Ontario Public Buyers Association

November 10, 2026

Dear Mayor and Members of Council,

Re: Public Procurement Leadership Essentials for Elected Officials and Senior Leaders

On behalf of the Ontario Public Buyers Association (OPBA), I am pleased to introduce Public Procurement Leadership Essentials for Elected Officials and Senior Leaders, a new learning opportunity designed to support effective procurement governance and oversight.

This **one-hour, self-paced online program** provides a practical understanding of public procurement and the important roles of elected officials and senior municipal leaders. It will be particularly valuable for newly elected council members, while also serving as a useful refresher for experienced elected officials and municipal leaders.

Procurement decisions have a significant impact on public trust, fiscal outcomes, and service delivery. While elected officials are not responsible for managing the procurement process, understanding the principles that guide public procurement can help them exercise effective oversight, ask informed questions, and make sound decisions.

Participants will gain a practical understanding of:

- Roles and responsibilities in public procurement
- Governance, oversight, and compliance requirements
- Ethical, fair, and transparent practices
- Procurement as a strategic function
- Effective collaboration with procurement professionals

This knowledge will help participants recognize potential risks and strengthen alignment between council priorities and procurement outcomes.

As an association representing public procurement professionals, OPBA is committed to advancing excellence in public procurement through education, ethical practice, and professional development. This program extends that commitment by providing elected officials and senior leaders with accessible, affordable and relevant procurement knowledge tailored to their governance and leadership responsibilities.

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We encourage councils across Ontario to consider making this learning opportunity available to members of council and senior municipal leaders.

Program details and registration are available on OPBA's Public Procurement Learning Lab website.

If you have any questions, please feel free to contact Rozalyn Werner-Arcé, Executive Director at rozalyn@opba.ca.

Thank you for your continued leadership and commitment to accountable municipal governance.

Sincerely,

Victoria Mirlocca

Victoria Mirlocca, NIGP-CPP, C.Mgr., C.I.M., CPSD, CPPB
Chair, Board of Directors