

COUNCIL & EXECUTIVE MANAGERS

TRAVEL EXPENSE REPORT

November 2025



COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name: Michael Diachuk

Date: November

[illegible]

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
November 11, 2025	Calgary	Meals - Lunch & Dinner	Abmunis Convention	1	\$ 53.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 53.00

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
November 14, 2025	Calgary	Abmunis Convention - 4 Days	4	\$ 68.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 68.00

ACCOMMODATION				
Date	Location	Description	Quantity	Total
November 14, 2025	Calgary	Deposit on Hotel (paid in August)	1	\$ 380.13
	Calgary	Hotel - Abmunis Convention	1	\$ 760.26
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 1,140.39

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
	Calgary	Abmunis Conference registration (paid in July)	1	\$ 660.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 660.00

TOTAL: \$ 1,921.39

Authorized Signature:

accountspayable@lloydminster.ca

November

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