



Application to Amend Voters' List (EL 15)

Municipal Elections Act 1996 (s. 17 s. 24 s. 25)

This form will be provided in an alternate format upon request

Applications to amend the Voters' List will be accepted as of September 1 until the close of Voting Day

- Check only one:
- ☐ **Add** applicant's name to list (last day October 26, 2026)
 - ☐ **Correct** applicant's information on list (last day October 26, 2026)
 - ☐ **Delete** applicant's name from list

Reason for deletion: ☐ moved ☐ other

Voter Information

Name:			
	Last Name	First Name	Middle Name
Date of Birth:			
	Year	Month	Day

Qualifying Address on Voting Day

☐ Residential Property

☐ Commercial/Industrial Property

Street # and Name	Apt./Mailbox #	Municipality
Roll #	If house apt., floor #	Postal Code

At qualifying address, voter is:

☐ Owner ☐ Tenant ☐ Spouse of Owner or Tenant ☐ Boarder/Other ☐ Unqualified/Delete

Previous Address within Hastings Highlands (if applicable)

Street # and Name	Apt./Mailbox #	Municipality
Roll #	If house apt., floor #	Postal Code

At previous qualifying address voter was:

☐ Owner ☐ Tenant ☐ Spouse of Owner or Tenant ☐ Boarder/Other

Current Mailing Address of Applicant (if different than qualifying address above)

Street # and Name	Apt./Mailbox #	Municipality
Roll #	If house apt., floor #	Postal Code

School Support (check only one)

- ☐ English-public (anyone can support English-public)
- ☐ English-separate (I confirm that I am Roman Catholic – includes Greek and Ukrainian Catholic)
- ☐ French Public (I confirm that I have French Language Education Rights)
- ☐ French-separate (I confirm that I am Roman Catholic and have French Language Education Rights)

French Language Education Rights

You have French-language education rights if you are a Canadian Citizen and can answer 'yes' to any **one** of the following:

1. Is French the language you first learned and still understand?
2. Did you receive your elementary school instruction in Canada in French? (Does not include French immersion nor French as a second language)
3. Have any of your children received, or are they now receiving elementary secondary school instruction in Canada in French? (Does not include French immersion nor French as a second language)

Acknowledgment and Agreement

I, the undersigned, hereby declare that I am a **Canadian citizen**, that I have attained the age of eighteen (18) on or before Voting Day, and that on Voting Day, I am entitled to be an elector in accordance with the facts or information submitted on this form, and that I understand the effect thereof. I hereby apply to have my name included or amendments made on the Voters' List in accordance with such facts or information.

Signature of Applicant

Date

This information is collected under the authority of s.17, s.24 and s.25 of the *Municipal Elections Act* and s.15 and s.16 of the *Assessment Act* and will be used to determine voter eligibility.

Certificate of Approval (to be completed by the Clerk or designate)

- ☐ Approved ☐ Refused (state reason for refusal)

I hereby certify that the Voters' List for the Municipality of Hastings Highlands shall be amended in accordance with the statement of facts or information contained herein.

Signature of Clerk or designate

Date

Contact number for applicant: _____

- ☐ Acceptable identification reviewed: _____
(Identification provided- i.e. Drivers Licence)



INSTRUCTIONS TO COMPLETE Application to Amend Voters' List – Form EL15

Please check only ONE box to indicate the purpose of the form:

ADD applicant's name to list,

CORRECT applicant's name on list, or

DELETE applicant's name from list (moved, other)

Ensure the Applicant Completes the Following Information:

- ✓ Full name (last, first, middle)
- ✓ Date of birth (year, month, day)
- ✓ Indicate if it is a commercial property (check box if yes)
- ✓ Qualifying address on voting day (**including apt # if applicable**)
 - this is the property address where the person wants to be added on the voters' list
- ✓ Previous qualifying address (if the person has moved in the past 4 years)
 - ensures their name was removed from their previous property
- ✓ Indicate if applicant is occupying **only a portion of a house** (i.e.: basement apartment, 2nd floor, rear apartment etc.)
 - these properties tend to have multiple units / households
- ✓ Current mailing address of applicant (if different from the qualifying address)
- ✓ Indicate whether the applicant is an owner, tenant, spouse of an owner / tenant, other (i.e.: child) or the name is unqualified (for removal of a name)
- ✓ School support & school board
- ✓ Sign & date the form

School Support:

A person **must be** Roman Catholic to support the Separate School Board

- Includes Greek and Ukrainian Catholics

A person must have French Language Education Rights to support a French School Board

- You have French-language education rights if you are a Canadian Citizen and can answer 'yes' to any one of the following:
 1. Is French the language you first learned and still understand?
 2. Did you receive your elementary school instruction in Canada in French? (Does not include French immersion nor French as a second language)
 3. Have any of your children received, or are they now receiving elementary secondary school instruction in Canada in French? (Does not include French immersion nor French as a second language)

If a person does not indicate they are Roman Catholic or have French Language Education rights **the only school board they can support is English-Public.**

Important Reminders:

All addresses for apartments need the unit number or apartment location (i.e.: basement, upper, rear, 2nd floor etc.) or the name cannot be added to the property.

All forms must be signed and dated by the applicant.

Items to be Completed by Municipal Staff:

Roll Number:

The roll number **must** be included on every EL15 form submitted to EO.

A roll number is a unique identifier of a property / unit. It consists of 19 digits and should look like 1290-191-015-15000-0000.

Review the Identification:

Record on the EL15 that acceptable ID was presented.

Retain the EL15 application and related election records.

Return the ID to the elector without copying it.