



KINGSTON POLICE SERVICE BOARD

Secondary Activities, Financial Interests and Recusals Policy for Board Members (GP-017)

Adopted: Aug. 27/26

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 392/23: Adequate and
Effective Policing (General), 2019.

1. Policy Statement

The Kingston Police Service Board is committed to maintaining the integrity, independence, and public confidence of its governance process by ensuring that Board members conduct themselves in a manner that avoids actual, potential, or perceived conflicts of interest. Board members shall disclose and appropriately manage secondary activities, financial interests, and any circumstances requiring recusal in accordance with the prescribed Code of Conduct (s.35(6)).

2. Board Policy

It is the policy of the Kingston Police Service Board that;

- a) Members of the Kingston Police Service Board shall;
 - i. Not conduct themselves in a manner that undermines or is likely to undermine the public's trust in the Kingston Police Service Board or the Kingston Police Service;
 - ii. Disclose any conduct of another member of the police service board that the member reasonably believes constitutes misconduct:
 1. To the chair of the board; or

2. If the misconduct involves the chair, the Inspector General.
- iii. Disclose any charges laid against them under the Criminal Code (Canada), the Controlled Drugs and Substances Act (Canada) or the Cannabis Act (Canada) and any finding of guilt made in relation to those charges, if the charges or finding are made after the individual became a member of the police service board;
- iv. Not apply for employment with the Kingston Police Service unless they resign from the board before applying;
- v. Promptly disclose any conflict of interest:
 1. To the chair of the board; or
 2. If the conflict of interest involves the chair, to the Inspector General;
- vi. Not use their position as a Kingston Police Service Board member to:
 1. Benefit themselves;
 2. Benefit one or more persons with whom they have a personal relationship; or
 3. Interfere with the administration of justice;
- vii. Not participate in discussion of or voting with respect to matters at police service board meetings if the member has a conflict of interest in the matter.

"original signed by Chair"
Chair

"original signed by Board Administrator"
Board Administrator