

Schedule A to By-law 2021 - 7181

Policy Name: Bobby Orr Hall of Fame Induction Policy

Adopted Date:

Revisions: N/A

Approval: Town of Parry Sound Council

Point of Contact: Bobby Orr Hall of Fame Curator

1.0 Terms of Reference

1.1 Background Information

The Bobby Orr Hall of Fame Induction Committee has existed since the first Induction Ceremony in 2003 when the facility was operated with an independent Board of Directors. In 2008 the Town of Parry Sound assumed operations of the Bobby Orr Hall of Fame.

1.2 Mandate

The mandate of the Bobby Orr Hall of Fame Induction Committee is to select worthy inductees into The Bobby Orr Hall of Fame and to acknowledge their significant contribution to and exceptional achievement in athletics and sports.

1.3 Purpose of the Induction Committee

- To recognize, honour and pay tribute to those individuals or teams who have attained extraordinary achievement in their chosen sport.
- To recognize, honour and pay tribute to individuals who have demonstrated outstanding commitment and leadership to athletics or sports over an extended period of time or contributed to the significant accomplishment of others in athletics or sports.
- To assist with the planning and execution of events with Hall of Fame Inductees including but not limited to Induction ceremonies.
- To assist and provide feedback towards the operation of the Bobby Orr Hall of Fame as requested.

1.4 Objectives of the Induction Committee

- To review and maintain a comprehensive document that clearly articulates the general administration and operational aspects of the Induction Selection Committee, including eligibility criteria, nomination procedures and selection processes.
- To solicit nominations for the Bobby Orr Hall of Fame from the public.
- To review nominations received and recommend the individuals and teams who should be considered for recognition.

- To review and maintain an effective and efficient nomination process for Hall of Fame candidates.
- To assist the Bobby Orr Hall of Fame in the planning of the Induction Ceremony as requested.

2.0 Bobby Orr Hall of Fame Induction Committee

2.1 Composition of the Induction Committee

The Induction Selection Committee will be comprised of a minimum of five and maximum of seven members as outlined below:

- The Bobby Orr Hall of Fame Curator
- The Induction Committee Chair
- Three to five members at large

2.2 Key Attributes of Induction Committee Members

- Have an interest and/or experience in sport in the Parry Sound region.
- Have a basic understanding of the operations of the Bobby Orr Hall of Fame.
- Be a team player that understands their role in relation to the others around them.
- Be open-minded and conscientious in the execution of their duties.
- Be objective and free of all biases, specifically in the areas of race, gender, time periods, sports, and eras.

2.3 Selection of Induction Committee Members

Advertisement will be made to the public when there are vacancies to be filled on the Induction Committee. Interested applicants will be required to submit a letter of interest to the Bobby Orr Hall of Fame Curator. Applicants will be invited to meet with the Curator and Programming and Events Manager. Based on the letter of intent and interview, staff will make recommendations to Council for the Town of Parry Sound who will ultimately appoint members to the Induction Committee, in accordance with the Town of Parry Sound's Committee's Policy (Resolution 2014-182).

2.4 Selection of Induction Committee Chair

The Induction Committee Chair will be selected from within the membership of the Induction Committee, by the members of the Induction Committee at the first meeting of the committee following their appointment.

2.5 Term of Appointment

Appointments to the Bobby Orr Hall of Fame Induction Committee will be for a four-year term. Appointments will be made in the year of a municipal election as soon as reasonably possible at the beginning of a Council term of office, or to fill a vacancy.

2.6 Decision-Making by Induction Committee

Decision-making by the committee will preferably be made by consensus, failing that by simple majority vote unless otherwise specified. Induction Committee members at large and the Induction Committee Chair are voting members, the Bobby Orr Hall of Fame Curator is a non-voting member of the committee.

2.7 Time Commitment

Induction Committee members are expected to participate in regular meetings of the committee. Members of the committee who repeatedly fail to attend meetings without just cause or advance notice may be asked to step down. Induction Committee members are expected to take adequate time to thoroughly review all nominations received and prepare their suggested slate for induction in the timeframe requested.

2.8 Compensation

The Induction Committee is a volunteer committee and members do not receive wages, stipends, or honorariums.

2.9 Termination

A committee member may choose, at any time, to leave their position with the Induction Committee. The Bobby Orr Hall of Fame Curator may make recommendations to Council for removal of any committee member from their position on the Induction Committee; Council, at its discretion may terminate the appointment. Reasons for termination of a committee member's appointment include, but are not limited to, breach of trust, failure to attend meetings or a relationship that is not mutually beneficial.

3.0 Bobby Orr Hall of Fame Induction Nomination & Selection Process

3.1 Nominations

The Bobby Orr Hall of Fame relies on nominations from the public from which inductees will be selected. The nomination process is open to private citizens, organizations, and municipalities. Ultimate responsibility for preparing the nomination documentation, and for its accuracy, rests totally with the nominator. Any costs associated with the nomination are also the sole responsibility of the nominator. All nominations must be completed on an official Bobby Orr Hall of Fame Nomination Form and submitted to the Bobby Orr Hall of Fame Induction Committee.

3.2 Criteria for Nomination

All nominees must have a direct connection with the Parry Sound area as defined by the following criteria:

- Born in Parry Sound or the Parry Sound area; or
- Raised or spent their formative years in Parry Sound or the Parry Sound area; or
- Achieved their athletic prominence in Parry Sound or the Parry Sound area; or

- Made their contribution to athletics or sports while living in Parry Sound or the Parry Sound area.

3.3 Inductee Eligibility

Nominee(s) may be selected in any one of the following categories: athlete, builder, team or honorary. Up to a maximum of six inductees will be selected each year, representing a minimum of two different sports. Nominees may be inducted posthumously.

The Induction Committee values the quality of outstanding character, sportsmanship, and achievement in their chosen sport.

3.3.1 Athlete

- Nominees must have demonstrated outstanding achievement and compiled an outstanding record in their chosen sport or sports.
- Nominees must have competed at the provincial, national, or international level.
- Nominees should generally have been retired from active competition for a minimum of three years.

3.3.2 Builder

- Nominees must have demonstrated consistently outstanding commitment and leadership to athletics or sports over an extended period of time.
- Nominees can include referees, coaches, trainers, umpires, executives, administrators, media (journalist or broadcaster) or sport medicine practitioners.
- A builder may be active or inactive at the time of nomination.

3.3.3 Team

- A team nominee must have achieved distinction at the provincial, national or international level or have earned a provincial, national or international championship.
- The majority of the members of the team must be from Parry Sound or the Parry Sound area.
- The team should generally be retired from active competition for a minimum of three years.

3.3.4 Honorary

- A nominee must have achieved or contributed to the significant accomplishment of others in athletics or sports in Parry Sound or the Parry Sound area, and who may not otherwise fall into one of the other categories.

- An honorary nominee may be active or inactive at the time of nomination.

3.4 Nomination Process

3.4.1 Nominations for the Bobby Orr Hall of Fame are accepted at any time but prior to an anticipated Induction Ceremony a deadline will be established for consideration at the upcoming Induction.

3.4.2 After the deadline, the Bobby Orr Hall of Fame Curator will assemble and distribute to the Induction Committee all the nominations received and any on file for verification against the criteria for induction.

3.4.3 The Induction Committee reserves the right to exclude nominees from consideration for nomination at their sole discretion if: they do not meet the criteria for induction; they are found to have participated in activities detrimental to the spirit of fair competition such as cheating, doping or other similar behaviours; they are found to have acted in such a manner as to cause harm or dishonour to the reputation of the Bobby Orr Hall of Fame; they are found by a court to be convicted of a crime as described under the Criminal Code. Decisions of the committee are final.

3.4.4 Once a list of eligible nominations has been finalized, committee members will receive scoring sheets to complete for each eligible nomination prior to the following meeting at which time the recommended slate for induction will be prepared.

3.4.5 The Induction Committee will meet to discuss their suggested candidates for induction and produce a slate of inductees. All details of the discussion and results of this meeting are to remain strictly confidential.

3.4.6 The successful candidates and their nominators will be notified. Candidates are asked to complete an acceptance and privacy form confirming they accept the honour and share their wishes regarding the privacy of their contact information relating to publicizing the induction slate and media requests. These details are to remain strictly confidential until the induction is formally announced by the Bobby Orr Hall of Fame.

3.4.7 All candidates for nomination who were not selected for induction and their nominators will be notified by the Bobby Orr Hall of Fame Curator that they were not chosen.

3.4.8 The final list of upcoming inductees is announced to the public and media prior to the Induction Ceremony.

4.0 Removal of an Inductee from the Bobby Orr Hall of Fame

4.1 Circumstances Prompting Removal

The Bobby Orr Hall of Fame Induction Committee may consider removing an Inductee from the Hall of Fame. Eligible reasons for considering the removal of an Inductee from the Hall of Fame include:

- They are found to have participated in activities detrimental to the spirit of fair competition such as cheating, doping or other similar behaviours;
- They are found to have acted in such a manner as to cause harm or dishonour to the reputation of the Bobby Orr Hall of Fame;
- They are found by a court to be convicted of a crime as described under the Criminal Code.

An individual is considered to have been inducted into the Bobby Orr Hall of Fame only after their official Induction Ceremony, otherwise they are considered a candidate for induction and any decision to remove their name from consideration for Induction will be in accordance with the nomination process outlined above.

4.2 Procedure for Removing an Inductee

4.2.1 A member of the Induction Committee motions to vote on the removal of an Inductee from the Bobby Orr Hall of Fame.

4.2.2 The Bobby Orr Hall of Fame Curator and Induction Committee will schedule a meeting date at which the vote will be held. The Curator notifies the Inductee or their family of the upcoming vote.

4.2.3 The Inductee has an opportunity to submit a written statement in their defence to be reviewed by the committee prior to the vote. No verbal submissions or statements shall be permitted.

4.2.4 The vote to remove an Inductee will be by secret ballot and requires a two-thirds majority of the Induction Committee, as outlined in the table below.

Number of Votes Cast	Majority Vote	Two-thirds Vote
1	1	1
2	2	2
3	2	2
4	3	3
5	3	4
6	4	4

4.2.5 The Inductee or their family will be advised of the outcome of the vote. The decision of the Induction Committee is final and there is no opportunity to appeal the decision to remove an Inductee.

5.0 Amendments

This policy will be periodically reviewed and amended as deemed necessary. The Bobby Orr Hall of Fame Curator has the authority to make housekeeping updates to the policy to keep it current and relevant. More significant revisions will be brought forward to Council for their approval.