



Become an Alternate Crossing Guard with the Municipality of Trent Hills

Are you someone who cares about the safety of children, is trustworthy, dependable and enjoys being part of your community?

The Municipality of Trent Hills is looking for **Alternate Crossing Guards** to provide coverage for our regular School Crossing Guard locations as needed.

As an Alternate Crossing Guard, you will play an important role in helping children get to and from school safely. This is a rewarding opportunity to make a difference in the lives of local children while supporting the safety and well-being of our community.

The Municipality has 9 School Crossing Guard locations throughout Trent Hills: 6 in Campbellford, 2 in Hastings and 1 in Warkworth.

Alternate Crossing Guards must be dependable, flexible and available to work at different crossing locations as needed. The number and frequency of shifts will vary depending on the needs of the Municipality and the availability of regular Crossing Guards.

If you are looking for a meaningful way to contribute to the community and help keep our children safe, we encourage you to apply to become an Alternate Crossing Guard with the Municipality of Trent Hills.

The starting pay rate for this position is \$19.43/hour.

Resumes will be received until **2:00 p.m. on Thursday, October 29, 2026**. Please send your resume marked "Crossing Guard Competition – Confidential" to the following address:

Kari Petherick, Coordinator of Human Resources

kari.petherick@trenthills.ca

Municipality of Trent Hills

P.O. Box 1030

66 Front Street S

Campbellford, ON K0L 1L0

Telephone: (705) 653-1900 ext. 225

The Municipality of Trent Hills is an equal opportunity employer that is committed to inclusive barrier-free recruitment and selection processes. We are pleased to accommodate individual needs in accordance with the Accessibility for Ontarians with Disabilities Act, 2005. Please let us know if you require accommodation at any time during the recruitment process. We thank all applicants who apply but advise that only those selected for an interview will be contacted.



Position: Crossing Guard
Department: Legislative Services
Reports to: Legislative Services Coordinator

Position Summary:

The Crossing Guard is responsible for the safe passage of people (especially students/children) at designated traffic crossings.

Duties and Key Responsibilities:

The position will:

- Assist students in crossing roads safely at designated school crossing locations in accordance with the Ontario Highway Traffic Act, Occupational Health and Safety Act and Municipal guidelines.
- Relay information in a clear and concise manner while handling potentially stressful situations.
- Communicate crossing rules and other information to students and adults.
- Obey all regulations to ensure the safe crossing of school children.
- Record license plates of vehicles disregarding traffic signals and report infractions to appropriate authorities.
- Report the unsafe behavior of children to the Supervisor.
- Report to your crossing on time and stay for the entire scheduled shift. If unable to report to your crosswalk, contact an Alternate Crossing Guard as early as possible to ensure coverage at all times.
- Dress neatly and wear the assigned attire ensuring high visibility and recognition.
- Be courteous to students and other pedestrians using the crosswalk and motorists.
- Be attentive and alert while on duty.
- Report problems and unsafe conditions to the Supervisor as soon as possible.

Position Qualifications:

- Enthusiastic and personable attitude.
- Possess good observation skills.
- Interaction with children and the general public in a positive manner.
- Positive customer service skills.
- Strong communication skills, both verbal and written.

- Access to a reliable mode of transportation to crossing guard locations.
- A satisfactory Vulnerable Sector Check prior to employment.

Working Conditions:

- Work outdoors, may be exposed to inclement weather conditions.
- Standing or walking for extended periods of time.
- Work in close proximity to moving traffic.

Decision Making:

- Ability to make quick and accurate decisions while keeping the children safe at all times.

Acknowledgement

Employee Signature:

Date:
