

**Minutes of a Meeting 25-05 of the Kingston Police Service Board
Held on Thursday, April 17, 2025, at 12:00 pm
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Jarrod Stearns, Chair
Christian Leuprecht, provincial appointee
Gail MacAllister, community member
Gregory Ridge, member of council

ABSENT: Jimmy Hassan, member of council
Adam Koven, provincial appointee
Bryan Paterson, Vice-Chair

Non-Board Members Present:
Chief Scott Fraser
Deputy Chief Scott Gee
Lorie Sargeant, Board Administrator/Secretary
Graham Wight, Inspectorate of Policing
Members of Kingston Police, Public and Media

1. Call Meeting to Order

The Chair called the meeting to order at 12:03 pm.

2. Presentation

Sergeant Jason Hughes and Constable Clint Wills spoke to the board regarding homelessness and encampment strategies and initiatives.

3. Disclosure of Conflict of Interest

The members confirmed that there were no conflicts of interest to report.

4. Approval of Agenda

Moved by Gail MacAllister
Seconded by Christian Leuprecht

That the agenda, as amended, be approved.

Carried

5. Adoption of Minutes

Moved by Gregory Ridge
Seconded by Gail MacAllister

That the minutes of Meeting 25-04 held on March 20, 2025, be adopted.

Carried

6. Communications

Moved by Gregory Ridge
Seconded by Gail MacAllister

That the communication received from the Inspector General of Policing of Ontario, the Ontario Association of Police Service Boards (OAPSB), the Canadian Association of Police Governance (CAPG); the Ministry of the Solicitor General, the Ontario Human Rights Commission (OHRC) and the Canadian Association for Civilian Oversight of Law Enforcement (CACOLE) be received by the Board.

a. Inspector General of Policing of Ontario

- (i) Inspector General Memorandum and Advisory Bulletin Number 3 dated March 20, 2025, with respect to municipal police service board on critical points and attaching a copy of the Toronto Police Service Board Critical Points Policy.
- (ii) Inspector General Memorandum Number 4 dated April 1, 2025, together with a copy of the Inspectorate of Policing's Strategic Plan.

b. Ontario Association of Police Service Boards (OAPSB)

- (i) OAPSB Quarterly Newsletter – January – March 2025.
- (ii) OAPSB Zone 2 Agenda for quarterly meeting being held April 25, 2025 – 9:30 am – 1:00 pm at the Kingston Police Headquarters, Community Room.
- (iii) OAPSB Zone 2 Minutes of meeting held November 29, 2024.

c. Canadian Association of Police Governance (CAPG)

- (i) Call for sponsorship for the 2025 CAPG Conference being held August 14 -16, 2025 in Victoria, BC.

d. Ministry of the Solicitor General

- (i) Email dated March 26, 2025, received from the Ministry of the Solicitor General regarding a new call-for-applications under the Community Safety and Policing (CSP) Grant program. All applications must be submitted by 4:00 pm on May 7, 2025.

e. Ontario Human Rights Commission (OHRC)

- (i) Communication from OHRC dated March 7, 2025, announcing its plan to address anti-Black racism in education.

f. Canadian Association for Civilian Oversight of Law Enforcement (CACOLE)

- (i) Email dated April 1, 2025, advising that CACOLE is now accepting nominations for the Mitchell-Lewis Award for outstanding contribution to civilian oversight of law enforcement in Canada. The deadline for nominations is May 16, 2025.

**Carried
(25-38)**

7. Delegation

Heather Poussard-Nadeau spoke to concerns regarding the conduct of Kingston Police officers during the recent Public Service Alliance of Canada (PSAC) Local 901 picket line including the application of the police liaison and concerns over the neutral application of the policies under section 4.5.2 of the Board Policy Manual and the guidelines outlined on the Kingston Police website's Strikes and Protests pages.

8. Information Reports

Moved by Gail MacAllister
Seconded by Gregory Ridge

That the Kingston Police Service Board receives the following reports for information:

- a. [Report Number 25-20](#) – Mental Health Calls – December 1, 2024 to March 31, 2025
- b. [Report Number 25-23](#) – Q1 Use of Force Report

**Carried
(25-39)**

9. Recommendation Reports

- a. [Report Number 25-24](#) – Adequate and Effective Policing Policy

Moved by Christian Leuprecht
Seconded by Jarrod Stearns

That the Kingston Police Service Board adopt the proposed Policy on

Adequate and Effective Policing as attached to Report Number 25-24; and

That the Board Administrator posts the policy to the board's webpages.

**Carried
(25-40)**

- b. [Report Number 25-25](#) – Code of Conduct for Police Service Board Members Policy

Moved by Christian Leuprecht

Seconded by Jarrod Stearns

That the Kingston Police Service Board adopt the proposed Policy on Code of Conduct for Police Service Board Members as attached to Report Number 25-25; and

That the Board Administrator posts the policy to the board's webpages.

**Carried
(25-41)**

10. **Ratification of Motions**

None

11. **Motion**

- a. Transfer Payment Agreement – Reduce Impaired Driving Everywhere (“RIDE”)

Moved by Christian Leuprecht

Seconded by Gregory Ridge

That the Kingston Police Service Board (Board) enter into the Ontario Transfer Payment Agreement between His Majesty the King in right of Ontario as represented by the Solicitor General and the Kingston Police Service Board with respect to the Reduce Impaired Driving Everywhere (“RIDE”) Program for a maximum of thirty-eight thousand dollars (\$38,000.00) for the funding year 2024-2025; and

That the Board authorizes the Chair, or his designate, to execute the Transfer Payment Agreement on behalf of the Board.

(The Agreement was attached to the Addendum which was distributed to Board members on April 16, 2025)

**Carried
(25-42)**

12. **New Business**

Christian Leuprecht introduced the work of Karen McDonald, Executive Director, Toronto's Drug Checking Service and Ontario's Drug Checking Community. Karen's team has been doing drug-recognition testing (by users who volunteer samples) at safe injection sites in Toronto. They have been running a satellite in Peterborough, and started a satellite in Kingston last November.

The Board directed the Board Administrator to invite Karen and the member(s) of her team that is running the program locally at the Integrated Care Hub.

13. **Move to In-Camera.**

Moved by Gregory Ridge
Seconded by Gail MacAllister

That the Board move into In-Camera Session to discuss the following matters:

- a) Personal matters about an identifiable individual, including members of the police service or any other employees of the board – Contracted Position(s)
- b) Personal matters about an identifiable individual, including members of the police service or any other employees of the board – Special Constables
- c) Litigation or potential litigation affecting the board, including matters before administrative tribunals – Statements of Claim
- d) Security of property of the Board – Cyber Incident
- e) Security of property of the Board – Court Houses

After a five (5) minute break.

Carried

Regular session ended at 12:50 pm.

Chair

Secretary/Administrator