



KINGSTON POLICE SERVICE BOARD AGENDA – Public Meeting Number 26-09

Public Meeting Agenda – Thursday, October 22, 2026, at 12:00 noon at
Kingston Police Headquarters, William Hackett Boardroom

Join the Meeting

<https://teams.microsoft.com/meet/27589505983394?p=FTwbdkfntGn0HiC4SO>

Meeting ID: 275 895 059 833 94

Passcode: QB3k8PY6

ITEM	LEAD	TIME
1. Call the Meeting to Order and Land Acknowledgment The Kingston Police Service Board acknowledges that it is on the traditional homeland of the Anishinaabek, Haudenosaunee, and Huron-Wendat peoples, and thanks them for their stewardship of the land and it is in that spirit of stewardship that we are committed to providing for the safety and security of all its citizens.	Chair	1 Min
2. Presentation/Briefing - None		
3. Disclosure of Conflict of Interest	Chair	1 Min
4. Approval of the Agenda	Chair	1 Min
5. Adoption of the Minutes from the Meeting of October 1, 2026	Chair	1 Min
6. Communications	Chair	2 Min
a. PGO – Fall Newsletter, Edition 7- Preparing for Change, Protecting Continuity, Moving Governance Forward – Governance in Transition b. Email received October 12, 2026, from PGO – Supporting Your Association: What Happens Behind the Scenes? c. Email received October 13, 2026, from PGO – Asking for member participation on the Police Governance Ontario Advocacy Working Group. Submission of Expression of Interest is due October 23, 2026. d. Message from the Chair of Police Governance Ontario – Call for Expression of Interest – OMERS Sponsor Council. Application deadline is October 30, 2026. e. Email from PGO dated October 7, 2026, with respect to Bill 97 – <i>Municipal Freed of Information and Protection of Privacy Act</i>		

	(MFIPPA) – What your board needs to do before January 1, 2027.			
7.	Delegations - None			
8.	Report Number	Consent Agenda (Information Reports)	Chair	2 Min
	26-82	<u>Requests under Section 19 of the <i>Community Safety and Policing Act</i></u>		
	26-84	<u>Human Resources September Report</u>		
	26-87	<u>Q3 Statistical Report</u>		
	26-88	<u>Mental Health Calls September Report</u>		
9.	Report Number	Approval Agenda (Recommendation Reports)		
	26-86	<u>Youth In Policing Initiative (YIPI) – Transfer Payment Agreement</u> <i>Proposed Recommendation:</i> That the Kingston Police Service Board endorse the Transfer Payment Agreement between the Board and His Majesty the King in right of Ontario as represented by the Minister of Children, Community and Social Services for a maximum amount of \$38,115 provided for the 2026-27 Funding Year under the Youth in Policing Initiative (YIPI) Summer Grant; and That the Board authorize the Chair to execute the Transfer Payment Agreement on behalf of the Board; and That the Board authorize the Chief of Police to spend the funds provided through the Transfer Payment Agreement; and That the Board authorize the Chief of Police to sign any required reporting documents in accordance with the Transfer Payment Agreement.	Chair	1 Min
	26-89	<u>Strategic Planning Public Survey Framework and Request for Proposal (RFP) Preparation</u> <i>Proposed Recommendation:</i> That the Kingston Police Service Board (Board) approve the framework for a third-party public survey to inform the strategic plan, ensuring it delivers representative and statistically reliable results, establishes a repeatable baseline, and analyzes community perceptions and priorities; and That the Board authorize the Strategic Planning Committee to finalize the Request for Proposals (“RFP”) scope, methodology requirements	Chair	1 Min

	and evaluation criteria within the approved framework and available strategic planning funding; and That the Board direct the Board Administrator, in collaboration with Fred Kaustinen, to prepare the RFP and arrange its issuance following Committee approval; and That the Board requires the Committee to report the procurement results and a recommended contract award back to the Board for final approval.		
10.	Motions		
	a. <u>Westray Amendment Training and Resources</u> Moved by Chair Ridge Seconded by Wendy Stephen That the Kingston Police Service Board direct the Chief of Police to provide a report in response to Kingston City Council Resolution Number 2026-258, adopted August 11, 2026, requesting that the Board ensure all police officers receive training on the application of the Westray Amendment and have the resources necessary to investigate workplace fatalities and injuries; and That the report address: 1. Current training provided to police officers on the application of the Westray Amendment, including the extent of training completed across the Service; 2. Current investigative capacity, procedures and resources for responding to workplace fatalities and injuries, including coordination with relevant provincial authorities; 3. Any gaps in training or investigative resources, and recommended measures to address them, including implementation timelines and financial implications; and That the report be presented at the next regularly scheduled public Board meeting.	Chair	2 Mins
	b. <u>Follow-Up Report on Cybersecurity Incident</u> Moved by Chair Ridge Seconded by Wendy Stephen That the Kingston Police Service Board direct the Chief of Police to submit a report at the next regularly scheduled public Board meeting, as a follow-up to the October 2, 2026 media release concerning the January 2025 cybersecurity incident, providing all information that can lawfully be disclosed publicly, including: 1. The incident's impact on policing operations, personal information and	Chair	2 Mins

	records, including any outstanding assessment of permanent data loss; 2. The response and recovery measures undertaken, lessons learned, and progress in implementing cybersecurity and IT infrastructure improvements; 3. The costs incurred to date, identifying any estimates or costs still being assessed, and the scope, funding and implementation schedule of the planned \$3.9-million investment; and 4. Any outstanding matters and the anticipated timing of further public updates; And that the report identify, to the extent possible without disclosing protected information, any matters that cannot be publicly addressed and the reasons for those limitations, including privacy obligations, solicitor-client privilege, ongoing litigation or investigations, and the security of police systems.		
	c. Hiring Committee Replacement By-law Moved by Chair Ridge Seconded by Wendy Stephen That the Kingston Police Service Board enact By-law Number 26-02, being a by-law to establish the composition, authority and procedures of the Hiring Committee, and to repeal and replace By-law Number 24-01, as amended. (the draft by-law was distributed to all members on October 15, 2026)	Chair	1 Min
	d. Body Worn Camera Program Moved by Chair Gregory Ridge Seconded by Wendy Stephen That the Chief of Police be requested to provide a report to the Board, at its November 26th, 2026 meeting, regarding the proposed implementation of a body-worn camera program, addressing: • The program's purpose, expected outcomes and measures of effectiveness; • Proposed scope, implementation timeline, and work or commitments undertaken to date; • Initial and ongoing financial and staffing requirements, proposed funding sources and future budget implications; • Required Board policies, approvals and supporting Service procedures;	Chair	2 Min

	• Privacy, cybersecurity, records management and vendor safeguards; • Training, community consultation and public communication; • Compliance monitoring, audits, program evaluation and reporting to the Board and public; and • How the proposed program would address the recommendations in the Information and Privacy Commissioner of Ontario's <i>Model Governance Framework for Police Body-Worn Camera Programs in Ontario</i>; And that the report include the Chief's recommendations and identify the decisions required of the Board.		
11.	Notice of Motion		
	a. Bill 97 amendments Moved by Chair Ridge Seconded by Wendy Stephen Take Notice That at the regular public meeting of the Kingston Police Service Board to be held on November 26, 2026, I intend to move, or cause to be moved, the following motion: "That the Kingston Police Service Board amend By-law 06-69, being a by-law to outline responsibilities under the <i>Municipal Freedom of Information and Protection of Privacy Act</i> and for the Management of Police Records, in accordance with the attached redlined draft schedule to align with provincial Bill 97 amendments; and That these amendments take effect immediately upon final passage." (Note original by-law contained the following provision: "No amendment or repeal of this by-law shall be considered at any meeting of the Board unless notice of the proposed amendment or repeal was given at a previous regular meeting of the Board, and the Board may not waive such notice.")	Chair	1 Min
12.	Ratification of Motions		
13.	Unfinished Business - None		
14.	Chief's Verbal Update	Chief	3 Min
15.	Chair's Verbal Update	Chair	3 Min
16.	Discussion / New Business		
17.	IN CAMERA – Motion to Meet In Camera		
	<i>Motion to move in camera in accordance with Section 44 of the Community Safety and Policing Act, 2019, to discuss the following items: Section 44(2)(a) the security of property of the board, (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board, (d) labour relations or employee negotiations, (e) litigation or potential litigation affecting the board, including matters before</i>		

	<i>administrative tribunals.</i>		
18.	Meeting Closing		
	Next Board Meeting – <i>Regular Meeting – November 26, 2026</i>		