

Instructions

It is the responsibility of the person being nominated to file a complete and accurate nomination paper. Please print or type information (except signatures).

Nomination paper of a person to be a candidate at an election to be held in the following municipality

Nominated for the Office of			Ward Name or Number (if any)		
Nominee's name as it is to appear on the ballot paper (subject to agreement of the municipal clerk)					
Last Name or Single Name			Given Name(s)		
Nominee's full qualifying address					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
Mailing Address ☐ Same as qualifying address					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
Email Address			Telephone Number		Telephone Number 2

Declaration of Qualification

I, _____, declare that I am presently legally qualified
(or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada) to be elected and to hold the office for which I am nominated.

Signature of Nominee

Date (yyyy/mm/dd)

Date Received (yyyy/mm/dd)	Time Received	Initial of Nominee or Agent (if filed in person)	Signature of Clerk or Designate
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Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the nomination paper of the aforesaid nominee filed with me and am satisfied that the nominee is qualified to be nominated and that the nomination complies with the Act.

Signature

Date Certified (yyyy/mm/dd)

Save Form

Print Form

Clear Form

Instructions

- Candidates must obtain a minimum of 25 original signatures.
- An individual providing an endorsement signature must be a Canadian citizen, aged 18 or older and have a qualifying address in the municipality. An individual may sign an endorsement for more than one person seeking nomination.
- The qualifying address provided must include the postal code.

Personal information collected on this form is obtained under the authority of sections 33 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open.

Name of person seeking nomination

Last Name or Single Name

Given Name(s)

Endorsement signatures for the nomination of a person for an office in the municipality of

in the year

Name of person providing endorsement – 1

Last Name or Single Name

Given Name(s)

Qualifying Address

Suite/Unit Number

Street Number

Street Name

Municipality

Province

Postal Code

I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.

Signature

Date (yyyy/mm/dd)

Delete

Name of person providing endorsement – 2

Last Name or Single Name

Given Name(s)

Qualifying Address

Suite/Unit Number

Street Number

Street Name

Municipality

Province

Postal Code

I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.

Signature

Date (yyyy/mm/dd)

Delete

Name of person providing endorsement – 3

Last Name or Single Name

Given Name(s)

Qualifying Address

Suite/Unit Number

Street Number

Street Name

Municipality

Province

Postal Code

I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.

Signature

Date (yyyy/mm/dd)

[Delete](#)**Name of person providing endorsement – 4**

Last Name or Single Name

Given Name(s)

Qualifying Address

Suite/Unit Number

Street Number

Street Name

Municipality

Province

Postal Code

I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.

Signature

Date (yyyy/mm/dd)

[Delete](#)**Name of person providing endorsement – 5**

Last Name or Single Name

Given Name(s)

Qualifying Address

Suite/Unit Number

Street Number

Street Name

Municipality

Province

Postal Code

I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.

Signature

Date (yyyy/mm/dd)

[Delete](#)[Add Person \(+\)](#)[Save Form](#)[Print Form](#)[Clear Form](#)

Instructions

Complete two copies of this form and sign each copy.

Person Appointing a Proxy

1. You must be eligible to vote in the municipality.
2. The person you are appointing must be eligible to vote in the municipality.
3. You must know the person who you are appointing and be able to fill in their information.

To complete the form:

1. Provide your information in Box A.
2. Provide the information of the person you are appointing in Box B.
3. Sign and date the form in Box C.

Note: You must fill in the information of the person you are appointing before signing the form in Box C.

After completing two copies of the form, give them to the person who you are appointing as your proxy.

This form is a public record and the copy on file with the clerk may be inspected by any person.

Person Being Appointed

1. You must be eligible to vote in the municipality.
2. You may be appointed as the proxy of one or more family members (parent, grandparent, child, grandchild, sibling or spouse) **or** as the proxy of one person who is not a family member.

To certify the appointment:

Once the person appointing you has given you two copies of the completed form, take them to the municipal clerk (or a person designated by the municipal clerk).

You can present the two copies of the form at the clerk's office (or another location designated by the clerk) during normal office hours, or during the hours of 12 p.m. to 5 p.m. on any day of an advance vote.

The clerk may require you to provide proof of identity or eligibility to vote before certifying the proxy.

You must sign the form in Box D in front of the clerk.

After certifying the proxy (Box E), the clerk will keep one copy of the form and give the other copy back to you.

This form is a public record and the copy on file with the clerk may be inspected by any person.

To vote as a proxy:

Take the completed and certified form to the voting place.

When you present the form, you will be required to take the oath in Box F.

After taking the oath, you can vote on behalf of the person who appointed you.

Box A: Elector Making Appointment
For Office Use (Initial after voters' list has been checked)

Municipality

Ward Name or Number (if any)

Voting Subdivision Number (if known)

Elector Making Appointment

Last Name or Single Name

Given Name(s)

Full address within this municipality

Suite/Unit Number

Street Number

Street Name

Municipality

Province

Postal Code

Box B: Elector Appointed
For Office Use (initial after voters' list has been checked)

Municipality

Ward Name or Number (if any)

Voting Subdivision Number (if known)

Elector Appointed

Last Name or Single Name

Given Name(s)

Full address within this municipality

Suite/Unit Number

Street Number

Street Name

Municipality

Province

Postal Code

Relationship of Elector Appointed to Elector Making the Appointment (check one only)

☐ Related (parent, grandparent, child, grandchild, sibling or spouse)

☐ Not related

Box C: Statement of Elector Making Appointment

I, the undersigned, a qualified elector in the above municipality, do hereby appoint

(person named in Box B), to vote on my behalf and, if related, do attest to their relationship to me.

Signature of the Elector Making Appointment

Date (yyyy/mm/dd)

Note: It is unlawful to sign this proxy form until Box B is completed.

The name of the elector appointed **must** be filled in at the time the elector making the appointment signs the statement.

Box D: Declaration By Elector Appointed (to be completed in the presence of the clerk or designate at the clerk's office or other designated location)

I, the undersigned, a qualified elector in the above municipality, affirm that I have been appointed to vote in good faith and have been instructed to do so on behalf of the elector who made the appointment and that I have not been previously appointed to vote on behalf of any other non-related person.

Declared before Clerk or Commissioner

in the _____

on (yyyy/mm/dd) _____

Signature of Clerk or Commissioner, etc.

Signature of Elector Appointed

Box E: Certification by Clerk

I hereby certify that the elector making the appointment is qualified to vote in this municipality and that the elector appointed is a qualified elector in this municipality and is authorized to vote on behalf of the elector making the appointment.

Signature of Clerk or Designate

Date of Certification (yyyy/mm/dd)

Note: Clerk may require proof of identity of elector appointed before certifying proxy. This form is a public record and the copy on file with the clerk may be inspected by any person.

Box F: Oral Oath

- I swear or solemnly affirm:
- that I am the elector appointed; and
 - that I am voting in good faith on behalf of the elector who made the appointment; and
 - I have not been previously appointed to vote on behalf of any other non-related person.

Save Form

Print Form

Clear Form

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who use a broadcaster or publisher for an election campaign advertisement must complete Schedule 3. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination) YYYY MM DD to YYYY MM DD

☐ Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

☐ Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name

Given Name(s)

Office for Which the Candidate Sought Election

Ward Name or Number (if any)

Municipality

Spending Limit

General
\$

Parties and Other Expressions of Appreciation
\$

Contribution Limit

Contributions from Candidate and Spouse
\$

☐ I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, _____, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)

Time Filed

Initial of Candidate or Agent (if filed in person)

Signature of Clerk or Designate

Box C: Statement of Campaign Income and Expenses

* Note – No entry is required. Values will auto-populated once the applicable details are calculated.

LOAN

Name of bank or recognized lending institution

Amount borrowed

\$

INCOME

Total amount of all contributions (from line 1A in Schedule 1) +\$ 0see Note *

Revenue from items \$25 or less +\$

Sign deposit refund +\$

Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2) +\$see Note *

Interest earned by campaign bank account +\$

Other (provide full details)

1. + \$ -

2. + \$ -

3. + \$ -

4. + \$ -

5. + \$ -

6. + \$ -

Add Item (+)

Total Campaign Income (Do not include loan) =

\$

C1

EXPENSES (Note: Include the value of contributions of goods and services)

1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1) +\$see Note *

Advertising +\$

Brochures/flyers +\$

Signs (including sign deposit) +\$

Meetings hosted +\$

Office expenses incurred until voting day +\$

Phone and/or internet expenses incurred until voting day +\$

Salaries, benefits, honoraria, professional fees incurred until voting day +\$

Bank charges incurred until voting day +\$

Interest charged on loan until voting day +\$

Other (provide full details)

1. + \$ -

2. + \$ -

3. + \$ -

4. + \$ -

5. + \$ -

6. + \$ -

Add Item (+)

Total Expenses subject to general spending limit =

\$

C2

2. Expenses subject to spending limit for parties and other expressions of appreciation

1.		+	\$	
2.		+	\$	
3.		+	\$	
4.		+	\$	
5.		+	\$	

Add Item (+)

Total Expenses subject to spending limit for parties and other expressions of appreciation = \$ C3

3. Expenses not subject to spending limits

Accounting and audit +	\$	
Cost of fundraising events/activities (list details in Part IV of Schedule 2) +	\$	see Note *
Office expenses incurred after voting day +	\$	
Phone and/or internet expenses incurred after voting day +	\$	
Salaries, benefits, honoraria, professional fees incurred after voting day +	\$	
Bank charges incurred after voting day +	\$	
Interest charged on loan after voting day +	\$	
Expenses related to recount +	\$	
Expenses related to controverted election +	\$	
Expenses related to compliance audit +	\$	
Expenses related to candidate's disability (provide full details)		

1.		+	\$	
2.		+	\$	
3.		+	\$	
4.		+	\$	
5.		+	\$	

Add Item (+)

Other (provide full details)

1.		+	\$	
2.		+	\$	
3.		+	\$	
4.		+	\$	
5.		+	\$	

Add Item (+)

Total Expenses not subject to spending limits = \$ C4

Total Campaign Expenses (C2 + C3 + C4) = \$ C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5) + \$ 0 D1

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign – \$

Surplus (or deficit) for the campaign = \$ D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 – Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse +

Contributions in goods and services from candidate and spouse
(include value listed in Table 1 and Table 2) +

Total value of contributions not exceeding \$100 per contributor
• Include ticket revenue, contributions in money, goods and services
where the total contribution from a contributor is \$100 or less
Total value of contributions exceeding \$100 per contributor
(do not include contributions from candidate or spouse). +
(from line 1B; list details in Table 3 and Table 4)

• Include ticket revenue, contributions in money, goods and services
where the total contribution from a contributor exceeds \$100
(do not include contributions from candidate or spouse). +

Less: Ineligible contributions paid or payable to the contributor –
Contributions paid or payable to the clerk, including contributions
from anonymous sources exceeding \$25 –

Total Amount of Contributions (record under Income in Box C) =

\$

\$

\$

\$

\$

\$

\$

see Note *

see Note *

1A

Part II – Contributions from candidate or spouse

Table 1: Contributions in goods or services
(Note: Must also be recorded as Expenses in Box C.)

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total		

Add Item (+)

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
(Note: Value must be recorded as a contribution from the candidate and as an expense.)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Total				

Add Item (+)

☐Additional information is listed on separate supplementary attachment, if completed manually.

Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total				

Add Item (+)

☐Additional information is listed on separate supplementary attachment, if completed manually.

Table 4: Contributions in goods or services from individuals other than candidate or spouse
(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total				

Add Item (+)

☐Additional information is listed on separate supplementary attachment, if completed manually.

Total for Part III – Contributions exceeding \$100 per contributor
(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)

\$ 1B

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

☐ Additional schedule(s) attached, if completed manually.

Fundraising Event/Activity 1

Description of fundraising event/activity

Date of event/activity (yyyy/mm/dd)

Part I – Ticket revenue

Admission charge (per person)

\$2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$

Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.

+ \$-

2.

+ \$-

3.

+ \$-

4.

+ \$-

5.

+ \$-

Add Item (+)

Total Part II (include in Part I of Schedule 1) = \$

Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1.

+ \$-

2.

+ \$-

3.

+ \$-

4.

+ \$-

5.

+ \$-

Add Item (+)

Total Part III (include under Income in Box C) = \$

Part IV – Expenses related to fundraising event or activity

Provide details

1.

+ \$-

2.

+ \$-

3.

+ \$-

4.

+ \$-

5.

+ \$-

Add Item (+)

Total Part IV Expenses (include under Expenses in Box C) = \$

Add Event (+)

Remove Event (-)

Schedule 3 – Broadcasters and Publishers

Complete if candidate used a broadcaster or publisher for an election campaign advertisement.

Table 5: Contact information for broadcasters and publishers used during the election campaign

Name	Type of Advertisement (e.g. print, television, radio etc)	Contact Information

Add Item (+)

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Auditor's Report – *Municipal Elections Act, 1996* (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality			Date (yyyy/mm/dd)
Contact Information			
Last Name or Single Name		Given Name(s)	Licence Number
Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
Telephone Number		Email Address	

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
 - provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☐ Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Save Form

Print Form

Clear Form

Instructions

This form must be completed by any candidate or registered third party who has:

- incurred costs related to a compliance audit, after the supplementary filing period has passed; and
- applied for the return of their surplus funds from the clerk in order to defray those costs.

Any surplus funds remaining when the costs have been defrayed shall be immediately paid to the clerk who was responsible for the conduct of the election.

A new form must be completed and filed with the clerk 90 days after the surplus was returned to the candidate or third party advertiser, and every 90 days thereafter, until:

- the costs are defrayed and any remaining surplus has been paid to the clerk, or
- there is no surplus remaining.

For the reporting period from	YYYY	MM	DD	to	YYYY	MM	DD
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Box A: Name of Candidate and Office

Candidate's name as shown on ballot

Last Name or Single Name	Given Name(s)
Office for Which the Candidate Sought Election	Ward Name or Number (if any)
Municipality	

Box B: Name of Registered Third Party

Name of Registered Third Party	Municipality
Official Representative (if trade union or corporation)	
Last Name or Single Name	Given Name(s)

Box C: Summary of Expenses

Surplus at Start of Reporting Period		\$	(A)
Expenses related to compliance audit (provide full details)			
1.	+	\$	-
2.	+	\$	-
3.	+	\$	-
4.	+	\$	-
5.	+	\$	-
Add Item (+)			
Total Expenses =		\$	(B)
Surplus Remaining (A) – (B) =		\$ 0	
Amount Paid to Clerk (if applicable)		\$	

Box D: Declaration

I, _____, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

_____ Signature of Candidate or Registered Third Party (or Official Representative)		_____ Date (yyyy/mm/dd)
Time Filed	Date Filed (yyyy/mm/dd)	Signature of Clerk or Designate
Save Form Print Form Clear Form		

Instructions

- To be completed and filed with the clerk by a candidate or registered third party requesting an extension of the campaign period due to a deficit.
- This notice must be filed on or before December 31 in the year of a regular election and 45 days after voting day in the case of a by-election.

Box A: Name of Candidate and Office

Name of Candidate

Last Name or Single Name

Given Name(s)

Office for Which the Candidate Sought Election

Ward Name or Number (if any)

Municipality

Box B: Name of Registered Third Party

Name of Registered Third Party

Municipality

Official Representative (if trade union or corporation)

Last Name or Single Name

Given Name(s)

Box C: Declaration

I, _____, hereby give notice and declare to the clerk that I (or the registered third party that I represent) have a deficit and wish the campaign period to be extended in accordance with section 88.24.

Signature of Candidate or Registered Third Party (or Official Representative)

Date (yyyy/mm/dd)

Time Filed

Date Filed (yyyy/mm/dd)

Signature of Clerk or Designate

[Save Form](#)

[Print Form](#)

[Clear Form](#)

Instruction

It is the responsibility of the person incurring expenses to file a complete and accurate notice. Please print or type information (except signatures).

Box A: Notice of Registration (Individuals, Corporations and Trade Unions)

Registration for an Individual, Corporation or Trade Union in the Following Municipality

Name of Individual, Corporation or Trade Union (Registrant)

Mailing Address (Registrant)

Suite/Unit Number | Street Number | Street Name

Municipality | Province | Postal Code

Email Address | Telephone Number | Telephone Number 2

Box B: Designation of an Official Representative (Corporations and Trade Unions)

Name of person signing (Official Representative)

Last Name or Single Name | Given Name(s)

Mailing Address (Official Representative)

Suite/Unit Number | Street Number | Street Name

Municipality | Province | Postal Code

Email Address | Telephone Number | Telephone Number 2

Box C: Additional Information (Corporations)

Business Name

Corporation Number (Indicate whether Ontario Corporation Number, Federal Corporation Number, etc.)

Names of Principal Officers

	-		-
	-		-
	-		-
	-		-
	-		-
	-		-

Add Principle Officer (+)

Box D: Declaration of Qualification

I, _____, the Registrant (or Official Representative of the Registrant), referred to in this notice, do hereby declare that:

- (1) The information in this notice of registration is, to the best of knowledge and belief, true;
- (2) The Registrant is qualified to be registered as a third party advertiser; and
- (3) I am authorized to sign on behalf of the Registrant (applies only where the Registrant is a corporation or trade union).

Signature of Registrant (or Official Representative)

Date (yyyy/mm/dd)

Date Received (yyyy/mm/dd)	Time Received	Initial of Registrant (or Official Representative) (if filed in person)	Signature of Clerk or Designate
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Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the notice of registration of the aforesaid registrant filed with me and am satisfied that the registrant is qualified to incur expenses and that the notice of registration complies with the Act.

Signature of Clerk or Designate

Date Certified (yyyy/mm/dd)

Save Form

Print Form

Clear Form

Instructions

All registrants must complete Boxes A, B, C and D and Schedule 1. All registrants must complete Schedule 2 and Schedule 3 as appropriate. Registrants who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the registrant or, if the registrant is an individual, their spouse) shall be immediately paid to the clerk who was responsible for the conduct of the election.

For the campaign period from

YYYY	MM	DD

 to

YYYY	MM	DD

- ☐ Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)
- ☐ Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Registrant

Name of Registrant (individual, trade union or corporation)

Official Representative (name of person signing on behalf of trade union or corporation)

Last Name or Single Name

Given Name(s)

Municipality

Spending Limit – General

\$

Spending Limit – Parties and Other Expressions of Appreciation

\$

Box B: Declaration

I, _____, a registrant (or official representative), declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Registrant (or Official Representative)

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)

Time Filed

Initial of Registrant, Official Representative
or Agent (if filed in person)

Signature of Clerk or Designate

Box C: Statement of Campaign Income and Expenses

* Note – No entry is required. Values will auto-populated once the applicable details are calculated.

LOAN

Name of bank or recognized lending institution

Amount borrowed
\$

INCOME

Total amount of all contributions (from line 1A in Schedule 1) +\$ 0see Note *

Revenue from items \$25 or less +\$

Sign deposit refund +\$

Revenue from fundraising events not deemed a contribution
(from Part III of Schedule 2) +\$see Note *

Interest earned by campaign bank account +\$

Other (provide full details)

1. + \$ -

2. + \$ -

3. + \$ -

4. + \$ -

5. + \$ -

6. + \$ -

Add Item (+)

Total Campaign Income (Do not include loan) =

\$

C1

EXPENSES (Note: Include the value of contributions of goods and services)

1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign
(list details in Table 2 of Schedule 1) +\$see Note *

Advertising +\$

Brochures/flyers +\$

Signs (including sign deposit) +\$

Meetings hosted +\$

Office expenses incurred until voting day +\$

Phone and/or internet expenses incurred until voting day +\$

Salaries, benefits, honoraria, professional fees incurred until voting day +\$

Bank charges incurred until voting day +\$

Interest charged on loan until voting day +\$

Other (provide full details)

1. + \$ -

2. + \$ -

3. + \$ -

4. + \$ -

5. + \$ -

6. + \$ -

Add Item (+)

Total Expenses subject to general spending limit =

\$

C2

2. Expenses subject to spending limit for parties and other expressions of appreciation

1.		+	\$		-
2.		+	\$		-
3.		+	\$		-
4.		+	\$		-
5.		+	\$		-

Add Item (+)

Total Expenses subject to spending limit for parties and other expressions of appreciation = \$ C3

3. Expenses not subject to spending limits

Accounting and audit +	\$	
Cost of fundraising events/activities (list details in Part IV of Schedule 2) +	\$	see Note *
Office expenses incurred after voting day +	\$	
Phone and/or internet expenses incurred after voting day +	\$	
Salaries, benefits, honoraria, professional fees incurred after voting day +	\$	
Bank charges incurred after voting day +	\$	
Interest charged on loan after voting day +	\$	
Expenses related to recount +	\$	
Expenses related to controverted election +	\$	
Expenses related to compliance audit +	\$	
Expenses related to registrant's disability (provide full details)		

1.		+	\$		-
2.		+	\$		-
3.		+	\$		-
4.		+	\$		-
5.		+	\$		-

Add Item (+)

Other (provide full details)

1.		+	\$		-
2.		+	\$		-
3.		+	\$		-
4.		+	\$		-
5.		+	\$		-

Add Item (+)

Total Expenses not subject to spending limits = \$ C4

Total Campaign Expenses (C2 + C3 + C4) = \$ C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5) + \$ 0 D1

If there is a surplus, deduct any refund of registrant's or spouse's contributions to the campaign – \$

Surplus (or deficit) for the campaign = \$ D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Schedule 1 – Contributions

Part I – Summary of Contributions

Contributions in money from registrant and (if individual) spouse +

Contributions in goods and services from registrant and (if individual) spouse(include value listed in Table 1 and Table 2) +

Total value of contributions not exceeding \$100 per contributor

• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from registrant or spouse). +

Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Tables 3-6)

• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from registrant or spouse). +

Less: Ineligible contributions returned or payable to the contributor – Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25 –

Total Amount of Contributions (record under Income in Box C) =

\$

\$

\$

\$

\$

\$

\$

\$

see Note *

see Note *

1A

Part II – Contributions from registrant or spouse

Table 1: Contributions in goods or services
(Note: Must also be recorded as Expenses in Box C.)

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total		

Add Item (+)

☐Additional information is listed on separate supplementary attachment, if completed manually.

Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
(Note: Value must be recorded as a contribution from the registrant and as an expense.)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Total				

Add Item (+)

☐Additional information is listed on separate supplementary attachment, if completed manually.

Part III – Contributions exceeding \$100 – contributors other than registrant or spouse

Table 3: Monetary contributions from individuals other than registrant or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)

Total

Add Item (+)

☐Additional information is listed on separate supplementary attachment, if completed manually.

Table 4: Monetary contributions from corporations or trade unions

Name (legal and carrying on business as)	Full Address	President or Business Manager	Authorized Representative	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)

Total

Add Item (+)

☐Additional information is listed on separate supplementary attachment, if completed manually.

Table 5: Contributions in goods or services from individuals other than registrant or spouse
(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total					

Add Item (+)

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 6: Contributions in goods or services from corporations or trade unions
(Note: Must also be recorded as Expenses in Box C.)

Name (legal and carrying on business as)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total							

Add Item (+)

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Total for Part III (Add totals from Tables 3-6) (Record in Part 1 – Summary of Contributions) \$ _____ 1B

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

☐ Additional schedule(s) attached, if completed manually.

Fundraising Event/Activity 1

Description of fundraising event/activity

Date of event/activity (yyyy/mm/dd)

Part I – Ticket revenue

Admission charge (per person)

\$2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$

Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.

+ \$-

2.

+ \$-

3.

+ \$-

4.

+ \$-

5.

+ \$-

Add Item (+)

Total Part II (include in Part I of Schedule 1) = \$

Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold)

1.

+ \$-

2.

+ \$-

3.

+ \$-

4.

+ \$-

5.

+ \$-

Add Item (+)

Total Part III (include under Income in Box C) = \$

Part IV – Expenses related to fundraising event or activity

Provide details

1.

+ \$-

2.

+ \$-

3.

+ \$-

4.

+ \$-

5.

+ \$-

Add Item (+)

Total Part IV Expenses (include under Expenses in Box C) = \$

Remove Event (-)

Add Event (+)

Schedule 3 – Broadcasters and Publishers

Complete if registrant used a broadcaster or publisher for a third party advertisement.

Table 7: Contact information for broadcasters and publishers used during the third party advertising campaign

Name	Type of Advertisement (e.g. print, television, radio etc)	Contact Information

Add Item (+)

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Auditor's Report

Municipal Elections Act, 1996 (Section 88.25)

A registrant who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality			Date (yyyy/mm/dd)	
Contact Information	Last Name or Single Name		Given Name(s)	
Licence Number				
Address				
Suite/Unit Number	Street Number	Street Name		
Municipality		Province	Postal Code	
Telephone Number		Email Address		

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☐ Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.29 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Save Form

Print Form

Clear Form

Instructions

- To be completed by persons whose names appear on the voters' list and who do not present the prescribed proof of identity and residence.
- This application must be completed at the voting place.

Voting Place

Municipality

Ward Name or Number (if any)

Declaration

I, _____, hereby declare that I am

at

(Name of Elector)

(Address)

as shown on the voters' list, and I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before Deputy Returning Officer

in the _____

Date (yyyy/mm/dd) _____

Signature of Deputy Returning Officer

Signature of Person Requesting a Ballot

[Save Form](#)

[Print Form](#)

[Clear Form](#)



Form EL11
Municipality of Kincardine
Declaration of Qualifications – Council
Sec. 29 Municipal Elections Act, 1996

I, _____, a nominated candidate
for the office of:

- ☐ Mayor
- ☐ Deputy Mayor
- ☐ Councillor at-large
- ☐ Councillor Ward _____

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996*, as amended and the *Municipal Act, 2001* to be elected to and to hold the office of:
 - ☐ Mayor
 - ☐ Deputy Mayor
 - ☐ Councillor at-large
 - ☐ Councillor Ward _____
2. Without limiting the generality of paragraph 1, I am at least eighteen years of age, a Canadian citizen, a resident of the Municipality of Kincardine or the owner or tenant of land in the Municipality of Kincardine or the spouse of such owner or tenant;
3. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act*, the *Public Service of Ontario Act, 2006*, or any other Act to be elected to or hold the above-mentioned office;
4. Without limiting the generality of paragraph 3.,
 - I am not an employee of the Municipality of Kincardine, or if I am an employee of the Municipality of Kincardine, I am on an unpaid leave of absence as provided for by Section 30 of the *Municipal Elections Act, 1996*;
 - I am not a judge of any court;
 - I am not a member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Municipality of Kincardine prior to 2:00 p.m. on Nomination Day, August 26, 2026. I understand that the Clerk of the Municipality of Kincardine will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline;
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*;

6. Without limiting the generality of paragraph 5:

- I am not a person who is serving a sentence of imprisonment in a penal or correctional institution;
- I am not a person who was convicted of a corrupt practice described in subsection 90(1), (2) or (3) of the *Municipal Elections Act, 1996*, during an election that occurred less than four years prior to Monday, October 26, 2026;

7. I am not a candidate who was convicted of a corrupt practice under the *Municipal Elections Act, 1996*, or of an offence under the Criminal Code (Canada), in connection with an act or omission with respect to a municipal election;

8. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*; and

I, _____, make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Municipality of Kincardine, County of Bruce, on this _____ day of _____, 2026.

Signature of Candidate

Signature of Clerk or Designate

*****Legislative references are provided for convenience only. Always consult the official, current legislation and seek professional advice as appropriate*****

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* for the purpose of assessing a nominee's eligibility for election to municipal council. Pursuant to the *Municipal Elections Act, 1996* s.88, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, documents and materials filed with or prepared by the Clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open. Questions about this collection of personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.



Form EL12
Municipality of Kincardine
Candidate's Consent to Release Personal Information
Municipal Elections Act, 1996

NOTICE:

A Nomination Paper, which contains some contact information, is a public document that may be inspected by any person at the Municipality's Clerk's Office at a time when the office is open until such time as the form is legally destroyed.

PURPOSE OF THIS FORM:

This form can be used to consent to permit other methods of public disclosure of specific contact information in addition to public inspection of forms. By completing and submitting this form you authorize election staff to include on the Municipality's website and make available to any person upon request by all of the following methods: in person, by phone, mail, e-mail or fax, the information below with respect to your candidacy for elected office.

INSTRUCTIONS:

Submit this form in person or by mail to the Clerk's Office, 1475 Concession #5 RR5 Kincardine ON N2Z 2X6:

Name of Candidate: _____

Candidate for the Office of: (check one)

- ☐ **Mayor**
- ☐ **Deputy Mayor**
- ☐ **Councillor at-large**
- ☐ **Councillor Ward** _____
- ☐ **School Trustee, Bluewater District School Board**
- ☐ **School Trustee, Bruce-Grey Catholic District School Board**

Address: _____ **City:** _____

Postal Code: _____ **Home Phone:** _____

Business Phone No.: _____ **Cell Phone No.:** _____

Email Address: _____

Website Address: _____

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, I hereby authorize election staff to include on the Municipality's website, and make available to any person upon request by all of the following methods: in person, by phone, mail, e-mail or fax, the information shown with respect to my candidacy for elected office.

Date

Signature of Candidate

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996 ss.12, 29 and 33*, and the *Education Act s.219* and will be used by a nominee for the purpose of authorizing the Clerk to publicly disclose the information by the methods detailed on the form in addition to the method of public inspection required by the *Municipal Elections Act, 1996*. Pursuant to the *Municipal Elections Act, 1996 s.88*, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, documents and materials filed with or prepared by the Clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open. Questions about this collection of personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.



Form EL13
Municipality of Kincardine
Withdrawal of Nomination
Municipal Elections Act, 1996, s. 36

I, _____ hereby withdraw my name as
(Name of Candidate)

Candidate for the Office of _____
(Name of Elected Office)

Date _____

Signature of Candidate _____

This withdrawal, delivered to me at _____ on this _____ day of
(time)
_____, 2026.

Jennifer Lawrie
Clerk

A person who has been nominated may withdraw his or her nomination by filing a written withdrawal in the Clerk's office before 2:00 p.m. on Nomination Day if the person was nominated under ss. 33 (4) or before 2:00 p.m. on the Wednesday following Nomination Day, if the person was nominated under ss. 33 (5).

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* for the purpose of a candidate withdrawing their nomination. Pursuant to the *Municipal Elections Act, 1996* s.88, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, documents and materials filed with or prepared by the Clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open. Questions about this collection of personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.



Form EL14
Municipality of Kincardine
Release Personal Information Third Party Registration
Municipal Elections Act, 1996

NOTICE:

A Notice of Registration - Form 7 which contains some contact information, is a public document that may be inspected by any person at the Municipality's Clerk's Office at a time when the office is open until such time as the form is legally destroyed.

PURPOSE OF THIS FORM:

This form is to inform third party registrants that pursuant to the Municipal Elections Act, 1996 s.88, the Form 7 document is a public record, despite anything in the Municipal Freedom of Information and Protection of Privacy Act, documents and materials filed with or prepared by the Clerk or any other election official under the Municipal Elections Act, 1996 are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open.

Name of Registrant : _____

If Corporation or Trade Union:

Name of Official Representative: _____

I acknowledge that the Notice of Registration – Third Party (Form 7) filed by me contains personal information and I am aware that the Municipal Clerk will disclose all or part of it to the general public.

Date

Signature of Registrant or Official Representative

Date

Signature of Municipal Clerk or Designate

Personal information on this form is collected under the authority of the *Municipal Elections Act*, and will be used to assist the Municipal Clerk in the administration of the 2026 Municipal Election. Questions about this collection of personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.

APPLICATION TO AMEND VOTERS’ LIST
DEMANDE DE CHANGEMENT À LA LISTE ÉLECTORALE

Form/Formulaire EL15

Municipal Elections Act, 1996 (s.17, s.24, s.25)
Loi de 1996 sur les élections municipales (art.17, art.24, art.25)

Check only one / Cocher une case

- ☐ **add** applicant’s name to list / **ajouter** le nom du demandeur à la liste
- ☐ **correct** applicant’s information on list / **corriger** les renseignements sur le demandeur
- ☐ **delete** applicant’s or family member’s name from list / **supprimer** le demandeur ou le membre de sa famille de la liste
- ☐ **deceased** / **décédé** ☐ **moved** / **déménagé** ☐ **other** / **autre**

Please confirm that you are a Canadian Citizen Veuillez confirmer si vous êtes citoyen canadien		☐	Date of birth Date de naissance		Year/Année	Month/Mois	Day/Jour
Last name/ Nom de famille		First name / Prénom		Middle name / Prénom			

Qualifying address on voting day Adresse admissible le jour des élections					At qualifying address, applicant is: À l’adresse admissible, le demandeur est:	
					☐	owner since _____ propriétaire depuis
Street number & name Numéro et nom de rue	Apt. # N°. d’app.	Roll number N°. du role	Voting subdivision Section de vote	Ward Salle	☐	tenant since _____ locataire depuis
					☐	other since _____ chambreur depuis
					☐	spouse/conjoint(e)
					☐	unqualified (deleted name only) non qualifié (nom supprimé seulement)
City Ville	Postal code Code postal	(if house apartment, indicate floor level-e.g. basement, 1 st floor, etc.) (si app. dans la maison, indiquer l’étage)				

Previous qualifying address (if applicable) Adresse admissible précédente (si tel est le cas)					At previous address, applicant was: À l’adresse précédente, le demandeur était:	
					☐	owner / propriétaire
Street number & name Numéro et nom de rue	Apt. # N°. d’app.	Roll number N°. du role	Voting subdivision Section de vote	Ward Salle	☐	tenant / locataire
					☐	other / chambreur
					☐	spouse/conjoint(e)
City Ville	Postal code Code postal	(if house apartment, indicate floor level-e.g. basement, 1 st floor, etc.) (si app. dans la maison, indiquer l’étage)				

Current mailing address of applicant Adresse postale actuelle du demandeur				(if different than <i>qualifying address</i> above) (si différente de l’ <i>adresse admissible</i>)		At mailing address, applicant is: À l’adresse postale le demandeur est:	
						☐	owner / propriétaire
						☐	tenant / locataire
						☐	other / chambreur
						☐	spouse/conjoint(e)
Street number & name Numéro et nom de rue		Apt. # N°. d’app.	City Ville	Postal code Code postal			

School Support / Soutien scolaire	
☐	Applicant is Roman Catholic (includes Greek & Ukrainian Catholics) Le demandeur est catholique (comprend les catholiques Grecs et Ukrainiens)
☐	Applicant has French Language Education Rights (does not include French immersion nor French as a second language) Le demandeur a droit à l’enseignement en langue française (n’inclut pas les programmes d’immersion ou de français langue seconde)

Applicant wishes to be an elector for the following school board Le demandeur désire être un électeur du conseil scolaire suivant:	
☐	English-Public anyone can support English-public Public anglais toutes les personnes sont admissibles
☐	English-Separate must be a Roman Catholic Séparé anglais seules les personnes catholiques
☐	French-Public must have French Language Education Rights Public français seules les personnes ayant droit à l’enseignement en langue française
☐	French-Separate must be Roman Catholic and have French Language Education Rights Séparé français seules les personnes catholiques ayant droit à l’enseignement en langue française

I, the undersigned, hereby declare that I am a Canadian citizen, that I have attained the age of eighteen (18) years on or before Voting Day, and that on Voting Day, I am entitled to be an elector in accordance with the facts or information submitted on this form, and that I understand the effect thereof. I hereby apply to have my name included or amendments made on the Voters’ List in accordance with such facts or information.
Je, soussigné(e), déclare être citoyen(ne) canadien(ne), et avoir atteint l’âge de dix-huit (18) ans le jour ou avant le jour du scrutin, et que le jour du scrutin, je suis admissible selon les faits et renseignements soumis sur ce formulaire, et que je connais les conséquences. Par la présente, je demande que mon nom ou ces changements soient inclus sur la liste électorale selon les dits faits ou renseignements.

Signature of applicant / Signature du demandeur		Date
Certificate of Approval (to be completed by Clerk or designate) Certificat d’approbation (à être complété par le greffier ou la personne désignée) ☐ Approved / Approuvé		☐ Refused (state reason) Rejeté (précisez la raison)
I hereby certify that the Voters’ List for said voting subdivision in this municipality shall be amended in accordance with the statement of facts or information contained herein. Je déclare que la liste électorale pour la dite section de vote de cette municipalité sera amendée selon les faits et renseignements déclarés ci-haut		
Signature of Clerk or designate / Signature du greffier ou de la personne désignée		date

This information is collected under authority of s.17, s.24 and s.25 of the *Municipal Elections Act* and s.15 and s.16 of the *Assessment Act* and will be used to determine voter eligibility.
Ces renseignements sont recueillis en vertu des articles17, 24 et 25 de la *Loi sur les élections municipales* et des articles 15 et 16 de la *Loi sur l’évaluation foncière* et serviront à déterminer l’admissibilité à voter.



Form EL16
Municipality of Kincardine
Unofficial List of Candidates
Municipal Elections Act, 1996

Name of Candidate (in alphabetical order)	Office	Contact Information

As of _____, 2026

Jennifer Lawrie, Clerk



Form EL17
Municipality of Kincardine
Notice of Rejection of Nomination/Registration
Municipal Elections Act, 1996, s.35 (4), 88.8 (13)

To: _____
(Name of Candidate/Third Party Advertiser) (Office)

(Address including Postal Code)

(Email Address)

Take Notice that your nomination/registration filed, with the undersigned, has been examined and the same has been rejected for the following reasons:

I am not satisfied that you are a person qualified to be nominated/ or an individual, corporation or trade union qualified to be registered as required by the *Municipal Elections Act, 1996*, or by the relevant legislation which sets out qualifications for the office for which you filed your nomination/registration.

I am not satisfied that your nomination complies with the requirements of the *Municipal Elections Act, 1996*.

Date

Jennifer Lawrie, Clerk



Form EL18
Municipality of Kincardine
Official List of Certified Candidates
Municipal Elections Act, 1996

Notice is hereby given to the Municipal Electors that during the period commencing May 1st, 2026 and completed on Nomination Day, August 21, 2026 the following persons filed all necessary papers, declarations and fees. As Clerk, I am satisfied that such person(s) are qualified and that their Nominations satisfy the requirements of the *Municipal Elections Act, 1996*. I have, therefore, certified such candidates for the office which follows their respective name:

Name of Candidate	Office	Telephone/Email

Dated this _____ day of August, 2026

Jennifer Lawrie, Clerk



Form EL19
Municipality of Kincardine
Official List of Third Party Advertisers
Municipal Elections Act, 1996

Notice is hereby given to the Municipal Electors that during the period commencing May 1st, 2026 and completed on October 23, 2026 (the Friday before Voting Day), the following individuals, corporations or trade unions filed all necessary papers and declarations. As Clerk, I am satisfied that such individuals, corporations or trade unions are qualified to be registered as a Third Party Advertiser and their notices of registration satisfy the requirements of the *Municipal Elections Act, 1996*. I have, therefore, certified such individuals, corporations or trade unions as Third Party Advertisers as follows:

Name of individuals, corporations or trade unions	Telephone/Email

As of _____, 2026

Jennifer Lawrie, Clerk



Form EL20
Municipality of Kincardine
Notice of Additional Nominations
Municipal Elections Act, 1996

Take Notice that the number of candidates for the office of _____ was not sufficient to fill the number of vacancies to which candidates may be elected;

And Further Take Notice that the Clerk may receive and certify additional nominations for the remaining vacancies for the office of _____ between the hours of 9:00 a.m. and 2:00 p.m. on August 26, 2026 subject to the provisions of s.33(5) of the *Municipal Elections Act, 1996*.

Offices for which Persons may be Nominated

_____, _____ to be elected
(Office) (Number)

And Further Take Notice that the manner in which nominations shall be filed is set forth in s.33 of the *Municipal Elections Act, 1996*. Nomination forms and full particulars of procedures to be followed may be obtained from the undersigned.

Dated this _____ day of August, 2026

Jennifer Lawrie, Clerk



Form EL21
Municipality of Kincardine
Voters' List Cover Sheet
Municipal Elections Act, 1996

I hereby certify that the attached Voters' List contains the names of persons entitled to vote, for the identified Ward(s) at the Municipal Elections to be held for the Municipality of Kincardine on Monday, October 26, 2026:

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3

This Voters' List was prepared in accordance with Section 23 of the *Municipal Elections Act, 1996*, for the 2026 Municipal Election.

Electors should ensure that their names and relevant information are correctly shown on the Voters' List.

A person may make an application to the Clerk requesting that the person's name be added to or removed from the Voters' List or that information on the Voters' List relating to the person be amended by completing and filing the prescribed form available at the Office of the Clerk during regular office hours between September 1st to October 25th, 2026 and to the close of voting on October 26th, 2026. The application shall be in writing and shall be filed in person, by the applicant or his/her agent, or by mail, by the applicant. Proof of identity and residence as prescribed in O. Reg. 304/13 will be required.

No person shall use any information obtained from the Voters' List except for election purposes.

Clerk

Date



Form EL22
Municipality of Kincardine
Notice of the Posting of Voters' List
Municipal Elections Act, 1996

Notice is hereby given that the Voters' List for the Municipality of Kincardine will be posted at the following locations on Tuesday September 1, 2026.

Municipal Administration Centre	1475 Concession 5
Satellite Office Underwood	1240 Concession 6 (Underwood)

Electors should examine the list to ensure that their names and relevant information are correctly shown and take immediate proceedings to have any errors or omissions corrected.

A person may make an application to the Clerk requesting that the person's name be added to or removed from the Voters' List or that information on the Voters' List relating to the person be amended by completing and filing the prescribed form available at the Office of the Clerk during regular office hours between September 1st to October 25th, 2026 and to the close of voting on October 26th, 2026. The application shall be in writing and shall be filed in person, by the applicant or his/her agent, or by mail, by the applicant. Proof of identity and residence as prescribed in O. Reg. 304/13 will be required.



Form EL23
Municipality of Kincardine
Declaration of Proper Use of the Voters' List
Municipal Elections Act, 1996 ss. 23 (3), (4), (5), 27 (1)

I, _____, being a

☐ Certified Candidate for the office of _____

hereby request the Clerk to provide me with the following information when it becomes available:

- ☐ an electronic copy of the Voters' List, or part thereof, that contains the names of the electors who are entitled to vote for the officer identified above;
- ☐ electronic access to the Simply Voting Candidate View module to view the list of electors and which electors have voted.

A copy of the Interim List of Changes to the Voters' List approved under s. 24 and 25 between September 20 to 30, 2026 will be provided to each Certified Candidate electronically or through the Simply Voting Candidate View module.

OR

☐ a person entitled to a copy of the Voters' List pursuant to ss. 23(3) of the *Municipal Elections Act, 1996* namely

hereby request the Clerk to provide me with the following when it becomes available:

by ☐ electronic format or ☐ paper format

☐ a copy of the Voters' List.

A copy of the Interim List of Changes to the Voters' List approved under s. 24 and 25 between September 20 to 30, 2026 will be provided to each person who received a copy of the Voters' List under s. 23.

I, the undersigned, understand that I am prohibited by the *Municipal Elections Act, 1996* to use the Voters' List, except for election purposes, and I do hereby agree to do so.

Signature

Date



Form EL23
Municipality of Kincardine
Policy for Use of the Voters' List
Municipal Elections Act, 1996

The Voters' List has been compiled for election purposes only. All electors should ensure that their names and relevant information are correct on the Voters' List.

Eligible persons who request a copy of the Voters' List must sign a declaration prior to receiving a copy of all or any part of the Voters' List.

Where the Voters' List can be provided electronically to an eligible person, who has signed a declaration provided by the Clerk stating the list shall be used for election purposes only, the Clerk may choose to provide it in this format.

Copies for local boards – Municipalities - Minister

On **written request**, the Clerk shall provide a copy of the Voters' List to, [Section 23 (3)]

- the secretary of a local board any of whose members are required to be elected at an election conducted by the Clerk, or that has submitted a question to the electors;
- the Clerk of the local municipality responsible for conducting the elections in any combined area for school board purposes;
- the Clerk of an upper-tier municipality any of whose members are required to be elected at an election conducted by the Clerk, or that has submitted a by-law or question to the electors;
- the Minister, if he or she has submitted a question to the electors.

Copies – for Candidates

On the written request of a Certified Candidate for an office, the Clerk shall provide them with the part of the Voters' List that contains the names of the electors who are entitled to vote for that office.

Any queries regarding the Voters' List should be directed to the Clerk's Office. The person must contact or visit the municipal office where they are entitled to vote, with proper identification and proof of residence during normal office hours beginning September 1, 2026 up to and including the close of voting on October 26 at 8 p.m.

Use of online, electronic and paper versions of the Voters' List, Interim List of Changes to the Voters' List and all other information containing personal voter information shall be protected by the Candidate and shall not be used for any purpose other than the 2026 Municipal Election. All Voter information obtained by the Candidate during the 2026 Municipal Election shall be destroyed by the Candidate after the election and confirmed in writing to the Clerk or the Candidate may return documents to the Clerk for destruction with other election material.

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* for the purpose of providing a Voters' List and associated documents. Pursuant to the *Municipal Elections Act, 1996* s.88, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, documents and materials filed with or prepared by the Clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open. Questions about this collection of personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.



Form EL24
Municipality of Kincardine
Interim List of Changes
Municipal Elections Act, 1996, s. 27 (1) (a)

I hereby certify that the following changes, as attached, were made to the Voters' List for the Municipality of Kincardine.

Dated this _____ day of _____ 2026.

Clerk

Note: This form is the cover sheet for the Interim List of Changes. Information should be the same as appears on the Voters' List with the addition of a column indicating D = Deletion, A = Addition, C = Correction.



Form EL25
Municipality of Kincardine
Final List of Changes
Municipal Elections Act, 1996, s. 27 (2)

I hereby certify that the following changes, as attached, were made to the Voters' List for the Municipality of Kincardine.

Dated this _____ day of _____ 2026.

Clerk



Form EL26
Municipality of Kincardine
Appointment and Oath of Election Officials
Municipal Elections Act, 1996, s.15 (2)

Name of Person Appointed as Election Official: _____

The person named above is hereby appointed Election Official in the Municipality of Kincardine and is hereby delegated the following duties and responsibilities pursuant to the *Municipal Elections Act, 1996*.

- assist the Clerk in carrying out her duties under the *Municipal Elections Act, 1996*;
- authority to approve or deny applications for revision to the Voters' List;
- authority to approve applications for replacement Voter Information Letter;
- authority to require a person to furnish proof of identity, qualifications or any other matter;
- other duties as assigned by the Clerk.

Clerk or designate

I, the person named above, solemnly swear (or affirm) that I will:

- act faithfully in the capacity of Election Official and perform all the duties required by law without partiality, fear, favour or affection;
- maintain and aid in maintaining the secrecy of the voting; and
- not interfere or attempt to interfere with an elector when he/she is marking his/her ballot, or obtain or communicate any information as to how an elector is about to vote or has voted, or directly or indirectly induce an elector to show his/her marked ballot to any person.

Declared before me at the Municipality of Kincardine, in the County of Bruce
this _____ day of _____, 2026.

Clerk or Deputy Clerk

Election Official



Form EL27
Municipality of Kincardine
Appointment of Scrutineer
Municipal Elections Act, 1996

Take notice that I, _____
(Name of Candidate)

a candidate for the office of _____
(office to which election is being sought)

hereby appoint _____ to represent me and attend:

- ☐ the activation of the Simply Voting System
- ☐ at the Help and Revision Centre during hours of operation
- ☐ at the receipt of the voting results
- ☐ at a recount (if such becomes necessary)

in the Municipality of Kincardine in respect of the Municipal Election to be held on Monday, October 26, 2026 under the *Municipal Elections Act, 1996*.

Dated this _____ day of _____ 2026.

Signature of Candidate

Instructions to the Scrutineer

- A candidate who enters the Voting Place, Help and Revision Centre or Receiving Location is considered to be a scrutineer.
- Only one Scrutineer may be in attendance at one time at a Voting Place, Help and Revision Centre or the Receiving Location.
- Scrutineers arriving at the Voting Place, Help and Revision Centre or Receiving Location must show proof of identity and residence as prescribed in O. Reg. 304/13 to the Election Official and take an oath of secrecy.

Rights and Prohibitions

A candidate or their Scrutineer can:

- Be present at the start of polling to verify and ensure that all candidates' names are listed and that no votes have been cast and shall be required to sign the "Activation of Voting System" form that attests to this fact.
- Observe the voting process at the Help and Revision Centre, but shall not interfere with electors.
- Observe the receipt of the voting results at the Receiving Location, but shall not interfere with the process.
- Enter the Receiving Location 15 minutes before the designated time.
- Sign the Election Results (supplied by the provider).
- In the event of recount, Section 61 of the Act, prescribes the number of scrutineers entitled to be present and their rights.

A candidate or their Scrutineer cannot:

- Campaign in a Voting Place or Help and Revision Centre.
- Attempt, directly or indirectly, to interfere with how an elector votes.
- Display campaign material (including buttons, pins, etc.) in a Voting Place or Help and Revision Centre or Receiving Location.
- Compromise the secrecy of the voting.
- Obtain or attempt to obtain, in the Voting Place or Help and Revision Centre, any information about how an elector intends to vote or had voted.
- Communicate any information obtained at a Voting Place or Help and Revision Centre about how an elector intends to vote or has voted.
- Park a vehicle displaying campaign material in the parking lot of a Voting Place and Help and Revision Centre or Receiving Location.

Note:

- The Clerk is responsible for the conduct of the Voting Place, Help and Revision Centre and Receiving Location and no candidate or scrutineer has the right to interfere with Clerk in the discharge of their duties.
- Anyone who is creating a disturbance in a Voting Place, Help and Revision Centre or Receiving Location will be removed as directed by the Clerk.
- Scrutineers/Candidates who wish to have a discussion with another candidate or scrutineer must leave the Help and Revision Centre to carry on their discussion elsewhere.
- Cell phones shall be turned off upon entering the Help and Revision Centre or Receiving Location and their use is prohibited while in the Help and Revision Centre or Receiving Location.
- Scrutineers/Candidates who wish to observe the receipt of the voting results MUST be at the Receiving Location prior to the time designated by the Clerk (8:00 p.m. on Voting Day). No one will be admitted to the Receiving Location after the time designated.
- Once admitted to the Receiving Location, no one shall be permitted to leave until the election results have been received and signed by all in attendance.

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* for the purpose of a Candidate appointing a Scrutineer. Pursuant to the *Municipal Elections Act, 1996* s.88, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, documents and materials filed with or prepared by the Clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open. Questions about this collection of personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.



Form EL28
Municipality of Kincardine
Oral Oath of Secrecy
Municipal Elections Act, 1996

I, _____, do solemnly swear (or affirm):

- That I will maintain and aid in maintaining the secrecy of the voting; and
- That I will not, nor attempt to:
 - interfere or attempt to interfere with an elector when they are marking their ballot;
 - obtain or communicate any information as to how an elector is about to vote or has voted; or
 - directly or indirectly induce an elector to show their marked ballot to any person.

To be declared by any Candidate or Scrutineer wishing to remain at the Voting Place or Help and Revision Centre or Receiving Location during voting, for the opening and testing of the voting system or during the receipt of voting results, including during a recount.

Declared before me at the Municipality of Kincardine, in the County of Bruce this _____ day of _____, 2026.

Clerk or Deputy Clerk

Candidate/Scrutineer



Form EL29
Municipality of Kincardine
Oral Oaths at the Help and Revision Centre
Municipal Elections Act, 1996

Oral Oath to Vote with Assistance

I, _____ being an elector entitled to vote in the Municipality of Kincardine solemnly swear (or affirm) I require assistance to mark my ballot.

Oral Oath of Friend of Elector

I, _____ a friend of _____, an elector who requires assistance to vote and who is entitled to vote in the Municipality of Kincardine solemnly swear (or affirm) that I will:

- mark the ballot as directed by the elector; and
- keep secret the manner in which this elector voted.

Oral Oath of Interpreter

I, _____ acting as interpreter for _____, an elector entitled to vote in the Municipality of Kincardine solemnly swear (or affirm) that I will faithfully translate the necessary oaths as well as any lawful questions necessarily put to the elector and his/her answers at this voting place.



Form EL30
Municipality of Kincardine
Declaration of Election Results
Municipal Elections Act, 1996, s. 55(4)(a)

I, Jennifer Lawrie, Clerk of The Corporation of the Municipality of Kincardine, in the County of Bruce, declare the following candidate or candidates elected as a result of the Municipal Election held October 26th, 2026:

OFFICE	ELECTED CANDIDATE
Mayor	
Deputy Mayor	
Councillor At-Large	
Councillor Ward 1	
Councillor Ward 2	
Councillor Ward 3	
Trustee Bluewater District School Board	
Trustee Bruce-Grey Catholic District School Board	

Date

Jennifer Lawrie, Clerk



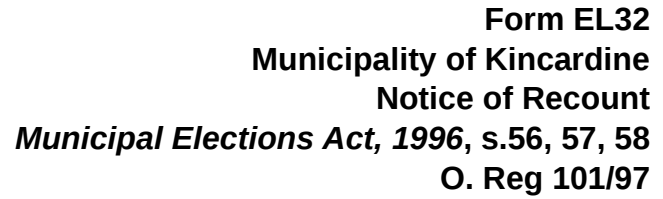
Form EL31
Municipality of Kincardine
Declaration of Acclamation to Office
Municipal Elections Act, 1996, s.37

I, Jennifer Lawrie, Clerk of The Corporation of the Municipality of Kincardine, in the County of Bruce, declare the following candidate or candidates listed below to be acclaimed to the office that follows their respective names pursuant to s.37 of the *Municipal Elections Act, 1996*:

Name of Certified Candidate	Office

Dated this _____ day of _____, 2026.

Jennifer Lawrie, Clerk



Jennifer Lawrie, Clerk



Form EL33
Municipality of Kincardine
Declaration of Recount Results
Municipal Elections Act, 1996, s.62(4)

I, Jennifer Lawrie, Clerk of The Corporation of the Municipality of Kincardine, in the County of Bruce declare that:

- 1) on the ____ day of _____, 2026, I conducted a recount of the ballots cast in the Municipal Election held October 26, 2026 for:

☐ the office(s) of:

☐ the following question or by-law:

- 2) No application has been made for a judicial recount under s.63.

- 3) The successful candidate(s) elected is/are:

- 4) The result of the vote upon the question or by-law is:

Jennifer Lawrie, Clerk



Form EL34
Municipality of Kincardine
Witness Statements as to Destruction of Records
Municipal Elections Act, 1996, s.88(2)

Destruction of election records shall be in accordance with the Municipality of Kincardine Election Procedure Manual 2026 Municipal Election and Section 88 of the Municipal Election Act.

The Corporation of the Municipality of Kincardine

First Witness

I _____ state that I was present on _____ and did witness _____, Clerk of the Municipality of Kincardine, destroyed Election Records related to the election held on October 26, 2026 for the election of persons to the offices listed below.

Signature of Witness

Second Witness

I _____ state that I was present on _____ and did witness _____, Clerk of the Municipality of Kincardine, destroyed Election Records related to the election held on October 26, 2026 for the election of persons to the offices listed below.

Signature of Witness

List of Offices for which Records were destroyed

Category of Documents and Other Materials Destroyed:



Form EL35
Municipality of Kincardine
Notice of Penalties to Candidate
Municipal Elections Act, 1996, s. 33.1

In accordance with s. 33.1 of the [Municipal Elections Act, 1996](#), notice of the penalties related to election campaign finances and refund of the nomination filing fee that the candidate is entitled to receive is being provided to each person nominated for an office.

Legislative references are provided for convenience only. Always consult the official, current legislation and seek professional advice as appropriate.

Before Voting Day, the Clerk is required to give each person nominated for an office, notice of the penalties under s.88.23(2) and 92(1) related to election campaign finances and the refund of the nomination filing fee that the candidate is entitled to receive based on the circumstances described in s.34.

Section 88.23 Effect of default by Candidate

- (1) *A candidate is subject to the penalties listed in subsection (2), in addition to any other penalty that may be imposed under this Act,*
- (a) *if the candidate fails to file a document as required under section 88.25 or 88.32 by the relevant date;*
 - (b) *if a document filed under section 88.25 shows on its face a surplus, as described in section 88.31, and the candidate fails to pay the amount required by subsection 88.31 (4) to the clerk by the relevant date;*
 - (c) *if a document filed under section 88.25 shows on its face that the candidate has incurred expenses exceeding what is permitted under section 88.20; or*
 - (d) *if a document filed under section 88.32 shows on its face a surplus and the candidate fails to pay the amount required by that section by the relevant date.*

Penalties

- (2) *Subject to subsection (7), in the case of a default described in subsection (1),*
- (a) *the candidate forfeits any office to which he or she was elected and the office is deemed to be vacant; and*
 - (b) *until the next regular election has taken place, the candidate is ineligible to be elected or appointed to any office to which this Act applies.*

Notice of Default

- (3) *In the case of a default described in subsection (1), the clerk shall,*
- (a) *notify the candidate in writing that the default has occurred;*
 - (b) *if the candidate was elected, notify the council or board to which he or she was elected in writing that the default has occurred; and*
 - (c) *make available to the public the name of the candidate and a description of the nature of the default.*

Clerk's report re filing requirements

- (4) *The clerk shall make available to the public a report setting out all candidates in an election and indicating whether each candidate complied with section 88.25.*

Same

- (5) *The report mentioned in subsection (4) shall be made available on a website or in another electronic format as soon as possible after,*
- (a) *April 30 in the year following a regular election; and*
 - (b) *90 days after voting day in a by-election.*

Section 92 Offences regarding Campaign Finances; Offences by Candidate

- (1) *A candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in subsection 88.23 (2),*
- (a) *if the candidate incurs expenses that exceed the amount determined for the office under section 88.20; or*
 - (b) *if the candidate files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.*

Exception, action in good faith

- (2) *However, if the presiding judge finds that the candidate, acting in good faith, committed the offence inadvertently or because of an error in judgment, the penalties described in subsection 88.23 (2) do not apply.*

Additional penalty, candidates

- (3) *If the expenses incurred by or under the direction of a candidate exceed the amount determined for the office under section 88.20, the candidate is liable to a fine equal to the excess, in addition to any other penalty provided for in the Act.*

Section 34 Refund of Nomination Filing Fee

A candidate is entitled to receive a refund of the nomination filing fee if the documents required under ss. 88.25 (1) are filed on or before 2 p.m. on the filing date in accordance with that subsection.

Jennifer Lawrie, Clerk

Date



Form EL36
Municipality of Kincardine
Application for Re-issue of a Voter
Information Letter (Lost and Unused)
Municipal Elections Act, 1996

Surname: _____ Given Name: _____

Qualifying Address (Street No. & Name): _____

Town: _____ Postal Code: _____

Mailing Address (If different): _____

Tel. Number: _____ Roll Number: _____

I, _____, being the above named individual and having provided proof of identity and residence as prescribed in O. Reg. 304/13, to the Election Official, do hereby make the following declaration AND provide the required information to the Election Official:

1. That I am an eligible elector for the Municipality of Kincardine and I am on the Voters' List or have made an application to be included on the Voters' List, and:
2. That
 - ☐ That I have not received by mail a Voter Information Letter from the Municipality.
 - OR** (check applicable box)
 - ☐ That I have lost or misplaced the Voter Information Letter provided by the Municipality of Kincardine and unable to locate the said Voter Information Letter for the purpose of voting by internet/telephone.
3. That I understand that should the Voter Information Letter be received by mail or found, the Letter shall be immediately returned to an Election Official of the Municipality of Kincardine and that I shall not attempt to use or to give to someone else for voting purposes.

I, _____, solemnly declare that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*; and

I further acknowledge that any false statement made is an offence either under the *Municipal Elections Act, 1996* and/or an infraction under the Criminal Code of Canada and subject to penalties and/or a term of imprisonment.

Dated this _____ day of _____, 2026

Signature of Applicant

Signature of Election Official
(Witness as to the Signature of the Applicant)

For use by Election Official Only – Procedural Policy for Re-Issuances

- ☐ Verification of de-activation of the Personal Identification Number
- ☐ Issuance of Voter Information Letter and NEW Personal Identification Number (PIN)
- ☐ Activation of Personal Identification Number (PIN)

Signature of Election Official

Date

☐ **Signature of Acknowledgement by Applicant**

I, the above named individual, hereby acknowledge receipt of a NEW Voter Information Letter provided by the Election Official

Signature of Applicant

Date

I, the above named Election Official, do hereby acknowledge that I have provided a NEW Voter Information Letter to the applicant and have followed the procedures identified above.

Signature of Election Official

Date

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* for the purpose of determining if a Voter Information Letter may be re-issued. Pursuant to the *Municipal Elections Act, 1996* s.88, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, documents and materials filed with or prepared by the Clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open. Questions about this collection of personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.



Form EL37
Municipality of Kincardine
Application for Re-issue of a Voter
Information Letter (Used by an Imposter)
Municipal Elections Act, 1996

Surname: _____ Given Name: _____

Qualifying Address (Street No. & Name): _____

Town: _____ Postal Code: _____

Mailing Address (If different): _____

Tel. Number: _____ Roll Number: _____

I, _____, being the above named individual and having provided proof of identity and residence as prescribed in O. Reg. 304/13, to the Election Official, do hereby make the following declaration AND provide the required information to the Election Official:

1. That I am an eligible elector for the Municipality of Kincardine and I am on the Voters' List or have made an application to be included on the Voters' List, and:

That (check applicable box)

- ☐ That I have not received by mail a Voter Information Letter from the Municipality of Kincardine and an impersonator has voted.

OR

- ☐ That I have lost or misplaced the Voter Information Letter provided by the Municipality of Kincardine and unable to locate the said Voter Information Letter for the purpose of voting by internet/telephone and that an impersonator has voted.

OR

- ☐ That I have received the Voter Information Letter provided by the Municipality of Kincardine and that an impersonator has voted.

2. That I have not voted or have not personally used the Voter Information Letter to vote, nor have I provided my Voter Information Letter to another person for the purpose of voting.

3. That (check applicable box)

- ☐ I have no knowledge, direct or indirect, as to who has used my Voter Information Letter to vote in my name.

OR

- ☐ I have personal knowledge of who has used my Voter Information Letter to vote and I have provided such information to the Election Official for the purpose of providing the same to the Ontario Provincial Police for further investigation and prosecution.
4. That I have answered all questions of the Election Official truthfully and to the best of my knowledge and further understand that the Ontario Provincial Police may be communicating with me for the purpose of furthering this investigation and prosecution of the impersonator(s) of corrupt election practices or mail tampering or fraud.
5. That should a new Voter Information Letter be issued by an Election Official that, as a condition of reissuance, I will be required to vote only at the Help and Revision Centre in the Municipality of Kincardine.
6. That I further agree that should I obtain additional information as to who has voted on my behalf I will communicate such information to the Election Official and Ontario Provincial Police.

I, _____, solemnly declare that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act* and do hereby accept the terms and conditions of this application; and

I further acknowledge that any false statement made is an offence either under the *Municipal Elections Act, 1996* and/or an infraction under the Criminal Code of Canada and subject to penalties and/or a term of imprisonment.

Dated this _____ day of _____, 2026

Signature of Applicant

Signature of Election Official
(Witness as to the Signature of the Applicant)

For use by Election Official Only – Procedural Policy for Re-Issuances

- ☐ Verification that Personal Identification Number (PIN) has been used.
- ☐ Issuance of Voter Information Letter and NEW Personal Identification Number (PIN)
- ☐ Activation of Personal Identification Number (PIN)

Signature of Election Official

Date

☐ **Signature of Acknowledgement by Applicant**

I, the above named individual, hereby acknowledge receipt of a NEW Voter Information Letter provided by the Election Official and agree that I will vote immediately at the Help and Revision Centre and further understand that should I leave the Help and Revision Centre without voting that the Voter Information letter received will be deactivated and that I will not be further entitled to vote.

Signature of Applicant

Date

I, the above named Election Official, do hereby acknowledge that I have provided a NEW Voter Information Letter to the applicant and have followed the procedures identified above.

Signature of Election Official

Date

For use by the Election Official After Voter Leaves and Help and Revision Centre.

That (check applicable box)

☐ The Personal Identification Number (PIN) has been used and elector has voted.

OR

☐ The Personal Identification Number (PIN) has not been used and elector has not voted. The Personal Identification Number (PIN) has been deactivated.

Signature of Election Official

Date

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* for the purpose of determining if a Voter Information Letter may be re-issued. Pursuant to the *Municipal Elections Act, 1996* s.88, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, documents and materials filed with or prepared by the Clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open.

Questions about this collection of personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.



Form EL38
Municipality of Kincardine
Activation of Simply Voting System
Municipal Elections Act, 1996

Date & Time:

I, Jennifer Lawrie, do certify that:

1. At the date and time, I conducted logic and accuracy testing of the internet and telephone voting system supplied by Simply Voting Inc. for the 2026 Municipal and School Board Election; and
2. The test showed that all Candidates' names are listed, that no votes have been cast and the voting system has otherwise achieved an errorless test.

Jennifer Lawrie

The following oath to be administered by the Clerk/Deputy Clerk to any of the persons authorized to be in attendance at the Help and Revision Centre or any other location as determined by the Clerk.

I, one of the undersigned, swear or solemnly affirm:

THAT at the date and time above, I verified that all Candidates' names were listed and the totals of votes cast for all Candidates were at "0" prior to the voting system being activated.

SWORN or affirmed before me at the Municipality of Kincardine in the County of Bruce this _____ day of October, 2026

Name and capacity in which such person is attending. (if scrutineer, indicate the candidate name's)	Signature of person taking above oath	Signature of person administering above oath

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* for the purpose of confirming individuals present and taking of oath at the activation of the voting system. Pursuant to the *Municipal Elections Act, 1996* s.88, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, documents and materials filed with or prepared by the Clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open. Questions about this collection of personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.



Form EL39

Municipality of Kincardine
Preliminary Certificate of Maximum Campaign Expenses
(upon filing of nomination)

Municipal Elections Act, 1996, ss. 33.0.1(1), 88.20 (6), (9),(11),(13)

To:

Name of Candidate: _____

Office: _____

Address & Postal Code: _____

I hereby certify that the estimated maximum campaign expenses and the estimated maximum amount for parties, etc. after Voting Day, that a candidate is permitted to incur for the office of:

		Maximum campaign Expenses	Maximum amount for parties, etc., after Voting Day
☐ Mayor	is	_____	_____
☐ Deputy Mayor	is	_____	_____
☐ Councillor at-large	is	_____	_____
☐ Councillor Ward 1	is	_____	_____
☐ Councillor Ward 2	is	_____	_____
☐ Councillor Ward 3	is	_____	_____
☐ Trustee English Public	is	_____	_____
☐ Trustee English Separate	is	_____	_____

in the Municipal Election to be held October 26, 2026

Clerk

Date

In accordance with MEA, s.33.0.2(1), the Clerk shall give the candidate a preliminary calculation of the permitted amount of contributions to a candidate's own campaign as of the filing date, using the number of electors from the Voters' List as it existed on September 15 of the previous election, adjusted for applications under s.24 and s.25 that were approved as of that day. (s.88.9.1(7))

On or before September 30, 2026, the Clerk shall give the candidate a final calculation of the maximum permitted amount of contributions to a candidate's own campaign. The number of electors to be used in this final calculation is to be the greater number of electors for the office from the Voters' List as it existed on September 15 of the previous election, adjusted for changes on that day or the number of electors on September 15 in the year of the current election, adjusted for changes made on that day.

In accordance with s.88.9.1(5), the Clerk is not required to give a certificate if the maximum amount is \$25,000. Certificate to be given to candidate in accordance with Section 13.



Form EL40
Municipality of Kincardine
Final Certificate of Maximum Campaign Expenses
Municipal Elections Act, 1996, ss. 33.0.1(1), 88.20 (6), (9), (11), (13)

To:

Name of Candidate:

Office:

Address & Postal Code:

I hereby certify that the maximum campaign expenses and the maximum amount for parties, etc. after Voting Day, that a candidate is permitted to incur for the office of:

		Maximum campaign Expenses	Maximum amount for parties, etc., after Voting Day
☐ Mayor	is	_____	_____
☐ Deputy Mayor	is	_____	_____
☐ Councillor at-large	is	_____	_____
☐ Councillor Ward 1	is	_____	_____
☐ Councillor Ward 2	is	_____	_____
☐ Councillor Ward 3	is	_____	_____
☐ Trustee English Public	is	_____	_____
☐ Trustee English Separate	is	_____	_____

in the Municipal Election to be held October 26, 2026

Clerk

Date

In accordance with MEA, s., the 88.20(13), the Clerk shall give candidates a preliminary certificate of the maximum amount permitted on or before September 30, 2026 .

The number of electors to be used in this final calculation is to be the greater of the number of electors from the September 15, 2022 Voters' List, including changes made on that day, or the 2026 Voters' List as of September 15, including changes made on that day.

Certificate to be given to candidate in accordance with Section 13.



Form EL41
Municipality of Kincardine
Preliminary Certificate of Maximum Amount of Contributions to
Candidate's Own Campaign
(upon filing of nomination)
Municipal Elections Act, 1996, ss. 33.0.2 (1), 88.9.1

To:

Name of Candidate: _____

Office: _____

Address & Postal Code: _____

I herby certify that the estimated maximum amount of contributions to your own campaign for the office of:

- | | | |
|--|----|-------|
| ☐ Mayor | is | _____ |
| ☐ Deputy Mayor | is | _____ |
| ☐ Councillor at-large | is | _____ |
| ☐ Councillor Ward 1 | is | _____ |
| ☐ Councillor Ward 2 | is | _____ |
| ☐ Councillor Ward 3 | is | _____ |

in the Municipal Election to be held October 26, 2026

Clerk

Date

In accordance with MEA, s.33.0.2(1), the Clerk shall give the candidate a preliminary calculation of the permitted amount of contributions to a candidate's own campaign as of the filing date, using the number of electors from the Voters' List as it existed on September 15 of the previous election, adjusted for applications under s.24 and s.25 that were approved as of that day. (s.88.9.1(7))

On or before September 30, 2026 , the Clerk shall give the candidate a final calculation of the maximum permitted amount of contributions to a candidate's own campaign. The number of electors to be used in this final calculation is to be the greater number of electors for the office from the Voters' List as it existed on September 15 of the previous election, adjusted for changes on that day or the number of electors on September 15 in the year of the current election, adjusted for changes made on that day.

In accordance with s.88.9.1(5), the Clerk is not required to give a certificate if the maximum amount is \$25,000. Certificate to be given to candidate in accordance with Section 13.



Form EL42

Municipality of Kincardine
Final Certificate of Maximum Amount of Contributions
to Candidate's Own Campaign
Municipal Elections Act, 1996, ss. 33.0.2 (1), 88.9.1

To:

Name of Candidate: _____

Office: _____

Address & Postal Code: _____

I hereby certify that the maximum amount of contributions to your own campaign for the office of:

- | | | |
|--|----|-------|
| ☐ Mayor | is | _____ |
| ☐ Deputy Mayor | is | _____ |
| ☐ Councillor at-large | is | _____ |
| ☐ Councillor Ward 1 | is | _____ |
| ☐ Councillor Ward 2 | is | _____ |
| ☐ Councillor Ward 3 | is | _____ |

in the Municipal Election to be held October 26, 2026

Clerk

Date

In accordance with MEA, s.33.0.2(1), the Clerk shall give the candidate a preliminary calculation of the permitted amount of contributions to a candidate's own campaign as of the filing date, using the number of electors from the Voters' List as it existed on September 15 of the previous election, adjusted for applications under s.24 and s.25 that were approved as of that day. (s.88.9.1(7))

On or before September 30, 2026, the Clerk shall give the candidate a final calculation of the maximum permitted amount of contributions to a candidate's own campaign. The number of electors to be used in this final calculation is to be the greater number of electors for the office from the Voters' List as it existed on September 15 of the previous election, adjusted for changes on that day or the number of electors on September 15 in the year of the current election, adjusted for changes made on that day.

In accordance with s.88.9.1(5), the Clerk is not required to give a certificate if the maximum amount is \$25,000. Certificate to be given to candidate in accordance with Section 13.



Form EL43
Municipality of Kincardine
Notice to Candidate of Filing Requirements
Municipal Elections Act, 1996, ss. 88.25

To:

Name of Candidate: _____

Office: _____

Address & Postal Code: _____

TAKE NOTICE EVERY CANDIDATE SHALL FILE by March 30, 2027, with the Clerk with whom their nomination was filed a financial statement and auditor's report in accordance with s.88.25 of the *Municipal Elections Act, 1996*.

88.25 (1) On or before 2:00 p.m. on the filing date, a candidate shall file with the Clerk with whom the nomination was filed a financial statement and auditor's report, each in the prescribed form, reflecting the candidate's election campaign finances,

(a) in the case of a regular election, as of December 31 in the year of the election;

(b) in the case of a by-election, as of the 45th day after Voting Day.

(2) If a candidate's election campaign period ends as described in paragraph 3 of subsection 88.24 (1), the financial statement and auditor's report must reflect the candidate's election campaign finances as of the day the election campaign period ended.

(3) If an error is identified in a filed financial statement, the candidate may withdraw the statement and, at the same time, file a corrected financial statement and auditor's report on or before the applicable filing date under section 88.30.

(4) If the candidate's election campaign period continues during all or part of the supplementary reporting period, the candidate shall, before 2 p.m. on the supplementary filing date, file a supplementary financial statement and auditor's report for the supplementary reporting period.

(5) If a candidate's election campaign period ends as described in paragraph 3 of subsection 88.24 (1) and the election campaign period continued during all or part of the supplementary reporting period, the candidate shall, before 2 p.m. on the supplementary filing date, file a supplementary financial statement and auditor's report for the period commencing on the day the candidate's election campaign period ends and including the six-month period following the year of the election.

- (6) *A supplementary financial statement or auditor's report shall include all the information contained in the initial statement or report filed under subsection (1), updated to reflect the changes to the candidate's campaign finances during the supplementary reporting period.*
- (7) *An auditor's report shall be prepared by an auditor licensed under the Public Accounting Act, 2004.*
- (8) *No auditor's report is required if the total contributions received and total expenses incurred in the election campaign up to the end of the relevant period are each equal to or less than \$10,000.*

Date

Municipal Clerk or designate

Refund of Nomination Filing Fee

- 34 *A candidate is entitled to receive a refund of the nomination filing fee if the documents required under ss. 88.25 (1) are filed on or before 2 p.m. on the filing date in accordance with that subsection.*

Notice of Penalties

- 88.23 (1) *A candidate is subject to the penalties listed in subsection (2), in addition to any other penalty that may be imposed under this Act,*
- (a) if the candidate fails to file a document as required under section 88.25 or 88.32 by the relevant date;*
 - (b) if a document filed under section 88.25 shows on its face a surplus, as described in section 88.31, and the candidate fails to pay the amount required by subsection 88.31 (4) to the clerk by the relevant date;*
 - (c) if a document filed under section 88.25 shows on its face that the candidate has incurred expenses exceeding what is permitted under section 88.20; or*
 - (d) if a document filed under section 88.32 shows on its face a surplus and the candidate fails to pay the amount required by that section by the relevant date.*
- (2) Subject to subsection (7), in the case of a default described in subsection (1),*
- (a) the candidate forfeits any office to which he or she was elected and the office is deemed to be vacant; and*
 - (b) until the next regular election has taken place, the candidate is ineligible to be elected or appointed to any office to which this Act applies.*
- 92 (1) *A candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in subsection 88.23 (2),*
- (a) if the candidate incurs expenses that exceed the amount determined for the office under section 88.20; or*
 - (b) if the candidate files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.*



Form EL44

Municipality of Kincardine

**Declaration of Qualifications – Registered Third Party
*Municipal Elections Act, 1996 s.88.6***

I, _____, the Registrant, am

(name of individual, corporation or trade union)

- ☐ an individual who is normally a resident in Ontario;
- ☐ a corporation that carries on business in Ontario; or
- ☐ a trade union that holds bargaining rights for employees in Ontario.

I, _____, am

(name of individual, Official Representative or agent)

- ☐ an individual;
- ☐ an Official Representative of the Registrant; or
- ☐ an agent.

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* to file a notice of registration to be a registered third party advertiser.
2. I am not ineligible under the *Municipal Elections Act, 1996*, to register as a third party advertiser.
3. Without limiting the generality of paragraph 2, I am not
 - a candidate whose nomination has been filed under section 33;
 - a federal political party registered under the *Canada Elections Act* (Canada) or any federal constituency association or registered candidate at a federal election endorsed by that party;
 - a provincial political party, constituency association, registered candidate or leadership contestant registered under the *Election Finances Act*;
 - the Crown in right of Canada or Ontario, a municipality or local board.
4. I am not prohibited from registering as a registered third party at the municipal election under subsection 88.27(1) of the *Municipal Elections Act, 1996*.
5. I am not under the direction of a candidate whose nomination has been filed under section 33.

I make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Municipality of Kincardine, on this _____ day of _____, 2026.

Signature of Registrant

Signature of Clerk or Designate

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* for the purpose of assessing eligibility for registration as third party advertiser. Pursuant to the *Municipal Elections Act, 1996 s.88*, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, documents and materials filed with or prepared by the Clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the Clerk's office at a time when the office is open. Questions about this collection of

personal information should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR#5 Kincardine, ON N2Z 2X6 or by phone at (519) 396-3468.



Form EL45
Municipality of Kincardine
Preliminary Certificate of Maximum Expenses
for Registered Third Party
(upon registration)
Municipal Elections Act, 1996, ss. 88.21 (15)

To:

Name of Registered Third Party: _____

Address & Postal Code: _____

I hereby certify that the estimated maximum amount of expenses and the estimated maximum amount for parties, etc. after Voting Day, that a registered third party candidate is permitted to incur in the Municipal Election to be held October 26, 2026 are:

Maximum campaign Expenses	Maximum amount for parties, etc., after Voting Day
\$5,526.45	\$552.65

Clerk

Date

I In accordance with MEA, s., the 88.21(15), upon registering the registered third party, the Clerk shall give the individual filing the registration certificate setting out the maximum amounts for expenses of a registered third party in relation to third party advertisements that appear during an election in a municipality during the restricted period. For the preliminary certificate, the Clerk shall calculate an estimated amount using the number of electors from the Voters' List as it existed on September 15, 2022 for the 2022 municipal election.

On or before September 30, 2026 , the Clerk shall give the registered third party a final calculation of the maximum amounts for expenses of a registered third party in relation to third party advertisements that appear during an election in a municipality during the restricted period. The number of electors to be used in this final calculation is to be the greater of the number of electors from the September 15, 2022 Voters' List, including changes made on that day, or the 2026 Voters' List as of September 15, including changes made on that day.

Certificate to be given to registered third party in accordance with Section 13



Form EL46
Municipality of Kincardine
Final Certificate of Maximum Expenses
For Registered Third Party
Municipal Elections Act, 1996, ss. 88.21 (15)

To:

Name of Registered Third Party: _____

Address & Postal Code: _____

I hereby certify that the maximum amount of expenses and the maximum amount for parties, etc. after Voting Day, that a registered third party candidate is permitted to incur in the Municipal Election to be held October 26, 2026 are:

Maximum campaign
Expenses

Maximum amount
for parties, etc., after
Voting Day

Clerk

Date

In accordance with MEA, s., the 88.21(15), upon registering the registered third party, the Clerk shall give the individual filing the registration certificate setting out the maximum amounts for expenses of a registered third party in relation to third party advertisements that appear during an election in a municipality during the restricted period. For the preliminary certificate, the Clerk shall calculate an estimated amount using the number of electors from the Voters' List as it existed on September 15, 2022 for the 2022 municipal election.

On or before September 30, 2026 , the Clerk shall give the registered third party a final calculation of the maximum amounts for expenses of a registered third party in relation to third party advertisements that appear during an election in a municipality during the restricted period. The number of electors to be used in this final calculation is to be the greater of the number of electors from the September 15, 2022 Voters' List, including changes made on that day, or the 2026 Voters' List as of September 15, including changes made on that day.

Certificate to be given to registered third party in accordance with Section 13



Form EL47
Municipality of Kincardine
Notice to Registered Third Party of Filing Requirements
Municipal Elections Act, 1996, ss. 88.29

To:

Name of Registered Third Party: _____

Address & Postal Code: _____

TAKE NOTICE EVERY REGISTERED THIRD PARTY SHALL FILE by March 30, 2027, with the Clerk with whom their registration was filed a financial statement and auditor's report in accordance with s.88.29 of the *Municipal Elections Act, 1996*.

- 88.29 (1) *On or before 2:00 p.m. on the filing date, a registered third party shall file with the Clerk of the municipality in which he, she or it registered a financial statement and auditor's report, each in the prescribed form, reflecting the registered third party's campaign finances in relation to third party advertisements,*
- (a) in the case of a regular election, as of December 31 in the year of the election;*
- (b) in the case of a by-election, as of the 45th day after Voting Day.*
- (2) *If an error is identified in a filed financial statement, the registered third party may withdraw the statement and, at the same time, file a corrected financial statement and auditor's report on or before the applicable filing date under section 88.30.*
- (3) *If the campaign period for the registered third party in relation to an election in the municipality continues during all or part of the supplementary reporting period, the registered third party shall, before 2 p.m. on the supplementary filing date, file a supplementary financial statement and auditor's report for the supplementary reporting period.*
- (4) *A supplementary financial statement or auditor's report shall include all the information contained in the initial statement or report filed under subsection (1), updated to reflect the changes to the registered third party's campaign finances during the supplementary reporting period.*
- (5) *An auditor's report shall be prepared by an auditor licensed under the Public Accounting Act, 2004.*
- (6) *No auditor's report is required if the total contributions received and total expenses incurred in the registered third party's campaign in relation to third party advertisements during an election in the municipality up to the end of the relevant period are each equal to or less than \$10,000.*

Date

Municipal Clerk or designate

Notice of Penalties

- 88.27 (1) *Subject to subsection (6) and in addition to any other penalty that may be imposed under this Act, an individual, corporation or trade union that is registered as a registered third party in relation to an election in a municipality is not entitled to register in relation to a subsequent election in the municipality until after the next regular election has taken place,*
- (a) if the registered third party fails to file a document as required under section 88.29 or 88.32 by the relevant date;*
 - (b) if a document filed under section 88.29 shows on its face a surplus, as described in section 88.31, and the registered third party fails to pay the amount required by subsection 88.31 (4) to the clerk by the relevant date;*
 - (c) if a document filed under section 88.29 shows on its face that the registered third party has incurred expenses exceeding what is permitted under section 88.21; or*
 - (d) if a document filed under section 88.32 shows on its face a surplus and the registered third party fails to pay the amount required by that section by the relevant date.*
- 92 (4) *A registered third party is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in subsection 88.27 (1),*
- (a) if the registered third party incurs expenses that exceed the amount determined for the office under section 88.21; or*
 - (b) if the registered third party files a document under section 88.29 or 88.32 that is incorrect or otherwise does not comply with that section.*

Legislative references are provided for convenience only. Always consult the official, current legislation and seek professional advice as appropriate.



Form EL48
Municipality of Kincardine
Notice of Default to Candidate
Municipal Elections Act, 1996, ss. 88.23 (3)

To:

Name of Candidate: _____

Office: _____

Address & Postal Code: _____

TAKE NOTICE that you are in default of the requirements of the *Municipal Elections Act, 1996*, because:

- A. You failed to file documents with the Municipal Clerk as required by Section 88.25 or 88.32 of the *Municipal Elections Act 1996* on or before the relevant date, or
- B. You failed to pay the amount of the surplus shown in documents which were filed with the Municipal Clerk by the relevant date as required by Section 88.31 of the *Municipal Elections Act, 1996*, or
- C. A document filed under Section 88.25 of the *Municipal Elections Act, 1996* shows on its face that you have incurred expenses exceeding the amount permitted under Section 88.20 of that Act, or
- D. You failed to pay the amount under s.88.32 of the *Municipal Elections Act, 1996* and failed to pay the amount required by that section to the Clerk by the relevant date.

NOTICE OF DEFAULT (select the appropriate sections only)

- (I) If this notice indicates that you have failed to file a document required by Section 88.25 or 88.32 of the *Municipal Elections Act, 1996* the following provisions and penalties apply:

TO A SUCCESSFUL CANDIDATE

- (i) you forfeit any office to which you were elected and the office is deemed to be vacant; and
- (ii) until the next regular election has taken place, you are ineligible to be elected or appointed to any office to which the *Municipal Elections Act, 1996* applies.

OR

TO AN UNSUCCESSFUL CANDIDATE

- (i) until the next regular election has taken place, you are ineligible to be elected or appointed to any office to which the *Municipal Elections Act, 1996* applies.

Legislative references are provided for convenience only. Always consult the official, current legislation and seek professional advice as appropriate.

Notice of Penalties

Sections 91, 92 and 94 of the *Municipal Elections Act, 1996* set out penalties with respect to violations under the Act as follows:

Corrupt practice and ineligibility for office

- 91.(1) If a person is convicted of a corrupt practice under this Act, or of an offence under the Criminal Code (Canada) in connection with an act or omission that relates to an election to which this Act applies, then, in addition to any other penalty provided for in this Act,
- (a) any office to which the person was elected is forfeited and becomes vacant, and
 - (b) the person is ineligible to be nominated for, or elected or appointed to, any office until the next two regular elections have taken place after the election to which the offence relates.

Exception

- 91.(2) However, if the presiding judge finds that the person committed the corrupt practice or offence under the Criminal Code (Canada) without any intent of causing or contributing to a false outcome of the election, clause (1)(b) does not apply.

Offences by candidate

- 92.(1) A candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in subsection 88.23(2).

Exception

- 92.(2) However, if the presiding judge finds that the candidate, acting in good faith, committed the offence inadvertently or because of an error in judgement, the penalties described in subsection 88.23(2) do not apply.

Additional Penalty, Candidates

- 92.(3) if the expenses incurred by or under the direction of a candidate exceed the amount determined for the office under section 88.20, the candidate is liable to a fine equal to the excess, in addition to any other penalty provided for in the Act.

General Offence

94. A person who contravenes any provision of this Act or regulation under this Act or a by-law passed by a municipality under this Act is guilty of an offence.

General penalty, individual

- 94.1 (1) An individual who is convicted of an offence under this Act is liable to the following penalties in addition to any other penalty provided for in this Act:
- 1. For any offence, a fine of not more than \$25,000.
 - 2. For any offence other than a corrupt practice, the penalties described in subsection 88.23 (2) and 88.27 (1).
 - 3. For an offence under section 90, imprisonment for a term of not more than six months.
 - 4. For any offence that the presiding judge finds that the individual committed knowingly, imprisonment for a term of not more than six months.

Same, corporation or trade union

- (2) A corporation or trade union that is convicted of an offence under this Act is liable to a fine of not more than \$50,000 in addition to any other penalty provided for in this Act.

Date

Clerk or designate



Form EL49
Municipality of Kincardine
Notice of Default to Registered Third Party
Municipal Elections Act, 1996, ss. 88.27 (1)

To:

Name of Registered Third Party: _____

Address & Postal Code: _____

TAKE NOTICE that you are in default of the requirements of the *Municipal Elections Act, 1996*, because:

- A. You failed to file documents with the Municipal Clerk as required by Section 88.29 or 88.32 of the *Municipal Elections Act 1996* on or before the relevant date, or
- B. You failed to pay the amount of the surplus shown in documents which were filed with the Municipal Clerk by the relevant date as required by Section 88.31(4) of the *Municipal Elections Act, 1996*, or
- C. A document filed under Section 88.29 of the *Municipal Elections Act, 1996* shows on its face that you have incurred expenses exceeding the amount permitted under Section 88.21 of that Act, or
- D. You failed to pay the amount under s.88.32 of the *Municipal Elections Act, 1996* and failed to pay the amount required by that section to the Clerk by the relevant date.

NOTICE OF DEFAULT

If this notice indicates that you have failed to file a document required by Section 88.29 or 88.32 of the *Municipal Elections Act, 1996* the following provisions and penalties apply:

Under section 88.27(1) of the *Municipal Elections Act, 1996* and in addition to any other penalty that may be imposed under this Act, an individual, corporation or trade union that is registered as a third party in relation to an election in a municipality is not entitled to register in relation to a subsequent election if the municipality until after the next regular election has taken place.

Date

Municipal Clerk or designate

Legislative references are provided for convenience only. Always consult the official, current legislation and seek professional advice as appropriate.

Notice of Penalties

Sections 91, 92 and 94 of the Municipal Elections Act, 1996 set out penalties with respect to violations under the Act as follows:

Corrupt practice and ineligibility for office

91.(1) If a person is convicted of a corrupt practice under this Act, or of an offence under the Criminal Code (Canada) in connection with an act or omission that relates to an election to which this Act applies, then, in addition to any other penalty provided for in this Act,

- (a) any office to which the person was elected is forfeited and becomes vacant, and
- (b) the person is ineligible to be nominated for, or elected or appointed to, any office until the next two regular elections have taken place after the election to which the offence relates.

Exception

91.(2) However, if the presiding judge finds that the person committed the corrupt practice or offence under the Criminal Code (Canada) without any intent of causing or contributing to a false outcome of the election, clause (1)(b) does not apply.

Offences by registered third party;

92.(4) A registered third party is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in subsection 88.27(1),

- (a) if the registered third party incurs expenses that exceed the amount determined for the office under section 88.21; or
- (b) if the registered third party files a document under section 88.29 or 88.32 that is incorrect or otherwise does not comply with that section.

Exception

92.(5) However, if the presiding judge finds that the registered third party, acting in good faith, committed the offence inadvertently or because of an error in judgement, the penalty described in subsection 88.27(1) does not apply.

Additional Penalty, Registered Third Party

92.(6) if the expenses incurred by or under the direction of a registered third party exceed the amount determined under section 88.21, the registered third party is liable to a fine equal to the excess, in addition to any other penalty provided for in the Act.

General Offence

94. A person who contravenes any provision of this Act or regulation under this Act or a by-law passed by a municipality under this Act is guilty of an offence.

General penalty, individual

94.1 (1) An individual who is convicted of an offence under this Act is liable to the following penalties in addition to any other penalty provided for in this Act:

- 1. For any offence, a fine of not more than \$25,000.
- 2. For any offence other than a corrupt practice, the penalties described in subsection 88.23 (2) and 88.27 (1).
- 3. For an offence under section 90, imprisonment for a term of not more than six months.

4. For any offence that the presiding judge finds that the individual committed knowingly, imprisonment for a term of not more than six months.

Same, corporation or trade union

(2) A corporation or trade union that is convicted of an offence under this Act is liable to a fine of not more than \$50,000 in addition to any other penalty provided for in this Act.



Form EL50
Municipality of Kincardine
Notice of Penalties to Registered Third Party
Municipal Elections Act, 1996, s. 88.29 (7)

At least 30 days before the filing day, the Clerk, in accordance with s. 88.29 (7) of the *Municipal Elections Act, 1996*, is required to give notice of the penalties set out in ss. 88.27 (1) and 92 (4) to each registered third party registered in the Municipality.

Legislative references are provided for convenience only. Always consult the official, current legislation and seek professional advice as appropriate.

Effect of default by registered third party

88.27 (1) *Subject to subsection (6) and in addition to any other penalty that may be imposed under this Act, an individual, corporation or trade union that is registered as a registered third party in relation to an election in a municipality is not entitled to register in relation to a subsequent election in the municipality until after the next regular election has taken place,*

- (a) if the registered third party fails to file a document as required under section 88.29 or 88.32 by the relevant date;*
- (b) if a document filed under section 88.29 shows on its face a surplus, as described in section 88.31, and the registered third party fails to pay the amount required by subsection 88.31 (4) to the clerk by the relevant date;*
- (c) if a document filed under section 88.29 shows on its face that the registered third party has incurred expenses exceeding what is permitted under section 88.21; or*
- (d) if a document filed under section 88.32 shows on its face a surplus and the registered third party fails to pay the amount required by that section by the relevant date.*

Notice of default

88.27 (2) *In the case of a default described in subsection (1), the clerk shall notify the registered third party in writing that the default has occurred and shall make available to the public the name of the registered third party and a description of the nature of the default.*

Offences regarding Campaign Finances; Offences by registered third party

92 (4) *A registered third party is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalty described in subsection 88.27 (1),*

- (a) if the registered third party incurs expenses that exceed the amount determined under section 88.21; or*
- (b) if the registered third party files a document under section 88.29 or 88.32 that is incorrect or otherwise does not comply with that section.*

Exception, action in good faith

92(5) *However, if the presiding judge finds that the registered third party, acting in good faith, committed the offence inadvertently or because of an error in judgment, the*

penalty described in subsection 88.27 (1) does not apply.

Additional penalty, registered third parties

92 (6) If the expenses incurred by or under the direction of a registered third party exceed the amount determined under section 88.21, the registered third party is liable to a fine equal to the excess, in addition to any other penalty provided for in the Act.

Jennifer Lawrie, Clerk

Date



Form EL51
Municipality of Kincardine
Certificate of Clerk as to Election of Mayor/Deputy Mayor
Municipal Act, 2001, s. 232 (3)

**CERTIFICATE OF CLERK
AS TO ELECTION OF MAYOR
AND DEPUTY MAYOR
2026 MUNICIPAL ELECTION**
(Municipal Act, 2001, S.O. 2001, c.25, s. 232 (3))

I, Jennifer Lawrie, Clerk of The Corporation of the Municipality of Kincardine, in the County of Bruce, do hereby certify under my hand and the seal of The Corporation of the Municipality of Kincardine that _____ was duly elected Mayor and that _____ was duly elected Deputy Mayor of the Municipality of Kincardine for the term of office commencing November 15, 2026.

Dated this day of October, 2026

Jennifer Lawrie



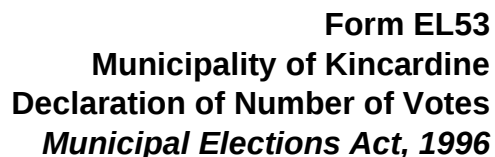
Form EL52
Municipality of Kincardine
Certificate of Clerk as to Number of Electors

**CERTIFICATE OF CLERK
AS TO NUMBER OF ELECTORS
2026 MUNICIPAL ELECTION**

I, Jennifer Lawrie, Clerk of The Corporation of the Municipality of Kincardine, in the County of Bruce, do hereby certify under my hand and the seal of The Corporation of the Municipality of Kincardine that the total number of electors for the Municipality of Kincardine was _____ (_____), according to the Voters' List as of October 26, 2026.

Dated this 26th day of October, 2026

Jennifer Lawrie



(This form will be used to report election results (number of votes) to the Clerk responsible for conducting the election)

2026 MUNICIPAL ELECTION

(Name of School Board)

Dated this day of October, 2026

Jennifer Lawrie



Form EL 54
Municipality of Kincardine
Permission to Release
Voter Information Letter

Permission to Release Voter Kit

I _____ give my permission to _____ to
pick up my Voter Information Letter for the 2026 Municipality of Kincardine
Election.

Name

Date

I confirm that I have received the above Voter Information Letter.

Name

Date



Form EL55
Municipality of Kincardine

NOTICE OF DEATH/INELIGIBILITY OF CANDIDATE
Municipal Elections Act, 1996, s.39 (a) and (b)

Notice is hereby given that

a candidate

for the office of
to hold office.

has died/become ineligible

Since no other candidate would be elected by acclamation as a result of the death/ineligibility, the election for this office shall proceed as if the deceased/ineligible candidate had not been nominated.

Or

Since, as a result of the death/ineligibility, another candidate would be elected by acclamation to office, the election for the above office is void and a by-election shall be held.

Dated this _____ day of _____, 2026.

Date

Jennifer Lawrie, Clerk