

**Kingston Police Service Board
Strategic Planning Committee
Kickoff Meeting Agenda – 26-01**

Meeting to be held on August 20, 2026 at 12:00 noon

Location: Kingston Police Headquarters, 705 Division Street
William Hackett Boardroom

Virtually **Microsoft Teams**
[Join the Meeting](#)
Meeting ID: 222 485 403 865 583
Passcode: y9kD6Tq2

1. Call Meeting to Order

2. Appointment of Committee Chair

Proposed Motion:

That the Strategic Planning Committee appoint _____ as Committee Chair.

3. Disclosure of Pecuniary Interest

4. Approval of Agenda

Proposed Motion:

That the agenda for the Agenda for the Strategic Planning Committee meeting of August 20, 2026, be approved.

5. Strategic Planning Project Kickoff – Governedge Inc.

- Presentation by Fred Kaustinen
- Review of the Board-approved [project plan](#)
- Strategic planning process, legislative context, responsibilities and anticipated outcomes ([CSPA](#))

6. Review of Project Scope, Deliverables and Timeline

- [Policy](#) and [by-law](#) review
- Strategic planning budget
- Public survey and RFP
- Community focus groups and stakeholder consultation
- Collection and presentation of demographic, policing and comparator data
- Strategic planning retreat
- Preparation and approval of the final Strategic Plan

7. Immediate Priorities: August – October 2026

- [Policy](#) and [by-law](#) review
- Setting the strategic planning budget

- Development of the public survey RFP – third party or part of project plan (in-house)?

8. Roles and Responsibilities

- Strategic Planning Committee
- Board and Board Administrator
- Chief and Deputy Chief
- Governedge Inc.
- Public survey firm and other external participants

9. Committee Reporting and Decision-Making Process

- Matters requiring Committee approval
- Matters requiring Board approval
- Progress reporting to the Board

10. Committee Work Plan and Meeting Schedule

Proposed Motion:

That the Strategic Planning Committee endorse the immediate priorities, responsibilities and meeting schedule arising from the Board-approved Strategic Planning Project Plan.

11. Next Steps and Assignment of Responsibilities

12. Other Business

13. Adjournment

Proposed Motion:

That the Strategic Planning Committee meeting be adjourned.