

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on October 20, 2026

**Hybrid Meeting held in the North Kawartha Council Chambers,
280 Burleigh Street, Apsley**

Regular Session 2026 – 10 – 20

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl,

Colin McLellan (electronic)

Staff Present: Shannon Hunter, Chief Administrative Officer
Jason Post, Deputy Chief Administrative Officer
Kelly Picken, Clerk
Keely-Anne Johnson, Deputy Clerk
Matt Aldom, Chief Building Official / By-law Enforcement Officer
Bree Martin, Building and Planning Assistant
Judy Everett, Treasurer
Dianna Everson, Deputy Treasurer
Edward Hilton, Economic Development Officer

Laura Stone, Planning Consultant, One Community Planning (electronic)

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

26 - 286

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That the agenda be adopted, as presented. Carried.

Statutory Public Meetings

The Statutory Public meeting was declared open to hear applications to purchase Municipal Road Allowances and to hear zone amendment applications.

The public was informed that this was their opportunity to provide written or verbal submissions with respect to the applications.

Chair Amyotte declared the hearing open and explained that this was an opportunity for the public to provide written or verbal comments on the applications. The Planning Act has removed the right of public appeals on Council decisions. Only the applicant, public agencies and specified persons may appeal within the 20-day appeal period from the date of the notice of decision.

Applications to Purchase Municipal Road Allowances

Shoreline Road Allowance Designated as Part of the original Shore Road Allowance in front of Part Lot 1, Concession 12 Burleigh, being Parts 1,2,3 and 4 on 45R18023; North Kawartha being part of PIN 28296-0181 (LT)

Bree Martin identified the lands and explained the purpose and effect of the application.

Submissions: none

26 - 287

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That Council pass a by-law at the end of the meeting to stop up, to close and sell to the abutting land owners or their respective nominees those lands and premises described as Part of the original Shore Road Allowance in front of Part Lot 1, Concession 12 Burleigh, being Parts 1,2,3 and 4 on 45R18023; North Kawartha being part of PIN 28296-0181 (LT)). Carried.

Zone Amendment Application #ZA-10-26

Laura Stone, Planning Consultant identified the lands and explained the purpose and effect of the application. Approval of the application was recommended by staff.

Submissions

Brian Norman was present in council chambers to provide a brief overview.

26 - 288

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council approves Zone Amendment Application #ZA-10-26, Concession 5 Southern Division Lot 10, Burleigh Ward, 113 Butler Drive from Rural (RU) to Shoreline Residential (SR) as a condition of consent. Carried.

Councillor McLellan joined the meeting electronically at 9:39 a.m.

Presentations / Deputations / Petitions

County of Peterborough Report

26 - 289

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

Crowe Valley Conservation Authority Report

26 - 290

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

26 - 291

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That the minutes of the regular meeting of Council held on October 6, 2026 be adopted, as presented. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

26 - 292

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council receives the following consent agenda items:

1. Monthly Activity Reports
 - a. Management Action List
 - b. Building / By-law Department (August and September 2026)
 - c. Emergency Services Department
 - d. Parks and Recreation / Waste Department
 - e. Public Works Department
2. North Hastings Fund Development Committee, October 5, 2026, A Heartfelt Thank You to Our Municipal Councils
3. Town of Essex, October 9, 2026, OPP 2027 Policing Costs

Carried.

Staff Reports

Waiving Penalties - TD Online Banking Payment Error

26 - 293

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council deny the request for forgiveness of interest/penalty which was added to the tax account after the September 28, 2026 installment due date and further that staff be directed to provide the ratepayer a letter to provide to their financial institution detailing the bank error. Carried.

Right of Use and Maintenance Agreement with OFSC District 2

26 - 294

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That Council authorize the Mayor and Clerk to execute a Right of Use and Maintenance Agreement between The Corporation of the Township of North Kawartha and the Central Eastern Area Snowmobile Region, OFSC District 2, for the use and maintenance of municipal lands for snowmobile trail purposes, with a term ending July 27, 2027. Carried.

Reports from Boards and Committees

None

New Business and Unfinished Business

(includes Notice of Motion)

Correspondence

None

Closed Session

26 - 295

Moved by -

Seconded by –

That the next portion of the meeting be closed to the public at 9:58 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees (**Nomination for the 2026 Ontario Senior Achievement Award**);

26 - 296

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That Council arise and come out of closed session 10:14 a.m. Carried.

Report Out of Closed Session

Mayor Amyotte reported out of closed session that the matter listed was discussed.

Announcements

By-Laws

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That By-Law 2026-0059 being a by-law of the Corporation of the Township of North Kawartha to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described in Schedule “A” annexed hereto (Part of the original Road Allowance in front of Part Lot 1, Concession 12 Burleigh, being Parts 1,2,3 and 4 on 45R18023; North Kawartha and that;

By-Law 2026-0060 being a by-law under the provisions of Section 34 of the Planning Act R.S.O. 1990, chap. P.13, as amended, to amend Zoning By-Law #26-2013, with respect to certain lands described as Part Lots 7 and 8, Concession 5, in the geographic area of Burleigh, in the County of Peterborough, Roll # 1536-020-001-54600 and that;

By-Law 2026-0061 being a by-law to authorize the Mayor and Clerk to repeal by-law 2023-0011 and enter into a right of use and maintenance agreement between the Corporation of

the Township of North Kawartha and the Central Eastern Area Snowmobile Region for the use of municipal lands for snowmobile trails and that;

By-Laws 2026-0059, 2026-0060 , 2026-0061 be read and adopted in open Council on the day of 20th day of October 2026. Carried.

Confirmatory By-Law 2026-0062

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That By-law 2026-0062 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the day 20th day of October 2026 be read and adopted in open Council on the 20th day of October, 2026. Carried.

Adjournment

26 - 297

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That Council adjourn proceedings. Carried.

Council adjourned at 10:17 a.m.

Carolyn Amyotte, Mayor

Kelly Picken, Clerk