KINGSTON POLICE SERVICE BOARD
BY-LAW NUMBER 26-01
Being a By-Law to Establish the Kingston Police Service Board's Strategic Planning Committee

WHEREAS Section 39 of the *Community Safety and Policing Act, 2019,* S.O. 2019, c.1, Sched. 1 (the "Act") requires a police service board to prepare and adopt a strategic plan for the provision of policing;

AND WHEREAS Section 42(1) of the Act permits a police service board, by by-law, to establish a committee and delegate any of the Board's powers under the Act to the committee; and

AND WHEREAS the Kingston Police Service Board (the "Board') wishes to establish a Strategic Planning Committee and delegate certain of the Board's authority to this committee to ensure effective delivery of the Board's responsibilities as the governor and employer of the police service;

NOW therefore the Kingston Police Service Board enacts as follows:

1. DEFINITIONS

1.1 In this Bylaw:

a. "Act" means the *Community Safety and Policing Act, S.O. 2019 c.1, Sched. 1*, and its regulations, as amended from time to time;
b. "Board" means the Kingston Police Service Board;
c. "Chief" means the Chief of Police for the Kingston Police;
d. "Committee" means the strategic planning committee established under this bylaw;
e. "Strategic Plan" means the Board's strategic plan for the provision of policing required under Section 39 of the Act and applicable regulations, including Ontario Regulation 392/23 Adequate and Effective Policing.

2. PURPOSE

2.1 The purpose of the Committee is to assist the Board in fulfilling its statutory responsibility to prepare, adopt and monitor a Strategic Plan for the provision of policing.

2.2 Without limiting the generality of the foregoing, the Committee shall.

a. Support compliance with the Act and applicable regulations;
b. Oversee the development, review and updating of the Strategic Plan in accordance with Board Policy AI-001 (Strategic Planning Policy), as amended from time to time;
c. Provide advice and recommendations to the Board on strategic priorities, objectives and performance measures and outcomes; and
d. out its duties in accordance with Board Policy A1-001 (Strategic Planning Policy), as amended from time to time.
e. Ensure alignment with Section 39 of the Act and Kingston's community safety and well-being plan
f. Monitor implementation of the Strategic Plan and receive progress reports from the Chief.

3. COMPOSITION

3.1 In accordance s. 42(3) of the Act, the committee shall be composed of:

a. Not less than two members of the Board.

3.2 The Board Chair shall be an ex- officio member of the Committee and shall be counted for quorum purposes and entitled to vote.

3.3 The Committee, with the approval of the Board, may add any additional members, as long as the majority of the committee is composed of members of the Board.

3.4 Any additional member of the Committee, that is not a member of the Board, must meet the eligibility criteria established in s. 42(5) and set out in s.33 of the Act.

3.5 The Committee may invite members of the Police Service or other external persons to provide subject matter expertise that may ensure the Committee is able to make informed decisions in the execution of its duties.

4. QUORUM

4.1 Quorum shall be a majority of the voting members of the Committee present at the meeting.

5. AUTHORITY

5.1 Exercising the Board's authority as set out in the Act, the Committee shall have the authority to:

a. Coordinate the strategic planning process with Board staff, consultants and the Chief of Police, on the Boad's behalf;
b. Develop and recommend the Strategic Plan's priorities, objectives and key performance indicators for Board approval;
c. Recommend the Strategic Plan for Board approval; and
d. Monitor the Service's implementation of the Strategic Plan by requesting reports and information from the Chief of Police and proposing adjustments, if any, for Board approval.

6. REPORTING REQUIREMENTS

6.1 The Committee shall report to the Board following each meeting and shall provide recommendations for Board consideration where appropriate

6.2 The Committee shall ensure that the Board receives regular updates on the status of the Strategic Plan including implementation progress and performance outcomes

6.3 Minutes of Committee meetings shall be maintained and available to the Board upon request.

7. COMPLIANCE WITH LEGISLATION AND BOARD POLICIES

7.1 The Committee will comply with relevant legislation, including the CSPA Act and its regulations, and will abide by all applicable Board Policies.

7.2 The Committee shall comply with the Board by-laws and policies, including Policy AI-001 (Strategic Plan Policy).

Effective Date

This by-law was originally enacted by the Kingston Police Service Board on May 28, 2026 (Resolution 26-46). The amendments were adopted on October 22, 2026 (Resolution 26-113) and shall be effective upon adoption.

"original signed by Chair"	"original signed by Board Administrator"
Chair	Board Administrator