

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on September 1, 2026

Hybrid Meeting held in the North Kawartha Council Chambers,

280 Burleigh Street, Apsley

Regular Session 2026 – 09 – 01

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl, Colin McLellan

Staff Present: Shannon Hunter, Chief Administrative Officer
Jason Post, Deputy Chief Administrative Officer
Kelly Picken, Clerk
Keely-Anne Johnson, Deputy Clerk
Matt Aldom, Chief Building Official / By-law Enforcement Officer
Judy Everett, Treasurer
Gary Geraldi, Director of Parks and Recreation / Waste Management
Breeanne Martin, Building and Planning Assistant

Laura Stone, Planning Consultant, One Community Planning
(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

26 - 244

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That the agenda be adopted, as presented. Carried.

Staff Presentation

Judy Everett, Treasurer AMCTO, 20 Years of Membership

Kelly Picken, Clerk AMCTO, Executive Diploma in Municipal Management

Presentations / Deputations / Petitions

County of Peterborough Report

26 - 245

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

Crowe Valley Conservation Authority Report

26 - 246

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

26 - 247

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That the minutes of the regular meeting of Council held on August 11, 2026 be adopted, as presented. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

26 - 248

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council receives the following consent agenda items:

1. Monthly Activity Reports • Building / By-law Department (July 2026)
2. Solicitor General, August 14, 2026, OPP Municipal Policing Costs for 2027 Update
3. Township of Brudenell, Lyndoch and Reglan,
 - August 5, 2026, Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens
 - August 5, 2026, Bill 97, Plan to Protect Ontario Act (Budget Measures) 2026 – Scheduled 7
 - August 5, 2026, Sustainable Funding for Public Health Units. Carried.

Staff Reports

WSP Canada – Landfill Site Monitoring Contract

26 - 249

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McLellan

1. That Council approve WSP Canada's attached Change Order No. 02 in the amount of \$10,000 plus applicable taxes to complete a feasibility study and prepare the necessary submissions to the Ministry of the Environment, Conservation and Parks (MECP) Technical Support Team to seek reductions in the environmental monitoring requirements for the Township's seven closed landfill sites.
2. That Council approve an extension of the current Landfill Site Monitoring Contract with WSP Canada to December 31, 2027, at a cost of \$115,000 plus applicable taxes, with an option to further extend the agreement to December 31, 2028, at a cost of \$120,000 plus applicable taxes. Carried.

Dangerous Trees – Glen Alda Cemetery and North Kawartha Health Centre

26 - 250

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council authorize the Township to engage a certified local arborist to remove the identified hazardous trees located at Glen Alda Cemetery, the North Kawartha Health Centre, and 66 Northey's Bay Road, and that the required funding be drawn from the General Reserves. Carried.

Riverview Park Enhancement

26 - 251

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council approve the implementation of the Riverview Park Enhancement Plan, including the proposal submitted by Clearwing Ecological Gardening and the engagement of a certified arborist to perform the associated arboricultural work, with funding in the amount of \$58,600 to be provided through a transfer of \$36,000 from the Parks Reserve Fund and \$22,600 from General Reserves. Carried.

2027 Budget Meeting Dates

26 - 252

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council approve the suggested 2027 Budget Meeting dates as follows:

Special Capital Forecast Meeting Thursday, November 19, 2026

Special Budget Meeting #1 Thursday, December 17, 2026

Special Budget Meeting #2 (tentative) Thursday, January 28, 2027 . Carried.

Insurance Renewal

26 - 253

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That Council approve the renewal of the Insurance Policy with Marsh Canada Limited for a one year term. Carried.

2026 Property Tax Rates

26 - 254

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council receive the Property Tax Rate Report for information. Carried.

2026 Municipal and School Board Elections Appointment of Compliance Audit Committee

26 - 255

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That a By-Law be passed at the end of the meeting to establish and appoint members to a Compliance Audit Committee and to establish Terms of Reference for the Compliance Audit Committee for the 2026 Municipal Election. Carried.

Declaration of Vacancy

26 - 256

Moved by - Councillor McIlmoyl

Seconded by – Mayor Amyotte

That the Township of North Kawartha Council declare the North Kawartha Councillor Ward 1 seat vacant for the remainder of the 2022-2026 Term. Carried.

Short-Term Rental Advisory Summary Report

26 - 257

Moved by -Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council recognize the Short-Term Rental Advisory Committee Members, Councillor Colin McLellan (Chair), Councillor Ruth Anne McIlmoyl and public appointees Janet Lambert, Shane Paquette and Ian Smith for their efforts and success in preparing the Short-Term Rental Advisory Committee Recommendations for North Kawartha Council; and further that staff be directed to send the committee public appointees thank you letters on behalf of council acknowledging their service to this community. Recorded Vote: Councillor McIlmoyl – Yes; Councillor McLellan – No; Deputy Mayor Whelan – Yes; Mayor Amyotte – Yes. Carried.

Strategic Plan Update

26 - 258

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council receive the Strategic Plan Update report for information. Carried.

Return to Work Policy

26 - 259

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That Council approve the Return-to-Work Policy as presented. Carried.

RFQ for Realtor at 135 Burleigh Street

26 - 260

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council receive the report regarding the vacant commercial space located at 135 Burleigh Street for information purposes. Carried.

Mayor Amyotte declared a recess at 10:43 a.m. Council reconvened at 10:48 a.m.

Reports from Boards and Committees

New Business and Unfinished Business

(includes Notice of Motion)

Correspondence

Presentations / Deputations / Petitions

Ambrose Moran (10:48 a.m.) North Kawartha Zoning Schedules History and Status

Ambrose Moran provided a slideshow with a review of the history of the North Kawartha Zoning Schedules and the current status.

Mayor Amyotte stated the Peterborough County Official Plan has been approved but the mapping is not yet approved. The lower tiers may now proceed with mapping updates and Comprehensive Zoning By-Law updates. Mayor Amyotte recognizes the importance of this issue and acknowledged the challenges.

26-261

Moved by: Deputy Mayor Whelan

Seconded by: Councillor McIlmoyl

That council receive the presentation from Ambrose Moran and further provide direction to staff to respond to the questions provided by Mr. Moran.

Closed Session

26 -262

Moved by - Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That the next portion of the meeting be closed to the public at 11:11 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees; **(Comprehensive Employee Survey and Organizational Review)**. Carried.

26 -263

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That Council arise and come out of closed session at 11:30 a.m. Carried.

Report Out of Closed Session

Mayor Amyotte reported out of closed session for Council that discussion took place on the matters that were listed for discussion.

Announcements

By-Laws

Moved by - Deputy Mayor Whelan
Seconded by - Councillor McIlmoyl

That By-law 2026-0054 being a by-law to appoint members to the Compliance Audit Committee for the 2026 Municipal Election. Carried.

Confirmatory By-Law 2026-0055

Moved by - Councillor McIlmoyl
Seconded by - Councillor McLellan

That By-law 2026-0055 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the day of 2026 be read and adopted in open Council on the 1st day of September, 2026. Carried.

Adjournment

26 - 264
Moved by - Councillor McIlmoyl
Seconded by - Councillor McLellan

That Council adjourn proceedings. Carried.

Council adjourned at 11:31 a.m.

Carolyn Amyotte, Mayor

Kelly Picken, Clerk