NORFOLK COUNTY
DRAW BY LOT PROCEDURE – COUNCILLOR WARD 4
2026 MUNICIPAL ELECTION

1. Authority

The draw by lot for the Office of Councillor – Ward 4, for the 2026 Municipal Election shall be completed in accordance with section 62 (3) of the Municipal Elections Act, and will be conducted pursuant to the following procedures as established by the Clerk.

2. Date and Time

The draw shall commence on November 5th, at 7:00 p.m.

3. Location

The draw shall be held at Gilbertson Administration Building, 12 Gilbertson Drive, Simcoe.

4. Location Set-up

The station for the draw will be set-up at Gilbertson Administration Building, 12 Gilbertson Drive.

Attendance will be limited to election officials as determined by the Clerk, the involved candidates, their legal counsel if appointed, and members of the invited media.

The draw area will be comprised of three (3) zones:

1. The draw area
2. The observation area for involved candidates and any legal counsel
3. The gallery area for media

5. Draw Procedure

The Clerk will advise those present of the general process to be followed for the draw, and move to a position in the room where he cannot see the draw area.

The Deputy Clerk will present the involved candidates with two pre-printed and folded ballot cards – one for each candidate.

The involved candidates will examine the cards and initial both. The Deputy Clerk will then place the folded ballot cards into the hat provided, and shake the hat to mix the ballots.

The Clerk will then return to the draw area to conduct the draw, and will confirm that the name drawn will be the successful candidate. The Deputy Clerk will hold the hat at a level that the neither the Clerk or Deputy Clerk can see into it, and the Clerk will draw one ballot card, read the name aloud, and show the card to the involved candidates.

6. Result

Upon completion of the draw by lot, the Clerk will declare the successful candidate pursuant to section 62 (4) of the Act.

Dated November 5, 2026

William Tigert
County Clerk