TOWN OF GRIMSBY

2026 Committee and Board Recruitment
Applicant Information, Instructions and Frequently Asked Questions

The Town of Grimsby is seeking interested and qualified individuals to serve on various Committees and Boards for the 2026-2030 Council term. Serving on a Committee or Board is an opportunity to contribute to your community, share your knowledge and experience, and provide advice and recommendations on matters that are important to Grimsby's future.

Please review the information below before submitting your application.

1. Committees and Boards Currently Recruiting

The Town is currently accepting applications for the following Committees and Boards:

- Art Gallery Special Purpose Advisory Committee
- Committee of Adjustment
- Grimsby Heritage Advisory Committee
- Grimsby Public Library Board
- Joint Accessibility Advisory Committee
- Mayor's Youth Advisory Committee (ages 13–19)

Important: Please review the applicable Terms of Reference for the Committee or Board you are interested in before applying. The Terms of Reference outline the mandate, responsibilities, membership and other relevant information about each Committee or Board.

The Town is prioritizing legislatively required Committees, and this is Phase 1 of Committee Recruitment. Additional information about other Committees of Council will become available in 2027.

2. Application Instructions

Before submitting your application, please:

1. Review the Terms of Reference for each Committee/Board you are interested in.
2. Consider the mandate, responsibilities and expected commitment associated with the position.
3. Complete all applicable sections of the application form.
4. Provide information about your relevant experience, qualifications, and interests and attach your resume.
5. Submit your completed application before the application deadline.

Application Deadline: December 11, 2026, at 4:30 p.m.
Late applications may not be considered.

3. Frequently Asked Questions

Q: Can I apply to more than one Committee or Board?

A: Applicants are limited to a maximum of one appointment per Council term, but may apply for up to three Committees/Boards. A second committee appointment may be made for a community member if special circumstances exist and if directed/approved by Council.

Q: Do I need previous Committee or Board experience to apply?

A: Previous Committee or Board experience is not required. Applicants are encouraged to highlight relevant professional experience, education, community involvement, lived experience and other qualifications that may contribute to the work of the Committee or Board.

Q: What should I include in my application?

A: Applicants should describe their relevant experience, skills, knowledge and interests, as well as why they wish to serve on their selected Committee or Board. Consider how your background and perspective could contribute to the Committee or Board's mandate.

Q: What happens after I submit my application?

A: Applications will be reviewed following the December 11, 2026 deadline. Candidate interviews are expected to be scheduled during the week of December 14, 2026, with interviews taking place in January 2027. Only candidates selected to proceed to the interview stage will be contacted.

Q: Will all applicants be interviewed?

A: No. Only candidates selected to proceed to the interview stage will be contacted. Candidates who qualify for interviews can expect to be contacted before December 22nd, with interviews taking place in January 2027.

Q: When will appointments be confirmed?

A: Appointments are expected to be presented to Council for approval on February 8, 2027. Successful applicants will be advised following Council's approval.

Q: When will recruitment open for the other Committees and Boards?

A: Recruitment for the remaining Town of Grimsby Committees and Boards is expected to begin in early 2027.

Q: Where can I find more information about the Committees and Boards?

A: On the Town's website, each Committee and Board has its own Terms of Reference outlining its mandate, responsibilities and membership. Applicants are encouraged to review these documents before applying.

4. Before You Submit

Please ensure that you have:

- Reviewed the Terms of Reference for your selected Committee or Board.
- Completed all applicable sections of the application form.
- Clearly outlined your relevant experience, qualifications and interest.
- Submitted your application by **December 11, 2026, at 4:30 p.m.**

Thank you for your interest in serving the Town of Grimsby. Your willingness to contribute your time, knowledge and perspectives helps strengthen our community and supports the work of Council and the Town.