



Disclaimer

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Amendments to By-law 3-2026

<u>By-law Number</u>	<u>Date Passed</u>
69-2026 (Repeal and Replace Schedules D & J)	September 14, 2026

THE CORPORATION OF THE MUNICIPALITY OF THAMES CENTRE

BY-LAW NO. 3-2026

Being a by-law to provide for various Fees and Charges
for the Municipality of Thames Centre.

(2026 Fees and Charges By-law)

WHEREAS Section 5(3) of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS Section 10(1) of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that a municipality may provide any service or thing that a municipality considers necessary or desirable for the public;

AND WHEREAS Section 10(2)3. of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that a single-tier municipality may pass by-laws respecting financial management of the municipality and its local boards;

AND WHEREAS Section 391(1) of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes municipalities to pass a by-law to impose fees or charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

AND WHEREAS Section 391(4) of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes municipalities to pass a by-law to impose fees or charges on persons whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property;

AND WHEREAS Section 391(5) of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that, in the event of a conflict between a fee or charge by-law and the *Municipal Act*, or any other act or regulation made under any other act, the by-law prevails;

AND WHEREAS Section 69 of the *Planning Act, R.S.O. 1990, c. P.13*, as amended, provides that the council of a municipality, by by-law, and a planning board, by resolution, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the council of the municipality or to the planning board in respect of the processing of each type of application provided for in the tariff;

AND WHEREAS Section 7 of the *Building Code Act, S.O. 1992, c.23*, as amended, authorizes the council of a municipality to pass by-laws requiring the payment of fees and prescribing the amounts of the fees:

- (i) on application for and on issuance of permits,
- (ii) for maintenance inspections,
- (iii) for providing documentation, records or other information under Section 15.10.4 of the *Building Code Act*, and
- (iv) for providing information under Section 15.10.6 of the *Building Code Act*;

AND WHEREAS Section 400 (f) of the *Municipal Act, 2001, c.25* requires the Municipality to provide notice of its intention to pass a by-law imposing fees and charges which have priority lien status;

AND WHEREAS pursuant to By-law No. 64-2022, being a by-law to establish a policy to provide notice to the public as required under the *Municipal Act, 2001, c.25*, the Municipality shall give notice of Council's intent to pass a by-law with respect to fees and charges under section 400 (f) of the *Municipal Act, 2001, c.25* at least once prior to the passing of such by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Thames Centre **HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the following Fee Schedules attached hereto shall be deemed to form part of this By-law:

Schedule "A" – Administration
Schedule "B" – Financial Services
Schedule "C" – Building
Schedule "D" – Planning
Schedule "E" – Environmental
Schedule "F" – Transportation
Schedule "G" – Drainage
Schedule "H" – Fire
Schedule "I" – Recreation, Parks and Facilities
Schedule "J" – Dorchester Union Cemetery
Schedule "K" – By-law Compliance
Schedule "L" – Active Living Centre
2. **THAT** any rates, fees and charges inconsistent with this By-law shall be deemed to be repealed and replaced with the provisions of this By-law.
3. **THAT** all fees and charges listed in the schedules attached hereto are subject to applicable taxes, unless otherwise specified.
4. **THAT** the fees and charges listed in the schedules attached hereto, plus any applicable taxes, are due and payable:
 - a. at the time of the transaction for which the fee or charge is imposed; or
 - b. if upon the due date specified in any invoice issue by The Corporation of the Municipality of Thames Centre to any person or party in connection with a fee or charge listed on the schedules attached hereto.
5. **THAT** the fees and charges listed on the schedules attached hereto, can be paid by debit, cash, cheque or any other manner authorized by the Municipality of Thames Centre.
6. **THAT** fees and charges listed on the schedules attached hereto and imposed on a person or party, constitute a debt of the person or the party to The Corporation of the Municipality of Thames Centre. Where there is statutory authority to do so, the Treasurer may add fees and charges imposed by this by-law to the tax roll for the property in the same manner as municipal taxes.
7. **THAT** By-law No. 4-2025 and any other by-laws or resolutions contrary to this by-law are hereby repealed.
8. **THAT** this By-law shall come into full force and effect on the day of final passing thereof.

READ a **FIRST** and **SECOND** time this 12th day of January, 2026.

READ a **THIRD** time and **FINALLY PASSED** this 12th day of January, 2026.

Mayor, S. McMillan

Clerk, J. Nethercott

Fee Description	2026 Fee	Other Fees/Notes
Commissioning (per document)	\$ 20.00	
Pension Certificates	\$ 15.00	
Certified True Copies	\$ 20.00	
<u>Vital Statistics</u>		
Marriage Licence	\$ 140.00	
Marriage Licence Reprint	\$ 60.00	
Marriage Ceremony (on-site or off-site)	\$ 300.00	
Witness Fee (on-site only)	\$ 25.00	per witness
Rehearsal Fee	\$ 50.00	
Cancellation Fee (at staff's discretion)	\$ 100.00	
<u>Municipally Significant Event</u>		
Application Fee	\$ 100.00	as per current policy
<u>Freedom of Information Request (Under MFIPPA)</u>		
Request for Access	\$ 5.00	Fees set by Act
Per page of photocopy	\$ 0.20	
Search time (per 15 minutes)	\$ 7.50	
Record preparation (per 15 minutes)	\$ 7.50	
Provision of USB stick for documents	\$ 5.00	
<u>Document Search</u>		
Request for Access	\$ 5.00	Covers all searches that aren't filed under MFIPPA
Per page of photocopy	\$ 0.20	
Search time (per 15 minutes)	\$ 7.50	
Record preparation (per 15 minutes)	\$ 7.50	

Fee Description	2026 Fee	Other Fees/Notes
<u>Lottery</u>		
Bingo Licence	\$ 30.00	
Raffle Licence	\$ 30.00	
Break Open Licence	\$ 30.00	
<u>Photocopying</u>		
Black and White		
Letter Size Page (per page)	\$ 0.25	
Legal Size Page (per page)	\$ 0.25	
11x17 page (per page)	\$ 0.50	
Aerial Maps (Letter Size)	\$ 3.00	
Aerial Maps (11x17)	\$ 6.00	
Plotter Maps (22x36)	\$ 20.00	
Colour		
Letter Size Page (per page)	\$ 0.50	
Legal Size Page (per page)	\$ 0.50	
11x17 page (per page)	\$ 1.00	
<u>Mileage for Staff</u>	set by CRA	
<u>Livestock Valuer</u>	\$80 + mileage as set by CRA	Fee paid to Valuer

Financial Services Fees

Fee Description	2026 Fee	Other Fees/Notes
<u>Tax Certificates</u>		
Regular (3-5 days by email/fax w/original mailed by request)	\$ 50.00	
Rush (1-2 days by email/fax w/original mailed by request)	\$ 75.00	
<u>Tax Information Package</u>		
Package includes annual tax rates, capping parameters, claw back percentages and municipal Levy change rates	\$ 25.00	
<u>Returned Payment Fee</u>		
Each returned payment	\$ 35.00	
<u>Reprint</u>		
Tax bill, utility bill, statement of account or tax confirmation letter	\$ 5.00	
<u>Account Transfer Fee</u>		
Include transfer of any fee/charges to property taxes	\$ 25.00	
<u>Penalty & Interest</u>		
Where an account is in default - per month on the amount of any outstanding fees or charges to be charged on the first business day of each month after default		
Penalty on outstanding taxes - on amount of taxes due and unpaid shall be imposed for the non-payment of taxes on the first day of the month following default	1.25%	
Interest on any taxes due and unpaid- on amount of taxes due and unpaid shall be imposed for the non-payment of taxes on the first day of each calendar month after the first day of the month following default. Interest cannot begin to accrue prior to the first day of the month following default	1.25%	

Financial Services Fees

Fee Description	2026 Fee	Other Fees/Notes
<u>Collection Charge</u>		
Where a collection agency is used to assist in the collection of fees or charges owed to the Municipality	equal to fee charged by Agency	
Administration Charge - applied to total amount outstanding	10%	
Registered Letter - when a registered letter is sent to debtor as part of collection process	\$ 14.75	Reflects cost increase
Regular Letter	\$ 11.00	
Oversized Letter	\$ 13.95	
Courier Package	Cost + 10%	New fee
<u>Tax Sales</u>		
Administration Fee	\$ 750.00	per property roll number
Tax Sale Tender Package	\$ 15.00	per package

Building Fees

Fee Description	2026 Fee	Other Fees/Notes
<u>Municipal Address Sign and Post</u>		
Municipal Address Sign	\$ 33.00	
Municipal Address Post	\$ 22.00	
<u>New Construction (including additions) Permit Fees</u>		
Group A - Assembly (per sq. ft)	\$ 1.76	Churches, Arenas, etc.
Group B - Insitutional (per sq. ft)	\$ 1.76	
Group C - Residential - All finished floors (per sq. ft)	\$ 1.17	
Min. Fee (Group C)	\$ 2,193.00	
Group D - Business and Personal Services (per sq. ft)	\$ 1.30	Office, Banks, etc.
Group E - Mercantile (per sq. ft)	\$ 1.30	Stores, etc.
Group F - Industrial (per sq. ft)	\$ 1.00	
Farm - Agricultural Barn (per sq. ft)	\$ 0.44	
Min. Fee (Farm-Agriculture Barn)	\$ 1,206.00	
Farm - Agricultural Other (per sq. ft)	\$ 0.46	
Min.Fee (Farm-Agriculture Other)	\$ 1,206.00	
<u>Alterations, Interior finishes Permit Fees</u>		
Group A - Assembly (per sq. ft)	\$ 0.87	
Min. Fee (Group A)	\$ 549.00	
Group B - Insitutional (per sq. ft)	\$ 0.87	
Min. Fee (Group B)	\$ 549.00	
Group C - Residential (per sq. ft)	\$ 0.59	
Min.Fee (Group C)	\$ 209.00	
Group D - Business and Personal Services (per sq. ft)	\$ 0.65	
Min. Fee (Group D)	\$ 549.00	

Building Fees

Fee Description	2026 Fee	Other Fees/Notes
<u>Alterations, Interior finishes Permit Fees</u>		
Group E - Mercantile (per sq. ft)	\$ 0.65	
Min. Fee (Group E)	\$ 549.00	
Group F - Industrial (per sq. ft)	\$ 0.49	
Min. Fee (Group F)	\$ 549.00	
Farm - Agricultural Barn (per sq. ft)	\$ 0.23	
Min Fee (Farm-Agricultural Barn)	\$ 209.00	
Farm - Agricultural Other (per sq. ft)	\$ 0.24	
Min Fee (Farm-Agricultural Other)	\$ 209.00	
<u>Stand Alone Plumbing Permit Fee</u>		
Plumbing Fixtures (per fixture)	\$ 12.00	
Min Fee (Plumbing Fixture)	\$ 209.00	
Fire Service Mains, Private Sewers, Private Water Supply Lines	\$ 209.00	
<u>Sewage Systems Permit Fees</u>		
New Systems	\$ 800.00	
Repair to Existing System	\$ 400.00	
<u>Other Permit Types Fees</u>		
Temporary Structures (Tents, Washroom Trailers, Modular Office Trailers, etc.	\$ 198.00	
Garages and Carport (per sq. ft)	\$ 0.70	
Min Fee (Garages and Carport)	\$ 198.00	
Decks, Porches, Wood stoves, Swimming Pools, Accessory buildings and other permits	\$ 209.00	
Accessory Structures in Agricultural Zones	\$ 312.00	

Building Fees

Fee Description	2026 Fee	Other Fees/Notes
<u>Other Permit Types Fees</u>		
LCBO inspections, clearance letters, and work agreement permits	\$ 104.00	
Roof Mounted Solar Panels	\$ 312.00	
Portable Classrooms	\$ 209.00	
Portable Signs	\$ 104.00	
Signs	\$ 159.00	
Sign By-law Variance Application	\$ 527.00	
<u>Designated Structures Permit Fees</u>		
Communication Tower/Industrial Silo	\$ 1,042.00	
Agricultural Silo	\$ 1,042.00	
Wind Turbine	\$ 1,042.00	
Retaining Walls (per 100 sq. ft)	\$ 417.00	
<u>Demolition Permit Fees</u>		
Residential	\$ 417.00	
Non-Residential	\$ 626.00	
<u>Administration Fees</u>		
Alternate solution review (per hour)	\$ 209.00	
Transfer of permit	\$ 222.00	
Change of Use	\$ 208.00	
Re-Inspection Fee after 2 inspections or inspection request is premature	\$ 417.00	
Conditional Permits	\$ 280.00	
E-Permitting Fee	\$ 26.00	
Plan Re-examination Fee	\$ 389.00	
Fee for Registration of Orders Against Title	\$ 128.00	
Fee for Removal of Orders from Title	\$ 128.00	
Construction without a Permit - See Building By-law		See Building By-law

Building Fees

Fee Description	2026 Fee	Other Fees/Notes
<u>Document Search</u> See Schedule A - Administration Fees	See Schedule A - Administration Fees	Septic Plans, Building Plans, Site Plans

Fee Description	2026 Fee	Other Fees/Notes
<u>Committee of Adjustment</u>		
Minor Variance Application	\$1,200	plus cost-recovery of review fees
Expansion of Legal Non-Conforming Use	\$1,200	plus cost-recovery of review fees
<u>Consent</u>		
Application	\$2,000	plus cost-recovery of review fees
Per additional concurrent application on same lot	\$850	
Change conditions of Consent	\$850	
Issuance of Certificate of Consent	\$300	each certificate
Per additional concurrent consent on the same lot	\$200	each lot/certificate
Validation of Title	\$1,500	
<u>Official Plan</u>		
Amendment Application	\$4,000	plus cost-recovery of review fees
Settlement Area Boundary Expansion Application	\$6,000	consultation to decision
<u>Zoning</u>		
By-law Amendment Application	\$3,000	plus cost-recovery of review fees
Temporary Use By-law Application	\$1,200	plus cost-recovery of review fees
Remove Holding Provision Application	\$750	plus cost-recovery of review fees
Shipping Container Permission Letter	\$100	each application plus \$1,000 refundable security deposit
<u>Site Plan Approval</u>		
Application to enter into a Site Plan Agreement	\$2,500	plus cost-recovery of review fees

Minor Amendment to Site Plan Agreement	\$1,000	plus cost-recovery of review fees
	\$1,500	plus cost-recovery of review fees
<u>Site Alteration</u>		
Site Alteration Agreement	\$500	plus cost-recovery of review fees
Site Alteration Application and Permit	\$200	each permit
<u>Telecommunications Tower Application</u>		
Review of Application	\$2,500	
<u>Part Lot Control Exemption</u>		
Preparation of Part Lot Control Exemption By-law	\$700	each part lot control exemption
<u>Draft Plan of Subdivision/Condominium</u>		
Draft Plan of Subdivision/Condominium process	\$6,500	submission to draft plan approval*
Condominium Exemption	\$500	
Final Approval Request	\$300	each request
Subdivision/Condominium Agreement Amendment	\$500	each amendment
Re-Circulation Fee	\$300	each re-circulation
<u>Redline Amendment to Subdivision or Condominium</u>		
Major	\$750	plus cost-recovery of review fees
Minor	\$400	plus cost-recovery of review fees
Deeming By-law	\$1,500	plus cost-recovery of review fees
<u>Community Infrastructure & Housing Accelerator Order (CIHAO)</u>		
Request	\$3,500	

<u>Zoning/Work Order Certificates</u>		
Zoning Certificates (zoning, fire, building, by-law, servicing)	\$300	
Zoning Confirmation Letter (including OMVIC & Propane Exchange)	\$100	
<u>Ontario Power Authority Review & Response to Feed-In-Tariff (FIT)</u>	\$150	each review and response
<u>Cash-in-Lieu of Parkland Dedication</u>		
Residential purpose by consent per lot	\$10,000	
Commercial or Industrial by consent per lot	Per <i>Planning Act</i> (based on appraisal)	
Subdivision/Condominium	Per <i>Planning Act</i> (based on appraisal)	

Fee Description	2026 Fee	Other Fees/Notes
<u>Plant Capacity Fees - Residential Water Treatment</u>		Capital Charges Table 3-2
Single and Semi-Detached	\$ 4,135.94	2% increase over 2025
Other Multiples	\$ 2,691.64	2% increase over 2025
Apartments (2+ Bedrooms)	\$ 2,568.72	2% increase over 2025
Apartments (Bachelor/1 bedroom)	\$ 1,618.97	2% increase over 2025
Nursing Home Bedroom Units	\$ 1,392.05	2% increase over 2025
<u>Plant Capacity Fees - Residential Wastewater Treatment</u>		Capital Charges Table 3-2
Single and Semi-Detached	\$ 9,106.60	2% increase over 2025
Other Multiples	\$ 5,939.04	2% increase over 2025
Apartments (2+ Bedrooms)	\$ 5,667.99	2% increase over 2025
Apartments (Bachelor/1 bedroom)	\$ 3,573.09	2% increase over 2025
Nursing Home Bedroom Units	\$ 3,073.01	2% increase over 2025
<u>Plant Capacity Fees - Non-Residential</u>		Capital Charges Table 3-1
Water Services - Facilities	\$ 1.96	per sq. ft of Gross Floor Area
Wastewater Services - Facilities	\$ 4.30	
<u>Water Consumption Rates - Bi-Monthly</u>		W/WW Rates Study Table 7-1
Fixed Fee - Base Rate	\$ 44.12	
Block 1 - Volume 0-50 m ³ (per m ³)	\$ 2.41	W/WW Rates Study Table 7-1
Block 2 - Volume over 50 m ³ (per m ³)	\$ 3.27	W/WW Rates Study Table 7-1
Fixed Fee - Fire protection, Unserviced Properties only	\$ 17.66	W/WW Rates Study Table 6-3
Fixed Fee - Life Cycle Charge	\$ 25.26	W/WW Rates Study Table 7-1

<u>Water Meter Rates</u>		
Standard Residential Meter (5/8"x5/8" or 5/8" x 3/4" & Standard Valve, Tail and ERT	\$	750.00
Standard Residential Meter (1") and standard valve, tail and ERT	\$	900.00
Standard Residential Meter (greater than 1") and standard valve, tail and ERT	Set by Director of Public Works at time of installation. Note: the installation of 1" and greater meters and DCVA are the responsibility of the builder	
<u>General</u>		
Environmental Certificate	\$	54.00
<u>Account Charges</u>		
Late Payment (per month)		1.25%
Returned Cheque (plus bank charges)	\$	36.00
Change of Occupancy	\$	21.00
Delivery of Disconnection Notice	\$	51.00
New Water Account Administration Fee	\$	21.00
<u>Tampering Charges</u>		
Water Meter Seal (per service connection)	\$	545.00
Unauthorized operation of a Fire Hydrant or Watermain Valve	\$	545.00
<u>Other Rates</u>		
Disconnection/Reconnection of Water Service during Regular Business Hours	\$	55.00
Disconnection/Reconnection of Water Service after Regular Business Hours	\$	218.00
Occupied Building Prior to Water Meter (water/sewer)	Water & Wastewater Base Charge	
Temporary hydrant & backflow connection and bulk Water Fee- does not include water rate (per day)	\$	210.00
Water meter replacement (Due to neglect)	Cost Recovery + 10%	
Inspection Fee (per watermain)	\$	320.00
Thawing water service (private side)	\$	214.00
Letter of confirmation of water service	\$	77.00

Commissioning of new watermain and testing costs	\$	321.00	
Water/Wastewater Operator -Regular Hours (per hour)	\$	68.00	
Water/Wastewater Operator -After Hours (per hour)	\$	99.00	
<u>Reconnection Fees due to Non-Payment</u>			
<i>Only AFTER full Payment</i>			
Reconnection during Regular Business Hours	\$	105.00	
Reconnection after Regular Business Hours	\$	242.00	
<u>Meter Check Request - Found to be accurate</u>			
1" and under Water Meter	\$	320.00	
over 1" Water Meter (plus Plumber Expense)	\$	515.00	
<u>Backflow Prevention Program</u>			
Failure to submit a test report, cross connection survey or compliance certificate within specified time period	\$	107.00	
Every person or corporation who is guilty of an offence under the backflow prevention By-law (first offence)	\$	500.00	
Every person or corporation who is guilty of an offence under the backflow prevention By-law (any subsequent offence)	\$	1,000.00	
<u>Wastewater Rates - Bi-Monthly</u>			
Fixed Rate - Base Rate	\$	59.67	0% increase as per Council direction
Constant Rate (per m ³)	\$	3.69	0% increase as per Council direction
<u>Catherine Street Local Treatment System</u>			
Fixed Rate - Base Rate	\$	59.67	0% increase as per Council direction
Constant Rate (per m ³)	\$	3.69	0% increase as per Council direction

<u>Tampering Charges</u>		
<i>Stormwater, ground water, and/or surface water to enter sanitary sewer system (fee occurs if not repaired in 24 hrs of notification)</i>		
Failure to install satisfactory connection (ie unsecure cleanout cap)	\$	535.60
Deliberate faulty sanitary connection (broken or cut pipe)	\$	500.00
Discharge that violates any provision of the Sanitary and Stormwater Use By-law (first offence)	\$	500.00
Discharge that violates any provision of the Sanitary and Stormwater Use By-law (any subsequent offence)	\$	1,000.00
<u>Other Rates</u>		
Inspection Fee (per sanitary sewer connection)	\$	321.00
Inspection Fee (high wastewater useage reduction)	\$	32.00
Letter of Confirmation (wastewater service)	\$	80.00
<u>Stormwater Rates</u>		
Residential <=0.25 acres (Flat Rate)	\$	81.28
Residential >=0.25 acres &<1 acre (Flat Rate)	\$	162.56
Residential >=1 acre (Flat Rate)	\$	243.84
Non-Residential <=5 acres (Flat Rate)	\$	299.01
Non-Residential >5 & <= 15 acres (Flat Rate)	\$	598.02
Non-Residential >15 acres (Flat Rate)	\$	897.03
		Stormwater Rates Study Table 8-2
		13% increase over 2025
		13% increase over 2025
		13% increase over 2025
		13% increase over 2025
		13% increase over 2025
<u>Tampering Charges</u>		
Failure to install satisfactory connection	\$	321.36
Deliberate faulty stormwater Connections (ie. Downspouts connected into storm sewer system)	\$	535.60
Deliberate faulty stormwater connection (ie. discharge into storm sewer system)	\$	500.00
Discharge that violates any provision of the Sanitary and Stormwater Use By-law (first offence)	\$	500.00
Discharge that violates any provision of the Sanitary and Stormwater Use By-law (any subsequent offence)	\$	1,000.00

<u>Other Rates</u>		
Inspection fee (per connection)	\$	321.00
Inspection fee (high water usage reduction)	\$	32.00
Wastewater service -Letter of confirmation	\$	80.00
<u>Waste Management Fees (Garbage/Recycling)</u>		
Waste Management Fees (per property)	\$	150.00
Recycling Fees for each additional multi-unit residential unit	\$	46.00
Curbside Garbage Bag Tag	\$	2.50
	\$	15.00
Replacement Blue Box (22 gallon)		until supply of BB are depleted
Processing illegally dumped garbage which is recovered	\$500.00 or total cost of clean up, whichever is greater	
<u>Landfill Fees</u>		
Waste meeting municipal requirement (>50kg)	\$	20.00
Oversized Waste meeting municipal requirement (>50kg)	\$	130.00
Municipally controlled waste from adjacent seperated municipalities	\$	47.00

Fee Description	Proposed 2026 Fee	Other Fees/Notes
Entrance Permit	\$ 321.00	no increase from 2025
Road Occupancy Permit	\$ 321.00	no increase from 2025
Road Closure Permit	\$ 321.00	no increase from 2025
Road Occupancy refundable deposit (minimum)	\$ 1,500.00	for all Transporation Permits - Amount set by Municipality
Winter Maintenance of Unassumed Roads	\$ 140.00	per km, if an agreement is in place

Fee Description	2026 Fee	Other Fees/Notes
Tile Drain Inspection Fee (each)	\$ 129.00	

Fire Fees

Fee Description	2026 Fee	Other Fees/Notes
Fire Report	\$ 30.00	
Public Roadway call outs (non-residents)		
First Hour for each vehicle at fault	\$ 570.50	Or current MTO Published Rates
Every 1/2 hour thereafter for each vehicle at fault (plus additional cost of consumables)	\$ 285.25	
Additional Expenses		
to retain a private contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation	Actual cost of equipment and service	
Open Burn Violations		
First Occurrence		
First hour for each vehicle	\$ 200.00	
Each additional 1/2 hour (or part thereof) per piece of equipment	\$ 100.00	
Flat rate if no services are required	\$ 200.00	
Subsequent Occurrences		
First hour for each vehicle	\$ 450.00	
Each additional 1/2 hour (or part thereof) per piece of equipment	\$ 225.00	
Flat rate if no services are required	\$ 420.00	
Maximum Charge of three (3) apparatus per occurrence		
Fire Department Response Fee	i) Current MTO rate per vehicle and personnel/hour plus any costs incurred for each and every call ii) Should the insurer pay the coverage to the property owner, the property owner is liable to remit the funds to the Municipality or its representative	
Indemnification Technology		

Fee Description	2026 Fees	Other Fees/Notes
NOTE: HST is extra (except where noted otherwise) and insurance is extra (where applicable/required)		
Room Rental Cleaning Fee	\$ 250.00	
<u>Auditorium (Dorchester & Thorndale)</u>		
Weekend Daily Rate (Friday, Saturday, Sunday & Holiday Mondays)	\$ 471.34	per day
Weekday Daily Rate (Monday through Thursday)	\$ 215.33	per day
Set-Up - Night Before Event (5 pm - 11 pm)	\$ 102.55	per day
Recreation Programs	\$ 34.18	per hour
Community/Non-Profit/Children's Groups (4 hours max)	\$ 53.04	per rental
Staff Set-up/Clean-up Charges (per hour)	\$ 43.10	per hour
Note: kitchen usage is not included in above rates.		
<u>Kitchen (Dorchester & Thorndale)</u>		
Daily Rate	\$ 113.26	per day
<u>Arena Floor</u>		
Dance/Banquet/Ceremony	\$ 798.28	per day (7am until 1am)
Commercial Use (without ice)	\$ 2,050.06	per day
Community Group Recreation Program	\$ 41.33	per hour
Tournament Use:		
Per 12 Hour Period	\$ 803.00	per day
Each additional Day	\$ 480.59	per day
<u>Meeting Rooms (Dorchester & Thorndale)</u>		
These rates apply to: FlightExec Centre - Blueline Room, Community Room #1 and upstairs Lions Room. Thorndale Lions C.C. - Meeting Rooms #1, #2 and #3.		
Meetings	\$ 20.18	per hour
All Day Rental	\$ 106.08	per day
Recreation Programs	\$ 34.18	per hour
Community/Non-Profit/Children's Groups (4 hours max)	\$ 35.36	per rental
Mezzanine	\$ 35.88	per day (currently not available as leased to TPE)

Fee Description	2026 Fees	Other Fees/Notes
<u>Larger Meeting Rooms (Dorchester & Thorndale)</u>		
These rates apply to: FlightExec Centre - Lions Den, Activity Centre (ALC Multi-Purpose Room #2). Thorndale Lions C.C. - Room #1 & #2 combined.		
Meetings	\$ 30.26	per hour
All Day Rental	\$ 159.11	per day
Recreation Programs	\$ 34.18	per hour
Community/Non-Profit/Children's Groups (4 hours max)	\$ 44.88	per rental
Note: Courtyard use must be requested and is available at no additional charge with rental of Activity Centre of Creative Art Studio, when available.		
<u>Ice Rental/Admission Fees</u>	Prime	
Resident Minor Sports	\$ 208.08	per hour
Resident Adult Groups	\$ 223.93	per hour
Non-Resident Minor	\$ 215.33	per hour
Non-Resident Adult	\$ 230.78	per hour
Adult Weekday	\$ 149.34	per hour
	Non Prime	
Resident Minor Sports	\$ 103.02	per hour
Resident Adult Groups	\$ 190.23	per hour
Non-Resident Minor	\$ 190.23	per hour
Non-Resident Adult	\$ 190.23	per hour
PD Day or Holiday (Residents Only), Mon-Fri 7am to 5 pm	\$ 88.39	per hour
School Rate (weekdays until 5pm)	\$ 88.39	per hour
Training Ice (weekdays 7 am to 3 pm):		
5 skaters or less (group rate)	\$ 62.05	per hour
more than 5 skaters (per person)	\$ 13.15	per hour
Adult Stick & Puck (per person)	\$ 7.96	per skate
Adult Stick & Puck - Monthly Pass	\$ 52.21	per person
Adult & Senior Skate (per person)	\$ 3.54	per skate
Adult & Senior Skate - Monthly Pass	\$ 18.58	per person

Fee Description	2026 Fees	Other Fees/Notes
<u>Ice Rental/Admission Fees Cont'd</u>		
Public Skating (per adult)	\$ 5.31	per skate
Public Skating (17 and under, no tax)	\$ 4.00	per skate - No Tax
Public Skating (per family)	\$ 8.85	per skate
Off Season Ice (not during term of Ice Allocation Policy)	\$ 153.23	per hour
Sport Camps (weekdays to 5 pm)	\$ 170.03	per hour
Public Skate Sponsorship Not-for-Profit (2 hours of ice)	\$ 208.08	per skate
Public Skate Sponsorship by Company (2 hours of ice)	\$ 665.92	per skate
**Non-Prime Time: weekdays 7am-4:59pm & 10pm-11pm, weekends from 7am-7:59am & 10pm-11pm		
<u>Thames Centre Playground</u> (Summer Day Camp)		
Per Day (no tax)	\$ 45.00	per day
<u>Drop-In Gym Programs</u>		
Child/Youth (17 and under)	\$ 4.00	No Tax
Adult (18+ years)	\$ 5.31	
Senior (60+ years)	\$ 3.54	
Family	\$ 8.85	
Pickleball Monthly Pass - Dorchester or Thorndale	\$ 26.55	
Pickleball Monthly Pass - Both Facilities	\$ 52.21	
Badminton Monthly Pass - Dorchester or Thorndale	\$ 29.20	
Badminton Monthly Pass - Both Facilities	\$ 58.41	
<u>Gymnasium (Dorchester & Thorndale)</u>		
Weekends	\$ 41.33	per hour
Weekdays (7am-5pm)	\$ 34.18	per hour
Weekdays (5pm-11pm)	\$ 41.33	per hour
School Rate (Weekdays 7am-5pm)	\$ 20.41	per hour
<u>Pavilions</u>		
Recreational Program Use	\$ 34.18	per hour
Family Function	\$ 70.84	per day
Company Function	\$ 107.24	per day

Fee Description	2026 Fees	Other Fees/Notes
Natural Grass Ball Diamonds (add \$19.98 per game or practice with lights) **		
Adults		
Resident	\$ 63.75	per game
Non-Resident	\$ 95.35	per game
Practice Fees – Resident	\$ 23.57	per practice
Practice Fees – Non-Resident	\$ 58.94	per practice
Weekday Games (completed by 4 pm)	\$ 35.82	per game
Minor Baseball		
Resident	\$ 41.15	per game
Non-Resident	\$ 59.63	per game
Practice Fees – Resident		
Practice Fees – Non-Resident	\$ 33.31	per practice
Tournament Fees		
Minor Baseball (per diamond)	\$ 162.66	per day
Adult (per diamond)	\$ 183.75	per day
Royal Field Ball Diamond (add \$19.98 per game or practice with lights) **		
Mandatory Damage Deposit - all Royal Field rentals	\$ 500.00	
Adults		
Resident	\$ 189.03	per game
Non-Resident	\$ 270.30	per game
Practice Fees – Resident	\$ 189.03	per practice
Practice Fees – Non-Resident	\$ 270.30	per practice
Royal Field Ball Diamond cont'd (add \$19.98 per game or practice with lights) **		
Minor Baseball		
Resident	\$ 106.13	per game
Non-Resident	\$ 151.76	per game
Practice Fees – Resident	N/C	per practice
Practice Fees – Non-Resident	\$ 151.76	per practice
Tournament Fees		
Minor Baseball	\$ 424.50	per day

Fee Description	2026 Fees	Other Fees/Notes
Adult	\$ 756.10	per day
** Baseball Games & Practices = 2 hours of diamond time		
Soccer Pitches (add \$19.98 per game or practice with lights)		
Adults		
Resident	\$ 58.94	per game
Non-Resident	\$ 97.36	per game
Practice Fees - Resident	\$ 23.57	per practice
Practice Fees - Non-Resident	\$ 63.48	per practice
Minor Soccer		
Resident	\$ 48.49	per game
Non-Resident	\$ 59.00	per game
Practice Fees - Resident	N/C	per practice
Practice Fees - Non-Resident	\$ 39.94	per practice
Minor Soccer - Mini Fields:		
Resident	\$ 39.29	per game
Non-Resident	\$ 49.76	per game
Practice Fees - Resident	N/C	per practice
Practice Fees - Non-Resident	\$ 39.29	per practice
Tournament Fees		
Tournament - Resident (per pitch)	\$ 187.66	per day
Tournament - Non-Resident (per pitch)	\$ 332.96	per day
** Soccer Game & Practices = 2 hours of pitch time		
Advertising		
Rink Board (2'8" x 10'):		
South Rink	\$ 1,000.00	per year
North Rink	\$ 500.00	per year
On-Ice	\$ 1,000.00	per year
Over/Under the Blue Line Room (2' x 8')	\$ 500.00	per year
Rink/Gym Score Clock (various sizes)	\$ 500.00	per year
Ice Resurfacers	\$ 500.00	per year

Fee Description	2026 Fees	Other Fees/Notes
Fence Board (Outdoor Recreation Complex)	\$ 1,000.00	per year
Stair Risers	\$ 500.00	per year
<u>Storage Lease Rates</u>		
Non-Profit Organizations	\$ 7.81	per sq.ft.
<u>Event Stage Trailer</u>		
Transportation during business hours (8 am – 4 pm)	\$ 642.58	per rental
Transportation during non-business hours	\$ 883.71	per rental
Site relocation (recall of Municipal Staff)	\$ 257.04	per trip
Cleaning fees (if required)	\$ 257.04	per rental
<u>Outdoor Movie Equipment</u> (includes staff delivery, set-up and teardown)		
	\$ 642.58	per day
<u>Memorial Bench Program</u>		
	\$ 1,500.00	per bench
<u>EV Charging Stations</u>		
Charging	\$ 0.30	per kilowatt-hour
Idling Charges	\$ 0.10	per minute

<u>Swimming Pool Rental/Admission Fees</u>		
Pool Rental	\$ 93.20	per hour - incl. 3 Lifeguards
Swim Team Membership	\$ 93.00	per season
Red Cross Lessons/Training (no Tax):		
Parent & Tot to Level 4	\$ 72.00	per session - 2-Week Session
Level 5 to Level 10 & Bronze Star	\$ 81.00	per session - 2-Week Session
Bronze Cross / Bronze Medallion	\$ 155.00	per session

Fee Description	2026 Fees	Other Fees/Notes
Private Lessons (1/2 hour session)	\$ 27.00	per lesson
Semi-Private Lessons (1/2 hour session)	\$ 19.00	per lesson
Public Swimming (per person)		
Child/Youth (17 and under, no tax)	\$ 4.00	per swim
Adult (18+)	\$ 5.31	per swim
Senior	\$ 3.54	per person
Child Season Pass (no tax)	\$ 80.00	per person
Adult Season Pass	\$ 95.58	per person
Public Swimming (per family)		
Per Session	\$ 8.85	per family
Family Season Pass	\$ 137.17	per family
Adult Aqua Fit Pass (10 classes)	\$ 34.51	per person

Dorchester Union Cemetery		
The Interment Rights Fees below are specific to the Dorchester Union Cemetery only.		
Interment Rights (Lot/Niche Sales)	2026 Fees	2026 Care and Maintenance Fee (incl. in price of Lot/Niche)
Regular Lot	\$1,220	\$488 (40%)
Memorial Lot (Flat Markers only)	\$1,098	\$439.20 (40%)
Cremation Lot	\$1,098	\$439.20 (40%)
Urn Garden Lot	\$977	\$390.80 (40%)
Niche - Columbarium Dome - Top & Bottom Level	\$2,104	\$315.60 (15%)
Niche - Columbarium Dome - 2, 3, 4 or 5	\$2,337	\$350.55 (15%)
Niche - Columbarium Wall	\$1,093	\$163.95 (15%)
(%) of purchase price)		
Notes on Lots/Niches		
"Care & Maintenance Fee" as required under the <i>Funeral, Burial and Cremation Services Act, 2002</i> and Ontario Regulation 30/11.		

Avon Cemetery		
The Interment Rights Fees below are specific to the Avon Cemetery only.		
Interment Rights (Lot Sales)	2026 Fees	2026 Care and Maintenance Fee
Lot	\$1,098	\$488 (40%)
(40% of purchase price)		
Notes on Lots		
"Care & Maintenance Fee" as required under the <i>Funeral, Burial and Cremation Services Act, 2002</i> and Ontario Regulation 30/11.		

Interments	2026 Fees
Adult - Full Burial	\$1,050
Child - Full Burial	\$585
Oversized Vaults	\$1,168
Cremation Burial	\$702
Two (2) Cremation Burials	\$1,287
One (1) Full Burial and One (1) Cremation	\$1,635
Each Additional Cremation	\$585
Cremation - Niche	\$585
Two (2) Cremation - Niche	\$702

Interment Surcharges	2026 Fees
Snow and Frost Removal (depending on weather)	\$244
Late Arrival Fees (at staff's discretion)	\$244
Interment Cancellation - Full Burial (if cancelled less than 24 h)	\$400
Interment Cancellation - Cremation (if cancelled less than 24 h)	\$200
Saturday/Sunday Interments (10:00 a.m. - 1:00 p.m.)	\$305
After Hours Weekday Interments (3:00 p.m. - 4:30 p.m.)	\$305

Disinterments (3 Business Days' Notice Required)	2026 Fees
Full Burial Remains	\$1,168
Cremation Remains (Niche or Ground)	\$816

Care & Maintenance - Monuments and Flat Markers	
Flat Marker - if more than 173 sq. inches (overall size)	\$100
Monuments/Markers - base up to 48" wide	\$200
Large Monument - base up to 60" wide	\$400
These fees are deposited into the Care and Maintenance fund, as required under the <i>Funeral, Burial and Cremation Services Act, 2002</i> and Ontario Regulation 30/11.	

Memorialization - Foundation Installations	2026 Fees
Up to 36" width and 12"-14" in length	\$652
37" to 42" width and 12"-14" in length	\$743
43" to 48" width and 12"-14" in length	\$834
49" to 54" width and 12"-14" in length	\$921
55" to 60" width and 12"-14" in length	\$1,011
Up to 36" width and 14"-16" in length (maximum)	\$754
37" to 42" width and 14"-16" in length (maximum)	\$856
43" to 48" width and 14"-16" in length (maximum)	\$956
49" to 54" width and 14"-16" in length (maximum)	\$1,060
55" to 60" width and 14"-16" in length (maximum)	\$1,163

Notes on Foundation Installations
Width = across head row of lot. Length = from head of lot to foot.
Prices reflect foundations poured in current calendar year.

Memorialization - Niche (Columbarium - Wall)	2026 Fees
Bronze Plaque (Companion or Individual)	\$765
Name/Date Plate (Companion Plaque)	\$246
Year Plate (Individual Plaque)	\$137
Installation of Bronze Marker	\$60
Installation of Name Plate	\$40
Measurement of Name Plate	\$20

Memorialization - Niche (Columbarium - Dome)	2026 Fees
Bronze Plaque (Companion or Individual)	\$815
Year Plate	\$137
Memory Wall Plaques	\$454
Installation of Bronze Marker	\$60
Installation of Year Plate	\$40

Notes on Niche Memorialization
Order and payment required at the time of purchase of a Niche in a Columbarium.

Administration Services	2026 Fees
Interment Rights - Inheritance/Release of Rights	\$60 per lot
Interment Rights - Transfer	\$179 1st lot, \$118 ea after
Interment Rights - Resale to Third Party	\$179 1st lot, \$118 ea after
Memorialization/Interments Audit (Prior to an Interment Rights Transfer or Resale)	\$40
Stakeouts (Flat Markers or Foundations)	\$60
Custom Work requested by Interment Rights Holder or person authorized on Holder's behalf (per hour, plus additional cost for materials)	\$92
Staff Time - at staff's discretion	
Staff Research(Legislative Services Department)	\$50
Burial Permit and Registration of Death (HST not applicable)	\$44
Lots Purchased Prior to 1955 (<i>One time only charge. Fee required at time of Transfer, Resale or Interment. Deposited into Care and Maintenance Fund</i>)	Care & Maintenance fee on current price of lot

All prices are subject to HST, excluding Burial Permit and Registration of Death.

All fees for supplies and services shall be paid in full at time of purchase (cash, debit or cheque). See staff for online payment options.

Please note that a \$35.00 fee will apply for a returned cheque.

For Inquiries or Arrangements, please contact:

Kendra O'Brien, Customer Service Coordinator
Legislative Services Department
Municipality of Thames Centre
4305 Hamilton Road
Dorchester, ON N0L 1G3
(519) 268-7334
cemetery@thamescentre.on.ca

Dorchester Union Cemetery:

2251 Dorchester Road
Dorchester, ON N0L 1G2

Avon Cemetery:

4080 Avon Drive
Avon, ON N0L 2J0

By-law Compliance Fees

Fee Description	2026 Fees	Other Fees/Notes
<u>Animal Control</u>		
Kennel Licence	\$ 160.00	
Dangerous Dogs	\$ 200.00	
Appeal Hearing for Muzzle Order or Dangerous Dog Designation	\$ 150.00	
Veterinary Care (as per current Animal Control By-law)	As per invoice	
<u>Property Standards</u>		
Appeal Hearing Fee	\$ 150.00	
Administration Fee for Issuance of Orders	\$ 200.00	
Administration Fee for Registration of Orders against title	\$ 125.00	
Administration Fee for Removal of Orders from title	\$ 125.00	
<u>Staff Time - at staff's discretion</u>		
Chief Building Official (per hour)	\$ 75.00	
By-law Compliance Officer (per hour)	\$ 50.00	
External Disbursements (professional service, contract services, etc)	actual cost	
Administration fee	15% of total disbursements	
Property Standards Letter/Report/Compliance letter	\$ 75.00	
Follow up By-law inspections finding continued non-compliance	\$ 100.00	
<u>Noise</u>		
Noise Exemption Application (as per current Noise by-law)	\$ 100.00	Fee is not refundable
<u>Refreshment Vehicle</u>		
Fee for a mobile refreshment licence, per vehicle, per calendar year	\$ 190.00	
3 Day Refreshment Vehicle Licence, per vehicle	\$ 60.00	

Active Living Centre Fees

Fee Description	2026 Fees	Non-Member 2026 Fees	Other Fees/Notes
<u>2026 Membership</u>			
Annual Membership Fee for 2026 (includes HST)	\$ 35.00	N/A	
<u>"News & Views" Newsletters</u>			
Per Newsletter	Free	\$1.00	
6 Newsletters (to be mailed throughout the year)	\$ 20.00	\$ 20.00	
<u>Events</u>			
Hot Meals	\$ 25.00	\$ 25.00	
Movie Afternoons (incl. popcorn, candy & beverage)	\$ 4.00	\$ 4.00	
<u>Weekly Programs (Dorchester & Thorndale) - (Registration is recommended for all programs)</u>			
Adult Senior Skate	\$ 4.00		
Beginners Line Dancing - 30 minutes before class	Free	Free	
Beginners Plus Line Dancing - 6 weks	\$ 15.00	\$ 25.00	
Beginners Plus Line Dancing (Pay as you go)	\$ 6.00	\$ 8.00	
Bridge	\$ 4.00	\$ 6.00	
Coffee Hour	\$ 4.00	\$ 4.00	
Chair Yoga - 5 weeks	\$ 35.00	\$ 45.00	
Chair Yoga - 6 weeks	\$ 40.00	\$ 50.00	
Chair Yoga - 7 weeks	\$ 45.00	\$ 55.00	
Chair Yoga - 8 weeks	\$50.00	\$65.00	
Chair Yoga (Pay as you go)	\$ 7.00	\$ 9.00	
Dance Fit - 5 weeks	\$ 35.00	\$ 45.00	
Dance Fit (Pay as you go)	\$ 9.00	\$ 11.00	
DrumFit - 6 weeks	\$ 43.75	\$ 53.75	
Euchre	\$ 4.00	\$ 6.00	
Gentle Pilates - 6 weeks	\$ 60.00	\$ 70.00	
Gentle Pilates - twice a week	\$ 110.00	\$ 120.00	
Gentle Pilates (Pay as you go)	\$ 12.00	\$ 14.00	

Active Living Centre Fees

Fee Description	2026 Fees	Non-Member 2026 Fees	Other Fees/Notes
Weekly Programs (Dorchester & Thorndale) - <i>(Registration is recommended for all programs)</i>			
Gentle Yoga - 6 weeks	\$ 30.00	\$ 40.00	
Gentle Yoga - 7 weeks	\$ 45.00	\$ 55.00	
Gentle Yoga - 8 weeks	\$ 50.00	\$ 60.00	
Gentle Yoga (Pay as you go)	\$ 9.00	\$ 11.00	
Hand & Foot and Canasta Card Games	\$ 4.00	\$ 6.00	
Indoor Kite Flyers	\$ 4.00	\$ 6.00	
Kurling	\$ 4.00	\$ 6.00	
Mahjong	\$ 4.00	\$ 6.00	
Mah Jong - 6 weeks	\$ 50.00	\$ 60.00	
Old Guys Poker	\$ 4.00	\$ 6.00	
Pickleball (must be a member)	\$ 3.00	N/A	
Pole Walking (Pay as you go)	\$ 4.00	\$ 6.00	
Shuffleboard	\$ 4.00	\$ 6.00	
Social Partner Dance - 5 weeks	\$ 31.25	\$ 41.25	
Stepping It Up - 7 weeks	\$ 35.00	\$ 45.00	
Stepping It Up (Pay as you go)	\$ 9.00	\$ 11.00	
Stitch & Chatter/Ragged Edge Quilters	\$ 4.00	\$ 6.00	
Strength & Tone for Active Agers - 4 weeks	\$ 30.00	\$ 40.00	
Strength & Tone for Active Agers - 5 weeks	\$ 35.00	\$ 45.00	
Strength and Tone for Active Agers - 6 weeks	\$ 45.00	\$ 55.00	
Strength and Tone for Active Agers - 7 weeks	\$ 50.00	\$ 60.00	
Strength & Tone for Active Agers (Pay as you go)	\$ 9.00	\$ 11.00	
Tai Chi - 5 weeks	\$ 35.00	\$ 45.00	
Tai Chi - 8 weeks	\$ 55.00	\$ 65.00	
Tai Chi (Pay as you go)	\$ 9.00	\$ 11.00	
Tech Help - 6 classes	\$ 45.00	\$ 55.00	
Ukelele Lessons - 6 weeks	\$ 37.50	\$ 45.00	
WOW Bingo	Free	Free	
Zumba - 8 weeks	\$ 50.00	\$ 60.00	

Active Living Centre Fees

Fee Description	2026 Fees	Non-Member 2026 Fees	Other Fees/Notes
<u>Workshops</u>			
Computer Help	\$ 20.00	\$ 20.00	
Art Your Service - Daily Virtual Classes & Socials	Free	Free	
<u>Bus Trips</u>			
Prices vary as per each individual trip			
<u>Art Studio</u>			
Acrylics Painting - 3 sessions	\$ 80.00	\$ 90.00	
Crafting Class - per class	\$ 15.00	\$ 25.00	
Crochet Lessons - 6 sessions	\$ 65.00	\$ 75.00	
Felting Workshop - 1 session	\$ 55.00	\$ 65.00	
Painting Class - per class	\$ 25.00	\$ 35.00	
Water Colours Painting - 3 sessions	\$ 80.00	\$ 90.00	