

Huron Perth Public Health
BOARD OF HEALTH

In Person
West Gore Office – WG2/3

September 11, 2026
9:30 am

MINUTES

Membership Present: Lesley Biehn (Councillor, City of Stratford)
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Adam Waxman (Provincial Representative)

Membership Regrets: Robert Wilhelm (Deputy Mayor, Perth South and Councillor, Perth County)

Membership Absence: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

Staff Present: Dr. Lauren Hayward, Associate Medical Officer of Health **left meeting at 10am, returned at 11:05am*
Dr. Miriam Klassen, Medical Officer of Health and CEO
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Media Present: Nicole Beswitherick, Listowel Banner/Wingham Advance Times

1. Land Acknowledgement ~ Todd Kasenberg

"We acknowledge that the land and water around where we gather today is the traditional territory of the Haudenosaunee, Anishinaabe, and Neutral Peoples. Today, this land is still home to Indigenous Peoples, and we are grateful to have the opportunity to meet and work on this territory.

We recognize the First Peoples' continued stewardship of the land and water, and that this territory was subject to the Dish with One Spoon wampum under which multiple nations agreed to care for the land and resources by the Great Lakes in peace.

We acknowledge and recognize the Upper Canada Treaties signed regarding this land, which include Treaty #29 and Treaty #45 1/2, and our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Inuit and Métis people."

2. Approval of the Agenda

Motion for Consideration:

That the Board of Health approves the Agenda for the September 11, 2026, meeting as circulated with the addition of Appointment of Associate Medical Officer of Health in Closed.

Motion made by: George Finch
Seconded by: Adam Waxman
Carried.

3. **Declarations of Pecuniary Interest**

- Item 6b for Countryside Midwifery – Lesley Biehn

4. **Board of Health Membership Composition**

Board of Health discussed the current composition of the HPPH Board of Health. Discussion included cost savings achieved by the current operationalizing of the two subcommittees as 'Committees of the Whole' and a recommendation to include this within our by-laws.

5. **CLOSED SESSION**

Motion for Consideration:

That the Board of Health move into closed session at 10:05 am for discussion of:

- *Personal and identifiable matters (finance and personnel):*
 - *Medical Officer of Health Performance Review process*
 - *Associate Medical Officer of Health Appointment*
 - *Provincial Representative Endorsement process.*

Motion made by: Sheryl Feagan

Seconded by: George Finch

Carried.

The Board of Health returned to OPEN session at 10:22 am.

Reporting Out

- *The Board of Health received an overview of the Medical Officer of Health Performance review process;*
- *Julie Pauli, Director of Corporate Services provided information regarding Associate Medical Officer of Health compensation; and the Board offered congratulations to Dr Hayward on her appointment; and*
- *The Board of Health gave staff direction regarding the Provincial Representative Endorsements.*

6. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts – July 2026**

Motion for Consideration

That the Board of Health approves the Statement of Accounts for the period ending July 31st, 2026, as presented.

Motion made by: Marg Luna

Seconded by: George Finch

Carried.

b. **Financial Transactions – May 1–July 31, 2026**

Motion for Consideration

That the Board of Health approves the Financial Transaction Reports for the period of May 1 – July 31, 2026, in total amount of \$4,464,338.33.

Motion made by: George Finch

Seconded by: Adam Waxman

Carried.

c. **Governance Continuity & Fiduciary Obligations – During Municipal Election Transition Period**

Motion for Consideration

That the Board of Health approves the Resolution for Governance Continuity & Fiduciary Obligations During Municipal Election Transition Period as presented.

Motion made by: Todd Kasenberg
Seconded by: Lesley Biehn
Carried.

d. Funding Update - 2027

Julie Pauli, Director of Corporate Services, provided an update on provincial funding for 2027.

7. MOH Report – Dr Miriam Klassen

Motion for Consideration

That the Board of Health receives the Report of the Medical Officer of Health for information purposes; including discussion on youth use of communication technology, and the direction to staff to provide a staff report on this topic prior to the end of the November 13th meeting.

Motion made by: Todd Kasenberg
Seconded by: George Finch
Carried.

8. Business Arising ~ None

9. New Business

a. Staff Report – 2026 Enterprise Risk Management Plan

Motion for Consideration

That the Board of Health approves the Enterprise Risk Management Plan as presented.

Motion made by: Adam Waxman
Seconded by: Lesley Biehn
Carried.

b. Board of Health Policies and Procedures

i. 1.02.020 Role of Board of Health

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.02.020 Role of Board of Health as presented.

Motion made by: Marg Luna
Seconded by: Paul Robinson
Carried.

ii. 1.03.035 Electronic Monitoring

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.03.035 Electronic Monitoring as presented.

Motion made by: Lesley Biehn
Seconded by: Marg Luna
Carried.

iii. 1.06.010 Occupational Health and Safety

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.06.010 Occupational Health and Safety as presented and direct the Board Chair to sign.

Motion made by: Marg Luna
Seconded by: Sheryl Feagan
Carried.

iv. 1.06.030 Incidents Injuries and First Aid

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.06.030 Incidents, Injuries and First Aid as presented.

Motion made by: Lesley Biehn
Seconded by: Bob Parker
Carried.

v. 1.06.050 Violence and the Workplace

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.06.050 Violence and the Workplace as presented.

Motion made by: Cody Sebben
Seconded by: Jared Petteplace
Carried.

vi. 1.06.060 Bullying and Harassment and the Workplace

Motion for Consideration

That the Board of Health approves the updated Board of Health Policy 1.06.060 Bullying and Harassment and the Workplace as presented.

Motion made by: Adam Waxman
Seconded by: George Finch
Carried.

10. **Other Business ~ None**

11. **Correspondence**

- a. MPP Hamilton Centre letter re Bill 121 Save A Life Act (Naloxone Kit Registration and Public Access), 2026
- b. alPHa InfoBreak Jul-Aug 2026
- c. Sudbury & District PH letter re Protecting Canadians from Biological and Cybersecurity Risks: An Opportunity to Collaborate with Local Public Health
- d. alPHa letter re AMO PH Funding Announcement

Motion for Consideration:

That the Board of Health receives correspondence items for information purposes.

Motion made by: Lesley Biehn
Seconded by: Sheryl Feagan
Carried.

Motion for Consideration:

That the Board of Health directs staff to prepare a report regarding opioid use and naloxone access in Huron and Perth.

Motion made by: Bob Parker
Seconded by: Sheryl Feagan
Carried.

12. **Approval of the Minutes of September 11, 2026, Board of Health meeting**

Motion for Consideration:

That the Board of Health approves the minutes of September 11, 2026, Board of Health meeting as presented.

Motion made by: Marg Luna
Seconded by: Sheryl Feagan
Carried.

13. **Date of Next Meeting**

The date of the next meeting will be held on **October 9, 2026, in person at the West Gore office of HPPH.**

14. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health adjourn as of 11:34 am.

Motion made by: George Finch
Seconded by: Marg Luna
Carried.

15. **Public Announcements**

- *Conversation regarding the upcoming Municipal Election*

16. **Education Session**

A Day in the Life of the Communications Coordinator and Social Media Campaign, presented by Katherine Host, Communications Coordinator.