The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on November 3, 2026

Hybrid Meeting held in the North Kawartha Council Chambers,

280 Burleigh Street, Apsley

Regular Session 2026 – 11 – 03

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl, Colin McLellan

Staff Present: Shannon Hunter, Chief Administrative Officer
Jason Post, Deputy Chief Administrative Officer
Kelly Picken, Clerk
Keely-Anne Johnson, Deputy Clerk
Edward Hilton, Economic Development Officer (electronic)
Corey Dunsby, Public Works Manager

Laura Stone, Planning Consultant, One Community Planning

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:34 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

26 - 298
Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That the agenda be adopted, as amended to include the Township of Faraday Highway 28 Operational Performance Review and Continued Safety Advocacy motion. Carried.

Statutory Public Meetings

None

Presentations / Deputations / Petitions

County of Peterborough Report

26 - 299
Moved by - Councillor McLellan
Seconded by - Councillor McIlmoyl

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

Crowe Valley Conservation Authority Report

None

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

26 - 300
Moved by - Councillor McLellan
Seconded by - Councillor McIlmoyl

That the minutes of the regular meeting of Council held on October 20, 2026 be adopted, as presented. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

26 - 301
Moved by - Deputy Mayor Whelan
Seconded by - Councillor McIlmoyl

That Council receives the following consent agenda items:

1. Township of Brudenell, Lyndoch and Raglan, October 7, 2026, Finlay's Law on Emergency Room Reform

2. Township of Springwater, October 14, 2026, Huronia West OPP Resolution regarding Traffic Calming and Speed Mitigation Techniques
3. Township of Douro-Dummer, September 18, 2026, Resolution regarding Highway 28 Operational Performance Review and Continued Safety Advocacy

Carried.

Staff Reports

Consent Application V-2-26 and V-3-26 – Application for Validation of Title

26 -
Moved by - Deputy Mayor Whelan
Seconded by - Councillor McLellan

That Council recommends that the County of Peterborough approves Consent Applications V-2-26 and V-3-26 for the purposes of a Validation of Title. Carried.

Propane RFP Results

26 - 302
Moved by - Councillor McIlmoyl
Seconded by - Deputy Mayor Whelan

That Council direct the Treasurer and the Chief Administrative Officer to sign the Rider with Superior Propane to provide propane to the Township for a one year period at the fixed price of $.62/litre plus HST. Carried.

By-Law to regulate the use of the Municipal Parking Lot located at 143 Burleigh Street, Apsley

26 - 303
Moved by - Councillor McLellan
Seconded by - Councillor McIlmoyl

That council adopt the draft by-law regulating the use of the Municipal Parking Lot located at 143 Burleigh Street in Apsley, Ontario. Carried.

Municipal Office Closure for 2026 Christmas Luncheon

26 - 304
Moved by - Councillor McLellan
Seconded by - Deputy Mayor Whelan

That Council approve the closure of the Municipal Office on Thursday, December 3, 2026, from 1:00 p.m. to 4:30 p.m. to permit municipal employees to attend the annual Christmas Luncheon and team-building event. Carried.

Snow Day and Inclement Weather Policy

26 - 305
Moved by - Councillor McIlmoyl
Seconded by - Deputy Mayor Whelan

That Council approve the Snow Day and Inclement Weather Policy as amended to include Council and to further include inclement weather. Carried.

Current Benefits and Enhancement Options

26 - 306
Moved by - Deputy Mayor Whelan
Seconded by - Councillor McIlmoyl

That Council receive the Current Benefits and Enhancement Options report and direct the Treasurer to include the preferred benefit enhancement options identified by Council in the 2027 Budget for consideration. Carried.

Real Estate Brokerage Services for 135 Burleigh Street

26 - 307
Moved by - Councillor McLellan
Seconded by - Deputy Mayor Whelan

That Council receive this report for information and if after 1 year 135 Burleigh Street has not been leased we will reach out to the Peterborough Family Health Team. Carried.

Reports from Boards and Committees

None

New Business and Unfinished Business

(includes Notice of Motion)

Correspondence

Peterborough County OPP Detachment Board Budget Letter to Municipal Members

26 - 308
Moved - Councillor McLellan
Seconded - Councillor McIlmoyl

That Council receive the inform and move to budget deliberation. Carried.

Closed Session

26 - 309
Moved by - Councillor McIlmoyl
Seconded by –Councillor McLellan

That the next portion of the meeting be closed to the public at 10:22 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees; **(Personnel)**

26 - 310
Moved by - Councillor McIlmoyl
Seconded by - Councillor McLellan

That Council arise and come out of closed session at 10:46 a.m. Carried.

Mayor Amyotte reported out of Closed Session that Council approved the recruitment of a full-time Equipment Operator.

Announcements

By-Laws

Moved by – Councillor McIlmoyl
Seconded by – Deputy Mayor Whelan

That By-Law 2026-0063 being a by-law respecting the maintenance, use and protection of the municipal parking lot located at 143 Burleigh Street, Apsley, Ontario

By-Laws 2026-0063, be read and adopted in open Council on the 3rd day of November 2026. Carried.

Confirmatory By-Law 2026-0064

Moved by - Councillor McIlmoyl
Seconded by - Councillor McLellan

That By-law 2026-0064 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the day of 2026 be read and adopted in open Council on the 3rd day of November 2026. Carried.

Adjournment

26 - 311
Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That Council adjourn proceedings. Carried.

Council adjourned at 10:48 a.m.

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Carolyn Amyotte, Mayor

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Kelly Picken, Clerk