



Grant Application Stream 1 – Community Grant

For more information, please review **City Policy 4.2.1.1. – Guidelines – Grants Committee** at <https://orillia.civicweb.net/filepro/documents/366817/>

Required Documentation

The following documentation will be required to proceed:

- a) Financial Statements for the previous year
- b) Proposed Budget
- c) List of Executive Officers

Funding Request

Please note the maximum grant funding for each eligible Stream 1 – Community Grant applicant is \$1,500.

Grant Request Amount: \$

Contact Information

Organization

Organization Name:

Address:

City and Province:

Postal Code:

Contact Person

Prefix (Ms. / Mx. / Mr. / Mrs.):

Name:

Title:

Email:

Phone Number:

Organization Information

Total Number of Members:

Number of Members from Orillia:

Geographic Area Served:

Type of Organization:

- ☐ Registered Charity
- ☐ Non-Profit Organization
- ☐ Community-Based Volunteer Group

Registration Number, if applicable:



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Briefly outline the mission, purpose, and objectives of your organization:

Details of Funding Request

Purpose for requested grant:

- ☐ Specific program
- ☐ General organizational operating expenses
- ☐ Specific event

Please explain:

Previous Grants

Has your organization received previous grants from the City:

- ☐ No
- ☐ Yes

If yes, provide the amount received: \$

If yes, provide when:

Attachments

Please check the attachments that have been included in this grant application:

- ☐ Financial Statements for the previous year
- ☐ Proposed Budget
- ☐ List of Executive Officers

Authorization
I certify that: ☐ I am authorized to represent the interests of the organization for this grant application. ☐ All information provided in this application is accurate and complete. I understand that falsified information shall be considered sufficient cause for denying this grant request and/or requiring repayment of the grant and may also jeopardize future funding. ☐ I understand that the default payment method is an Electronic Funds Transfer (EFT) and will submit any forms and banking information needed to effect payment should this application be successful. ☐ I acknowledge that successful grant applicants cannot receive further discounts on City fees for facility rental or service as per City policy. ☐ I understand that any logo use identifying the City as a supporter must be approved by the Communications Division and that questions may be emailed to corporatecommunications@orillia.ca ☐ I have read and will comply with all the written policies and guidelines relevant to this application.
Primary Authorized Official
Name:
Title:
Date:
Signature:
Secondary Authorized Official, if required
Name:
Title:
Date:
Signature:
Return completed form to: City of Orillia Corporate Services Department 50 Andrew Street South Orillia, ON L3V 7T5 Telephone: 705-325-1311 Fax: 705-325-5178 E-mail: councilservices@orillia.ca
Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of administering City Policy 4.2.1.1. – Guidelines – Grants Committee. Further information concerning the collection of personal information should be directed to the Freedom of Information Coordinator, City of Orillia, 50 Andrew Street South, Orillia, Ontario, L3V 7T5, 705-558-9539.