



ORGANIZATIONAL STRUCTURE

OVERVIEW OF AREAS OF RESPONSIBILITY

September 8, 2026

SHC Staff

58 Full Time 13 Temporary
6 Part Time 1 Casual

COUNCIL

Chief Administrative
Officer

Nurse
Practitioner (1)

Communications
Coordinator (1)

IT
Coordinator (1)

Legislative
Coordinator (1)

Communications
Assistant (1)

IT Systems Support
Technician (1)

Communications & Social Media
Annual Report
Public Consultation
Inter-Municipal Communications
Promotional Materials

Information Technology
Utility Communications
Network

Council & CAO Support
Legislative Services
SDAB & ARB Clerk
ATIA/POPA
Policies & Bylaws
Local Gov. Elections

Agricultural
Services

Corporate
Services

Operations

Planning
& Development

Protective
Services

Agriculture
Veterinary Services
Roadside Maintenance
Facilities Maintenance (grounds)
Weed & Pest Control

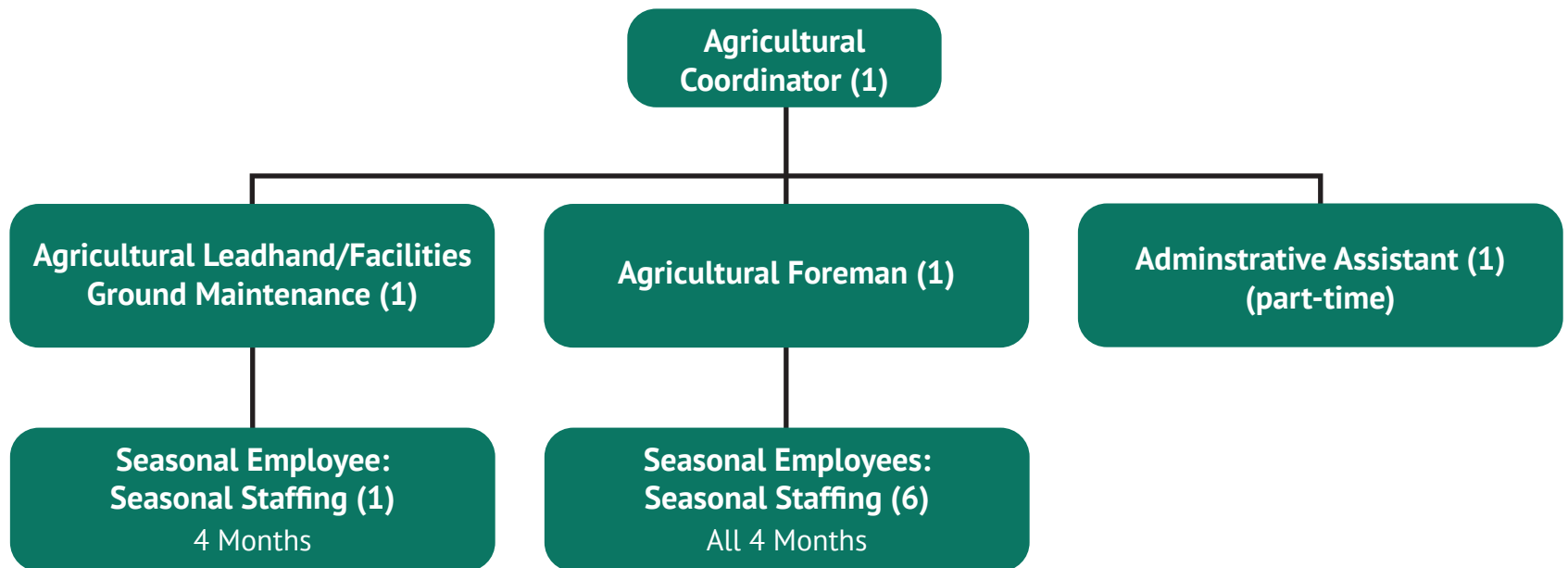
Finance
Budget
Insurance/Asset Management
Human Resources
Grants
Assessment
Project Development

Roads & Bridges
Aggregate
Fleet Management
Water Treatment Plants
Rural Water
Wastewater & Solid Waste
GIS
Project Development

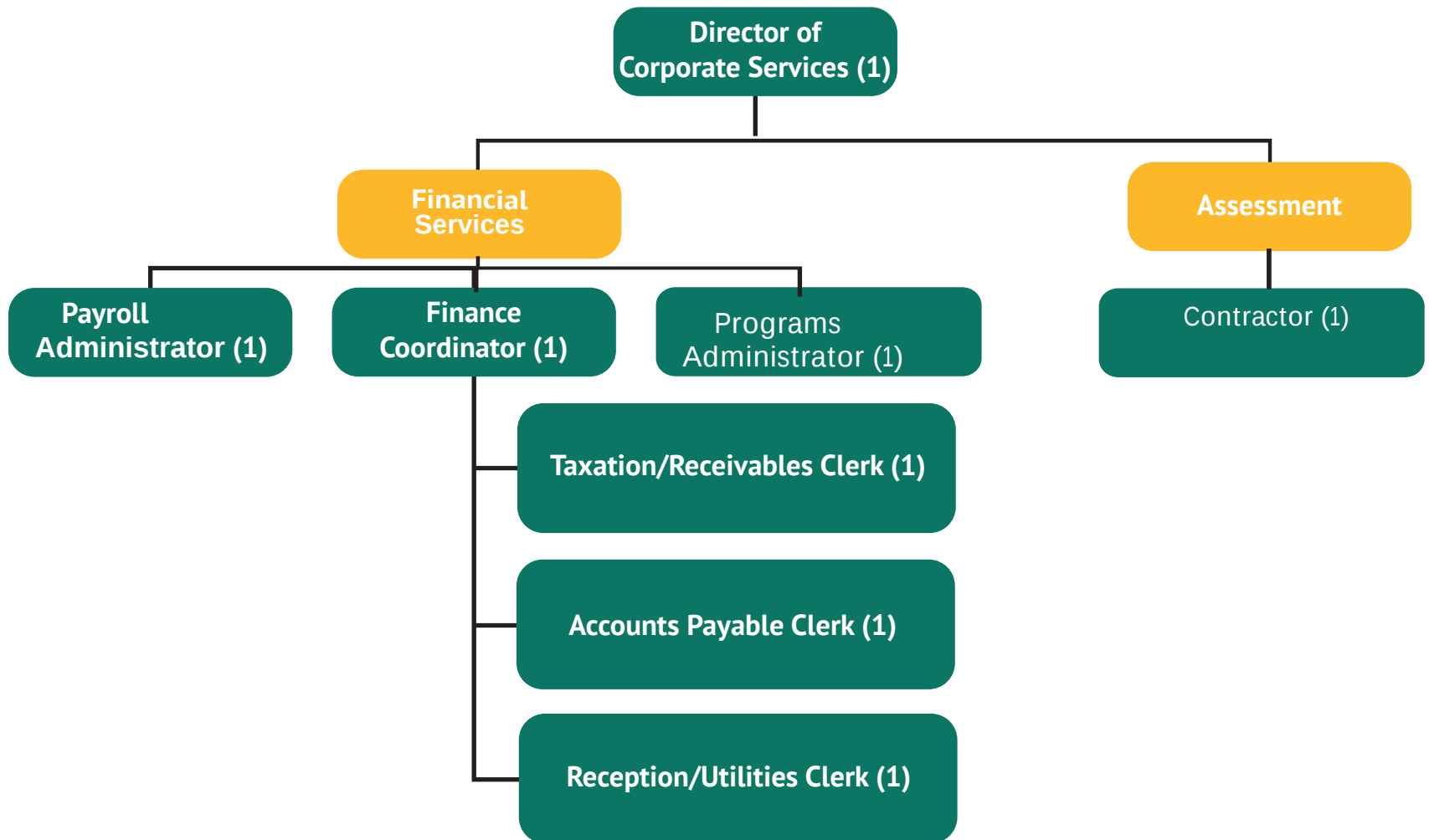
Development Permits
Subdivision Applications
Rezoning Applications
Road Lease, Licensing,
and Sale Applications
Rural Addressing
Land Use Bylaw Compliance &
Enforcement

Fire Services
Enforcement
Facilities Maintenance
(excl. grounds)
Regional Emergency
Management
Campgrounds

AGRICULTURAL SERVICES



CORPORATE SERVICES



OPERATIONS

*If not certified, receive Utility Officer Trainee or Utility Officer I pay

Director of
Operations (1)

Administrative Assistant (2)

Fleet Management

Head Mechanic/
Shop Supervisor (1)

Mechanic (1)

Apprentice
Mechanic (1)

Shop
Assistant (1)

Public Works

Public Works
Supervisor (1)

Public Works
Coordinator (1)

Labourer (1)

Grader Operators (9)

Truck Drivers/Waste Hauling/
Misc. Equipment Operators (5)

Seasonal Employees:
Labourer (1), Equipment Operator I (1), Equipment Operator II (1),
Equipment Operator II (supervisory) (1)
All 6 Months

Environmental
Services

Manager of
Environmental
Services (1)

Water/Wastewater

Utilities
Coordinator (1)

Utilities Officer II* (6)

Solid Waste

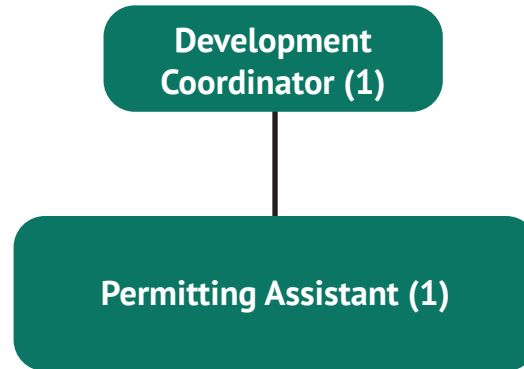
Transfer Station
Attendants
(2 full-time, 2 part-time)

GIS

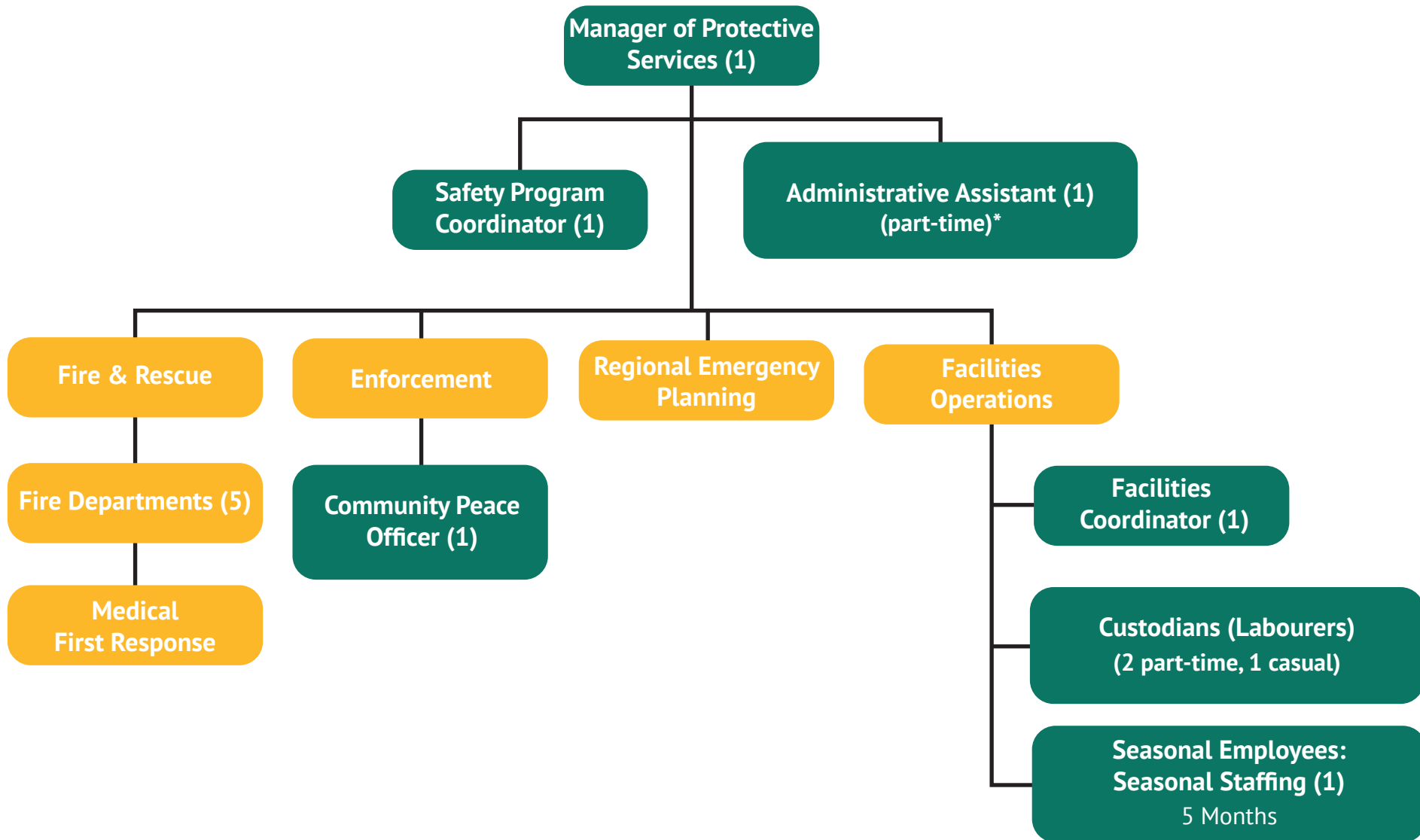
GIS
Coordinator (1)

Seasonal Employees:
Seasonal Staffing (1)
4 Months

PLANNING & DEVELOPMENT



PROTECTIVE SERVICES



*Assists Agricultural Services and other programs