



2025 Annual Report

Permitting Standards
Regulations & Mapping





Introduction

Amendments to O. Reg. 686/21 Mandatory Programs and Services Effective April 1, 2024

Amendments to the regulation prescribe new requirements for reporting on the achievement of Conservation Authorities permitting standards, including the level of compliance with new regulatory requirements in O. Reg. 41/24 Prohibited Activities, Exemptions and Permits.

This change increases public accountability with respect to meeting service delivery standards and will help to identify areas for improvement in the delivery of permits while acknowledging excellence.

Otonabee Region Conservation Authority Achievements

Since 2021, Otonabee Conservation has been reporting quarterly on permitting standards. In 2023, plan review standards and enforcement standards were added to the quarterly reporting. All of this information is incorporated in the Authority's annual reports which is circulated to member municipalities and published on the website.

Total requests for administrative reviews on complete application timelines:

Zero

Total administrative reviews completed within 30 days of request:

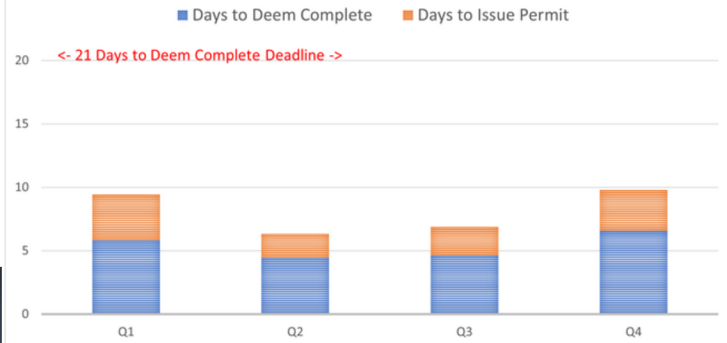
Zero

AVERAGE # DAYS TO REVIEW AND NOTIFY APPLICANT OF APPLICATION STATUS

MAJOR
11 Days

MINOR
7 Days

2025 - AVERAGE TIME TO DEEM COMPLETE AND ISSUE PERMIT COMPARISON BY QUARTER



This figure averages all permit categories (major, minor, routine).

Annual Reporting Permit Statistics

Permit Type

Otonabee Conservation Statistic

Total Major Permits Issued
January 1 – December 31

14 Major Permits Issued

Total Minor Permits Issued
January 1 – December 31

214 Minor Permits Issued

Total Applications Subject to
Minister's Order
(Minister's Review)
April 1 – December 31

Zero

Total Permits Issued (Overall)
January 1 – December 31

228 Permits Issued



Maps of Regulated Areas are available at the
Otonabee Conservation Office – 250 Milroy
Drive, Peterborough Ontario – and on the
website – otonabeeconservation.com

Annual Reporting Permit Timelines

Permit Type

Otonabee Conservatio Statistic

APPLICATION REVIEW

Total complete application reviews complete in 21 days

228 complete application reviews in 21 days or less

PERMIT TIMELINES (MAJOR)

Total Major Permits Issued within decision timeline (90 days)

14 Major Permits issued within timeline

PERMIT TIMELINES (MAJOR)

Total Major Permits Issued outside decision timeline (90 days)

Zero

PERMIT TIMELINES (MINOR)

Total Major Permits Issued within decision timeline (30 days)

214 Minor Permits issued within timeline

PERMIT TIMELINES (MINOR)

Total Major Permits Issued outside decision timeline (30 days)

Zero

PERMIT TIMELINES (AVERAGE - MAJOR - 90 DAYS)

Average Major Permit Review Timeline

Eight Days

PERMIT TIMELINES

(AVERAGE - MINOR - 90 DAYS)

Average Minor Permit Review Timeline

Two Days

PERMIT TIMELINES (AVERAGE - ALL)

Overall Average Permit Review Timeline

Three Days

VARIANCE FROM TIMELINES

There was no required variance from the timelines



Floodplain Mapping

Mapping Updates

The mapping is required to be available to the public and updated on an annual basis.

45 local modifications of regulated areas were completed in 2025.

These were completed as part of either map review, site verification at the request of the landowner, or the submission of supporting documentation resulting from development proposals. These changes reflect an ongoing program of ensuring accurate and reliable regulated areas mapping.

Implementation Plan

The Board of Directors approved an amendment to the Floodplain Mapping Implementation Plan at their June 19, 2025 meeting.

The amendment includes a financial framework that determines how projects will be funded.

Byersville Creek Flooding Mapping

New mapping for Byersville Creek, located in the City of Peterborough's south and west ends, began in 2023.

After completing public consultation, the Board of Directors approved new 2D mapping of Byersville Creek at their March 20, 2025 meeting.

Jackson Creek Flooding Mapping

Jackson Creek flows through the historically built up downtown of Peterborough and many of its reaches are buried under buildings and bridges.

This historical development has exacerbated flooding conditions during big rain events, including the 2004 storm which spilled out across the downtown causing major flood damage.

New mapping for Jackson Creek began in 2024. After completing public consultation, the Board of Directors approved new 2D mapping of the Jackson Creek floodplain at their September 25, 2025 meeting.

Scan this code
to visit
Otonabee
Conservation's
new Floodplain
Mapping page





Permits and Planning Program Otonabee Conservation

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