" and are not subject to timelines specified in the Ontario Building Code, if any item in this checklist is required and not submitted then the application is deemed incomplete.

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