TOWN OF GRIMSBY

BUILDING DEPARTMENT

HELPING GRIMSBY BUILD BETTER

A GUIDE FOR POOL ENCLOSURES

Grimsby's Building Division is here to help you accomplish your dream project.



WHY DO I NEED A PERMIT?

A Pool Enclosure Permit legally authorizes you to start construction of your pool project in accordance with approved drawings and specifications.

Pool enclosure permits are reviewed for compliance with:

- Grimsby's Pool Fence By-Law.
- Grimsby's Zoning By-law.
- Other applicable provincial and municipal regulations.

The purpose of a Pool Enclosure Permit is to ensure that zoning requirements, safety standards and other construction standards are met.

WHEN DO I NEED A PERMIT?

A permit must be obtained and fees paid prior to the installation of pools of water for swimming, bathing or wading which is capable of retaining a water depth equal to or greater than 600mm (23 5/8") at any point.

Where a previously permitted swimming pool enclosure is subsequently replaced, the replacement enclosure is subject to the requirements of the Pool Enclosure by-law, including the application for a permit, fee and the requirements and standards specified within.

THREE IMPORTANT REQUIREMENTS WHEN PLANNING YOUR PROJECT

ZONING BY-LAW

When choosing the best location and size for your pool and its appurtenances you will need to comply with Grimsby's Zoning By-Law.

The Zoning By-Law:

- Limits unwanted noises from pool equipment.
- Promotes increased privacy.
- Eliminates potential nuisances.

GRADING AND DRAINAGE

When planning your construction project you will need to identify where your land drainage is conveying surface water.

Your construction project should:

- Prevent water from damaging buildings and adjacent properties.
- Help keep a dryer yard year round.
- Prevent potential civil litigation for property damages.

POOL ENCLOSURE BY-LAW

This By-Law is the minimum design and construction requirements to ensure safe and resilient enclosures.

This By-Law is made to:

- Increases public health and safety.
- Provides restriction for unwanted visitors.
- Promotes more durable and resilient fencing construction.

CONTACT US 905.309.2022 building@grimsby.ca

PERMIT APPLICATION CHECKLIST FOR POOL ENCLOSURES

(IN-GROUND, ON-GROUND, ABOVE-GROUND, SWIM SPAS ETC.)

PROVIDED	NOT APPLICABLE	OUTSTANDING	All drawings shall be to scale, dimensioned and provide sufficient information that describes the extent of proposed work. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED FOR PROCESSING
			PERMIT APPLICATION FORMS
			Completed Pool Enclosure Permit Application.
			Site Alteration Declaration Form. **(If any item is selected yes in Schedule F of the Pool Enclosure Application form; then the Site Plan Drawing mentioned below will need to be designed, stamped and sealed by an Ontario Land Surveyor or Professional Engineer).**
			PERMIT FEES
			Permit Fees: Calculated and collected at time of permit issuance
			LEGIBLE AND SCALED SITE PLAN DRAWING INCLUDING
			Street name and property address.
			Property lines including lot dimensions (lengths and widths).
			Location of fence and all gates (self-closing and self-latching).
			Provide an elevation view of fence. Include post, cross rail and picket material, size and dimensions.
			Identify dwelling footprint and all other structures-such as sheds, gazebos, garages, and decks.
			Location of any overhead hydro wires on or adjacent to property.
			Include locations and dimensions for all walkways, concrete slabs, curbing or coping for the proposed pool.
			Location of all existing easements/right-of-ways, swales, catch basins, and general drainage characteristics.
			Location and setbacks to pool equipment (heater, pump, filter).
			ZONING AND APPLICABLE LAW AGENCY APPROVALS
			Drawings shall be presented to a planner/zoning technician prior to submitting for building permit. Please contact our zoning department at 905-309-2019 or by email at planning@grimsby.ca
			Drawings shall be presented to a development engineering prior to submitting for building permit. Please contact our public works department at 905-309-2014 or by email at publicworks@grimsby.ca

Plans Examiner Comments:

Applicant name	Applicant Signature	Date

This form summarizes the minimum required information to be submitted, in support of a building permit application, in accordance with the Building Code Act and the Town of Grimsby's Building By-Law. Every attempt has been made to provide a complete list. However, should the requirement for additional documents and/or approvals be determined during the processing of this application you will be notified. Applications that do not have all the required documents and forms are considered incomplete and are not subject to timelines specified in the Ontario Building Code, if any item in this checklist is required and not submitted then the application is deemed incomplete.