Owen Sound Police Service Board

2nd Floor Board Room

Tuesday October 20, 2026

PUBLIC SESSION MINUTES

Members Present:	**J. Thomson (Chair), M. Koepke (Vice Chair), C. Merton, M. Dickson, B. O'Leary**
Management Present:	**Chief C. Ambrose, Deputy Chief D. Bishop, Inspector C. Matheson**
Guests Attending:	**H. Zehr- Police Service Advisor - Inspectorate of Policing**
Minutes:	**K. Wardell**

DRAFT

1. Call to Order

Chair Thomson called the meeting to order at 9:00 a.m.

2. Land Acknowledgment

Chair Thomson gave the land acknowledgment.

3. Approval of the Agenda

Moved by M. Dickson, seconded by B. O'Leary.

"That the agenda dated October 20, 2026 be approved." ***CARRIED****.*

4. Declaration of Conflict of Interest arising out of the Minutes and Matters Listed on the Agenda. HEARING NONE

5. Presentations, Deputations, and Public question period.

There were no presentations or deputations or public questions**.**

6. Confirmation of the Minutes of the Public Session held September 23, 2026.

Moved by M. Koepke, seconded by C. Merton.

"That the minutes dated September 23, 2026 be approved." ***CARRIED***

7. Business arising out of the Public Session Minutes of September 23, 2026. HEARING NONE

8. Correspondence received for Information Only

a) Township of Springwater Resolution C419-2026 re Huronia West OPP Resolution regarding Traffic Calming and Speed Mitigation Techniques

9. Chairman's Report

Police Governance Ontario (PGO) Board Meeting – October 1, 2026

Chair Thomson provided an overview of the PGO Board meeting held on October 1, 2026. Key items discussed included:

- Draft wording regarding Section 220 and restrictions on membership in a police association has been provided to the Ministry for review.
- Coordinated bargaining and contract template discussions are ongoing with the Police Association of Ontario (PAO), with the goal of establishing consistent contract formats, including standardized article numbering and benefit layouts across the province. No completion date has been established.
- Discussions with the Ministry regarding the cost of policing review.
- Ongoing discussions with the Ministry regarding mandatory PGO membership.
- Workplace Safety and Insurance Board (WSIB) matters.
- Updates to the PGO website.
- Review of PGO Board size and composition, with recommendations anticipated to be presented at the June 2027 Annual General Meeting (AGM).
- A proposed 7% membership fee increase for municipal police services, which will include Zone fees was approved. OPP membership fees will remain at $0.23 per detachment population.
- The draft 2027 budget was tabled and is scheduled for approval at the November 2026 meeting.
- Zone bylaws are being updated to reflect the revised funding structure and remuneration for Zone Chairs and Secretaries/Treasurers.
- The Board remuneration project is expected to be presented at the June AGM.

Zone 5 Meeting – October 6, 2026

DRAFT

The Zone 5 meeting was held on October 6, 2026, at the Sydenham Campus. Chair Thomson noted that several members of the Board were in attendance and there were no additional items to report.

10. Governance

Chair Thomson had no new governance updates to report. H. Zehr noted that prior to the introduction of the new CSPA, Police Advisors delivered in-person training. Although the training has since transitioned to an online format, feedback from Police Boards indicated a preference for having Police Advisors provide in-person training in addition to the mandatory online training. It is anticipated that in-person training opportunities will be offered in the new year.

11. Operational Reports

a) Criminal Investigations Branch and Drug Enforcement/Criminal Intelligence Unit (CIB), Community Oriented Response & Enforcement Unit (CORE) and Bail Compliance and Warrant Apprehension Unit (BCWA)

b) Auxiliary Unit Report

c) Front Line Patrol and Collision Statistics

d) Community Services Office

e) Training

12. Administrative Reports

a) Records, Courts and Bylaw

b) OSECC and IT

Moved by C. Merton, seconded by M. Koepke

"That the OSPSB approve the replacement of Legacy Online Reporting System with Rubicon Online Reporting." CARRIED

c) Human Resources

d) Lost Hours

13. Building and Facility Update

DRAFT

Chief Ambrose there was no formal report this month. An update was provided that the downstairs washroom lock has been repaired. Routine maintenance continues to be completed as required. The HVAC system continues to experience inconsistent temperature regulation.

14. Financial Update from the Chief of Police

Chief Ambrose provided a financial update, noting that J. Hawke, OSPS Financial Coordinator, has been in ongoing discussions with the City of Owen Sound regarding the job equity and job analysis process. With the completion of the job equity and analysis, a two-year retroactive pay adjustment was required. The City has completed the 2025 retroactive payment; however, the exact amount owing for 2026 has not yet been determined. Based on current calculations, the forecasted deficit is approximately $126,891.

15. Operating Reports from the Chief of Police

a) Chief's Activity Reports

16. Other Items and New Business

a) OSPSB GP-009 Financial Management Policy

Chair Thomson reported that he had contacted D. Preston to request that references to the Deputy Chief be incorporated into the OSPSB GP-009 Financial Management Policy. The policy has since been updated accordingly.

Moved by C. Merton, seconded by M. Dickson

"*That the OSPSB approve the updated OSPSB GP-009 Financial Management Policy."* ***Carried***

b) Community Survey Completion

Chief Ambrose provided an update that the community survey remained open until November 13, 2026. He noted that the survey could be completed online, with paper copies also available at several locations throughout Owen Sound.

c) 2027 OSPSB Meeting Dates

Chair Thomson noted that the 2027 meeting schedule has been drafted, with meetings proposed for the fourth Wednesday of each month, with the exception of December

DRAFT

2027. The proposed schedule will be brought forward at the November meeting for review and to identify any scheduling conflicts.

d) DEMS Contract renewal

Chief Ambrose noted that the Digital Evidence Management System (DEMS) contract is set to expire in September 2027, with the anticipated renewal costs is included in the 2027 budget.

17. Motion to move into Closed and Confidential Closed Session

Moved by M. Dickson and seconded M. Koepke.

"That the board move into closed session and upon termination of the closed session the board move into confidential closed session. These meetings are to review and discuss matters that fall under Section 44 item (2) of the Community Safety and Police Act <u>and</u> Section 25 item b) of the OSPSB General Policy 003- Board Governance to consider:

a. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the board;
b. personal matters about an identifiable individual, including members of the police service or any other employees of the board;
c. labour relations or employee negotiations;" ***CARRIED.***

18. Reporting out of Closed Session

In accordance with Section 44 of the Community Safety and Policing Act, 2019 *<u>and</u> Section 25 item b) of the OSPSB General Policy 003- Board Governance to consider:* the Owen Sound Police Service Board met in a closed session following the public meeting to discuss items pertaining to:

a. Approval of minutes of the Closed Session of the Owen Sound Police Service Board meeting held on September 23, 2026

b. Matters regarding Board Training.

c. Review of Draft 2026 OSPS Community Survey

d. Review of Draft 2026 OSPS Focus Group Questionnaire

The Chair confirmed that no other matters were discussed.

DRAFT

19. Reporting out of Confidential Closed Session

In accordance with Section 44 of the Community Safety and Policing Act, 2019 ***and*** *Section 25 item b) of the OSPSB General Policy 003- Board Governance to consider:* the Owen Sound Police Service Board met in a closed session following the public meeting to discuss items pertaining to:

a. Approval of minutes of the Confidential Closed Session of the Owen Sound Police Service Board meeting held on September 23, 2026

b. Matters regarding Board Training.

The Chair confirmed that no other matters were discussed.

20. Termination of the Public Meeting

Having completed all of the business items listed on the agenda Chair Thomson terminated the open meeting at 11:27 a.m.

Next Meeting: November 25th, 2026

DRAFT