

South Bruce OPP Detachment Board

Meeting Agenda

May 12, 2026 – 11:00am

South Bruce Detachment – Walkerton

	Item	Page
1.	Call to Order	
2.	Disclosure of Conflict of Interest and/or Pecuniary Interest	
3.	Approval of Agenda	
4.	Approval of Past Minutes 4.1 February 3, 2026 SBODB Meeting 4.2 February 26, 2026 Special SBODB Meeting	2 5
5.	Business Arising from Previous Minutes 5.1 2026 Budget – Update on Letter to Municipalities 5.2 Bank Account Update 5.3 SBODB Logo Update	8
6.	Statement of Accounts 6.1 Financial Report 6.2 Secretary/Treasurer Expenses	9 10
7.	Reports 7.1 Detachment Commander Report – Q1 2026 7.2 Detachment Commander Action Plan Update – <i>verbal only</i> 7.3 Procedural By-Law Update	13 30
8.	Correspondence 8.1 Letter – Municipality of Arran-Elderslie – March 20, 2026	46
9.	Closed Session 9.1 Section 44(2)(k) information that Section 8 of the Municipal Freedom of Information Act would authorize a refusal to disclose if it were contained in a record.	
10.	New Business 10.1 Low Speed Vehicles/E-Scooters	
11.	Next Meetings - September 1, 2026 - Municipality of Arran-Elderslie - November 3, 2026 - Municipality of Kincardine	
12.	Adjournment	



South Bruce OPP Detachment Board of Directors

Tuesday, February 3, 2026 – 1:00pm

MEETING MINUTES

Members Present: Moiken Penner, Municipality of Arran-Elderslie
Tim Elphick, Municipality of Brockton
Don Murray, Township of Huron-Kinloss
Stellina Williams, Municipality of Kincardine
Nigel Van Dyk, Municipality of South Bruce
Joe Dietrich, Community Representative
Margaret Visser, Community Representative

Guest(s): Lynn McNichol, OPP

Staff Present: Paula Culbert, Secretary/Treasurer, SBODB
Trish Serratore, CFO, Municipality of Brockton

1. Call to Order

Chair Nigel Van Dyk called the meeting to order at 1:03 p.m.

2. Chair's Announcements

No announcements were presented.

3. Disclosure of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof

Hearing none.

4. Approval of Agenda

4.1 February 3, 2026 – Meeting Agenda

Moved by Don Murray, seconded by Joe Dietrich

"That the agenda for the South Bruce OPP Detachment Board Meeting dated February 3, 2026 be received and adopted." **CARRIED**

5. Approval of Past Minutes

5.1 November 4, 2025 – Minutes

Moved by Tim Elphick, seconded by Margaret Visser

"That the South Bruce OPP Detachment Board adopt the minutes of the South Bruce OPP B Board of Directors Meeting held November 4, 2025." **CARRIED**

6. Chair and Vice-Chair Elections

Chair Nigel Van Dyk opened the floor for nominations for the 2026 Chairperson and 2026 Vice-Chair Person.

Moved by Don Murray, seconded by Nigel Van Dyk

*“That Tim Elphick be appointed to 2026 Chairperson of the South Bruce OPP Detachment Board of Directors.” **CARRIED***

Moved by Tim Elphick, seconded by Don Murray

*“That Nigel Van Dyk be appointed to 2026 Vice-Chairperson of the South Bruce OPP Detachment Board of Directors.” **CARRIED***

Chair Tim Elphick will now Chair the rest of today’s meeting.

7. Business from Past Meetings

7.1 Budget

Trish Serratore, CFO of the Municipality of Brockton attended the meeting today virtually. She advised of a possible error made in the 2026 SBODB Budget around municipal contributions to this Board. A decision was made in September 2025 to decrease the 2025 municipal contributions based on a surplus. After a lengthy discussion, Chair Tim advised that we need to move forward in the most efficient way possible for the five municipalities who contribute. The Board did agree that the 2026 budget should reflect the \$5,000.00 municipal contribution. Chair Tim also advised that further details are required in order to make an informed decision. This item will be addressed at the next meeting.

Trish Serratore left the meeting.

7.2 Provincial Appointees to the SBODB Board

Paula Culbert reported that she has reached out to Gita Ramburth, Public Safety Appointment Office, with no response. It was noted that there are many municipalities where these appointments have yet to be made, we are not alone. It was suggested that contact be made with Hank Zehr, Police Services Advisor, and alternately, Lisa Thompson, MPP Huron-Bruce.

7.3 IT Equipment for Secretary/Treasurer

Nigel Van Dyk and Paula Culbert presented a proposal made to the Municipality of South Bruce which was initiated by Paula Culbert. The proposal requested the shared use of IT equipment with the Culross Teeswater Secretary Treasurer position (Committee of the Municipality of South Bruce) of which Paula Culbert holds as well. Nigel Van Dyk shared the response from the Municipality of South Bruce agreeing to an arrangement along with perimeters around same. After discussion with the Board, Chair Tim requested that this matter be taken outside of today’s meeting for more discussion between the Chair, Vice Chair and Secretary/Treasurer. The Board was thanked for their input on this matter. A decision will be brought to the next meeting.

8. Reports

8.1 Detachment Commander’s Report – October through December 2025

Inspector Wilcox presented his report the Board.

Moved by Nigel Van Dyk and seconded by Moiken Penner

*“That the South Bruce OPP Detachment Board receives the Detachment Commander’s Report.” **CARRIED***

8.2 Detachment Commander’s Action Plan Update

Inspector Wilcon advised that the Detachment Commander’s Action Plan will be available for the next meeting.

9. Correspondence

Moved by Stellina Williams, seconded by Don Murray

*“That the South Bruce OPP Detachment Board receives, notes, and files correspondence on the Agenda for information purposes.” **CARRIED***

10. Other Business

No other business was presented to the Board of Directors.

11. Adjournment

Moved by Nigel Van Dyk, seconded by Joe Dietrich

“That the meeting be adjourned at 2:28 p.m.”

12. Next Meeting Dates

- May 12, 2026 – South Bruce OPP Station, Walkerton
- September 1, 2026 – Municipality of Arran-Elderslie
- November 3, 2026 – Municipality of Kincardine

Board Chair

Board Secretary

South Bruce OPP Detachment Board
Thursday, February 26, 2026 – 1:00pm

MEETING MINUTES

Members Present: Tim Elphick, Board Chair, Municipality of Brockton
Moiken Penner, Municipality of Arran-Elderslie

Don Murray, Township of Huron-Kinloss
Stellina Williams, Municipality of Kincardine
Joe Dietrich, Community Representative
Margaret Visser, Community Representative

Regrets: Nigel Van Dyk, Board Vice-Chair, Municipality of South Bruce

Board Secretary: Paula Culbert

1. Call to Order

Chair Tim Elphick called the meeting to order at 1:10 p.m.

2. Chair's Announcements

The Chair identified the primary reason for calling this meeting is to discuss 2026 budget concerns, as well as signing authorities going into 2026. The Chair thanked the Board for being able to attend virtually today.

3. Disclosure of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof

None.

4. Approval of Agenda

4.1 February 26, 2026 – Meeting Agenda

Moved by Moiken Penner, Seconded by Joe Dietrich

"That the agenda for the South Bruce OPP Detachment Board Meeting dated February 26, 2026 be received and adopted." **CARRIED**

5. 2026 Budget – Municipal Contributions

The Board reviewed various documents regarding the 2026 SBODB Budget. As determined at the September 02, 2025 meeting, the Municipal contribution per municipality was set at \$5,000 for 2026. The Board discussed budget priorities and ability to meet the legislative mandate with a reduced contribution.

Motion by Joe Dietrich, Seconded by Stellina Williams

"That the SBODB confirm the budget approved on September 2, 2025 SBODB Meeting, and to communicate the Municipal contribution rate of \$5,000.00 for the 2026 calendar year to partner Municipalities." **CARRIED.**

6. OAPSB Dues – 2026

OAPSB Dues have been received and reviewed by the Board.

Moved by Don Murray, Seconded by Margaret Penner

"That SBODB submit payment for the OAPSB Dues as presented," **CARRIED**

7. SBODB Bank Account – Financial Signatories 2026

The Chair advised that the Board is to open a bank account. Currently all finances are administered by the CFO, Municipality of Brockton. The Board discussed types of accounts, as well as limits, and signing authority methods.

Moved by Moiken Penner, Seconded by Margaret Visser

"That the SBODB open a bank account with dual signatories, which are to include the Chair, Vice Chair and Secretary, as well as explore electronic options which would allow two signatories." **CARRIED**

8. Computer Equipment Update

Paula Culbert provided an update on computer equipment for the Secretary Treasurer position. The SBODB now has a dedicated email address which is easily transferable if and when required. Microsoft 365 has been purchased and will be invoiced accordingly.

9. SBODB Logo

Chair Tim Elphick provided a draft logo the Board which is suggested be used for all correspondence going forward. A logo can identify this Board specifically and be used for future branding as well. Feedback was provided and it was agreed that Stellina Williams will take the draft logo presented and provide a few more options at the next meeting.

10. Other Business

The Board discussed a recent incident which occurred in South Bruce Detachment area.. It was suggested that the Chair or Secretary convey a message to Keegan Wilcox publicly recognising the efforts provided.

11. Adjournment

Moved by Moiken Penner

"That the meeting be adjourned at 2:03 p.m."

CARRIED

Board Chair

Secretary

February 26, 2026

Dear Mayor Hammell and Members of Council:

The South-Bruce OPP Detachment Board (the Board) is established under the authority of the *Community Safety and Policing Act*, and its supporting regulations, which entered into force and effect as of April 01, 2024. The legislation requires that the Board shall prepare an annual budget estimate and provide, in equal share, to each Municipality the costs for its annual operation. The legislation further requires that where a participating Municipality does not approve the Board budget that the matter shall be referred to arbitration for final determination.

On September 02, 2025, the Board convened and passed the attached Budget to effectively deliver the operations for the 2026 calendar year. This Budget prescribed the amount of \$5,000 per each contributing Municipality, representing a (0%) increase, from the previous year. This amount ensures the Board can continue to meet both the legislative obligations and priorities set by each Municipality within the Board mandate.

It has recently come to the attention of the Board that the amount circulated for inclusion in your *Strong Mayor Budget* for 2026 may have been less than the contribution rate established by the Board. A special Board meeting was called today to confirm direction on the Budget amount for 2026 at the rate of \$5,000/Municipality.

On behalf of the Board, we respectfully seek confirmation that:

- (i) Your Municipality has approved the South Bruce OPP Detachment Board budget submission in the amount of \$5,000 per Municipality; or,
- (ii) Your Municipality has rejected the South Bruce OPP Detachment Board budget submission and seeks to pursue arbitration for final determination.

Accordingly, we would appreciate receiving your decision in writing at the earliest opportunity, but no later than March 31, 2026, to ensure legislative compliance and to avoid the need for advancement of any further procedural steps.

The Board values its partnership with each participating Municipality and remains available to provide clarification, attend Council, or supply additional information that may assist in resolving this matter. Thank you in advance for your consideration.

Sincerely,



Tim Elphick
Board Chair
South Bruce OPP Detachment Board

c. Detachment Board
Municipal Clerk

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2026 - Posting Date: 2026-01-01 To 2026-05-31

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Account: 01-2000-4400			SOUTH BRUCE OPP				
					Beginning Balance	-34,191.57	
02	2026-02-19	120080	PURCH ELPHICK, TIM, FEB 10, 2026	SEPTEMBER 2, 2025 ME Pd. By Chq: 713840	250.00	0.00	-33,941.57
02	2026-02-19	120080	PURCH PENNER, MOIKEN, FEB 10, 2026	SEPTEMBER 2, 2025 ME Pd. By Chq: 713863	250.00	0.00	-33,691.57
02	2026-02-19	120080	PURCH VANDYK, NIGEL, FEB 10, 2026	SEPTEMBER 2, 2025 ME Pd. By Chq: 713870	250.00	0.00	-33,441.57
02	2026-02-19	120080	PURCH DIETRICH, JOE, FEB 10, 2026	SEPTEMBER 2, 2025 ME Pd. By Chq: 713839	250.00	0.00	-33,191.57
02	2026-02-19	120083	PURCH VISSER, MARGARET, FEB 10, 2026	SEPTEMBER 2, 2025 ME Pd. By Chq: 713871	250.00	0.00	-32,941.57
02	2026-02-19	120083	PURCH MURRAY, DON, FEB 10, 2026	SEPTEMBER 2, 2025 ME Pd. By Chq: 713860	250.00	0.00	-32,691.57
02	2026-02-27	120382	PURCH ONT ASSOC. OF POLICE SERVICES, 675	OPP DETACHMENT BOARD Pd. By Chq: 035067	4,654.73	0.00	-28,036.84
Period 02 Total					6,154.73	0.00	
Period Net							6,154.73
04	2026-04-08	121558	PURCH ONT ASSOC OF POLICE SERVICES , 486	ZONE 5 FEES Pd. By Chq: 035112	250.00	0.00	-27,786.84
Period 04 Total					250.00	0.00	
Period Net							250.00
YTD Account Total							-27,786.84
Annual Budget							0.00
Report Summary							
Balance Forward:							-34,191.57
Total Debits/Credits:					6,404.73	0.00	
Report Net:							-27,786.84

EXPENSE REPORT

NAME	Paula Culbert	DEPT	DATE	01-May-26
POSITION	Secretary Treasurer - SBODB	PERIOD	Q4 - 2025; Q1 2026	PURPOSE

[illegible]

GL ACCOUNT # _____

I certify that this report is true in all particulars and that I have adhered to all instructions, policies and motions.

Employee Signature

Department Head Signature
CAO for: Dept Heads/Mayor/Council
Mayor for CAO

CFO

CONDITIONS:

1. Mileage at .73¢ per km
2. Maximum meals for full day \$100.00 if not included in registration
3. Maximum **Breakfast** ----\$ \$ **20.00**
 Lunch ----- \$ \$ **25.00**
 Supper ----- \$ \$ **55.00**

Ontario Provincial Police
777 Memorial Avenue, 3rd Floor
Orillia, ON
L3V7V3

Sales Receipt

Date	Confirmation No.
2025-08-25	G9480178

Sold To
Paula Louise Culbert

Card Holder Name
PAULA CULBERT

Description	Qty	Rate	Amount
Criminal Record Check / Vérification de casier judiciaire	1	\$41.00	\$41.00
Total			\$41.00

Credit Card Number: *****7352
Payment Type/Card Type: MC
GST/HST No. 821604451RT0001

From: Microsoft <microsoft-noreply@microsoft.com>
Sent: February 18, 2026 12:27 PM
To: paula.culbert@outlook.com <paula.culbert@outlook.com>
Subject: Your purchase of Microsoft 365 Personal has been processed



Your purchase of Microsoft 365 Personal has been processed

Thanks for subscribing to Microsoft 365 Personal. We're happy you're here.

We've charged CAD 129.95 to MasterCard **7352. For a complete breakdown of charges, see your [order details](#).

Starting Wednesday, February 17, 2027, your payment of CAD 115.00 plus applicable taxes will be charged to MasterCard **7352 automatically every 1 year.

[Discover benefits >](#)

[Install Office >](#)

Subscription Information

Subscription: Microsoft 365 Personal

Order Number: 8465213650

Plan Price: CAD 115.00 plus applicable taxes/1 year \$129.95

Renewal Date: February 17, 2027

Did you find this email helpful? [Yes](#) [No](#)

Dates are displayed per Coordinated Universal Time. Order date may vary based on your location.



**Ontario Provincial Police
South Bruce Detachment**

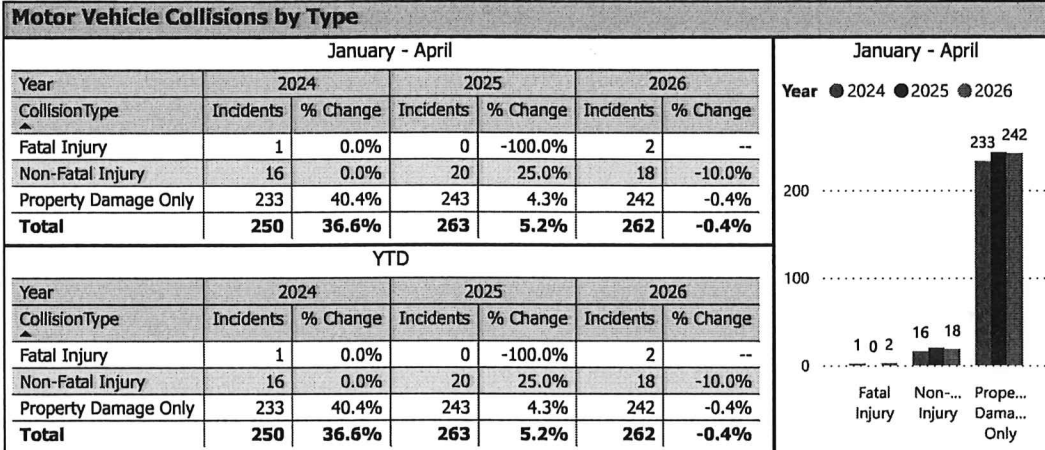
Inspector Keegan Wilcox

**Detachment Commander's Report
South Bruce OPP Detachment Board**

January - April 2026



**OPP Detachment Board Report
Collision Reporting System
January - April 2026**



Data source (Collision Reporting System) date:

04-May-2026

Detachment: 61 - SOUTH BRUCE

Location code(s): 6100 - SOUTH BRUCE, 6120 - WALKERTON

Area(s): ALL

Data source date:

04-May-2026

Report Generated on:

04-May-2026 11:05:31 AM



OPP Detachment Board Report
Collision Reporting System
January - April 2026

Fatalities in Detachment Area - Incidents

January - April

Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	1	--	0	0	-100.0%	0	0	--
2025	0	0	-100.0%	0	0	--	0	0	--
2026	0	2	--	0	0	--	0	0	--

YTD

Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	1	--	0	0	-100.0%	0	0	--
2025	0	0	-100.0%	0	0	--	0	0	--
2026	0	2	--	0	0	--	0	0	--

Fatalities in Detachment Area - Persons Killed

January - April

Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2024	2	--	0	-100.0%	0	--
2025	0	-100.0%	0	--	0	--
2026	2	--	0	--	0	--

YTD

Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2024	2	--	0	-100.0%	0	--
2025	0	-100.0%	0	--	0	--
2026	2	--	0	--	0	--

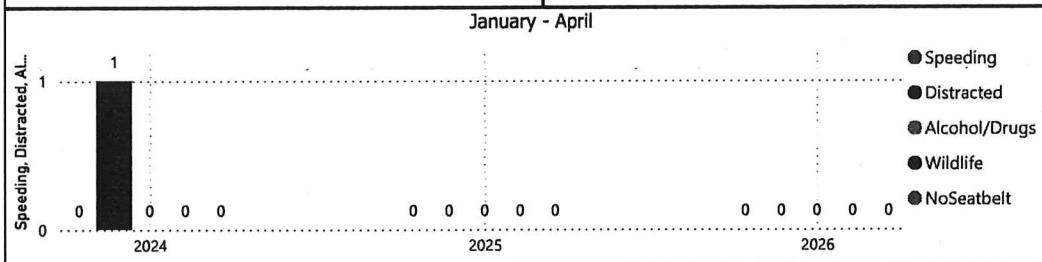
Primary Causal Factors in Fatal Motor Vehicle Collisions

January - April

	2024	2025	2026
Speeding	0	0	0
Speeding % Change	--	--	--
Distracted	1	0	0
Distracted % Change	--	-100.0%	--
Alcohol/Drugs	0	0	0
Alcohol/Drugs % Change	-100.0%	--	--
Wildlife	0	0	0
Wildlife % Change	--	--	--
NoSeatbelt	0	0	0
NoSeatbelt YoY%	--	--	--

YTD

	2024	2025	2026
Speeding	0	0	0
Speeding % Change	--	--	--
Distracted	1	0	0
Distracted % Change	--	-100.0%	--
Alcohol/Drugs	0	0	0
Alcohol/Drugs % Change	-100.0%	--	--
Wildlife	0	0	0
Wildlife % Change	--	--	--
NoSeatbeltYTD	0	0	0
NoSeatbeltYTD YoY%	--	--	--



Data source (Collision Reporting System) date:

04-May-2026

Detachment: 61 - SOUTH BRUCE

Location code(s): 6100 - SOUTH BRUCE, 6120 - WALKERTON

Area(s): ALL

Data source date:

04-May-2026

Report Generated on:

04-May-2026 11:05:31 AM



OPP Detachment Board Report
Records Management System
January - April 2026

Criminal Code and Provincial Statute Charges Laid

January - April

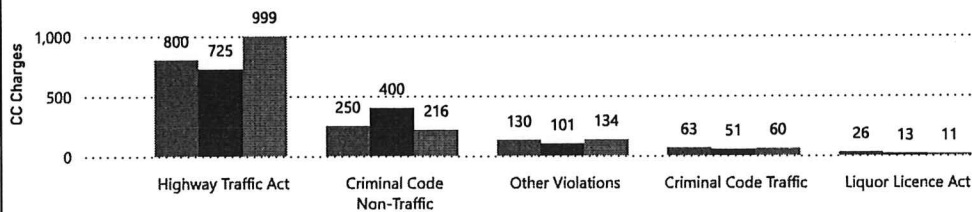
Year	2024		2025		2026	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	250	-4.9%	400	60.0%	216	-46.0%
Criminal Code Traffic	63	53.7%	51	-19.0%	60	17.6%
Highway Traffic Act	800	9.9%	725	-9.4%	999	37.8%
Liquor Licence Act	26	116.7%	13	-50.0%	11	-15.4%
Other Violations	130	97.0%	101	-22.3%	134	32.7%
Total	1,269	14.3%	1,290	1.7%	1,420	10.1%

YTD

Year	2024		2025		2026	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	250	-4.9%	400	60.0%	216	-46.0%
Criminal Code Traffic	63	53.7%	51	-19.0%	60	17.6%
Highway Traffic Act	800	9.9%	725	-9.4%	999	37.8%
Liquor Licence Act	26	116.7%	13	-50.0%	11	-15.4%
Other Violations	130	97.0%	101	-22.3%	134	32.7%
Total	1,269	14.3%	1,290	1.7%	1,420	10.1%

January - April

Year ● 2024 ● 2025 ● 2026



Traffic Related Charges

January - April

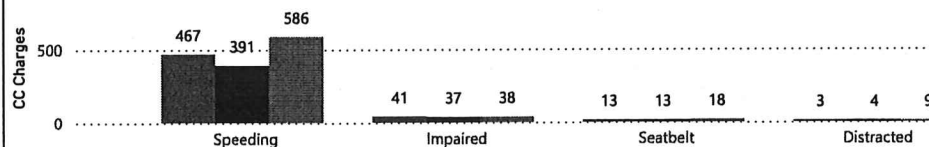
Year	2024		2025		2026	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	467	-1.7%	391	-16.3%	586	49.9%
Seatbelt	13	18.2%	13	0.0%	18	38.5%
Impaired	41	41.4%	37	-9.8%	38	2.7%
Distracted	3	0.0%	4	33.3%	9	125.0%

YTD

Year	2024		2025		2026	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	467	-1.7%	391	-16.3%	586	49.9%
Seatbelt	13	18.2%	13	0.0%	18	38.5%
Impaired	41	41.4%	37	-9.8%	38	2.7%
Distracted	3	0.0%	4	33.3%	9	125.0%

January - April

Year ● 2024 ● 2025 ● 2026



Detachment: 61 - SOUTH BRUCE

Location code(s): 6100 - SOUTH BRUCE, 6120 - WALKERTON

Area(s): ALL

Data source date:

4-May-26

Report Generated on:

04-May-2026 11:05:31 AM



**OPP Detachment Board Report
Records Management System
January - April 2026**

eTicketing Warnings

January - April

Year	2025		2026	
Type	Total	% Change	Total	% Change
Warning	544	-17.1%	678	24.6%

YTD

Year	2025		2026	
Type	Total	% Change	Total	% Change
Warning	544	-17.1%	678	24.6%

January - April

Type ● Warning



Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.

Detachment: 61 - SOUTH BRUCE

Location code(s): 6100 - SOUTH BRUCE, 6120 - WALKERTON

Area(s): ALL

Data source date:

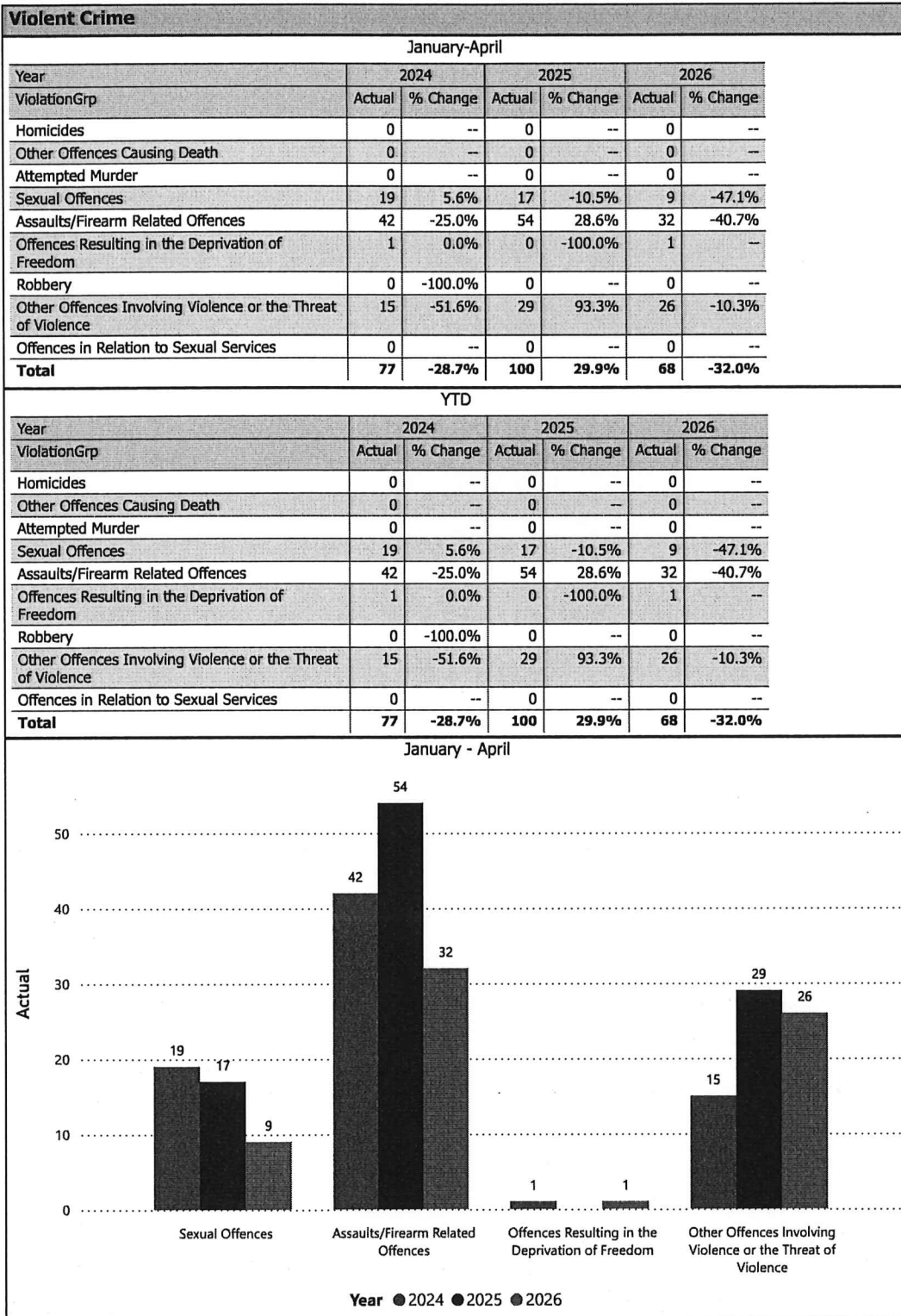
4-May-26

Report Generated on:

04-May-2026 11:15:11 AM



OPP Detachment Board Report **Records Management System** **January - April 2026**



Detachment: 61 - SOUTH BRUCE

Location code(s): 6100 - SOUTH BRUCE, 6120 - WALKERTON

Area(s): ALL

Data source date:

04-May-2026

Report Generated on:

04-May-2026 11:05:31 AM



**OPP Detachment Board Report
Records Management System
January - April 2026**

Property Crime

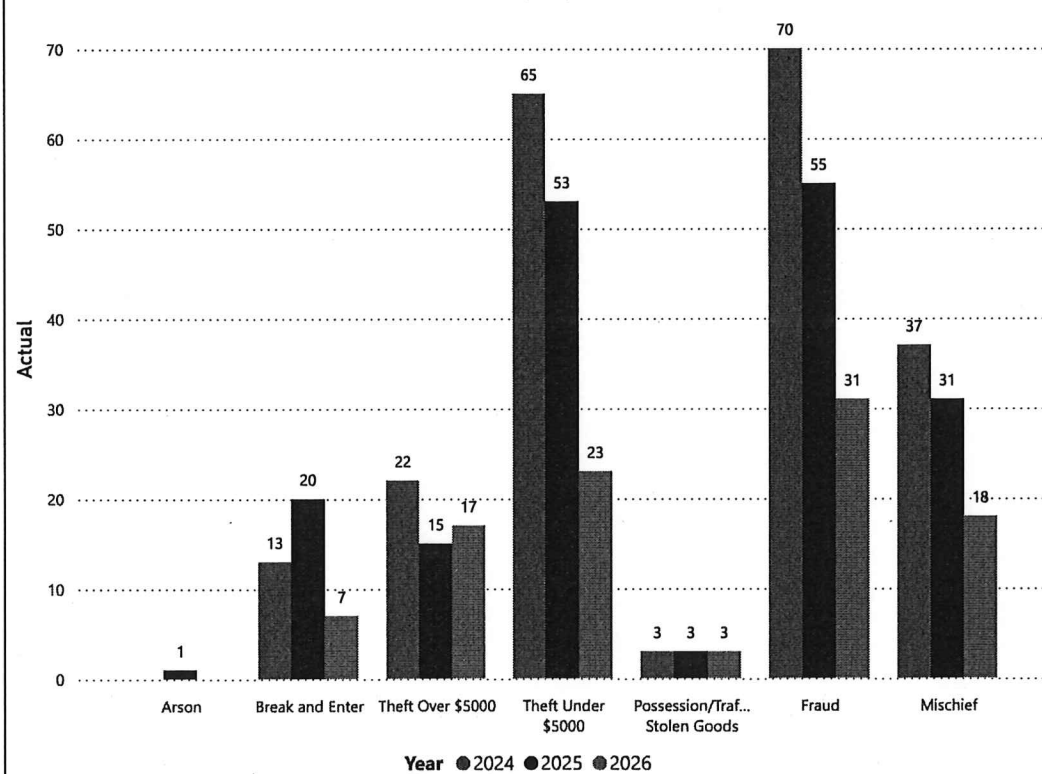
January - April

Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	-100.0%	1	--	0	-100.0%
Break and Enter	13	-48.0%	20	53.8%	7	-65.0%
Theft Over \$5000	22	120.0%	15	-31.8%	17	13.3%
Theft Under \$5000	65	-15.6%	53	-18.5%	23	-56.6%
Possession/Trafficking Stolen Goods	3	200.0%	3	0.0%	3	0.0%
Fraud	70	14.8%	55	-21.4%	31	-43.6%
Mischief	37	-9.8%	31	-16.2%	18	-41.9%
Total	210	-2.8%	178	-15.2%	99	-44.4%

YTD

Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	-100.0%	1	--	0	-100.0%
Break and Enter	13	-48.0%	20	53.8%	7	-65.0%
Theft Over \$5000	22	120.0%	15	-31.8%	17	13.3%
Theft Under \$5000	65	-15.6%	53	-18.5%	23	-56.6%
Possession/Trafficking Stolen Goods	3	200.0%	3	0.0%	3	0.0%
Fraud	70	14.8%	55	-21.4%	31	-43.6%
Mischief	37	-9.8%	31	-16.2%	18	-41.9%
Total	210	-2.8%	178	-15.2%	99	-44.4%

January - April



Detachment: 61 - SOUTH BRUCE

Location code(s): 6100 - SOUTH BRUCE, 6120 - WALKERTON

Area(s): ALL

Data source date:

04-May-2026

Report Generated on:

04-May-2026 11:05:31 AM



OPP Detachment Board Report Records Management System January - April 2026

Drug Crime

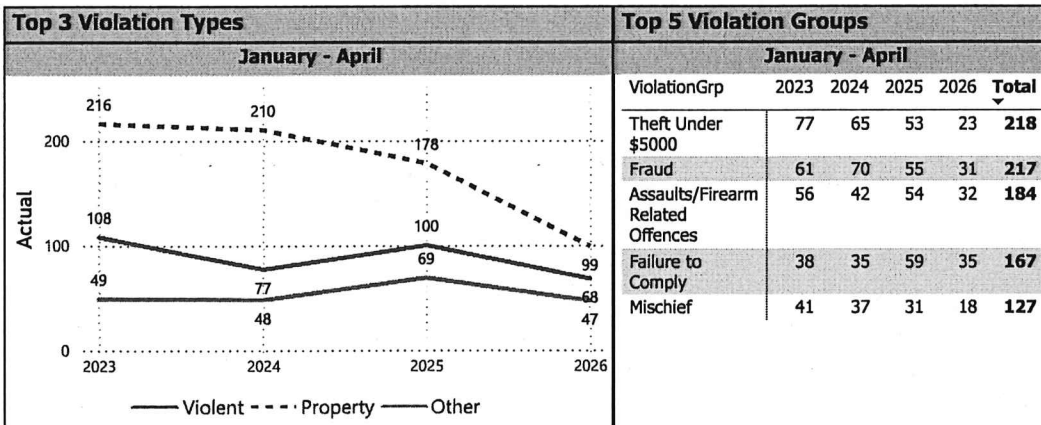
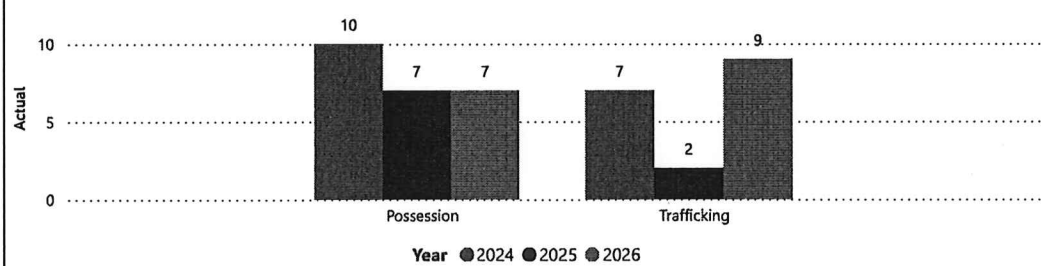
January - April

Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	10	233.3%	7	-30.0%	7	0.0%
Trafficking	7	250.0%	2	-71.4%	9	350.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	17	240.0%	9	-47.1%	16	77.8%

YTD

Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	10	233.3%	7	-30.0%	7	0.0%
Trafficking	7	250.0%	2	-71.4%	9	350.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	17	240.0%	9	-47.1%	16	77.8%

January - April



Top 5 Violation Groups

ViolationGrp	2023	2024	2025	2026	Total
Theft Under \$5000	77	65	53	23	218
Fraud	61	70	55	31	217
Assaults/Firearm Related Offences	56	42	54	32	184
Failure to Comply	38	35	59	35	167
Mischief	41	37	31	18	127

Detachment: 61 - SOUTH BRUCE

Location code(s): 6100 - SOUTH BRUCE, 6120 - WALKERTON

Area(s): ALL

Data source date:

04-May-2026

Report Generated on:

04-May-2026 11:05:31 AM



OPP Detachment Board Report **Records Management System** **January - April 2026**

Other Crime Occurrences

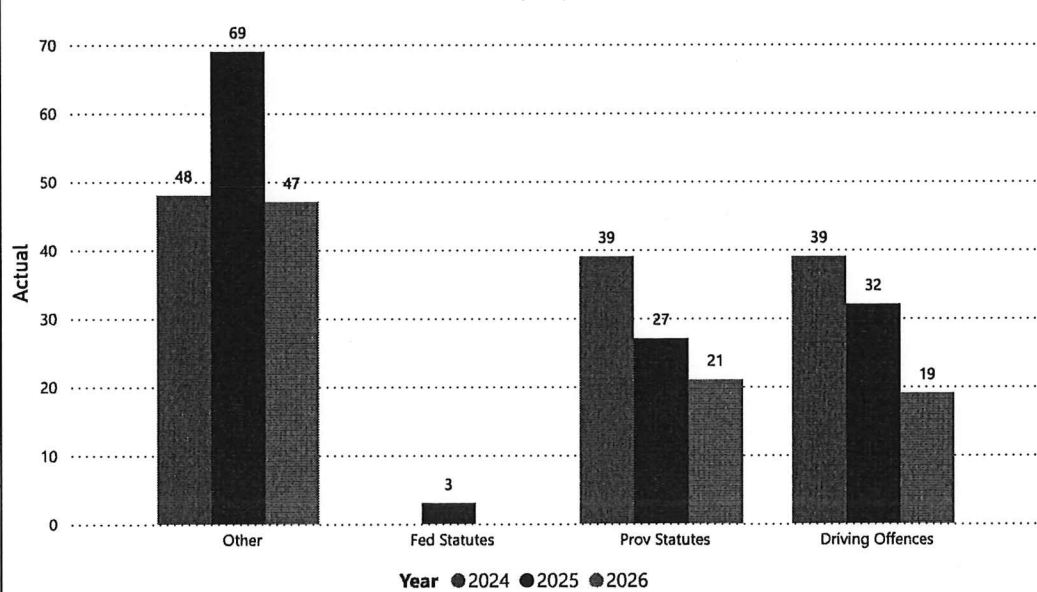
January - April

Year	2024		2025		2026	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	48	-2.0%	69	43.8%	47	-31.9%
Fed Statutes	0	-100.0%	3	--	0	-100.0%
Prov Statutes	39	77.3%	27	-30.8%	21	-22.2%
Driving Offences	39	30.0%	32	-17.9%	19	-40.6%
Total	126	23.5%	131	4.0%	87	-33.6%

YTD

Year	2024		2025		2026	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	48	-2.0%	69	43.8%	47	-31.9%
Fed Statutes	0	-100.0%	3	--	0	-100.0%
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Driving Offences	39	30.0%	32	-17.9%	19	-40.6%
Total	126	23.5%	131	4.0%	87	-33.6%

January - April



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Data source date:

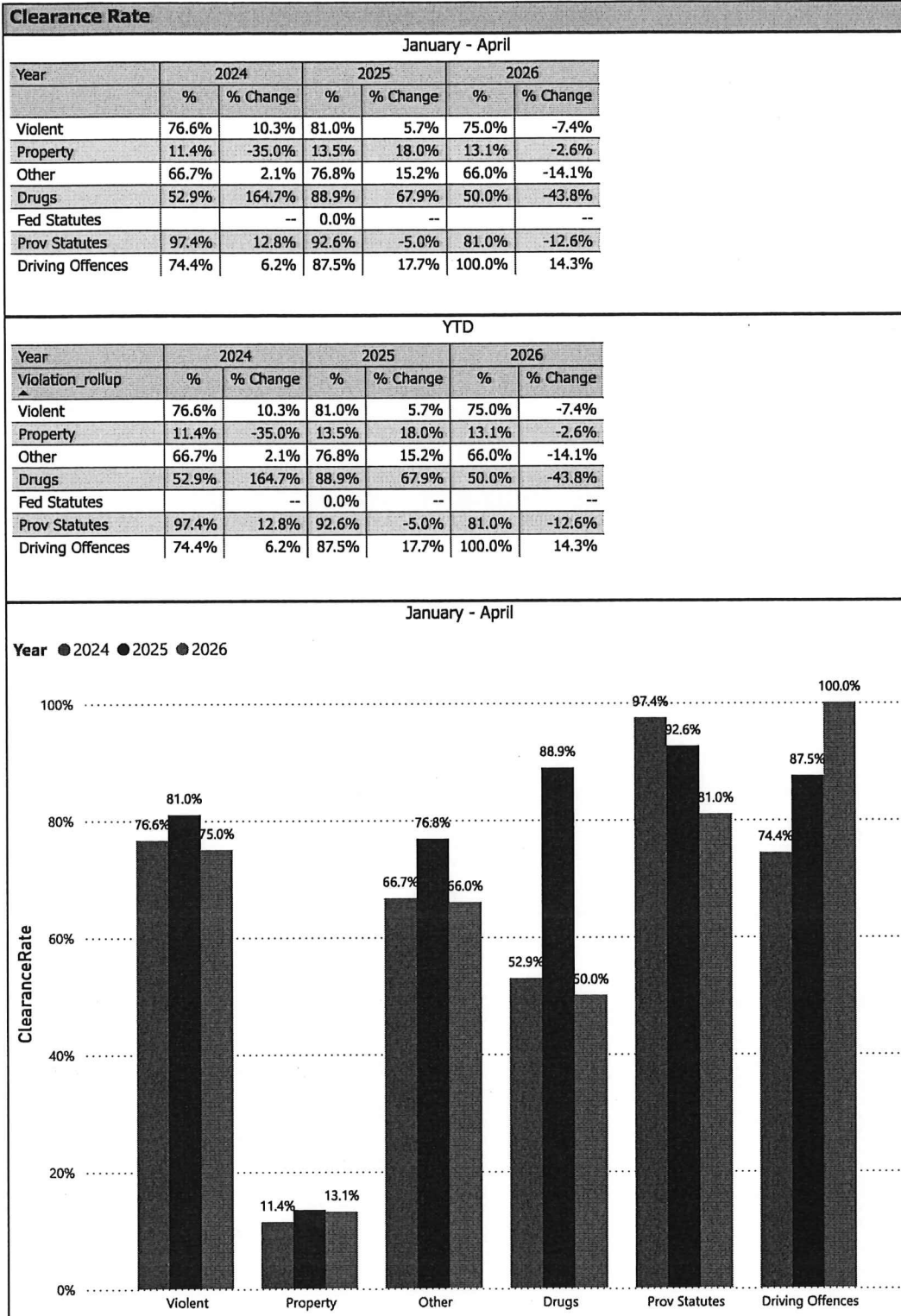
04-May-2026

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OPP Detachment Board Report Records Management System January - April 2026



Detachment: 61 - SOUTH BRUCE

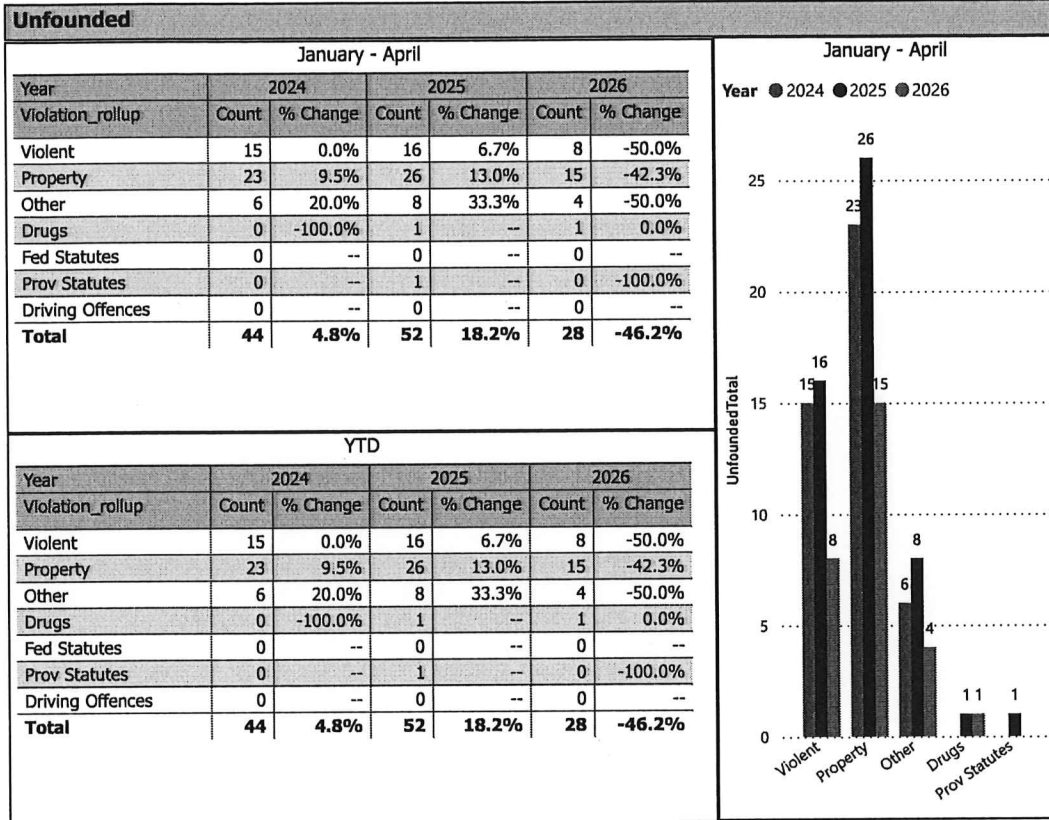
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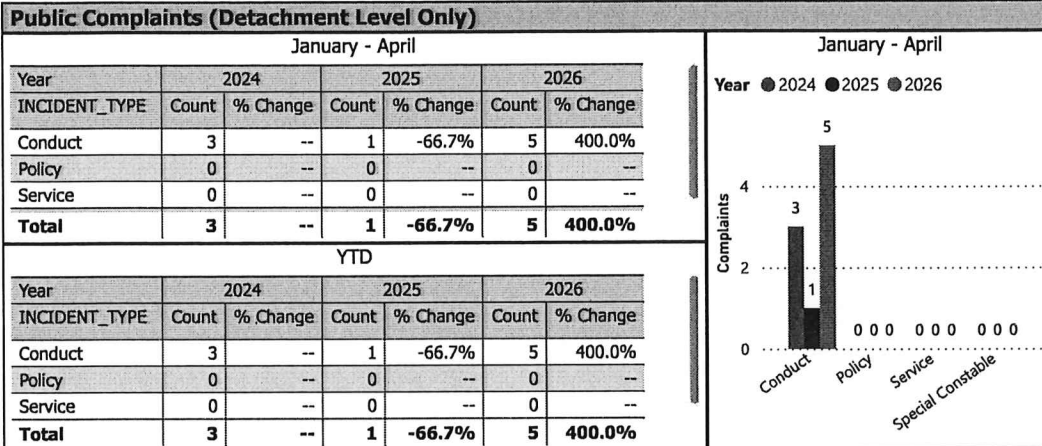
04-May-2026

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04-May-2026 11:05:31 AM



**OPP Detachment Board Report
Records Management System
January - April 2026**



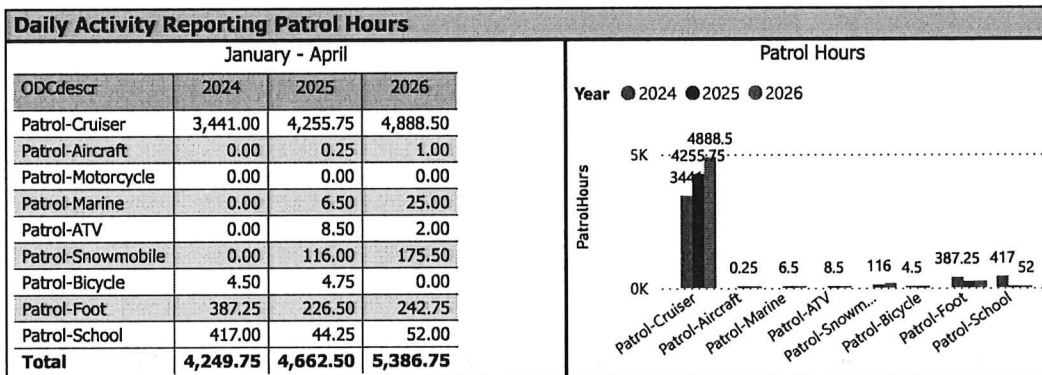
Data source: RMS Data Feed

Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:

04-May-2026

Daily Activity Reporting



Data source (Daily Activity Reporting System) date:

04-May-2026

Detachment: 61 - SOUTH BRUCE

Location code(s): 6100 - SOUTH BRUCE, 6120 - WALKERTON

Data source date:

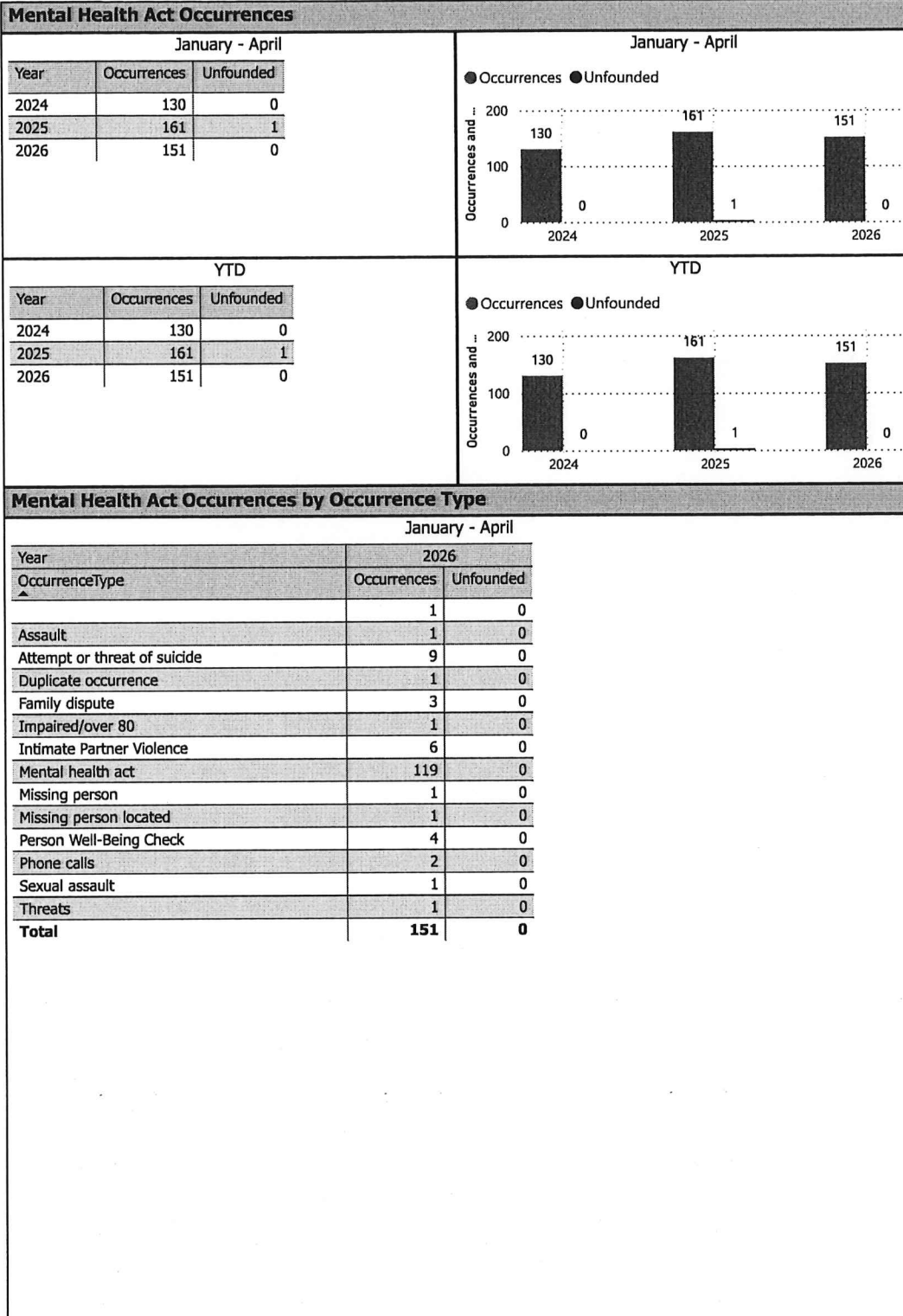
04-May-2026

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**OPP Detachment Board Report
Records Management System
January - April 2026**



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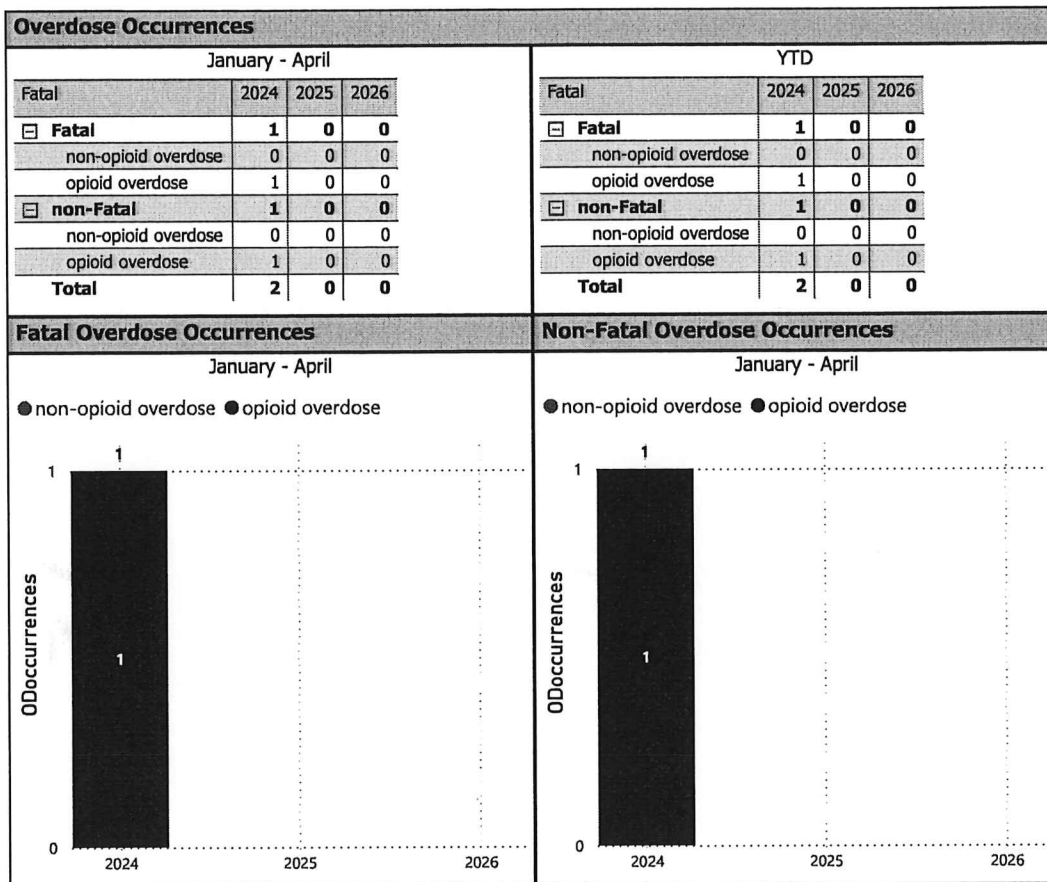
Location code(s): 6100 - SOUTH BRUCE, 6120 - WALKERTON

Area(s): ALL
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OPP Detachment Board Report Records Management System January - April 2026



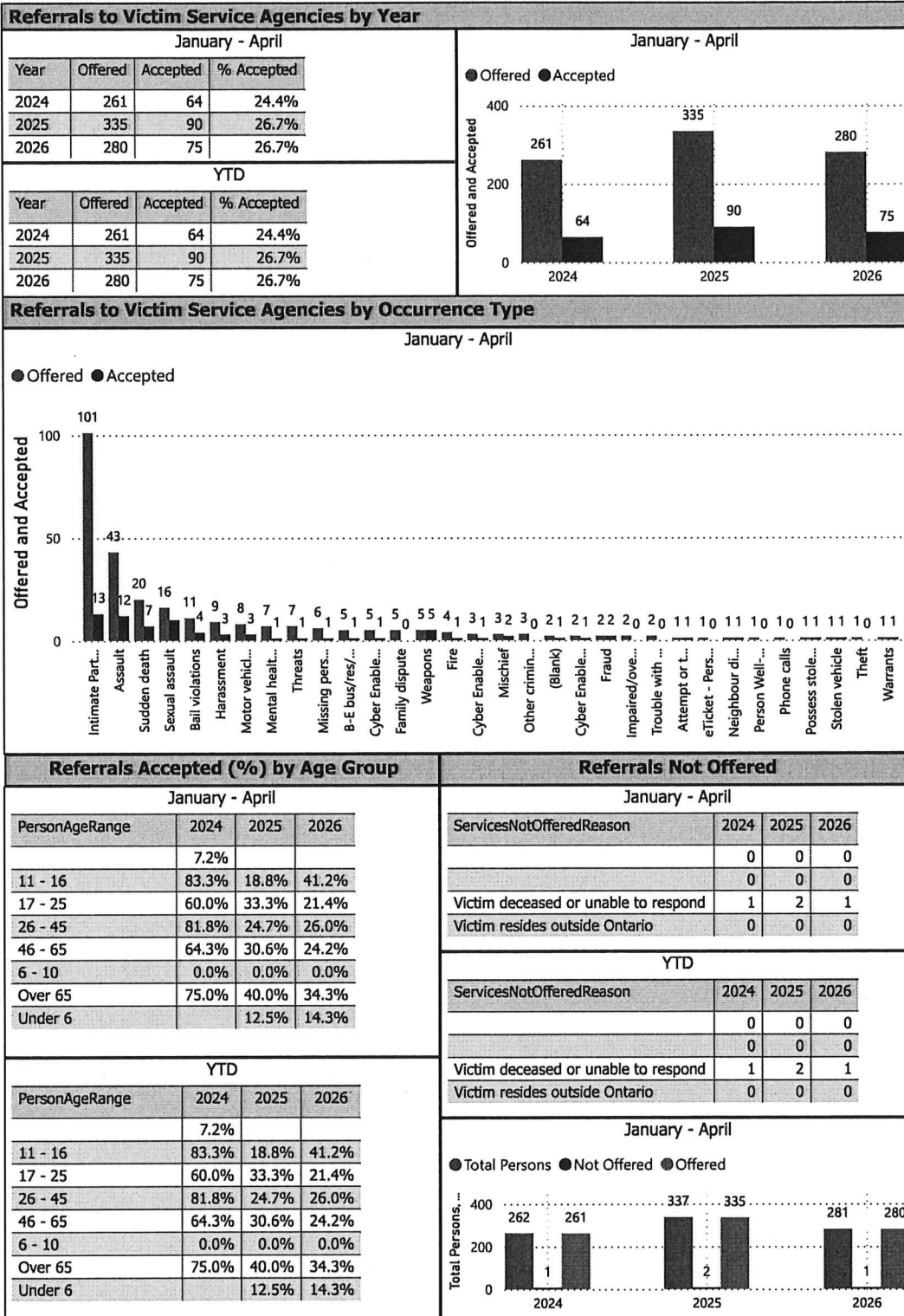
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OPP Detachment Board Report
Report Information Page

Report Data Source Information:

Data Sources Utilized

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

Niche RMS

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

Collision Reporting System (eCRS)

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

DAR (Daily Activity Reporting)

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)

OVERVIEW

Violent Crime:

Assaults – Assaults were down 40% over the course of these 3 months. Of the 32 assault investigations, 13 of them were attributed to Intimate Partner Violence.

Property Crime:

Property crime continued to show a decrease across almost all sections. One area of continual focus is frauds as they remain an on-going concern. Although there was a 43% reduction in frauds, victimization is continuing in our communities. South Bruce area residents have reported that they have lost approximately \$725,000 to fraud.

Traffic:

Collisions – Unfortunately, we responded to 2 fatal motor vehicle collisions during these 4 months which is an increase from the previous year. These collisions have significant impacts on our communities and we continue to focus on enforcing the Big 4 causal factors which contribute to injuries and death on our highways.

Criminal Code traffic enforcement increased by 17% over the 4 months. Further to this, Highway Traffic Act enforcement increased by 38% (999 total charges) during these 4 months as well. This increase in enforcement shows a consistent dedication targeting the 'Big 4' causal factors which contribute to injuries and death on our local highways.

Detachment Updates:

Through the first 4 months of 2026, our detachment did see a change as we added 4 new Sergeants to our team. We now have a Sergeant at each of the 2 reporting locations for each platoon. This change has provided excellent supervisor oversight for our front-line and continues to enhance our service delivery to the community. As a result, we welcomed Sgt. Brad Lipskie on a lateral transfer, Sgt. Ian Noble as a result of a promotion, and Sgt. Jeremy Rollinson on a lateral transfer as well. The last Sergeant position is occupied as a developmental opportunity for an Acting Sergeant.

We continue to look at ways to increase interest in policing from local candidates. We recently launched our second 'OPP Youth Academy' and are now hosting a Co-Op Student from local secondary schools. On this note, PC Jason Essery has now transitioned into our Community Engagement Officer role on a full-time basis. We are excited to see where PC Essery takes our community engagement and recruitment efforts in the future.

Further to this, we welcomed 3 new recruits to the detachment who have been assigned to coach officers and platoons. They started at detachment at the end of April after 4 months of intensive training at the Ontario Police College and the OPP Academy.



SOUTH BRUCE O.P.P. DETACHMENT BOARD

Procedural By-Law

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South Bruce O.P.P. Detachment Board

Procedural By-law

1 Definitions

Act means the *Community Safety and Policing Act, 2019*, as amended.

Board means the South Bruce O.P.P. Detachment Board.

By-Laws means any by-laws passed by the South Bruce O.P.P. Detachment Board.

Closed Meetings means meetings that may or shall be held in the absence of the public in accordance with s. 44 of the *Community Safety and Policing Act, 2019*.

Detachment Commander means an Ontario Provincial Police Detachment Commander, or designate, reporting to the South Bruce O.P.P. Detachment Board.

Member(s) means a person appointed to sit on the South Bruce O.P.P. Detachment Board, or on a Committee established by the South Bruce O.P.P. Detachment Board.

Municipalities means the Municipality of Arran-Elderslie, the Municipality of Brockton, the Township of Huron-Kinloss, the Municipality of Kincardine and the Municipality of South Bruce who receives policing from the South Bruce O.P.P. Detachment.

O.P.P. means the Ontario Provincial Police.

Recorded Vote means the making of a written record of the name and vote of each Member present who votes on a question and of each member present who does not vote.

Regulations means the regulations under the *Community Safety and Policing Act, 2019*.

Secretary means the secretary for the South Bruce O.P.P. Detachment Board.

2 Authority

The *Community Safety and Policing Act, 2019* requires an O.P.P. detachment board, in accordance with the regulations, for each detachment of the Ontario Provincial Police that provides policing in a municipality.

3 Application

- a. The rules or procedures contained in this by-law shall be observed in all proceedings of the Board and shall be the rules for the order and dispatch of business before the Board, and with necessary modifications, in a committee of the Board. In the case for which provision is not made in this by-law, the current edition of "Robert's Rules of Order" shall be the parliamentary authority, which governs the proceedings. In such cases the decision shall be determined by the Chair, without debate.

- b. Except as provided elsewhere in this By-law, the Board may temporarily suspend one or more of the rules contained in this paragraph by a vote of the majority of the Members present:
 - i) Rules with respect to a change in agenda order of proceedings and content;
 - ii) Rules respecting notice of delegation status;
 - iii) Rules with respect to the increase or decrease of delegation and debate limitations;
- c. The following procedures or rules cannot be suspended:
 - i) Any items directed in the Community Safety and Policy Act;
 - ii) Rules regarding quorum and voting.

4 Membership

4.1 Composition

The composition of the O.P.P. detachment board shall be as follows and provided in the regulations:

Board	Communities Served	Council Seats	Community Representative Seat(s)	Provincial Appointment Seat(s)	Total Seat(s)
1	Municipality of Arran-Elderslie, Municipality of Brockton, Township of Huron- Kinloss, Municipality of Kincardine, Municipality of South Bruce	1 1 1 1 <u>1</u> 5	2	2	9

4.2 Term of office

The term of office of the members of the O.P.P. detachment board shall be as provided in the regulations.

4.3 Oath of office

A member of the Board shall, at the time of their appointment as a member, take an oath or affirmation of office in the form prescribed by the Minister.

4.4 Election of chair and vice-chair

The Members **shall** elect a chair at the board's first meeting in each year.

The Members may also elect a vice-chair at the first meeting in each year, and the vice-chair shall act as the chair if the chair is absent or if the chair's position is vacant.

The election of the chair, and vice-chair, if applicable, shall be conducted by the Board Secretary. Any votes required under this section, shall be taken with each member

present indicating their vote openly and that no vote be taken by ballot or any other method of secret voting and every vote so taken is of no effect.

4.5 Training

4.5.1 Required training

A member of the Board or of a committee of the board shall successfully complete the following training:

- a. The training approved by the Minister with respect to the role of an O.P.P. Detachment Board and the responsibilities of members of a board or committee.
- b. The training approved by the Minister with respect to human rights and systemic racism.
- c. The training approved by the Minister that promotes recognition of and respect for,
 - i) the diverse, multiracial and multicultural character of Ontario society, and
 - ii) the rights and cultures of First Nation, Inuit and Métis Peoples.
- d. Any other training prescribed by the Minister.

4.5.2 If training not completed

A member of an O.P.P. Detachment Board or committee shall not:

- a. exercise the powers or perform the duties of a board or committee member until the member has successfully completed the training described above; or
- b. continue to exercise the powers or perform the duties of their position after the period prescribed by the Minister following their appointment until the member has successfully completed the training described above.

4.6 Seat vacated by ineligibility

A member of the Board shall vacate their seat if they become ineligible to be on the board.

4.7 Notice of vacancies

If a seat becomes vacant, the Board shall notify the person or body responsible for appointing a replacement.

4.8 Remuneration

Remuneration and expenses of the members of the Board shall be as paid per the Board's Remuneration Policy.

4.9 Code of conduct

Every member of the Board shall comply with the prescribed code of conduct as set out in Ontario Regulation 409/23, as amended.

4.10 Liability

An O.P.P. detachment board is not liable for the acts or omissions of members of the Ontario Provincial Police committed in the course of their employment.

No action or other proceeding shall be instituted against a member of an O.P.P. Detachment board for any act done in good faith in the execution or intended execution of any duty imposed or power conferred by the Act, the regulations or the by-laws, or for any alleged omission in the execution in good faith of that duty or power.

5 Roles and Reporting

5.1 Board

The Board shall,

- a. consult with the Commissioner regarding the selection of a detachment commander and otherwise participate, in accordance with the regulations, in the selection of the detachment commander;
- b. determine objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the detachment commander or his or her designate;
- c. advise the detachment commander with respect to policing provided by the detachment;
- d. monitor the performance of the detachment commander;
- e. review the reports from the detachment commander regarding policing provided by the detachment; and
- f. on or before June 30 in each year the Board shall provide an annual report to each municipality regarding the policing provided by the detachment in their municipalities, per the Act.

5.1.1 Consideration of community safety and well-being plan

In exercising its functions, the Board shall consider any community safety and well-being plan adopted by a municipality or First Nation that receives policing from the detachment.

5.2 Budgets and Estimates

5.2.1 Estimates, O.P.P. detachment boards

The Board shall prepare estimates, in accordance with the regulations, of the total amount that will be required to pay the expenses of the Board's operation, other than the remuneration of board members.

5.2.2 Submit to Municipalities

By September 30th of each year, the Board shall submit the estimates to every municipality that receives policing from the detachment along with a statement of the

municipality's share of the costs, which are to be determined in accordance with the regulations.

5.2.3 Budget

Per the Regulations, the municipalities shall contribute their share of the costs to the Board's budget in accordance with the estimates.

5.2.4 Disputes

Estimate/budget disputes will be dealt with in accordance with s.71(4)-(7) of the Act.

5.3 Duties of the Chair

It shall be the duty of the Chair to:

- a. represent and support the Board, declaring its will and implicitly obeying its decision in all things;
- b. set the agenda, in consultation with the Secretary, for all meetings;
- c. receive and submit, in the proper manner, all motions presented by the Members;
- d. put to vote all questions, which are duly moved and to announce the result thereof;
- e. decline to put to a vote, motions which infringe upon the rules of procedure or which are beyond the jurisdiction of the Board;
- f. restrain the Members, when engaged in debate, within the rules of procedure;
- g. enforce on all occasions the observance of order and decorum among the Members;
- h. inform the Board on any point of order as deemed necessary;
- i. adjourn the meeting upon motion duly moved when the business is concluded;
- j. adjourn the sitting without a question being put or suspend or recess the sitting for a time to be specified by him or her, if considered necessary;
- k. sign all documents for and on behalf of the Board including but not limited to by-laws, resolutions, orders and agreements which have been approved by the Board;
- l. perform any and all other duties when directed to do so by motion of the Board;
- m. as soon as possible after the hour of the meeting, and where a quorum is present, the Chair shall call the meeting to order.
- n. if a quorum for either the regular or special Board meeting is not present within ten (10) minutes of the time fixed for the commencement of the meeting, the Secretary shall indicate that no quorum was present and the meeting shall stand adjourned until the next regular meeting of the Board.

5.4 Detachment commander

The detachment commander, or their designate shall provide the O.P.P. detachment board with reports regarding policing provided by the detachment at the board's request.

6 Meetings

6.1 Number of Meetings Per Year

The Board shall hold at least one meeting per quarter in each calendar year.

6.2 Location of Meetings

The Board shall meet at participating Municipalities on a rotating basis, or an alternate meeting location may be arranged at the discretion of the Board Chair.

6.3 Quorum

A majority of the members of the Board which have been duly appointed, constitutes a quorum.

6.4 Notice

The Board or the committee, as applicable, shall publish notice of a meeting that is open to the public on the Internet, subject to the regulations made by the Minister, if any.

6.4.1 Timing of notice

The notice shall be published at least seven days before the meeting, except in extraordinary circumstances.

6.4.2 Contents of notice

The notice must include:

- a. the proposed agenda for the meeting; and
- b. either,
 - i) the record/Minutes of the most recent meeting of the Board that was open to the public, other than the record/Minutes of any part of the meeting that was closed to the public, or
 - ii) instructions on how a member of the public may access the record/Minutes referred to in subclause (i).

6.5 Special Meetings

- a. The Chair, may at any time summon a special meeting of the Board and shall do so whenever requested by a majority of the Members.
- b. The Secretary shall give notice to the Members of all special meetings of the Board whenever required by competent authority to do so. Such notice shall be by email, or other means deemed appropriate, such as but not limited to telephone call by the Secretary.

- c. No special meeting of the Board may be held with less than 7 days' Notice in accordance with the Notice section below, except in extraordinary circumstances.
- d. No business may be transacted at a special meeting of the Board other than that specified in the notice or Agenda.

6.6 Board Agenda

- a. At the direction of the Chair, the Board Secretary shall prepare an agenda for the use of the Members at the regular meetings of the Board which shall generally consist of the following headings, the order of which may change as the Chair deems appropriate.
 - 1. Call to Order
 - 2. Disclosure of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof
 - 3. Approval of Agenda
 - 4. Approval of Past Minutes
 - 5. Presentations/Delegations
 - 6. Business from Previous Meetings
 - 7. Reports
 - 7.1. Inspector's Report
 - 7.2. Financial Report
 - 8. Correspondence
 - 9. Closed Session
 - 10. Next Meeting
 - 11. Adjournment
- b. An item, which is not included in the agenda may not be introduced at the meeting, without the consent of a majority of the Members present.

6.7 Conflict of Interest Disclosure

The Chair and Members shall be governed by the *Municipal Conflict of Interest Act, 1990*, as amended, and the agenda shall include a provision for Members to declare a conflict or conflicts of interest or a pecuniary interest in a matter.

Where a Member, either on his or her own behalf, or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Board at which the matter is the subject of consideration, the Member shall:

- a. prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
- b. complete the Disclosure of Pecuniary Interest and General Nature Thereof Form available from the municipal clerk or appropriate local board official;
- c. not take part in the discussion of, or vote on any question in respect of the matter; and

- d. not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

Where a meeting is not open to the public, in addition to complying with the requirements, the Member shall forthwith leave the meeting for the part of the meeting during which the matter is under consideration.

Where the interest of a Member has not been disclosed by reason of their absence from the particular meeting, the Member shall disclose his or her interest and otherwise comply at the first meeting of the Board attended by them after the particular meeting.

The Board Secretary shall record in reasonable detail, the particulars of any disclosure of conflict of interest, and the particulars shall appear in the minutes of that meeting of the Board.

6.8 Record of meeting/Minutes

The Board shall record without note or comment all resolutions, decisions and other proceedings at the meeting, whether it is open to the public or not, ("Minutes").

Draft minutes shall be presented at the next regular meeting of the Board and the Chair shall ask the Board if there are any objections to the minutes so delivered or any motion to correct, and after correction and/or change, shall declare the minutes adopted.

Adopted minutes shall be distributed by the Board Secretary to the Clerk of each municipality for distribution to Council in accordance with the municipality's standard practices.

6.9 Hearing of Delegations

- a. Delegations wishing to address the Board shall submit a request to the Board Secretary no later than ten (10) business days before the scheduled regular Board meeting. The purpose of the delegation shall be clearly stated and it shall be contained in the agenda delivered to Board Members prior to the meeting. The request shall also include a list of person(s) who will be appearing before the Board and a copy of the materials that will be presented.
- b. Delegations will not be permitted to appear before the Board to present the same information on more than one occasion, nor shall multiple delegations be permitted to repeat the same information as previous delegation without the prior approval of the chair. The ruling of the Chair with respect to this matter shall be final.
- c. Delegations shall be restricted to presentations of ten (10) minutes and shall address their remarks to the stated business.

- d. The Board Secretary shall record the name and address of every person who speaks as a member of a delegation to the Board and the proceedings and outcome of the delegation shall be recorded in the Minutes of the Board meeting.
- e. The number of delegations or petitions to be heard at a Board Meeting shall not exceed three (3).
- f. Upon the completion of a presentation to the Board by a delegation, any discourse between Members of the Board and the delegation shall be limited to Members asking questions for clarification and obtaining additional, relevant information only. Members of the Board shall not enter into debate with the delegation respecting the presentation.
- g. No delegation shall:
 - i. speak disrespectfully of any person;
 - ii. use offensive words or unparliamentary language;
 - iii. speak on any subject other than the subject for which they have received approval to address the Board; or
 - iv. disobey the rules of procedure or a decision of the Chair.
- h. The Chair may curtail any delegation, any questions of a delegation or debate during a delegation for disorder or any other breach of this By-law and, where the Chair rules that the delegation is concluded, the person or persons appearing shall immediately withdraw.

6.10 Recorded Vote

- a. Any member present at a meeting may request a recorded vote. The request that the vote be recorded should be made immediately before or after the taking of the vote.
- b. Each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the Secretary shall record each vote.
- c. The Voting shall start with the person who requested the recorded vote and proceed alphabetically, except the Chair who shall vote last, unless he or she requested the recorded vote.
- d. If any member refuses to vote, except where the member has declared a pecuniary interest, direct or indirect, they shall be recorded as voting in the negative on the question.
- e. The Board Secretary shall announce the results after the vote has been called.
- f. Any vote resulting in a tie vote, is deemed to be negative.

6.11 Motion for Reconsideration

- a) A Resolution that was decided by the Board cannot be reconsidered if:

- i. Action has been taken implementing the Resolution resulting in legally binding commitments that are in place on the date the Motion to reconsider is considered by Council;
 - ii. Action has been taken implementing the Resolution resulting in something that is impossible to undo;
 - iii. It was a Motion to Reconsider;
 - iv. The same result can be obtained by some other Motion; and
 - v. It is determined by the Chair to be dilatory (causing delay).
- c) A Motion to reconsider must be made by a Member who voted with the majority on the original Motion.
 - d) No Motion to reconsider shall be made more than once in the twelve month period from the date the matter was decided.
 - e) A Motion to reconsider shall require an affirmative vote of the majority of members present.
 - f) Debate on a Motion to reconsider shall be confined to reasons for or against reconsideration. There shall be no discussion of the decided matter proposed to be reconsidered.
 - g) If a motion to reconsider is decided in the affirmative, the reconsideration effectively returns the Board to just prior to the original board decision.
 - h) Reconsideration of the motion shall be the next order of business unless the motion to reconsider specifies a future date.

6.12 Proceedings open to the public

Subject to section 43 (3) of the Act, meetings conducted by the Board, or by a committee of the board, shall be open to the public.

6.13 When meetings **may** be closed to public

6.13.1 Consideration

Before holding a meeting, the Board, or a committee of the board, shall,

- a. consider whether to close the meeting or part of the meeting to the public, having regard to the matters listed below under “Subject Matter”; and
- b. if the Board or committee decides to close the meeting or part of the meeting, state by resolution,
 - i) the fact of the holding of the closed meeting and the general nature of the matter to be considered at the closed meeting, or
 - ii) in the case of a meeting for training or education, the fact of the holding of the closed meeting, the general nature of its subject-matter and that it is to be closed under that subsection.

6.13.2 Subject matter

In accordance with s.44 (2) of the Act, the meeting or part of the meeting may be closed to the public if the subject matter being considered is,

- a. the security of the property of the board;
- b. personal matters about an identifiable individual, including members of the police service or any other employees of the board;
- c. a proposed or pending acquisition or disposition of land by the board;
- d. labour relations or employee negotiations;
- e. litigation or potential litigation affecting the board, including matters before administrative tribunals;
- f. advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for that purpose;
- g. information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation;
- h. a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- i. a trade secret or scientific, technical, commercial or financial information that belongs to the board and has monetary value or potential monetary value;
- j. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the board;
- k. information that section 8 of the *Municipal Freedom of Information and Protection of Privacy Act* would authorize a refusal to disclose if it were contained in a record; or
- l. an ongoing investigation respecting the O.P.P. Detachment Board.

6.13.3 Educational or training sessions

(6) A meeting of a O.P.P. Detachment Board, or of a committee of the board, may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members of the board or of the committee.
2. At the meeting, no member of the board or committee considers or otherwise deals with any matter in a way that materially advances the business or decision-making of the board.

6.14 When meetings **must** be closed to the public

In accordance with s 44. (3) of the Act, a meeting or part of a meeting of a O.P.P. Detachment Board, or of a committee of the board, shall be closed to the public if the subject matter being considered is a request under the Municipal Freedom of Information and Protection of Privacy Act.

6.15 Duty of confidentiality

In accordance with s. 44 (4) of the Act, the Members of the board or committee shall keep any matter considered in a Closed Meeting confidential, including by keeping confidential any information obtained for the purpose of considering the confidential matter, except,

- a. for the purpose of complying with an inspector exercising their powers or duties under this Act;
- b. as may otherwise be required in connection with the administration of this Act, the *Special Investigations Unit Act, 2019* or the regulations made under either of them;
- c. as may be required for a law enforcement purpose; or
- d. where disclosure is otherwise required by law.

6.16 Disclosure by resolution

Despite s.44 (4) of the Act, the Board may, by resolution, disclose or authorize a board member to disclose any matter considered under s.44 (2) or (3) of the Act, which may include disclosing information obtained for the purpose of considering the confidential matter.

7 General

7.1 O.P.P. Detachment Board may contract, sue and be sued

In accordance with s. 49 (1) of the Act, the Board may contract, sue and be sued in its own name.

7.2 Members not liable for O.P.P. Detachment Board's contracts

The members the Board are not personally liable for the board's contracts.

7.3 Prescribed standards

The Board shall comply with the prescribed standards, if any, with respect to the exercise of its powers and the performance of its duties under this Act.

7.4 Local policies

The Board may establish local policies in accordance with the Act.

7.5 Committees of the Board

The Board may establish a committee and delegate any of the Board's powers under the Act to the committee.

All committees of the Board shall be formed by by-law, the provision of which may govern the name, powers, duties and quorums of the committee and may, subject to provisions of the Act, govern the composition and appointment of individuals to the committee.

A committee shall be composed of, at least two members of the Board, unless otherwise provided for in the Act, and may have any number of additional members, if a majority of the committee is composed of members of the Board.

7.6 Review

The Board shall conduct a comprehensive review of this bylaw at least once every 4 years.

South Bruce OPP Detachment Board

March 20, 2026

Dear Members of the South Bruce OPP Detachment Board,

On behalf of the Municipality of Arran-Elderslie, I am writing to acknowledge receipt of your recent correspondence dated February 26, 2026 related to the 2026 South Bruce OPP Detachment Board budget.

The Municipality acknowledges that there was a miscommunication on the required budget for the South Bruce OPP Detachment Board. The Municipality confirms that it will contribute the difference between \$1,650 already submitted and the \$5,000 funding amount, as requested by the Board. Please remit an invoice at your earliest convenience.

Upon review of the submitted 2026 budget and in the interest of transparency, the Municipality respectfully requests additional clarification, specifically, we would appreciate further information regarding the \$27,967 prior year surplus and details related to the anticipated \$16,955 surplus for 2026.

Finally, we respectfully request confirmation that, should a surplus remain at the conclusion of the 2026 fiscal year, as currently forecasted, such surplus would be divided equally and refunded to the participating municipalities.

The Municipality values its continued partnership with the Board and appreciates your cooperation and attention to these matters. We look forward to your response and to ongoing collaboration.

Sincerely,

A handwritten signature in cursive script that reads "Emily Dance".

Emily Dance, CAO

CC: South Bruce OPP Detachment Board
Mayor Steve Hammell