



September 29, 2026

**RE: NOTICE OF COMPLETION
TOBERMORY AND LION'S HEAD WATER AND WASTEWATER MASTER PLANS**

In partnership with the Ontario Clean Water Agency (OCWA), the Municipality of Northern Bruce Peninsula (NBP) has undertaken two Municipal Class Environmental Assessments (MCEA) studies to determine how the Municipality can expand drinking water and wastewater servicing throughout Tobermory and Lion's Head. OCWA retained the services of WSP Canada Group Ltd. to act on the Municipality's behalf in completing the work for this project. The project commenced on January 28, 2025 (Notice of Commencement date) and completed on September 11, 2026. This project was completed in accordance with the requirements of Phases 1 and 2 of the MCEA (October 2000, as amended in 2007, 2011, 2015, and 2023). Public documents from this study can be found posted on the Let's Talk NBP website ([Let's Talk NBP](#)).

A specific Master Plan report was developed for both the Tobermory and Lion's Head communities. The Master Plans were developed to identify a preferred strategy to provide accessible and reliable drinking water and wastewater services, with the goal of meeting current and future needs to 2046 and beyond. The Master Plans take climate change, social and economic impacts, and current growth limitations into consideration. Multiple proposed water and wastewater servicing alternatives were investigated for each community, with an 'Evaluation Matrix' used to objectively assess the impacts of each scenario and find a preferred solution. From there, multiple infrastructure alternatives were developed, based on the preferred servicing solutions. A projected capital costs estimation was completed for each infrastructure option.

As part of the study, a Public Information Centre (PIC) was held for each community, on August 27, 2025. The PIC introduced the public to the Master Plan study and MCEA process, the existing infrastructure and problem and opportunity statement, the evaluation criteria, the alternative solutions and the preliminary preferred solution for both drinking water and wastewater services. Following each PIC, a digital copy of the PIC display materials was posted to the project website. Comments, inputs, and information received from the PICs were collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and the Access to Information Act. With the exception of personal information, all comments are part of the public record.

By this notice, both Master Plans are being placed on the public record starting on September 14, 2026, and ending on October 30, 2026, in accordance with the MCEA process (minimum 30-day review period). This letter serves as the final notice of the masterplan completion.

Yours very truly,

Chris Wilson, P.Eng.
Consultant Project Manager
WSP

cc: Lisa Babel, P.Eng., Director, Project Planning & Delivery – Ontario Clean Water Agency
Peggy Van Mierlo-West, Chief Administrative Officer – Municipality of Northern Bruce Peninsula