

Township of Otonabee-South Monaghan Call for Volunteers: Wall of Honour Selection Committee

The Township of Otonabee-South Monaghan is seeking dedicated and community-minded residents to serve as volunteers on the **Wall of Honour Selection Committee** for the upcoming Council term.

The **Wall of Honour** recognizes individuals—past or present residents—who have made extraordinary contributions to the Township or achieved noteworthy accomplishments that bring honour to the community. This permanent tribute includes a plaque featuring the honouree's photograph and a description of their achievements.

We invite residents who are passionate about celebrating local excellence to apply for the volunteer position.

About the Selection Committee

The committee is responsible for reviewing nominations and recommending deserving individuals for induction to the Wall of Honour. Members will evaluate submissions based on established criteria that recognize extraordinary commitment, community impact, and outstanding achievement.

Committee Responsibilities

Members of the Selection Committee will:

- Review all submitted nomination packages
- Evaluate candidates according to the criteria established in the Wall of Honour Policy
- Prepare a recommendation report citing the achievements and qualifications of selected nominees
- Forward recommendations to Council for final approval

Who Should Apply?

The Township is seeking **four (4) residents of Otonabee-South Monaghan Township**, aged 18 years or older, to serve as volunteer members of the Committee. Committee members are appointed by Council for the term of Council.

What We Are Looking For

Individuals who meet the following criteria are encouraged to submit an application:

Community Representation

- Must be a resident of the Township or have meaningful ties to the community
- Should reflect diverse sectors and perspectives within Otonabee-South Monaghan

Experience and Expertise

- Experience on committees, boards, or community groups is an asset
- Background in fields such as history, community service, public relations, or related areas is beneficial

Commitment and Integrity

- Willingness and availability to attend meetings and review nomination materials
- Ability to act impartially, exercise sound judgement, and maintain confidentiality
- Must avoid conflicts of interest related to nominees

Skills and Personal Attributes

- Strong interpersonal and communication skills
- Ability to work collaboratively within a formal committee setting
- Passion for recognizing and honouring community excellence

Meeting Schedule

Meetings of the Committee will be held as required to review nominations and prepare a recommendation(s).

Term of Appointment

The Committee's term of office shall coincide with the term of Council. Members serve at the pleasure of Council, appointed by Council resolution.

How to Apply

Residents interested in serving on the Wall of Honour Selection Committee are invited to submit:

- A brief letter outlining your interest
- A summary of relevant experience and qualifications
- Your contact information

Applications may be submitted to:

Deputy Clerk

Township of Otonabee-South Monaghan

Email: deputy-clerk@osmtownship.ca

Deadline

Applications will be accepted until **Wednesday, November 4, 2026.**

For more information about the Committee and its Terms of Reference, please contact the Clerk's Department at 705-295-6852.