STRATHROY-CARADOC POLICE SERVICE

Fees for Service

Effective - January 1, 2026 - Rates Subject to Change Without Notice

1. Paid Duty Cancellation:

Attendance of a uniformed officer at a private function upon the completion of a contract: $110.00 per hour for a minimum of four (4) hours, $21.00 administration fee + HST. Cancellation of the contract must be made 48 hours prior to the commencement of the duty or a minimum fee of $520.93 applies.

2. Interview Rate:

Attendance of an **on duty officer** for interview $110.00 + HST per hour, minimum of one (1) hour.

Attendance of an **off duty** officer for interview $110.00 + HST per hour, minimum of four (4) hours.

3. Transcribing Audio/Video Tape(s): $82.00 + HST per hour, minimum of one (1) hour.

4. Service Fees:

SERVICE	*Rate + HST*	*TOTAL (including HST)*
Criminal Record Check or Criminal Record & Judical Matters Check (Vulnerable Sector)		
Employment	$60.00	$67.80
Non-Employment/Volunteers	$16.00	$18.08
Senior (60 years +)	$10.00	$11.30
Broad Record Checks	$100.00	$113.00
NOTE: *If you are under 18 you can only apply for a Criminal Record Check if you are applying to volunteer or for employment with a government agency (municipal, provincial or federal). You will need 2 pieces of valid government issued identification and proof of your address. You will also need to provide the name of the government agency, address and position description.*		
The Municipal Freedom of Information and Protection of Privacy Act *governs when you have access to our records.*		
You must **make a Freedom of Information request** if you are:		
• An individual or business and require a copy of a police report (Access/Correction Request)		
Application Fee	$5.00	
Photocopying	$0.20 per page	
Search Time	$7.50 per 15 minutes	
Preparation Time	$7.50 per 15 minutes	
You will be provided with a fee estimate and an interim decision letter if the fees are $100.00 or more.		
• A law firm or insurance company and require police statements or notes (Formal Request and Signed Client Direction)		
Forensic Photographs - Up to 10 Images ($8.00 for Additional Photographs)	$47.00	$53.11
Civilian Witness & Driver Statements	$46.00	$51.98
General Occurrence Reports	$46.00	$51.98
Officer Notes or Statements from a Report, you must submit a Freedom of Information Request (Applicable Fees)		
Paid Duty:		
Vehicles (per hour)	$32.00	$36.16
Vehicle Administration Fee	$21.00	$23.73
Paid Duty Officer (per hour), Statutory Holidays $150.00 + HST)	$110.00	$124.30
Paid Duty Officer Administration Fee	$21.00	$23.73
Interview Rate - On Duty Minimum 1 hour (per hour), Statutory Holidays ($150.00 + HST)	$110.00	$124.30
Interview Rate - Off Duty Minimum 4 hours (per hour), Statutory Holidays ($150.00 + HST)	$110.00	$124.30
Miscellaneous:		
Body Worn Camera/In Car Camera Processing Fee per hour	$82.00	$92.66
Cannabis Grow Operation / Clandestine Durg Laboratory Property Check	$47.00	$53.11
RCMP Fingerprint Processing Fee	$35.00	$39.55
Fingerprints - Employment/Pardon	$42.00	$47.46
Local File Closure and/or Record Suspension Applications	$100.00	$113.00
Transcribing Audio/Video Tape(s) - Minimum one (1) hour (per hour)	$82.00	$92.66