

Chief Executive Officer (CEO)/Head Librarian



The Grand Valley Public Library Board is accepting applications for an experienced and visionary leader to fill the role of **Chief Executive Officer (CEO)/Head Librarian**. This is a unique opportunity to lead a dynamic and innovative library at the heart of a thriving community.

A Vibrant and Growing Town

Grand Valley is one of Ontario's fastest-growing communities, offering the warmth of small-town living to residents and visitors. The Library plays a vital role in enriching community life by providing welcoming spaces, inclusive programming, and access to resources that inspire curiosity, learning, and connection for all residents. Learn more about Grand Valley Public Library! Visit: [Library | Town of Grand Valley](#)

The Opportunity

As the CEO/Head Librarian, you will provide overall leadership, strategic direction, and day-to-day management of the Grand Valley Public Library. Reporting to the Library Board, you will model and promote innovation, community engagement, and excellence in library services.

Key Responsibilities

- Foster a culture of collaboration and innovation through development and implementation of strategic plans aligned with the Library Board's vision.
- Build strong relationships with stakeholders, municipalities, and community groups as the public representative of the Library.
- Lead and implement fundraising initiatives to generate additional revenue in support of the Library's budget, with support from the Library Board.
- In cooperation with the Board and Treasurer, prepare the annual budget, ensuring responsible use of public funds and policy compliance.
- Optimize Library operations to ensure high-quality service delivery and efficiency.
- Manage, mentor, and develop Library staff, promoting a positive and inclusive workplace.
- Ensure the Library's physical space is well-maintained, safe, accessible, and welcoming for all users.
- Under the direction of the Board, oversee renovations, capital planning, and facility-related improvements.

What it Takes to do the Job

- Post-secondary degree in Library and Information Science (MLIS) or equivalent.
- Minimum five (5) years' experience in a senior library leadership role preferred.
- Strong understanding of public library services, emerging trends, and technologies.
- Proven experience in strategic planning, human resources management, and facility operations.
- Excellent communication, interpersonal, and organizational skills.
- Demonstrated commitment to equity, diversity, inclusion, and accessibility.

Why Join Us

- **A Supportive and Collaborative Team:** Work alongside a dedicated team and engaged Library Board who are passionate about public service.
- **Make an Impact:** Lead strategic initiatives and innovation at a respected, community-focused public library.
- **Competitive Compensation:** Hourly range is \$48.08 to \$56.24, plus a comprehensive benefits package and OMERS pension, in partnership with the Town of Grand Valley.
- **Work-Life Balance:** Enjoy a permanent position consisting of a 30-hour work week, with occasional evening and weekend work.

How to Apply: Are you ready to pursue this exciting opportunity? Email your resume in confidence for this existing vacancy by end of day on September 14, 2026, to: lbانfield@eastgarafraxa.ca

We are dedicated to maintaining a respectful, fair, and equitable work environment and welcome submissions from all qualified applicants. If accommodation is required during the selection or interview process it will be available upon request. This job posting is available in an accessible format upon request. Only candidates chosen to move on in the process will be contacted. At this time, we are not using artificial intelligence to screen, assess or select candidates in our hiring process.