



**Downtown Simcoe Business Improvement Area
Board of Management Meeting**

Date: Tuesday August 11, 2026 **Time:** 8:00 AM

Location: Simcoe BIA Office, 26 Peel St., Simcoe

DATE: August 11, 2026

PRESENT: Tiana Moe, Jason Doyle, Councillor Doug Brunton, Councillor Alan Duthie

STAFF: Les Anderson

GUESTS: None

REGRETS: Morgan Xiola, Marianne Ward, Stephen Khalla, Nathan Kolomaya, Councillor Adam Veri

1. Welcome and Meeting Called to Order

Tiana Moe, Chair, welcomed everyone to the meeting and called the meeting to order at 8:10 AM.

Since there was not a quorum present for the meeting, no motions were passed. Items on the agenda were discussed and was for information purposes only.

2. Approval of the Agenda

The agenda was reviewed and there were no changes to the agenda.

MOTION

Moved by:

Seconded by:

That the agenda for the Simcoe BIA Board of Management meeting of August 11, 2026, be approved.

Motion Carried

3. Declarations of Pecuniary Interest / Conflict of Interest

There were no declarations of pecuniary interest / conflict of interest.

4. Acceptance of the Board of Management Meeting Minutes of July 14, 2026

MOTION

Moved by:

Seconded by:

That the minutes of the Board of Management meeting held on July 14, 2026, be approved.

Motion Carried

5. Business Arising From the Minutes

Items will be discussed under other business.

6. Correspondence

a) There was no correspondence.

7. Committee Reports

7a. Executive Committee

The Executive Committee did not meet.

7b. Committee of the Whole

The minutes of the Committee of the Whole meeting held on July 28, 2026, were reviewed.

8. Financial Report

8a. Les provided the Board with a copy of the cheque register for the month of July 2026. He explained some of the expenditures and responded to questions.

8b. The Board was also provided with the 2026 Budget and Projections to Year End as of July 31, 2026.

8c. The Board was provided with the report on the projects that are being funded from the reserve funds in 2026.

9. Other Business / Round Table

9a. Discussion About the Two Vacant Positions on the Executive Committee – Vice Chair and Treasurer

The board discussed the need to fill the vacant positions of Vice Chair and Treasurer. If the positions are filled, like all board positions, they will come to an end when the Simcoe BIA has their election process. Tiana requested that the board members give some thought to filling the positions and if any board members are interested in one of the vacant positions please let Tiana or Les know. This item will be placed on the next Committee of the Whole meeting for further discussion.

9b. Norfolk County 2027 Budget Process

The Norfolk County Budget Committee will be meeting on December 10, 2026, to consider the 2027 budget requirements for agencies, boards and committees. The Simcoe BIA will register to make a deputation. The Simcoe BIA will begin to review their budget requirements at the August 25 Committee of the Whole meeting.

9c. 2026 OBIAA Mid-Year Report

The 2026 OBIAA Mid-Year Report was distributed to board members.

9d. Request From “Norfolk Has Talent” for Sponsorship for Their Event on October 26, 2026

The information regarding the “Norfolk Has Talent” event was discussed. Those present suggested that the board consider a sponsorship of \$250. This will be dealt with at the September 8 board meeting.

9e. A Summary of Downtown Simcoe BIA’s Involvement in Waste Collection

Les provided an overview of the Simcoe BIA’s involvement in waste collection since 2020. He mentioned that since that time, the Simcoe BIA, Norfolk County staff and some Norfolk County Councillors have participated in email correspondence and face to face meetings regarding the garbage issues in the downtown core. He also highlighted some of the initiatives that the Simcoe BIA has undertaken. Les mentioned that the current practice of the BIA doing an extra weekly garbage pickup at a projected cost of \$20,400 will have to be discussed as part of our budget deliberations.

10. Next Meeting Dates

The next meeting dates listed on the agenda were reviewed.

11. Meeting Adjourned

The Simcoe BIA Board of Management meeting of August 11, 2026, adjourned at 8:40 AM.