

**Kingston Police Service Board
Budget Committee PUBLIC MINUTES
Kickoff Meeting 26-01**

The meeting was held on August 20, 2026, at 10:00 am at Kingston Police Headquarters, 705 Division Street, in the William Hackett Boardroom

Present:

Gregory Ridge, Chair
Michael Springer, Committee Member
Adam MacIntosh, Chief of Police
Scarlet Eyles, Director of Finance
Lorie Sargeant, Board Administrator

1. Call Meeting to Order

The meeting was called to order at 10:01 am.

2. Appointment of Committee Chair

Moved by Michael Springer
Seconded by Gregory Ridge

That the Budget Committee appoint **Gregory Ridge** as Chair of the Committee.

Carried

3. Disclosure of Pecuniary Interest

The members confirmed that there were no disclosures of pecuniary interest.

4. Approval of Agenda

Moved by Michael Springer
Seconded by Gregory Ridge

That the agenda for the Budget Committee meeting of August 20, 2026, be approved.

Carried

5. Review of the Committee Mandate and Authority

Moved by Michael Springer
Seconded by Gregory Ridge

The Committee reviewed [By-Law 24-07](#) – A by-law establishing a budget committee and proposed no revisions.

Carried

6. Resolution to Convene in Closed Session to discuss item 6.a.

Moved by Michael Springer
Seconded by Gregory Ridge

That the Budget Committee convene in closed session pursuant to clause 44(2)(d) labour relations or employee negotiations with respect to item 6.a. fixed and non-discretionary costs, including salaries, benefits and legislated obligations.

Scarlet Eyles Director of Finance, to present the financial information requested by the Committee on July 14, 2026; including:

- a. Fixed and non-discretionary costs, including salaries, benefits and legislated obligations;

Carried

The Budget Committee moved in-camera at 10:04 am

7. Return to Open Session

The Budget Committee returned to open session at 10:53 am.

8. Presentation by Director of Finance

Scarlet Eyles Director of Finance, presented the financial information requested by the Committee on July 14, 2026; including:

- b. Anticipated financial impacts associated with bail reform;
- c. Anticipated financial impacts associated with the implementation of Bill C-11; and
- d. Areas in which the Board has greater discretion in allocating resources.

(PowerPoint presentation)

9. Questions and Discussion

Discussion and questions arising from the Director of Finance's presentation were asked by committee members during the presentation to the Director of Finance and Chief Adam MacIntosh.

10. Budget Priorities and Areas of Discretion

- a. The Board's priorities for the upcoming budget;
- b. Areas in which expenditures may be adjusted, deferred or reallocated;
- c. Opportunities for efficiencies or alternative funding (grants); and
- d. Any service-level, operational or statutory implications associated with proposed budget options.

The committee determined that Item 10, Budget Priorities and Areas of Discretion will be a standing agenda item.

11. Additional Information Required

Determine whether any further financial reports, forecasts, comparisons or supporting analysis are required for the Committee's next meeting.

The committee requested that previous budgets be available as comparators at the next budget committee meeting.

12. Role of the Director of Finance

Determine whether the Director of Finance should attend future Committee meetings in their entirety or attend particular meetings or portions of meetings at the request of the Committee Chair.

Chief MacIntosh asked that all requests for participation by the Director of Finance and any requests for additional information to be provided by the Director of Finance flow through him.

13. Next Steps and Meeting Schedule

Confirm the Committee's immediate priorities, required deliverables and next meeting date.

Director of Finance Eyles is aiming to present the preliminary budget to the Board at its October public board meeting.

Next Budget Committee meeting – September 15th, 2026. Time to be determined.

14. Adjournment

Moved by Michael Springer
Seconded by Gregory Ridge

That the Budget Committee meeting be adjourned.

Carried

The meeting was adjourned at 11:24 am